

Student Services Planning Council

June 27, 2016

1:30pm-3:00pm

ST-107

**MINUTES**

**Present:** Natalie Aceves, Miriam Alonso, Eva Amezola, Patti Brusca, Zina Chacon (co-chair), Keith Coleman, Mark DeAsis, Monica Green (co-chair), Mark Hartley, Leticia Martinez (co-chair), Lisa McAllister

**Absent:** Hortencia Cuevas, Lilia Garcia, Maria Gonzalez, Monica Huizar, Timothy Huneck, Pamela Kollar, Daniela McCarson, David Payan, Koji Uesugi

**Guest:** Eric Betancourt

**Welcome**

Dr. Green welcomed the group and amended the agenda to conduct the Peer Review Sessions first, since a number of council members were not in attendance.

**Approval of 5/25/16 minutes**

Motion to approve by Lisa McAllister

Seconded by Eva Amezola

Motion passed unanimously

**Election of Faculty and Classified co-chairs**

Mejghan Ahmadi accepted a position at another institution and is no longer a nominee for faculty co-chair. Therefore, John Moore (faculty) and Natalie Aceves (classified) are uncontested co-chair nominees.

Motion to approve by Leticia Martinez

Seconded by Mark Hartley

Motion passed unanimously

**Student Services Program Review Timeline**

Leticia went through the timeline with the group and the following changes were made:

- 7/20/16 meeting moved to 7/18/16
- 8/10/16 meeting moved to 8/17/16
- September meeting date set: 9/28/16
- October meeting: SSPC Debrief added

**Student Services Program Review Peer Review Sessions**

Two 10-minute peer review sessions were conducted; remaining sessions for absent program leaders have or will be conducted outside of this meeting and original rubric's will forwarded to Tanya.

The council discussed how to determine whether or not authentic assessment was achieved when reviewing. Dr. Green informed the group that years ago a decision was made to use student success measures (e.g., gpa, persistence, etc.) as authentic measurements because it infers learning.

- Direct learning, student success measures, indirect (SLO's)
- General, student satisfaction (SAO's)

A training/review will be scheduled in a future meeting during early fall

**2016-2017 SSPC meeting dates** (Wednesday's 1:30pm-3:00pm in ST-107 unless otherwise noted)

- July 18, 2016 (*Monday*)
- August 17, 2016 (*3<sup>rd</sup> Wednesday*)
- September 28, 2016
- October 26, 2016
- November 15, 2016 (*Tuesday*)
- December 13, 2016 (*Tuesday*)
- January 25, 2017
- February 22, 2017
- March 22, 2017
- April 26, 2017
- May 24, 2017
- June 28, 2017