

## NORCO COLLEGE SAFETY COMMITTEE

### MEETING MINUTES Wednesday, October 10, 2018

I. **Welcome and call to order:** Main Speaker-Justin Czerniak 9:07AM

II. **Voting Members Present:** Justin Czerniak, Richard Henry, Vanessa Acosta, Adam Lyter, Chris Poole

III. **No Quorum**-No approval of agenda

IV. **No Quorum**-No approval of minutes

#### V. **Old Business**

- a) **Safety Website:** Main Speaker-Justin C.  
New website being implemented. Chris and Vanessa agreed to help with initial process.
- b) **Emergency Tack Boxes:** Main Speaker-Justin C.  
Acquiring quotes for painting. Boxes will be in a muted color and unobtrusive.
- c) **CERT Training:** Main Speaker-Justin C.  
Training will be hosted at MVC on October 19<sup>th</sup> and 26<sup>th</sup>. Must attend both sessions in order to obtain certificate. Spaces still available; contact Monica Esqueda.
- d) **Emergency Phones:** Main Speaker-Justin C.  
Phone locations have been mapped out with list of locations. Looking to move, update and eliminate locations. Make them uniform in look and function. Looking to update to Code Blue system, which is the District standard. Questioned if adding phones to classrooms should be made as an active item on the agenda.
- e) **Rave Guardian Campaign:** Main Speaker-Justin C.  
The campaign is going well. Justin was invited to speak in a few of the classrooms about all of the benefits of having the Rave Guardian app. Encouraged to keep promoting it.

#### VI. **New Business**

- a) **Classified Senate:** Main Speaker-Justin C.  
Justin has stepped down. Leona Crawford is the contact person if anyone is interested in serving as the representative for the Safety Committee.
- b) **Shake Out:** Main Speaker- Justin C.  
There will be no official drill due to mid-terms. Justin recommended that a mass notification be sent, via Rave; it was approved by an overwhelming vote of yes, via email. It was suggested that planning for 2019 should begin soon.
- c) **BFPC Update:** Main Speaker-Sgt. Henry  
Delineators will be replaced with water filled barricades (voted on and approved at last meeting). There may be a need for better signage at the HAWK lighting system. It was suggested that a radar speed monitor be placed along Third Street, so that individuals will know how fast they're driving. The BFPC mission statement may need to be updated to reflect what their purpose is.
- d) **Updates from the campus:** Main Speaker-Justin C.
  - Water mitigation-ST Building- Cleaned up and building cleared to inhabit.
  - Ergo Assessments-are offered by safety team, for each college, as well as the district.

- e) Information from the District Safety meetings: Main Speaker-Justin C.  
The District Safety Plan core component has been revised and drafted. Can become an action item.
- f) Upcoming training/drills 2019: Main Speaker-Justin C.  
Think about what training we would like to see take place. Discussed date for active shooter drills for students (February 8<sup>th</sup> is only day off between Winter/Spring semester). Possible open invitations to staff, students and faculty.
- g) Grant-California State Nonprofit Security Grant (CSNSGP): Main Speaker-Justin C.-Standing Item  
Strictly for the purchase of safety items-\$75,000. Justin will write out the grant
- h) Leave of absence: Main Speaker-Justin C.  
Justin may not be available for the next meeting, as he will be taking a leave of absence upon the birth of his child. In his absence, the meeting(s) will continue to take place.
- i) Additional Members: Main Speaker-Justin C.  
Currently there are 5 administrators, 3 faculty, 11 staff and one non-voting student. Justin would like to encourage student participation. Justin will reach out to no-shows and Vanessa will send out an NOR-ALL to determine voting members.
- j) Next Emergency Management Fair Date: Main Speaker-Justin C.  
The Fair was reasonably successful. Discussed planning for next year; doing a community based outreach to encourage the community to participate. Discussed possible dates and booking areas on campus. Possible dates of September 17<sup>th</sup> or 24<sup>th</sup>, 2019.

**VII. Good of the order**

**VIII. Next meeting November 14<sup>th</sup> (Justin may not attend)**

**IX. Adjournment – 10:38AM**