NORCO COLLEGE

Technology Committee Meeting
October 15, 2020
12:30-1:30pm
https://cccconfer.zoom.us/meeting/register/tJItc-2rqDkuHN00wiyGC0afTV05UIhJ-35A
Minutes

Members Present: Ruth Leal (Co-Chair), David Schlanger (Co-Chair), Damon Nance, Mitzi Sloniger, Suzie Schepler, Lenny Riley, Farshid Mirzaei, James Finley, Janet Frewing, Mike Angeles, Jalen Madrid (ASNC), and Ryan Snyder (ASNC)

Members Absent: None

Guests: Daniel Lambros, Ricardo Aguilera, Jason Caceres, Sal Herrera, Michael Collins, Carlos Vasquez

1. Consent Calendar

   a. September 17, 2020 Minutes E-Vote. These minutes will be sent out for an e-vote.

   b. Meeting Time. The committee discussed the need to set a time since the college via ISPC is discussing creating leadership councils that will meet during college hour and the committee meeting time many times conflicts with college events as well as department meetings. Recommended changing to 2pm on the third Thursday of the month. Vote?

2. Technology Plan – Ruth Leal

   a. 2019-2025 Technology Plan and Goals Report

      i. Goal #1 – Lenny is having a Learn About Canvas Workshop for classified professionals this Friday, October 16th. With the Student Support Hub and students on canvas, many classified professionals are being asked by students for help navigating or when assisting them during registration, etc. so this is a good workshop for classified professionals to have.

   b. Lynda/LinkedIn Learning Status Update – David reported that the strong workforce program regionally has enabled LinkedIn Learning access for all 12 colleges in our region. David reached out right after our last meeting and the IE Desert Regional Consortium confirmed that Norco College is included in the license. Within a couple of days they reactivated NC's license. It's a little different than before. It's under the Inland Empire, Desert Regional Consortium, license for it, but there is access now again for students to get into LinkedIn Learning immediately through June 30th next year. It may or may not be extended depending on if the region gets it up and running in other colleges. The committee needs a plan of how we're going to get the message out and how we're going to utilize it. David shared some ideas for usage of LinkedIn Learning

using collections and perhaps coordinating with the Engagement Center, LRC, and so forth. Discussion on an approach to identify different types of populations, general students, job seekers, student employees, and then work with different programs around the campus too. Build the collections using their expertise and then they could steer some traffic into the system. David also presented the topic of single sign-on. It was recommended for him to reach out to Vice Chancellor Chris Blackmore to work on that and report back.

c. Technology Survey. Lenny prepared a summary report of the 2020 Technology Surveys. He also put together a comparison from 2019 to 2020. The committee was able to changes from year to year. Members discussed the trends and the differences based on the surveys being conducted in May during online learning. For faculty, 5% say that they share a computer. Down from 26%. 89% use their own computer, up from 26% in 2019 and the difference here is basically they were using computers on campus or now they're using laptops at home, but there are still some that are sharing or borrowing a computer. 5% borrowing a computer could be part of the loaner laptops technology support services had coordinated with the college so that faculty and staff could have a laptop at home. The difference on the 2020 survey from the 2019 survey are good. It looks like we're moving in the right direction. Access to a college computer. So now only 8% borrow computer. As opposed to 34% who were using computers in the library. Or 76% who own a computer as opposed to last year, 50% bringing their own. The college computer performance saw a difference mainly because most are using computers that they own at home. But there was an increase: 82% faculty satisfaction up from 71% in 2019. And dissatisfaction was 19% down from 20% in 2019. And the satisfaction percentage has improved for all the constituencies. Some faculty and staff are still reporting that the computers are too slow and that's including the loaner laptops. "What would you like to see implemented for online teaching?" is a new question. Last year we asked "what technology would you like to see in the classroom?" But one of the answers that we kept was E-Books and/or E- Textbooks. And that number went up dramatically and probably due to online education. 62% of the faculty would like to see E-books or E -textbooks implemented up from 31% in 2019. Online tutoring, Office 365, laptops all were an increase if over their counterparts on the 2019 survey. For instance, 20% of faculty had recommended implementation of laptops, whereas now it's 44%. Another thing about the surveys was at all three groups had an increase in responses. Satisfaction levels increased resulting in sufficient technical support. In 2019, 68% of faculty said that there was sufficient technical support. This year, 86% said there was sufficient Technical Support. Members discussed if there were any areas that we should bring attention to and bring back for further discussion. Committee was asked to bring anything back to next meeting.

3. Technology Report

a. Software & Website – Leonard Riley. No report.

b. TSS & IMC Update – Michael Angeles. Mike reviewed the attached TSS report. Dan reviewed the attached IMC report.

4. ITSC Update. Minutes from the last meeting are attached. Ricardo highlighted a few items.

5. Strategic Plan and Governance Manual Draft Review. Reviewed chapters 5 and 9. Recommended adding wording to the committee's mission statement such as guidelines, guiding principles, strategic plans, etc. in the mission statement. Discussed adding assess as well. Will revise and send out for e-vote. Drafted:

The Norco College Technology Committee provides strategic planning, guidelines, assessment, and recommendations for the direction, implementation and sustainability of technology resources throughout the college to support student learning programs and services and improve institutional effectiveness consistent with the college's mission.

Committee agrees with placement of committee with reporting to Leadership Council.

6. Open Forum

Next meeting will be November 19, 2020 via Zoom