



All college personnel planning to prepare a grant proposal to any government or foundation sponsor are requested to complete this form. It will be used to coordinate resources to support proposal development.

Intent to Apply for a Grant Opportunity

Contact Information

Project Director/Principal Investigator: _____ Date: _____

Department/Office: _____

Email: _____ Phone: _____

Supervisor/Email/Phone: _____ Date: _____

Participating Faculty & Staff Who Will Work on Grant When Awarded

Name	Title	Grant Responsibility	% Effort

New grant-funded positions created if funded

Position Title/Classification	# of Persons	Grant Responsibility	% Effort
Faculty			
Classified Staff			
Other			

Sponsoring Agency

Sponsoring Agency _____

Is this a subaward Yes No If yes, who is the primary sponsor? _____

Is this a District collaborative proposal Yes No

Sponsor Type (Choose a Type) 1. Private Business 2. Corporation 3. Non-Profit/Foundation 4. College/University 5. Federal Government
6. State Government 7. Local Government 8. If other, please specify _____

Name of the grant program _____

Agency Due Date (mm/dd/yyyy) _____ Project Period: Begin date _____ End date _____

Site of the majority of work Norco College Moreno Valley Riverside Community College

Is this application in response to a published announcement or solicitation? Yes No

Announcement URL: _____

Budget Information/Fiscal Impact

Approximate budget request: _____

Does the sponsor allow Facilities & Administrative (F & A) Costs? Yes No F & A amount allowed? _____%

Is cost-sharing/matching required? Yes No Source of cost share/match _____

Commitment of any College resources beyond the period of external support (personnel and/or facility) Yes No

Will additional space be required to conduct this project? Yes No

Will alterations/renovations of facilities be required to conduct this project? Yes No

Will equipment be purchased as a result of this project? (= or > \$10K) Yes No

If yes to any of the above, please describe: _____

Institutional Impact

The proposed project addresses the following (check all that apply):

Norco College Goals:
Goal 1: (Access) Expand college access by increasing both headcount and FTES
Goal 2: (Success) Implement Guided Pathways framework.
Goal 3: (Equity) Close all student equity gaps.
Goal 4: (Professional Development) Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement.
Goal 5: (Workforce and Economic Development) Reduce working poverty and the skills gap
Goal 6: (Community Partnerships) Pursue, develop, & sustain collaborative partnerships



Planning and Development

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Goal 7: (Programs)	Become the regional college of choice by offering a comprehensive range of programs that prepare students for the future and meet employer workforce needs.
Goal 8: (Effectiveness, Planning, and Governance)	Develop institutional effectiveness and integrated planning systems and governance structures to support ongoing development and continuous improvement as we become a comprehensive college.
Goal 9: (Workplace/Employees)	Expand workforce to support comprehensive college and develop/sustain excellent workplace culture
10: (Facilities)	Build a comprehensive and inspiring campus integrated into the region that serves as a destination for education, commerce, life, and the arts.
Goal 11: (Operations)	Implement professional, intuitive, and technology-enhanced systems
Goal 12: (Resources)	Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals.

Describe the Program area(s) affected by the project.

Describe the populations affected by the project and the number of students/community served.

Community Partners	
Name of Organization(s)	
1.	4.
2.	5.
3.	6.

Other: Mark the checkbox(es) below if your project includes any of the following:	
<input type="checkbox"/> Conflict of Interest Proposal to private entity requires completion of State conflict of interest form 700U Proposal for NSF funding requires completion of NSF conflict of interest	<input type="checkbox"/> Significant computing resources required or planned (required discussions with RCCD before submission)
<input type="checkbox"/> Biohazard Safety Issues	<input type="checkbox"/> Human Subjects Research
<input type="checkbox"/> IT Accessibility	<input type="checkbox"/> Curriculum Development (developing new or revise- efforts need to be addressed)
<input type="checkbox"/> Other:	

Approval

I certify that the information provided is accurate and complete to the best of my knowledge. If this proposal results in a grant, contract, or cooperative agreement, I will accept full responsibility for the implementation, execution, and management of the project.

Principal Investigator/Project Director Name & Title	Signature	Date
Dean/Immediate Supervisor & Title	Signature	Date

Please attach a project abstract containing the following critical information (2-3 pages max):

- Brief overview of the project
- Brief outline of need (may include short descriptions with hyperlinks to relevant data/studies/reports)
- Goals and measurable objectives
- Brief description of key project activities with timeline and persons responsible
- Please submit an initial draft line-item budget