

# NORCO ACADEMIC SENATE REPORT

## Fall 2018

### COMMITTEE STATEMENT OF PURPOSE

#### Norco Academic Senate Mission:

The Academic Senate operates pursuant to Title 5, Subchapter 2, Sections 53200 – 53206, California Education Code B. The Academic Senate shall concern itself with making recommendations to the College President and the District Chancellor and the District Academic Senate, and the College Vice President for Academic Affairs with respect to policy development and the implementation of matters in the following areas:

1. curriculum, including establishing prerequisites and placing courses within disciplines
2. degree and certificate requirements
3. grading policies
4. educational program development
5. standards or policies regarding student preparation and success
6. district and college governance structures, as related to faculty roles
7. faculty roles and involvements in accreditation processes, including self-study and annual reports
8. policies for faculty professional development activities
9. processes for program review
10. processes for institutional planning and budget development
- +1. other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

#### NAS PURPOSE:

The purposes of the Academic Senate shall be (1) to participate in the formation of policies and procedures in academic and professional matters; (2) to coordinate communication from the Riverside Community College District Academic Senate and the Academic Senates of the Moreno Valley, and Riverside City Colleges; and (3) to facilitate communication between the administration, faculty, students, and the Board of Trustees in all matters relating to community college education.

### SUMMARY OF SENATE ACTIVITY Fall 2018:

#### *Information items:*

The senate received presentations updating senators, alternates and attendees on an array of important issues.

- Reviewed the roles and responsibilities of the academic senate.
- Were presented an update BP/AP 4230 to include Excused Withdrawal (EW) grade.
- Were informed of the intention to support 2-4 faculty interns each year (pending funding), based on BP/AP 7200. Jason Parks and Dominique Hitchcock will initiate the program.
- Received information regarding the new LRC online tutor appointment and student tracking system, of its functions, how students register, and plans for measuring student success in collaboration with faculty.
- Were given a demonstration of the Military Articulation Platform that will provide veterans educational credit for prior learning experience.
- Reviewed the new Norco College and Norco Academic Website.
- APC forwarded new faculty hire prioritization list with a recommendation that the Norco College administration attempt to find a way to hire the top five. The way faculty prioritization occurs will be revisited in the spring.
- Received an overview of Norco College's 2018-19 and 2019-2020 Promise Program implementation plans to comply with AB19.

- Were provided an update regarding the Phoenix Scholars Center and available resources for current and former foster youth.
- Were provided an update on where we are at and what is in the future regarding dual enrollment.
- DRC informed the senate of its need for testing space and requested senate assistance.

*Discussion items:*

- As of fall 2019 all curriculum submissions must include objectives; therefore the senators discussed the differences between SLOs and Objectives to share with their department faculty.
- The District Academic Affairs office has asked us to review and update the Discipline Facilitator List. The functions of the discipline facilitators was discussed and will be brought back to the Vice-Chancellor of Academic Affairs.
- The Norco College Leading from the Middle team presented the Professional Development plan for discussion.
- President Reece is seeking the creation of a President's Honor List distinguishing Norco College students with outstanding GPA's.
- Academic Senate and Senate Standing Committee Evaluation of Effectiveness Survey Results for 2017-2018 were discussed via email for suggested improvements.

*Action items:*

- In addition to the faculty members identified by senate subcommittee chairs as voting members in their reports to the senate, the following faculty members were approved as committee or council voting members:
  - Andy Robles on the Marketing Committee
  - Dominique Hitchcock on the faculty internship program
  - Courtney Buchanan on BFPC
  - Peggy Campo will replace Phu Tran temporarily on BFPC and faculty co-chair for Standard IIIB/D Accreditation Sub-committee until his return
- BP/AP3950, was updated by District legal to Naming of Facilities, Events, and Programs. This updated BP/AP was voted down by the Norco Academic Senate, but passed at the District since it was approved by both the RCCAS and MVAS.
- We approved NAS Resolution 2018-01, Support for the Library's Role in Success and Completion.

**STRATEGIC GOALS AND OBJECTIVES THAT APPLY TO THIS COMMITTEE:**

Twenty-nine of the forty-one objectives under our 7 strategic goals are either a direct responsibility of the NAS or of one of its subcommittees. This report will only mention goals and objectives that were addressed this semester and reported out by committee chairs.

**Goal 5: Strengthen Student Learning**

**Objective 2: (together with SSPC) Increase the percentage of student learning and service area outcomes assessments that utilize authentic methods.**

- Ongoing trainings on the use of Nuventive and methods of assessment
- Feedback on Annual Program Review and the Key Indicator Analysis
- Re-sharing of documents regarding ways to assess at the SLO and ProLO level
- Creating a "best practices" document regarding SLO and ProLO assessment
- Created and maintained a set of documents to record SLOs that have never been assessed or have not been assessed in the current cycle.
- Communicated with administration, academic senate, and faculty association representatives to develop a plan to ensure all SLOs, all courses
- Created an online survey to allow faculty to report SLO data without having to interact with Nuventive.

Objective 3: (together with SSPC) Increase the percentage of programs that conduct program level outcomes assessment that closes the loop.

- Create awareness of the need to ensure that all ProLOs in all Programs need to be assessed in preparation for the 2020 accreditation visit.
- Revised the college cycle of assessment matrix to link onto the new 6-year assessment cycle.
- Collected data for the AOE in CML and the GELO #4: Self-development and Global Awareness.

Objective 4: (together with DE) Increase assessment of student learning in online courses to ensure that it is consistent with student learning in face-to-face courses.

- Collaborated with Program Review and Distance Education to embed SLOs in all Canvas shells.

