

NORCO COLLEGE SAFETY COMMITTEE

MEETING MINUTES-WEDNESDAY November 14, 2018

- I. **Welcome and Call to Order:** Main Speaker-Sgt. Henry 9:07 A.M.
- II. **Roll Call:** Vanessa Acosta, Richard Henry, Suzie Schepler, Maureen Sinclair, Miriam L. Carrillo, Steve Vaipulu, Adam Lyter, Stan Tyler, Chris Poole, Shawn Schoen Guest: Ye’Vell Hopkins
- III. **Approval of Minutes of 10/10/2018:** Motion: Stan T., Second: Maureen S.; Approved with majority of I’s
- IV. **Approval of Agenda: Motion:** Vanessa A., Second: Chris P.; Approved with a majority of I’s
- V. **Old Business:**
  - a) Tack Boxes: Main Speaker-Sgt. Henry  
Paint color has been decided. The discussion is now about location.
  - b) Emergency Phones: Main Speaker-Sgt. Henry  
No progress. Discussion centered on the usefulness of phone locations as opposed to having them in the classrooms.
  - c) Barricades: Main Speaker-Sgt. Henry  
New barricades will be placed at STEM to replace the old delineators/cones.
- VI. **Info Items:**
  - a) Grant: Main Speaker-Sgt. Henry  
California State Nonprofit Security Grant (CSNSGP) submitted requesting \$75,000
  - b) Grant: Main Speaker-Sgt. Henry  
State Homeland Security Program (SHSP) submitted requesting \$680,446
  - c) Next EM Fair: Main Speaker-Sgt. Henry  
Date set for September 17, 2019. Suggested subcommittee to assist with event.
  - d) Leave of Absence: Main Speaker-Sgt. Henry  
Justin C. may be out for up to six weeks. Sgt. Henry will be his replacement.
- VII. **New Business:**
  - a) Active Shooter Training: Main Speaker-Sgt. Henry  
Training is scheduled for February 8<sup>th</sup>. Subcommittee suggested to assist with event. It was also suggested that new locations, throughout the campus, be utilized for the event.
  - b) Evacuation Drill: Main Speaker-Sgt. Henry  
Drill will be on February 22, 2019. It will be a full scale evacuation. Subcommittee suggested to assist with event.
  - c) Building and Floor Captain Update: Main Speaker-Sgt. Henry

New radios are in the process of being issued and floor /building captains will be testing them.

- d) Additional Members and Membership Process: Main Speaker-Sgt. Henry Vanessa agreed to speak with Andy regarding the process to remove inactive members. We will need something for our website and for accreditation.
- e) Emergency Operations Plan (EOP)-action item: Main Speaker-Sgt. Henry Members asked to read/review the EOP and a vote can then be taken by email. Any discussion will be tabled until next meeting; voted and approved by majority.
- f) Hawk Signage: Main Speaker-Sgt. Henry Sgt. Henry will look into what is available and what will work for the college campus. Suggested that a sign be placed on 3<sup>rd</sup> Street, notifying drivers of upcoming signal, so they'll be prepared to stop, if needed.

VIII. **Good of the Order**

IX. **Next Meeting: December 12, 2018**

X. **Adjournment-10:12 A.M.**