

Student Services Planning Council
February 28, 2018
1:30pm-3:00pm
ST-107

MINUTES

Present: Patti Brusca, Mark DeAsis, Bowen Fei, Lilia Garcia, Maria Gonzalez, Monica Green (co-chair), Mark Hartley, Leticia Martinez, Lisa McAllister, Daniela McCarson, John Moore (co-chair), David Schlanger

Absent: Natalie Aceves (co-chair), Eva Amezola, Hortencia Cuevas, Monica Huizar, Tenisha James, Maria Jurado, Pam Kollar, Maureen Sinclair

Approval of 11/18/17 minutes

Motion to approve by Daniela McCarson

Seconded by Maria Gonzalez

Motion passed with one abstention

Program Review

As part of the conversion to Nuventive the information for the 2017-18 Program Review will be taken from the 2016-17 Program Review document. Section III will be distributed 3/1/18 and will be due 3/8/18. Norco College has agreed as an institution to align all program reviews to the same date: academic, student services and administrative. The group review and voted to approve the revised timeline as follows:

Motion to approve the revised timeline by Daniela McCarson

Seconded by Mark DeAsis

Motion passed unanimously

- Daniela will facilitate trainings on 3/16 and 3/23 from 2pm – 5pm in the PDC (LIB-101).
- Program Review documents will be due to Tanya on 4/6/18.
- An administrative review will occur the week of 4/9/18 facilitated by Mark DeAsis.
- The final document is due 4/20/18; documents not received by this date will not be included in the needs prioritization process.

Daniela demonstrated how to access and utilize Nuventive on SharePoint and walked the group through the process. Daniela will forward out answers/solutions to questions/issues that could not be addressed to the group.

Changes:

- Area objectives have been removed
- Every SLO/SAO must be tied to the mission and must be mapped to the strategic goal and objective
- Remove metrics option from the SL/SAO section

InsideTrack Partnership

As part of restructuring the institution around a GP model, we need to determine what changes need to occur in the delivery of case management environment with this new framework. This organization will assist in delivering an assessment and training in this area. The Assessment piece will occur March 13-15, 2018. In April will be preliminary findings and training, with the final results being delivered in May.

Please review the Assessment Visit participants and provide any changes to Dr. Green by Friday, 3/2/18.

Staff training will occur on 4/11 – 4/12 and counselor training on 4/19. There will be a presentation at the 4/20 SSV Spring training.

Year-round registration

The district is making a push for this change but the process still needs to be tested. Testing will occur the first week of March, with an anticipated implementation date in October. It will be a four phase process beginning

with 19WIN & SPR (phase 1), 19SUM&FAL (phase 2), 2019-20 (phase 3) and 2021-22 (phase 4).

Good of the Order

- Performance based funding is here; proposal on the table is 50% FTS, 25% Student need, 25% performance (completion of certificates, degrees and transfer).
- We are piloting automatic awarding using a small group of students