



Riverside Community College District

Norco Veteran's Resource Center – Owner Meeting #28

Monday, July 12 28 2021 2:00 pm –

(Next Meeting Date and Time: July 26, 2021 2:00 P.M.)

Notice to Proceed Date: November 2, 2020

Contract Duration: 256 Calendar Days

Remaining Duration to Completion: 4 days

Original Contract Completion Date: July 2, 2021

Current Contract Completion Date: July 16, 2021

Attendees:

- | | |
|---|---|
| [X] David Shire dshire@kitchell.com | [] Jeremy Judd jjudd@kitchell.com |
| [] Alvin Flores aflores@ruhnaclarke.com | [X] Doering, Bart Bart.Doering@rccd.edu |
| [X] Agah, Hussain Hussain.Agah@rccd.edu | [X] Collins, Michael Michael.Collins@norcollege.edu |
| [X] Marshall, Steven Steven.Marshall@norcollege.edu | [X] Kleveno, Robert Robert.Kleveno@police.rccd.edu |
| [] Czerniak, Justin Justin.Czerniak@norcollege.edu | [] McMahon, James James.McMahon@norcollege.edu |
| [X] Mike Rasmussen mike@rasbroconst.com | [] Jim Volivitch jimv@jvinspectionsservices.com |
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28.01 Safety:

Covid 19 Compliance

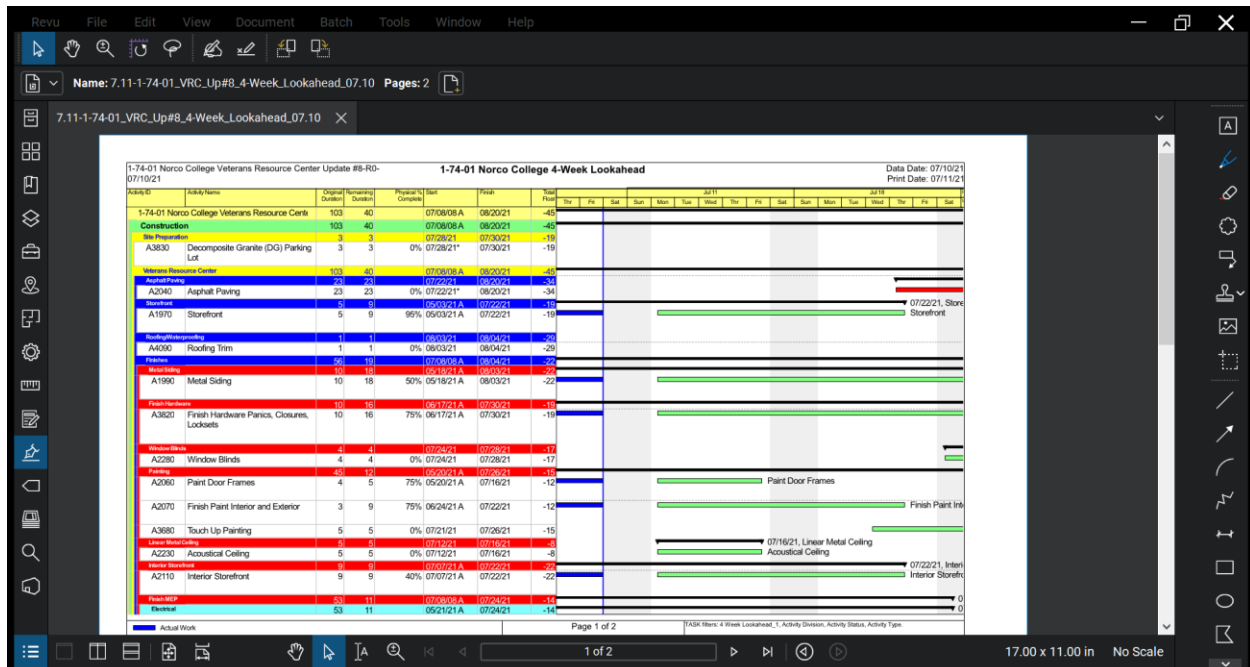
- Covid 19 Compliance
 - Toolbox Talks – Ensure Covid 19 discussions are taking place and documented.
 - Working on site – working safe is the priority. Make sure to follow CDC and District Covid guidelines, don't take chances completing the work.
 - Applies to subcontractors, vendors, etc.
- 03/08/21: Reopening of Sidewalk and Horse Trail estimated at mid next week, water line work dependent.
 - 07/12/21 Status: Small impediment remains waiting for flatwork pour.
 - 06/28/21 Status: Pending. Fencing to be pulled back in, slightly impacting width.
 - 06/21/21 Status: Pending. Curb pour 6/23/21.
 - 06/14/21 Status: Pending.
 - 06/07/21 Status: Pending curbs being poured.
 - 05/24/21 Status: Fence line relocated to begin curb work.
 - 05/17/21 Status: Pending work to begin at curbs.
 - See prior Meeting Minutes for continuation.

