



MINUTES

Teaching & Learning Committee (TLC).

October 22, 2024

12:50pm-1:50pm in person in IT 110

(also hyflex via Zoom)

Zoom Link:

<https://rccd-edu.zoom.us/j/89712592491?pwd=UbReAmzEPS0Vo9U2ORYeaLoj3CZ3bg.1>

Meeting Passcode: 123456

Meeting ID: 897 1259 2491

Present: Jose Sentmanat (CHL); Lisa Hernandez (CHL); Dan Reade (CHL); Cameron Young (CHL); Starlene Justice (SCI & KIN); Weining Cui (SCI&KIN); Andy Robles (Math); Kara Zamiska (SBS); Lindsay Owens (SCI & KIN); Adriana Moreno (Counseling); Bibiana Lopez (Math); Zander Allport (CHL); Aldo Yanez (SBS); Kevin Baccari (Math); Margarita Shirinian (CHL); Mitzi Sloniger (CHL); Stephany Kyriakos (SBS); Anya Marquis (SCI & KIN); Monica Huizar; Amy Blandford; Jeff Clendenning

Absent: Tim Russell (SBS); Melissa Wilson (SBS); Tamara Cummings (ECON); Roberto Perez (SBS-PSY); Jessiah Ruiz (MECSGD); Erin Sternburg (SCI & KIN); Patty Worsham (SBS); Nancy Quinones (SBS); Bani Ghosh (CHEM)

- I. Call to Order
- II. Approval of Agenda
 - a. Motion: Andy Robles. Seconded: Lindsay Owens
- III. Move to amend the agenda
 - a. Motion: Cameron Young. Seconded: Andy Robles
- IV. Approval of Minutes (9/24/2024)
 - a. Motion: Starlene Justice. Seconded: Dan Reade

Information Items:

- I. Senate Report (Dan or Tim)
 - a. Wednesday (and for the duration of a week) election for Faculty Commencement Speaker
 - b. Prioritization list
 - c. DE training Camp still on hold
 - d. Revised 2025-2030 governance manual. The initial draft will be coming out shortly. It is a significant rewrite. They tried to condense it and make it more user-friendly. It is far more informative than before.
 - e. Strategic enrollment management plan is coming out soon
 - f. "Just Report It" link (bottom of Norco College homepage). This is the page to use for student-grievance report, disruptive-behavior report, CARE/concern, Basic Needs, etc

- II. FPDC Report (Zander or Jessiah)

- a. District DE is putting on some AI workshops: to explain how AI works, and how to use it productively, etc. Nov, 1st will be the first one and then Dec. 16th. On Fridays.
- III. Brown Bag #2 report and handout
 - a. This Brown Bag concerned students in crisis and the pressures this put on faculty.
 - b. Jose Sentmanat sent out a report about this and will do so again
 - c. There was a hope to have an administrator go-to (especially for instances during “after” hours). Is there a dean of student services for “after” hours.
 - i. We’ll look into this.
- IV. Brown Bag #3: 10/31 12:50-1:50PM IT 110. Syllabus equity
 - a. We will be asking for people to bring their syllabus to share if they are comfortable
- V. TLC social #3: 11/21 5PM Slam Dunk Norco

Action Items:

- I. None

Discussion Items:

- I. Programs, Centers, and Services pamphlet feedback
 - a. Add “credit for prior learning”?
 - b. LRC: adding “free tutoring” to the blurb?
 - c. Two pamphlets?
 - d. Adding locations concerning where these services etc. would be very helpful
 - e. What phone numbers are being used?
 - f. Use the actual words of the service as links to them
 - g. Add “current as of…” to the bottom to distinguish which pamphlet is up-to-date.
- II. Next semester:
 - a. Brown Bag suggestions?
 - i. Psychological aid
 - ii. On topics connected to accreditation suggestions for improvement
 - iii. Defining academic freedom, what falls under this, what isn’t, etc. more information is needed. Edwin Romero? Maybe a topic for those running “First Fridays”? Maybe Rhonda from FA can come present on this?
 - iv. Black Student Success collaboration?
 - v. LFM
 - vi. ALLYship 101: how to show up for others.
 - b. Changes to TLC?
 - i. No suggestions
- III. Additional TLC social in October?
 - a. Maybe

Good of the Order

Next Business Meeting: TBA

The Teaching and Learning Committee (TLC) is a Standing Committee of the Academic Senate, comprised of Faculty representatives from all academic departments. The Teaching and Learning Committee fosters a culture of cross-disciplinary communication to support genuine exchange of successful pedagogy and scholarly research. It vows to protect respectful collaboration amongst faculty to ensure student success.