



DRAFT

RESOURCES COUNCIL
Thursday, November 21, 2024

12:50pm-1:50pm

OC116 and Zoom

Meeting ID: 827 0937 8894

Pass Code: 059214

MINUTES

Council Members Present: Michael Collins (Admin co-chair), Esmeralda Abejar, Kimberly Bell, Travonne Bell, Karina Gigliotti, Azadeh Iglesias (CPRO co-chair), Dan Lambros, Sgt. David Purser, Edwin Romero, Marianne Stefanous, Haroun Ahmad (ASNC Student Rep)

Absent: Virgil Lee

Guests: Lorena Rositas, Lisa Myers, Cheryl Cox, Ray Vasquez, Patricia Avila, Bill Manges, Julio Cuz, Gabby Cortez, Amy Blandford

Subject to Brown Act: No

Quorum: 50% + 1

1. Call to Order: 12:50pm

1.1 Public Comments

- None

2. Action Items

2.1 Approval of Meeting Agenda

- M/S/C: K. Bell/T. Bell
- *Abstentions:* 0
- *Amendments:* None

2.2 Approval of Meeting Minutes: October 24, 2024

- M/S/C: Iglesias/K. Bell
- *Abstentions:* 0
- *Amendments:* None

3. Discussion Items

3.1 None

4. Information Items

4.1 Grants Report (Karina Gigliotti)

- The October 30, 2024 grants and external resource development activity report was reviewed by the council.
- Four current pending submissions were highlighted.
- Applications in progress are approximately estimated at \$9.5 million dollars.
- Questions/Comments:
 - The Resources Council is focusing on facilities, personnel, and the necessary resources to align with funding requirements, which may include specific types of spaces....it was asked what the potential need is for physical resources such as offices, etc. There is a potential need for an office for a new director position, should it be awarded.

- Regarding specific institutionalizing of personnel needed for the pending grants, Dr. Gigliotti will conduct further research and report back to the committee.
- It was suggested that future reports include these types of items: space and resources, which are integral to the awarding of various grants. A flowchart detailing the grant submission process will be provided to the council in the future to ensure that resources are sufficiently identified when applying for grants.
- TSS representative emphasized the importance of including the District Information Technology requests/needs in the grant awarding process as well.
- The Grants Advisory Committee continues to function as an ad-hoc group, but there was a request to clarify their process in requesting new grants and implementing awarded grants.

4.2 Draft 2025-2030 SPGM: Strategic Planning & Governance Manual Review [SPGM 2025-2030](#)

- Current draft was sent to councilmembers for review prior to meeting.
- Everyone is welcome and encouraged to provide input before December 20 (Per email from Dr. James sent to Nor-All on November 4).
- The SPGM is continuing the reaffirmation of college core mission, commitments, and initiatives.
- The document has streamlined goals and objectives.
- After comment period concludes, the revised document will be re-shared with the college community for final approval.

4.3 College Reorganization Presentation

- Keeping alignment with college mission
- Key points: holistic student support, academic counseling & career development, career academic, career academic pathway schools, CAP hour, continued equity integration & programming.
- Divisional strategic focus:
 - Vice President, Academic Affairs
 - Academic Programming & Enrollment Management
 - Vice President, Planning & Development
 - Equity & Institutional Effectiveness
 - Vice President, Student Services
 - Scaling Comprehensive Student Support & Access
 - Vice President, Business Services
 - Physical & Fiscal Resources Management
- Department shift:
 - Dean, Special Funded Programs
 - From Student Services to Planning & Development
 - Dean, Technology & Learning Resources
 - From Academic Affairs to Student Services
- Program Shift:
 - Athletics: From Dean, Student Life to Dean of Instruction
 - MESA: From Dean of Instruction to Dean of Equity, Inclusion, & Engagement
 - TRiO (SSS): From Dean, Equity to Dean, Special Funded Programs
 - TRiO (UB): From Dean, Enrollment to Dean, Special Funded Programs
 - Disability Resource Center (DRC): From Dean, Special Funded Programs to Dean, Student Services

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- New Program Alignment:
 - College Corps: Dean, Student Life
 - Title V: Dean, Students Services
- Timeline:
 - October 2024
 - Divisional Administration Meetings (Completed)
 - November 2024
 - Bargaining Units & Academic Senate Standing Meetings (Nov 7-12)
 - Management Meeting (Nov 13)
 - Academic Senate Meeting – Informational Item (Nov 18)
 - Leadership Council Meetings – Informational Item (Nov 21)
 - December 2024
 - College Council – Informational Item (Dec 5)
 - January 2025
 - Tentative Implementation Date: January 2
- Renewed commitment and focus on student success, equity, and access
- Questions/Comments:
 - It has been observed that this structure does not align across the overall RCCD framework; however, Norco College is structuring its autonomy to better meet student needs.
 - There are concerns regarding the lack of a requirement to solicit feedback, as the current approach is top-down, which is not the traditional method historically used at Norco, which sets us apart.
 - Discussions about equity have highlighted that the Disability Resource Center (DRC) should be aligned with other equity initiatives and might be better served under Special Funded Programs vs. Dean of Student Services.
 - It is surprising that the Veterans (VRC) have not been included in this realignment, raising concerns about their representation.
 - When the topic of why faculty feedback was not sought, a clarification was made that the Senate's inability to influence the 10+1 framework has limited their capacity to provide feedback, leading a faculty member to express concerns as both a college employee and a counselor in specific areas.
 - It is confirmed that there should be no physical relocations; this is merely a realignment in reporting structures. While some new positions may be created, others will be replacement positions with new titles.
 - The Title V grant, which is a Hispanic-Serving Institution (HSI) grant, is not categorized under equity. It is proposed to fall under the Dean of Student Services, similar to MESA, which serves the same student demographic.

5. Good of the Order

- Travonne Bell reported that next week facilities will be restriping, crack sealing, and resurfacing parking lots B, D, and STEM/VRC. A campus-wide notice will be sent out advising everyone to park in Lot A. Additionally, the Dean of Student Life will reach out to RTA regarding any bus stop impacts.

- The underground water leak affecting some buildings on campus (NOC, CRC, SSV) is still being addressed. The effected heating issues are expected to be restored in approximately 1-2 weeks.
- The solar project is currently on hold pending soil sample testing. Work will continue as permitted.
- AV charging stations are still on track to begin installation sometime in Spring 2025.
- The Sustainability Committee will convene on December 6 to discuss various projects such as safety glove initiatives, waste management programs, etc.
- The Library/LRC is scheduled to have a replacement water valve installed early next week, which will require a temporary water shutdown from approximately 6 AM to 8 AM. A notice will be sent out by facilities.
- The outlook for a potential bond passage appears favorable, covering projects such as the Center for Performance & Kinesiology, the underground utility project, Parkridge & Main property escrow closing, and chiller replacement projects.
- Space utilization continues to be monitored to ensure maximum efficiency, which will aid in securing future state funding for various projects.

6. Adjournment: 1:35pm

Fall 2024 and Spring 2025 Meeting Dates:

*Sept 26 *Oct 24 *Nov 21 (Note: Moved up 1 week due to holiday)
*Feb 27 *Mar 27 *Apr 24 *May 22