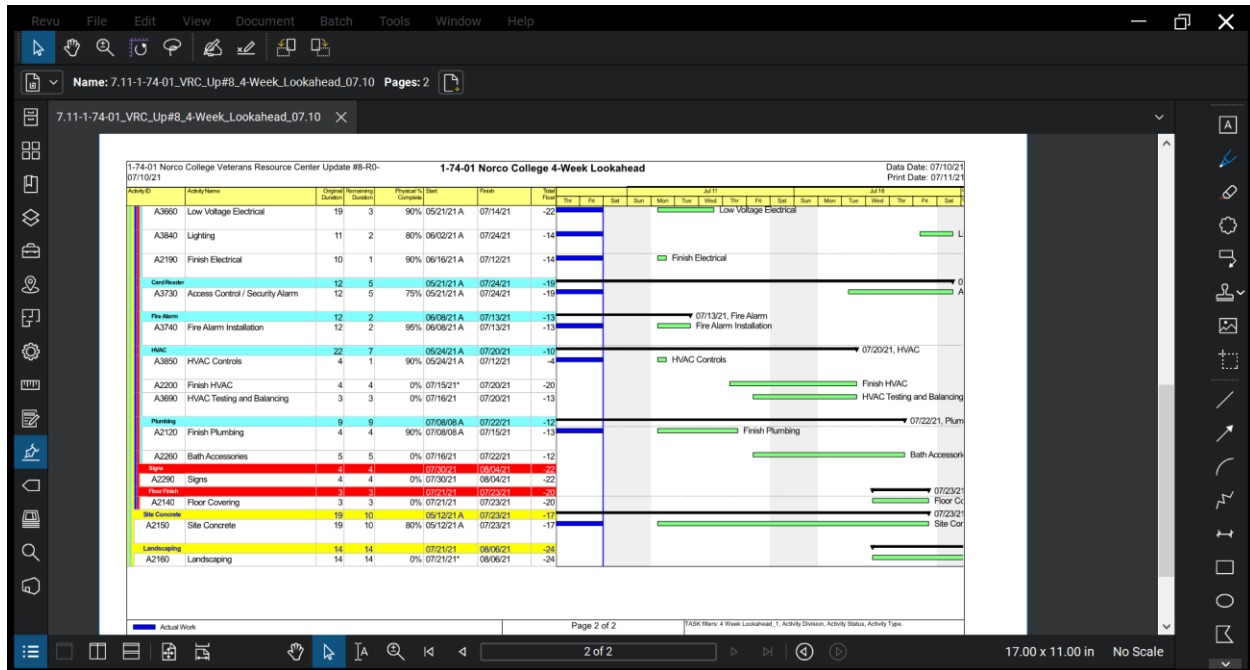
28.02 Current Work in Progress:

07/12/21:

- Flatwork pour south side.
- Site lighting.
- Fiber testing, make up.
- Storefront install continues.
- HVAC grille installs.
- Plumbing finish.
- Landscape next week.
- Parking lot paving.

4-Week Look Ahead submitted for last week.





28.03 Request for Information:

Pending RFIs:

None

See Attached RFI Log

28.04 Submittal Review/ Status:

Pending Submittals:

None.

See Attached Submittal Log

28.05 Inspection Topics/ Testing and Inspections

No update from IOR.

28.06 Conformity with Schedule: RBC has stated concerns over late completion of project due to the following:

- Potential Schedule Impacts:
 - Apollic metal panels delivery date unknown.
 - 07/12/21 Status: Ship date of 7/19, end of week delivery expected.
 - 06/28/21 Status: RBC stated no new information on ship/delivery dates.
 - 06/21/21 Status: RBC – mfr states 3 weeks to ship date as of now.
 - 06/14/21 Status: No confirmed delivery date from mfr.

