



## MINUTES

Teaching & Learning Committee (TLC)

September 26, 2023

12:50pm-1:50pm in person in IT 110

(also hyflex via Zoom)

Zoom Link:

<https://rccd-edu.zoom.us/j/87041012533?pwd=xWcXHv9HDrDwAIIsmQM0kn1osOU9hm.1>

Meeting Passcode: 860224

Meeting ID: 870 4101 2533

**Present:** Jose Sentmanat (CHL); Lisa Hernandez (CHL); Margarita Shirinian (CHL); Tim Russell (SBS); Patty Worsham (SBS); Bibiana Lopez (Math); Kevin Baccari (Math); Kara Zamiska (SBS); Jessiah Ruiz (MECSGD); Stephany Kyriakos (SBS); Aldo Yanez (SBS); Starlene Justice (SCI & KIN); Dan Reade (CHL); Weining Cui (SCI&KIN); Melissa Wilson (SBS); Adriana Moreno (Counseling); Lindsay Owens (SCI & KIN); Mitzi Sloniger (CHL); Bani Ghosh (CHEM); Zander Allport (CHL); Andy Robles (Math); Nancy Quinones (SBS).

**Absent:** Mark Lewis (CHL)

- I. Call to Order
- II. Approval of Agenda
  - a. Motion: Andy Robles. Seconded: Starlene Justice
- III. Approval of Minutes (5/23/2023)
  - a. Motion: Andy Robles. Seconded: Tim Russell

### Information Items:

- I. Report on FLEX event (regarding TLC Brown Bag #3)
  - a. Went well
  - b. Still working on trying to disseminate information on the various programs available to students.
- II. Brown Bag #1 Report
  - a. IT 125. Canvas show and tell.
    - i. Suggestions: Have the owners sit next to their Canvas sites. More focused (page layout, etc.). It was nice having the owners' emails. Liked the variety of Canvas sites.
    - ii. We will forward an email concerning the new required training connected to Canvas
- III. Brown Bag #2 Information (Hy-Flex)
- IV. AI Work group update (Kara Zamiska)
  - a. Good attendance at the AI Subcommittee meeting
  - b. Kara created a notebook in Outlook. AI Subcommittee.
  - c. Took the model from Mt.SAC and added more to it.
  - d. There are tabs, and information is being added to it
  - e. Next meeting is to be held next Thursday (10/5)?
  - f. The FLEX that was put on was very helpful
  - g. Kara will be presenting for Brown Bag #3; the subtopic will announced soonish.

- h. "Quiz Log" in Canvas will track in live-time the quiz taking place. Email Kara concerning how to do this

Action Items:

- I. None

Discussion Items:

- I. Recruit a Senate reporter
  - a. Will attend academic senate meetings and report to TLC. Dan Reade has volunteered.
- II. Recruit a FPDC reporter
  - a. Will attend FPDC meetings and report to TLC. Jessiah Ruiz has volunteered.
- III. Equity Brown Bag, an issue?
  - a. Last year, TLC did equity Brown Bags in the fall and the spring. So far TLC does not have any equity Brown Bags for the fall; thinking ahead to the spring, what would we like to do?
  - b. It would seem that it is desirable for the spring Brown Bags to be equity based.
  - c. What equity brown bag training would YOU like to see?
- IV. Movie nights for morale boost?
  - a. Brewery inside
  - b. Hiking event?
  - c. Sauced in Anahiam
  - d. During the day.
  - e. Bring your spouses

Good of the Order

Next Business Meeting: Tuesday, October 24, 2023, 12:50-1:50, location IT 110.

*The Teaching and Learning Committee (TLC) is a Standing Committee of the Academic Senate, comprised of Faculty representatives from all academic departments. The Teaching and Learning Committee fosters a culture of cross-disciplinary communication to support genuine exchange of successful pedagogy and scholarly research. It vows to protect respectful collaboration amongst faculty to ensure student success.*