Norco College
Technology Committee Meeting
12:50pm-1:50 p.m.
IT 218
April 19, 2018

MINUTES

Present	Absent
Ruth Leal (Co-Chair)	Janet Frewing (Math)
Sergio Quiroz (ASNC)	Kim K. Kamerin (AHWL)
Lenny Riley (DOI)	Damon Nance (Co-Chair)
Grisel Davila (ASNC)	Vanessa Acosta (A&R)
Cathy Brotherton (CIS/BEIT)	
Daren Koch (Tutorial)	
Mitzi Sloniger (COMM)	Guest
James Finley (CIS/GAM)	Mike Angeles (TSS)
Daniel Lambros (IMC)	Ricardo Aguilera (TSS)

1.   Call to Order 12:50 p.m.

2.   Consent Calendar- Ruth Leal

   a. March 15, 2018 Minutes were tabled.

3.   Technology Plan – Ruth

   a. Subcommittees Report - Ms. Leal provided an update regarding the subcommittees.

       i.   Goal #1 – The committee discussed Lynda.com and information provided at ISPC that Canvas might offer it free for students. Cathy Brotherton agreed to check with Open Campus but felt that it was not offered for free to students. The committee discussed gathering workshop information even if the workshop was not conducted by the Technology Committee. The concern regarding the need for a dedicated person to conduct professional development workshops if the Instructional Technology Specialist position is moved in the reorganization. The position is supposed to be with the Professional Development Center and faculty feel it is important to maintain a trainer for workshops in the PDC.

       ii. Goal #6 – An updated inventory is needed in order to submit a refresh recommendation for this year's program review cycle. The committee agreed to hold off on any refresh cycles until an updated inventory is conducted. Faculty had concerns that an additional Information Technology Analyst needs to be added to TSS in order for them to be able to support technology on campus as stated in previous meetings

       iii. Goal #7 – The Technology Survey has been sent out and faculty, staff, and

students are responding but the subcommittee asked for additional help in getting the word out for more responses. So far 33 faculty, 23 staff, and 54 students. The Technology Survey is the primary assessment tool used by the Technology Committee for resource decision-making as part of program review, workshops/technology training, and technology support and resources.

b. Accreditation 2020 – The committee began working through the drafty draft and discussed the need for a software spreadsheet in order to provide updates to the committee on software needs/renewals. The committee reviewed BP 3720 Use of Technology to add to the drafty draft. More work will continue at the next meeting.

4. 25 Live – Leonard Riley

a. Mr. Riley reported that the SAS environment version was purchased and approved by the Board of Trustees.

5. Technology Projects – Dan Lambros

a. Mr. Lambros reported that new computers were installed in the Library (55) and CACT 2. New audiovisual equipment was installed in IT 125, IT 127, and CACT 2, which includes lampless projectors. ATEC 109 has 34 new computers. WEQ 6 was split into two rooms. IT 202 has been moved to STEM 115 (CIS/Game) and the Game Lab moved from the LRC to STEM 125.

6. Open Forum

Adjourned: 1:50 p.m.

Next meeting will be May 31, 2018 in IT218