MINUTES

Teaching & Learning Committee (TLC) September 1, 2026
12:50pm-1:50pm in person in IT 110 (also hyflex via Zoom)
Zoom Link:
https://rccd-edu.zoom.us/j/81237315168?pwd=Y9vWfZaagpPjwjS6O8oDoO5Uxw9BZc.1
Meeting Passcode: 123456
Meeting ID: 812 3731 5168

Present: Lisa Hernandez, Jose Sentmanat, Kara Zamiska, Kym Schluter, Weining Cui, Margarita Shirinian, Stacy Miklavcic, Tim Russell, Anya Marquis, Erin Sternburg, Jose Amaro, Lindsay Owens, Bibiana Lopez, Mary Isaac, Stephany Kyriakos, Tami Comstock, Starlene Justice, Tiesha Stewart, Aldo Ruiz, Paul Van Hulle, Aileya Sanchez, Jessiah Ruiz, Kevin Baccari, Ghosh Banibrata.

I. Call to Order
II. Approval of Agenda
    a. Motion: Kara Zamiska. Seconded Starlene Justice
III. Approval of Minutes (05/26/2026)
    a. Motion: Starlene Justice. Seconded: Kara Zamiska
IV. Public Comment Period

Information Items:

I. Senate Report (Dan or Tim)
    a. The creation of a noncredit faculty coordinator is in the works
    b. Senate will be voting 9/21 on the "program planning and endorsement process"; if you are interested in this, examine the Senate agenda sent out week one.
    c. Zander Allport shared the English discipline's AI Policy
    d. Some of the Add/Drop language has changed/is in the process of changing; be aware of this
    e. Talks/Research on different methods concerning early alert are ongoing, so if you have a desire concerning how this is to proceed, make sure to examine the senate agenda for a PP on it.
    f. The Chancelor appointment/replacement is ongoing
    g. Accreditation: faculty whose courses were selected will get an email from Tenesha James offering assistance if needed. Can earn a stipend; info in email.
        i. If we fail, they will look at the fall 2026 courses
    h. Tutoring and WRC hour of business info sent out

II. FPDC Report

a. Restructuring the committee and chair duties. Stay tuned.

III. AI Subgroup
   a. Hasn't met yet, but if you are interested in joining, let Kara Zamiska know.
   b. Rachel Larson (sp?) from RCC is heading an anti-AI group.

IV. Students in Crisis subgroup
   a. A PowerPoint is in the works to share with Senate from this subgroup.
   b. TLC might take on some of the action items from this subgroup, but this hasn't been hammered out yet.

V. General committee reports
   a. Most committees have not met yet

VI. Brown Bag #1 information
   a. AI policy share-out
   b. September date?

VII. TLC September Socials (Outlook invites and a flyer were sent out)
   a. Slam Dunk football game viewing
      i. Thursday September 10 starting at 5PM
   b. Lamppost Pizza game night
      i. Thursday September 24 starting at 4PM

<u>Action Items:</u>

I. TLC Co-chair Elections
   a. Nominations for Jose Sentmanat and Lisa Hernandez
   b. Motion: Stephany Kyriakos. Seconded: Kara Zamiska
      i. Passed unanimously

<u>Discussion Items:</u>

I. Possible TLC-FPDC reorganization?
   a. General concern
   b. Due to FPDC being restructured, more information is needed

II. Continuing AI Subgroup
   a. Kara Zamiska is willing to continue leading this group
   b. Does the subgroup need to split due to different missions?
      i. This will be potentially determined at the pending first meeting.

III. FA participation?

IV. Advertising courses—is this our job?
   a. Suggestion to reach out to the Deans of Instruction about this
   b. Also, maybe report this to Araceli

<u>Good of the Order</u>

- Students who are incarcerated can't use the LockDown Browser; what can be done? Also, why isn't it possible to know who these students are ahead of time, so accommodations can be made?

- Wellness Flyer (see below)
- Office sign available to label your office as a safe space
- If you accidentally delete parts of your Canvas course, Mary Isaac has offered her knowledge on how to retrieve it.



Next Business Meeting: 9/22/2026 in IT 110 hyfelx

The Teaching and Learning Committee (TLC) is a Standing Committee of the Academic Senate, comprised of Faculty representatives from all academic departments. The Teaching and Learning Committee fosters a culture of cross-disciplinary communication to support genuine exchange of successful pedagogy and scholarly research. It vows to protect respectful collaboration amongst faculty to ensure student success.