- 06/07/21 Status: 5 or 6 weeks out per RBC. Will impact finish date of project. Duration of install once received is estimated at 7 days.
 - Arcadia delivery of storefront doors not confirmed. Revised PH delivery 6/15/21 per RBC. RBC requested for updated delivery date, then delivered to Arcadia for final fabrication. Interior materials available per RBC.
 - 07/12/21 Status: Arcadia to deliver break metal materials per RBC.
 - 06/28/21 Status: Arcadia delivered storefront materials. In shop fabrication ongoing. Will be installing this week.
 - 06/21/21 Status: Arcadia was delivered the revised panic hardware this morning by RBC. Arcadia timeframe to deliver doors to be determined. Fabrication update needed. District believes Arcadia will complete in 5 days per previous discussion with Arcadia.
 - 06/14/21 Status: RBC has reached out to Arcadia for confirmation of delivery date. Pending.
 - 06/07/21 Status: Pending revised hardware delivery, Arcadia fabrication. Anticipate 2nd week of July.
 - Interior wood doors availability issues. RBC working not try and resolve delivery date impact. Factory impacts to fabrication, subcontractor later ordering. Custom finish. Specifications have multiple suppliers, RBC to review available options.
 - 07/12/21 Status: RBC – end of July delivery.
 - 06/21/21 Status: RBC – end of July delivery.
 - 06/21/21 Status: RBC – Mfr states end of July.
 - 06/14/21 Status: Delivery date of 7/27 per RBC.
 - 06/07/21 Status: End of July delivery date per RBC.
- Covid 19 Work Impacts: None Currently.

28.07 Utility Coordination:

- Shutdowns: None planned.
- Construction water meter can be taken off, water provided to building per RBC. RBC to remove meter for turnover to the Campus.
 - 07/12/21: Pending issuance of deductive CO.
 - 06/28/21: Deductive change order to be drafted.
 - 06/14/21: Meter returned to Campus. Water charges pending. RBC to forward spec section of District supplied utilities.
 - 06/07/21: Pending response from Campus to pick up. Deductive change order may be needed for water usage. Verify water usage per spec.
 - 05/24/21: Pending turn over to campus.
 - 05/17/21: Water meter delivered to Kitchell, need date/time to transfer to Campus.
 - Status: RBC to advise when meter has been removed for transmittal to Campus.

28.08 Payment Applications:

- None.

28.09 Contract Change Items:

None Submitted/ In Review.

- Marina pending response to request for pricing for landscape/irrigation restoration.

07/12/21 Status: Revised pricing submitted. District elects not to move forward with this change order work. Resolved.

06/28/21 Status: Pending review/comment.

06/21/21 Status: Pending. Pricing may be submitted tomorrow or Wednesday per RBC. Campus stated that any change order items should be a priority at this point in the project to negate any claims for additional days/schedule impacts.

- Relocation of irrigation boxes/ values pricing pending.
07/12/21: Work completed by the Campus. Resolved.
- Request for crosswalk striping restoration across 3rd street. RBC coordination with subcontractor on pricing.
07/12/21: Pending cost information from RBC.

Allowance Allocations: none to date.

See attached Log (No items yet to log)

28.10 OPEN/PENDING ITEMS:

Item 14.10.03: Data Room 104 needs to be complete by mid May 2021 for IT equipment installation necessary to complete building systems installations/programming. RBC to review and coordinate.

07/12/21 Status: RBC to get date for switches installation tomorrow from AVC.

06/28/21 Status: AVC states product delays. Exterior of building secured a week from Friday per RBC.

06/21/21 Status: Pending completion of exterior of building and securing of Data Room.

06/14/21 Status: AVC replied to District, MAC addresses to RBC tomorrow per Andy. Switches can be pre-programmed. C-Cure and fire alarm data needed from AVC. Will need network up and running, building must be secured first.

06/07/21 Status: Room layout works, tight but works per RBC. Room completion pending securing the building exterior. No District switches installed until that time. MAC addresses are pending for some devices still from RBC. Data room can have a temp door installed but building cannot be secured due to exterior storefront missing.

See Previous Meeting Minutes for continuation.

Item 15.10.2: Has the keying schedule been sent to the manufacturer by the campus. RCA to confirm that keying info has been received by ASSA. RCA to send contact info for ASSA to S. Marshall.

