



MINUTES

Teaching & Learning Committee (TLC).

September 24, 2024

12:50pm-1:50pm in person in IT 110

(also hyflex via Zoom)

Zoom Link:

<https://rccd-edu.zoom.us/j/82979750074?pwd=bDCBMHWjVNmFMoszLE75mb9AmNYh5k.1>

Meeting Passcode: 123456

Meeting ID: 829 7975 0074

Present: Jose Sentmanat (CHL); Lisa Hernandez (CHL); Dan Reade (CHL); Bibiana Lopez (Math); Tim Russell (SBS); Kara Zamiska (SBS); Lindsay Owens (SCI & KIN); Zander Allport (CHL); Aldo Yanez (SBS); Adriana Moreno (Counseling); Cameron Young (CHL); Kevin Baccari (Math); Melissa Wilson (SBS); Margarita Shirinian (CHL); Mitzi Sloniger (CHL); Stephany Kyriakos (SBS); Andy Robles (Math); Anya Marquis (SCI & KIN); Tamara Cummings (ECON); Roberto Perez (SBS-PSY)

Absent: Starlene Justice (SCI & KIN); Weining Cui (SCI&KIN); Jessiah Ruiz (MECSGD); Erin Sternburg (SCI & KIN); Patty Worsham (SBS); Nancy Quinones (SBS); Bani Ghosh (CHEM)

- I. Call to Order
- II. Approval of Agenda
 - a. Motion: Lindsay Owens. Seconded: Tim Russell
- III. Approval of Minutes (08/27/2024)
 - a. Motion: Kara Zamiska. Seconded: Mitzi Sloniger

Information Items:

- I. Senate Report (Dan or Tim)
 - a. DE Camp and Syllabus template
 - b. The next meeting is this coming Monday
- II. FPDC Report (Zander or Jessiah)
 - a. DE Camp
 - b. FPDC meet the second Tuesday of the month
- III. Brown Bag #1 report
 - a. Greg Aycock presented data on pedagogical techniques for black students.
 - b. Still need to refine the data
- IV. Brown Bag #2: 10/01/24, 12:50-1:50PM, in IT 110.
- V. TLC social #2: 09/26/24, 5PM, Slam Dunk Norco—be there or be square!
- VI. DE Camp (suspended)

Action Items:

- I. None

Discussion Items:

- I. DE Camp (TLC subcommittee? Report out to district DE?)

- a. It is quite possible DE Camp will be resurrected due to accreditation purposes. The union is trying to negotiate this quickly to have the DE Camp turned back on. The new deadline is unclear.
 - b. If we did form a committee, we should coordinate it with the DE committee.
 - c. Academic issue versus content delivery issue.
- II. Brown Bag #2 content (syllabus? Check-in? Creating a welcoming atmosphere?)
- a. Lindsay suggests students feel that it is faculty's job to relieve, manage, and work through student issues, teachers as frontline workers. The concern is the mental health of the faculty.
 - i. Health issues and how faculty can deal with students who have these. Charis Summers (spelling?) or Kara Zamiska's recommendation
 - ii. Do it as a series: Professor side, Student side, etc
- III. Syllabus template feedback (Michael Bobo email)
- a. Explicit AI policy section
 - b. Too long, students tune out
 - c. Do we need the "add the class" section?
 - d. Outdated resource links and information. We need a link to a resource page that can be found on the Norco homepage; then faculty can provide that link to the students.
 - e. Can the college's policies and procedures be put into a separate document from the specifics for the class?
 - f. There is concern about the placement of the LRC information
 - g. Place language in the LRC section that the tutoring is free
 - h. Eliminate redundancies in the document and contradictory instructions (ex: the technical assistance section)
 - i. There is concern over the language of the turnaround time on grading.
 - j. Overall, will faculty receiving this document know what is required and what is suggested? Not just the content but also the look and placement of the content?

Good of the Order

- The institutional hours form is a concern. Faculty wish to filling out this form accurately, yet this is hampered by the form. What about faculty who go over 160 hours? Will this form deter this? Will faculty be compensated for this? The number of hours a club advisor spends differs depending on the club and is overall difficult to project. Institutional hours and compensation should go both ways. Some feel forced to documenting their hours like receipts.

Next Business Meeting: 10/22 from 12:50-1:50PM hyflex (IT 110)

The Teaching and Learning Committee (TLC) is a Standing Committee of the Academic Senate, comprised of Faculty representatives from all academic departments. The Teaching and Learning Committee fosters a culture of cross-disciplinary communication to support genuine exchange of successful pedagogy and scholarly research. It vows to protect respectful collaboration amongst faculty to ensure student success.