



## MINUTES

Teaching & Learning Committee (TLC).

March 25, 2025

12:50pm-1:50pm in person in IT 111

(also hyflex via Zoom)

Zoom Link:

<https://rccd-edu.zoom.us/j/88162597410?pwd=BiG58CJMvOGXqCnL7SWw8b0mEVKHz5.1>

Meeting Passcode: 123456

Meeting ID: 881 6259 7410

**PRESENT:** Jose Sentmanat (CHL); Lisa Hernandez (CHL); Dan Reade (CHL); Cameron Young (CHL); Starlene Justice (SCI & KIN); Weining Cui (SCI&KIN); Kara Zamiska (SBS); Lindsay Owens (SCI & KIN); Adriana Moreno (Counseling); Bibiana Lopez (Math); Zander Allport (CHL); Aldo Yanez (SBS); Kevin Baccari (Math); Stephany Kyriakos (SBS); Tim Russell (SBS); Melissa Wilson (SBS); Tamara Cummings (ECON); Jessiah Ruiz (MECSGD); Erin Sternburg (SCI & KIN); Dana White; Roberto Perez (SBS); Andy Robles (MATH); Monica Huizar, Anya Marquis (SCI & KIN)

- I. Call to Order
- II. Approval of Agenda
  - a. Motion: Cameron. Seconded: Bibiana
- III. Approval of Minutes (02/25/2025)

### Information Items:

- I. Senate Report (Dan or Tim)
  - a. An AI program is set to be employed to try to combat Fraudulent enrollments
  - b. A review of Brown Act requirements was conducted.
  - c. Post physical agendas; for now, this will be posted outside Lisa's office (LIB G128)
  - d. Elections for Senate will occur in April
  - e. Streamlining the FSA process
  - f. Moving forward there will be an updated syllabus shell, a guideline of what should be in it.
- II. FPDC Report (Zander or Jessiah)
  - a. Nothing to report
- III. Brown Bag #1: Report (José)
  - a. Faculty and students. It covered how to help students in a crisis and what role faculty should play in this. Flyers have been posted in classrooms.
  - b. There is a "Just report it" for non-emergency situations; a link for this can be found at the bottom of every Norco college web page.
- IV. Brown Bag #2: info and update
  - a. Faculty check-in round table.
- V. Survey of Effectiveness: Reminder, due by 03/31!
  - a. Please fill this out
- VI. Survey for future TL socials....

### Action Items:

- I. None

Discussion Items:

- I. Are there issues we'd like to see addressed? Open forum!
  - a. FLEX tracker is quite backlogged.
    - i. Claudia Figueroa pushes through the hours
    - ii. Are the other RCC colleges having the same issues?
    - iii. Contact Quinton about this?
  - b. Is there a conflict if one is doing an IOI of a person and part of a hiring committee to which that person is applying?
    - i. FPDC input on this?
  - c. Please make sure that you can see your Assessment data in Nuventive. There have been some issues with the SLO's programmed into Canvas as well.
  - d. If there's an issue with the tracker for full time faculty, then someone should look into asking adjunct if they have received payment for attending flex
  - e. PGSL's lack of transparency and seemingly arbitrary decisions

Good of the Order

- Earth day poster position?

Next Business Meeting: 04/22/2025 from 12:50 – 1:50PM in IT 111

*The Teaching and Learning Committee (TLC) is a Standing Committee of the Academic Senate, comprised of Faculty representatives from all academic departments. The Teaching and Learning Committee fosters a culture of cross-disciplinary communication to support genuine exchange of successful pedagogy and scholarly research. It vows to protect respectful collaboration amongst faculty to ensure student success.*