NORCO COLLEGE

Technology Committee Meeting

November 3, 2022

2pm-3pm

https://rccd-edu.zoom.us/j/82872400082 & OC102

Minutes

Members Present: Ruth Leal (Co-Chair), Lenny Riley, Dustin Duke (ASNC), Meghan Chandler, David Schlanger (co-chair), Mike Angeles, Farshid Mirzaei, Mitzi Sloniger

Members Absent: Damon Nance, James Finley, Alex Zuniga, Janet Frewing

Guests: Ricardo Aguilera, Dan Lambros, Jason Caceres, Vivian Harris, Teresa Friedrich-Finnern

1. Consent Calendar

    a. September 15, 2022 Minutes. Mitzi Sloniger motioned/Farshid Mirzaei seconded. Approved.

2. Technology Plan – Ruth Leal and David Schlanger

    a. 2019-2025 Technology Plan and Goals Report

        i. We need to revise the Refresh Plan section of the Technology Plan to reflect the change from a four-year refresh at 25% per year to a five-year refresh as recommended by TSS as well as to reflect once a cycle has passed how do we notate it.

        ii. IEGC approved an SPGM Amendment in September to reflect Technology Committee as part of the prioritization process. The Technology Committee does prioritize the technology requests as part of the resource allocation process.

    b. Equipment Refresh Recommendation

        i. The co-chairs worked with TSS to obtain an updated inventory which was used as the basis for the Refresh Plan Phases Recommendation. The Office Computer Refresh Plan is on phase 2 with notation of the computers that are now out of date, based on TSS's recommendation of a 5 year refresh. The Computer Lab Classroom Refresh Plan is on phase 1 with notation of computers that are out of date. The recommendation will be posted on the website and used for prioritization/planning purposes. Discussion on why aren't laptop carts for the classroom included in the inventory and part of the refresh cycle. Per TSS, laptops are not included and should be replaced on a case by case basis as directed by the VP of Business. The request from faculty is to have laptop

carts put in an inventory database. This request will be placed on the next meeting agenda as a formal request from the Technology Committee to Business Services. Once an inventory database is provided, the Technology Committee can add it to the refresh cycle. Mitzi Sloniger motioned/Farshid Mirzaei seconded. Approved.

   c. Technology Requests Program Review Prioritization

      i. The spreadsheets are ready to share. IEGC's only has 1 item. RC's is short. And there is one item for SSC. AC has some information needed but we will get that in the next day or so. We will be sharing these with the committee members to score according to the rubric. Please save your file with your initials. We need to have them ready to submit to the College Council December meeting.

   d. Technology Survey Results

      i. Lenny reviewed the STUDENT technology survey results and shared trending comparisons for year over year. The committee reviewed the professional development section of STAFF survey to see about which training are staff most interested. The survey showed Adobe Creative Cloud and Office 365 with SharePoint groups the most selected. The results will help determine technology training for classified professionals at the upcoming Professional Development Day for CPROS on January 27th and potentially for Spring Flex.

3. Technology Report

   a. Software & Website – Leonard Riley

      i. Website update. Lenny reviewed the timeline and status.

   b. TSS & IMC Update – Michael Angeles/Dan Lambros

4. ITSC Update (Ricardo Aguilera)
   a. ERP/Project Nexus. -project status: anthology finalizing functionality gaps, pushing back the timeline-anticipate the project not happen until January of the reimplementation mid to late Nov. Possible launch Jan 2024
   b. Cybersecurity. National cybersecurity month/cybersecurity emails being sent out for training, continuing provisioning devices on gaining visibility on mitigating security on devices. Its reported that 9 community colleges have been victim of cybersecurity breaches.
   c. RCCD Network/Infrastructure. 8 months left to complete projects (herf funded) still looking into areas with gap of coverage. Completed by Jun 30 (FY2023)
   d. RCCD Enterprise applications. Galaxy/Colleague ID search implemented very soon. Adding email types in colleague is being implemented for students, also working with network team on updating student accounts (inactive, active, etc.) also process on deleting inactive accounts.

    e. Web services. Modern campus implementation-kickoff, intranet working on a pilot-SharePoint based site. Homesite is the employee portal
    f. RCCD IT Project management. Project workflow created to prioritize/track/progress

5. Open Forum

Next meeting will be on November 17, 2022