Goal 7: Strengthen Our Commitment to our Employees

Objective 4: (together with the Diversity, Equity, & Inclusion Committee) Increase participation in events and celebrations related to inclusiveness.

The Dean of Technology and Learning Resources sends numerous email blasts to the college community about the following events each semester:

- Fall 2018 Read 2 Succeed Programs
  - September 27 (book discussion)
  - October 25 (student panel)
  - November 15 (author appearance)
- Fall 2018 Poetry Performance
  - November 1
- Spring 2019 Read 2 Succeed Programs (We will be reading *The Upward Spiral* by Alex Korb)
  - March 28 (book discussion)
  - April 25 (student panel)
  - May 23 (author appearance)
- Spring 2019 Celebrate Books & Libraries!
  - April 4
- Spring 2019 Poetry Performance
  - May 2

Flyers are distributed both in person and via mailboxes. Announcements are also made at meetings to spread the word about these important library events.

In addition, copies of our Read 2 Succeed book are distributed to faculty, staff and students so they can more fully participate in the activities of the college-wide read.

The fall 2018 Read 2 Succeed book was *Lives in Limbo: Undocumented and Coming of Age in America* by Roberto G. Gonzales and was in partnership with our Rise Club (formerly Dreamers Club). The author spoke on campus November 15, 2018. Below are the author's comments after his visit to Norco College.

“Thank you, Norco College, for choosing my book, *Lives in Limbo*, as its Read 2 Succeed book for the semester. It was an honor for me to present my work to students, faculty, and staff. And I was heartened by the response to my visit—everyone was welcoming and hospitable. Given its demographic profile, I knew that the Norco/Corona region is no stranger to questions of immigration. Throughout my campus visit, I found the community at Norco College to be deeply engaged, insightful and forward thinking in its response to both my book and my presentation. I was particularly impressed by Norco's

students, and I appreciated the opportunity to talk with so many of them. While some had direct connections to the subject material of my book, others mentioned to me that this was an issue about which they had little prior knowledge. But many expressed a desire to do something. One student in particular told me, "This is important. We've got to fix this problem." I sincerely hope that my book has sparked an interest that will motivate further inquiry and action. The students of Norco College represent the future of California and of this nation. I left Norco feeling more optimistic than I was when I arrived. With the committed and caring faculty at Norco, I sincerely believe the students will be centrally involved in crafting solutions to these complex problems. --**Roberto G. Gonzales, Professor of Education, Harvard University and author of Lives in Limbo: Undocumented and Coming of Age in America.**"

The Poetry Performance event continues to be well attended with an increasing amount of students willing to read poems as well as share their original poetry.

Library Partners, an advocacy group that provides members the opportunity to increase participation in events and celebrations continues to be promoted through the distribution of brochures.

### **ACTION PLANS**

The senate will continue to work diligently to fulfill its mission and purpose.

### **HOW DOES THE COMMITTEE ALIGN WITH NORCO'S COLLEGE MISSION?**

The NAS provides the curriculum, programs, certificates, and degrees for students to accomplish their academic goals. It is central for the college to fulfill its mission.

### **CHANGES**

During the 2018-2019 academic year, Norco College is responsible for representing the District Academic Senate President and selecting the Distinguished Faculty Lecturer, who will also serve as our commencement speaker. Quinton Bemiller, Associate Professor, Art, was selected by our faculty as this year's Distinguished Faculty Lecturer for the Riverside Community College District. He will be presenting his lecture at Norco College and at the Coil School for the Arts in the spring.

CONGRATULATIONS QUINTON!

Also in the spring, the NAS will be holding elections for all of its officer positions, president, vice-president and secretary/treasurer. All tenured faculty should consider running for these important leadership positions.

### **ASSISTANCE NEEDED FROM ISPC:**

- Strategic planning goals and objectives map to committees should be reviewed and revised. For example, the Curriculum Committee has been assigned 4 Strategic goals/objectives it feels it is not responsible for.

### **2018-2019 NAS Officers, Senators, and Alternates:**

Peggy Campo – Senate President

Jim Thomas – Senate Vice President

Kim Kamerin-Senate Secretary/Treasurer

Quinton Bemiller – Arts, Humanities and World Languages Dept. Senator

VACANT-Arts, Humanities and World Languages Dept. Alternate

Judy Perry – Business, Engineering, and Information Technology Dept. Senator

Rex Beck- Business, Engineering, and Information Technology Dept. Alternate

David Mills – Communications Dept. Senator

Mark Lewis– Communications Dept. Alternate

Barbara Moore – Math and Kinesiology Dept. Senator

Virgil Lee- Math and Kinesiology Dept. Alternate  
Kimberly Bell – Social and Behavior Science Dept. Senator  
David Payan- Social and Behavior Science Dept. Alternate  
Bob Prior- Math Dept. Senator  
Elysa Chung- Math Dept. Alternate  
J. Marie Hicks – Part-time Faculty Representative

**SENATE COMMITTEE CHAIRS/LIAISONS/REPORTING MEMBERS**

Autumn Parra – ASNC Representative/Student Liaison  
Melissa Bader – Academic Planning Council Chair  
Laura Adams – Assessment Committee Chair-Assessment Coordinator  
Brian Johnson – Curriculum Committee Co-Chair  
Michael Bobo/Tom Wagner –Distance Education Committee Chair  
Celia Brockenbrough– Library Advisory Committee Chair  
Kara Zamiska and Tim Russell – Profession Development Committee Co-Chair  
Alexis Gray – Program Review Committee Co-Chair  
Quinton Bemiller –Teaching and Learning Committee Chair  
Celia Brockenbrough – District PG & SL Committee  
Gail Zwart –CTE Liaison  
Michael Bobo-OEI Liaison  
Peter Boelman Lopez – FA/CTA

December 5, 2018