

# NORCO COLLEGE

Technology Committee Meeting

October 21, 2021

2pm-3pm

<https://cccconfer.zoom.us/join/join/join/register/tJlscuqrqj8qGNNcHe8BpjGUSDDuPIEr9MxE>

Minutes

Members Present: Ruth Leal (Co-Chair), Briana Mason, Lenny Riley, Farshid Mirzaei, James Finley, Alex Zuniga, Janet Frewing, Anangafac Alabaweh (ASNC), Megan Chandler

Members Absent: Damon Nance, Mitzi Sloniger, David Schlanger (co-chair), Mike Angeles

Guests: Ricardo Aguilera, Daniel Lambros

## 1. Consent Calendar

- a. September 16, 2021 Minutes E-Vote. Minutes sent with the calendar invite. Voted at the meeting. James Finley motioned/Megan Chandler seconded. Approved.

## 2. Technology Plan – Ruth Leal and David Schlanger

- a. 2019-2025 Technology Plan and Goals Report – Lenny Riley in conjunction with the Classified Professional Development Committee is hosting a Microsoft Outlook Tips Workshop this Friday for classified professionals. Received question from Art on technology request from 2020 program review. Per TSS, this should be handled through a ticket request or through Business Services for funding.
- b. Technology Requests Program Review Prioritization – The document was sent out to all of the requestees and some have filled it out. Still need a few more. Expect that to come to the members via email in the next week or so with a completion in November.
- c. Technology Survey Results – Lenny reviewed the STAFF Survey. Lenny is working on a summary for the next meeting which will have stats from 2019, 2020, and 2021.
- d. Technology Budget Priorities – The committee will begin working on updating the document for this year. This is an opportunity for the committee to review in advance of prioritization of technology requests.

## 3. Technology Report

- a. Software & Website – Leonard Riley. No report.
- b. TSS & IMC Update – Michael Angeles/Dan Lambros

- i. TSS - No report.
- ii. IMC Report – Dan reminded everyone that the college has an annual webinar license on zoom. If you need to setup a webinar please contact daniel.lambros@norccollege.edu for scheduling and setup. He also reported on the following projects: Hyflex classroom technology pilot rooms – ITEC 117, THTR 101, ITEC 209, and ST 203. PO issued – Equipment shipping delayed. OWL cameras order – PO issued – shipping delayed. New VRC A/V equipment PO processed – shipping delayed. Conference room technology upgrades – PO in process. Portable classroom PA systems – Delivered – waiting for asset tags. AT 114 A/V repair – Quote in process. ITEC 202 A/V repair – Quote in process. CSS Video Wall A/V repair – Quote in process. Media Site lecture capture system for pilot rooms – PO process.

#### 4. ITSC Update

- a. Ricardo provided a report - Reports/Updates:
  - i. ERP/Nexus: Challenges with resourcing/not have enough staff for data validation. Scale back time commitment-50/60. December 2022 for scheduled go live/CRM component. Progress-Spin Zero a check of data from colleague (in progress). When completed, data validation is next. Five data spins will be executed.
  - ii. Device management: local admin rights-mandate across district wide no more admin rights for all users
  - iii. Information security: Intune-cybersecurity mitigation via intune
  - iv. New help desk software: team Dynamix new footprints candidate ticketing system (possible)
  - v. RCCD Network/Infrastructure: remaining networking equipment/wireless has been purchased. completed networking equipment procurement
  - vi. RCCD enterprise applications: 25live upgrades

#### 5. Open Forum

Next meeting will be on November 18, 2021