07/12/21 Status: Costs submitted by RBC today, under review.

06/28/21 Status: Pending submission of costs from RBC. COB Thursday.

06/21/21 Status: RBC to provide any potential costs this week.

06/14/21 Status: RCA – core requirements 087100 2.05a removable cores/cylinders in spec. RBC states high security cores are more expensive than specified cylinder. 2.03 shows IC cores. RBC to provide any cost impacts for review.

06/07/21 Status: Pending RBC verification on inclusion in scope. RCA to review and comment as well. High security cores vs standard cores may be the issue.

05/24/21 Status: Keying information forwarded to ASSA ABLOY per Steve Marshall's email last week. RBC states cylinders not included in original scope. Need to verify.

05/17/21 Status: Campus is not in attendance. Update is pending from the Campus on deadline.

05/10/21 Status: Biting information issuance to manufacturer pending by the Campus. Steve Marshall will follow up with the manufacturer on the deadline needed for ordering the cylinders.

See previous minutes for continuation.

Item 23.10.1: Confirmation of Apollic Metal Panel delivery? Need confirmation of delivery date for material. RBC expects confirmation in the next day or so. Will advise.

07/12/21 Status: Panels are expected to ship 07/19/21.

06/21/21 Status: Manufacturer is expecting to ship materials 3rd week of July per RBC.

06/14/21 Status: No confirmed delivery date from mfr per RBC.

06/07/21 Status: Delivery in about 6 weeks per RBC. Will impact completion of project.

05/24/21 Status: Pending new information from supplier.

Item 21.10.6: Testing existing irrigation on campus needed. Kitchell to reach out to Steve Marshall once we can reconnect irrigation line. Need site walk with Campus to determine plan of action.

07/12/21 Status: Pending reconnection of valves and Campus testing of zones.

06/28/21 Status: Directive to relocate boxes received. Pricing pending from RBC.

06/21/21 Status: Need directive from RCA to relocate all boxes from flatwork, not just the two irrigation valves. Campus prefers no boxes in flatwork and no capped pipes under flatwork.

06/14/21 Status: Need to relocate two existing valves from new flatwork. Note capped valve on as builts per Campus.

06/07/21 Status: Steve Marshall to walk with staff and review existing conditions.

05/24/21 Status: Kitchell to follow up with Campus.

Item 24.10.2: Pre punch activities to begin as early as possible to aid in final completion. Kitchell and the District have begun this task.

07/12/21 Status: Ready for design team walk through by end of next week per RBC.

06/28/21 Status: Ongoing, pending areas to be completed.

06/21/21 Status: Ongoing.

06/14/21 Status: Ongoing.

Item 24.10.5: Campus Grand Opening includes the VRC. Staff move in scheduled, furniture delivery scheduled. Late completion of building will be impact to Campus operations.

07/12/21 Status: August 12th set for opening. Campus reminded RBC that the District has staff relocations dependent on the opening of this building and resources have been expended to this point in anticipation of the building completion of July 16th. Time is of the essence for all activities.

06/28/21 Status: Open/ongoing. Furniture delivery August 3rd as of today.

06/21/21 Status: Open/ongoing. Furniture delivery August 3rd as of today.

06/14/21 Status: Pending.

Item 26.10.1: Closeout Documents/ Extra Stock Status. Begin to compile and turn over items to the campus as early as possible but task should begin now. Will need to coordinate punch walks as areas complete. Drop off extra stock at Operations Center per Campus.

07/12/21 Status: RBC to begin submissions as soon as possible.

06/28/21 Status: Pending submissions.

NEW ITEMS:

- EMS programming meeting between RBC and Campus scheduled for 7/14/21 at 8:00 a.m. The District cautioned RBC about logging into District server, any changes or impacts to this server will affect all colleges within the District. (rebooting of any servers is not recommended).

Meeting Minutes Item Numbering is as follows:

1st number is the meeting number in which the item was introduced.

2nd number is the topic of the meeting (which remains constant).

3rd number is the issue raised and will be sequential depending on number of items raised under that topic.

(Example 07.10.02 = meeting 7, topic 10, second item)

Current Construction Photos



Building Interior



Entry Flatwork



Drinking Fountain



Restroom Fixtures

Please notify David Shire with Kitchell (dshire@kitchell.com) with any corrections to these recorded meeting minutes within 7 days.