

NORCO COLLEGE

Technology Committee Meeting

February 18, 2021

2pm-3pm

<https://cccconfer.zoom.us/meeting/register/tJ0ld-ysrj4oHNxWNOSDPvJ6BqmmiHY37bN->

Minutes

Members Present: Ruth Leal (Co-Chair), David Schlanger (Co-Chair), Mitzi Sloniger, Suzie Schepler, Lenny Riley, Farshid Mirzaei, James Finley, Mike Angeles, Gerlene Ariel Aquino (ASNC), and Ryan Snyder (ASNC)

Members Absent: Damon Nance, Janet Frewing

Guests: Ricardo Aguilera, Jason Caceres, Aaron Johnson, Alex Zadeh

1. Consent Calendar

- a. November 19, 2020 Minutes E-Vote

2. Technology Plan – Ruth Leal

- a. 2019-2025 Technology Plan and Goals Report – Lenny Riley provided a list of Technology Trainings that were held since last November. A technology training on Canvas and the Student Support Hub as well as a LinkedIn Learning: Office 365 for classified professionals. He is working on a plan for technology trainings, based on the list created at the November meeting, for faculty and students.
- b. Lynda/LinkedIn Learning Status Update – David provided an update. He reported good news that the college community now has access to LinkedIn Learning via single sign-on access. David demonstrated how to sign on using the Office 365 app both from the web browser and the RCCD single sign-on. This is available for all students, faculty, and staff. David will work with Ruth and Lenny on the marketing campaign. LinkedIn Learning is available district-wide. One area David is researching is whether each college can create custom collections such as the one created by the Career Center for student employees. There are still questions whether the consortium will fund the platform after June or if the district will wish to pay for it for all three colleges. We are at the early stage of launching it towards the end of the contract. The student members asked about students needing to register for LinkedIn Learning. David reviewed how students can access their LinkedIn Learning accounts and will make a short screenshot video explaining the process. A faculty member needed assistance on getting LinkedIn Learning videos to play in his Canvas page and David offered to connect with him to ensure this. David and Lenny will work together on LinkedIn Learning usage in the Canvas shells for Distance Education.

- c. Technology Budget Priorities – David worked on the draft document. The committee reviewed it and made additions. This is a guiding document on technology planning and resources. The committee discussed adding some data in the student laptop section such as from the Technology Survey, from the Laptop Loan Program, and Student Needs Assessment. Listed the need to discuss laptops instead of desktops for future use. The discussion on hybrid teaching (in person/online) and for operations as well. Added coordinating and collaborating with other entities such as Distance Education and the district IT. The members wanted to expand laptops to include hotspots for internet. And planning for software licensing. The notes were added and will be brought back to the next meeting for further discussion.
 - d. Technology Prioritization Lists – The co-chairs received the lists from the councils and Strategic Development for 2020. They will be completing the form and then sending out via email to the committee members for ranking. The co-chairs asked members to let them know if anyone needs assistance or training on how to do the ranking.
3. Technology Report
- a. Software & Website – Leonard Riley reported that he created 41 programs of study pages that include academic maps for getting an associate’s degree or transferring to a university. A student voice or faculty voice profile as well as additional resources such as program contact information were added to the pages.
 - b. TSS & IMC Update – Michael Angeles/Dan Lambros. See attached reports. Mike Angeles reviewed the TSS report that included in addition to the help desk tickets, TSS reimaged 143 student laptops for spring semester.
4. ITSC Update – No report. January meeting was cancelled. Next meeting is tomorrow, February 19th.
5. Open Forum

Next meeting will be March 18, 2021 via Zoom