



**DRAFT**

## RESOURCES COUNCIL

Thursday, April 25, 2024

12:50pm-1:50pm

OC116

### MINUTES

**Council Members:** (Total #12)

**Quorum:** #7

**Subject to Brown Act:** No

**Present:** Michael Collins (Admin co-chair), Kimberly Bell (Faculty co-chair), Travonne Bell, Teresa Friedrich Finnern, Azadeh Iglesias (CPRO co-chair), Desiree Valdez (ASNC Student Rep)

**Absent:** Esmeralda Abejar, Mike Angeles, Refugio Lopez, Gustavo Ocegüera, Edwin Romero, Jim Rossum

**Guests:** Lisa Myers, Ray Vasquez, Lisa Hernandez, Karina Gigliotti, Alex Zadeh, Bryan Morales

#### 1. Call to Order: 12:51pm

##### 1.1 Public Comments

- None

#### 2. Action Items

##### 2.1 Approval of Agenda

- None – Quorum was not met

##### 2.2 Approval of Meeting Minutes from February 22, 2024

- None- Quorum was not met

#### 3. Discussion Items

##### 3.1 English Department Bulletin Board Project – Lisa Hernandez

- Initial idea is to boost presence for English department information, events, or student spotlights.
- Ideal location will be by the English offices in front of library building/LRC
- Sample shown was a cork board inside locking cabinet.
- English department chair would have key and maintain upkeep as needed.
- Facilities urged continual maintenance by putting in regularly scheduled work orders to have glass cleaned, etc.
- Facilities will look at area to determine installation needs and ensure ADA compliance.
- Question was posed who approves content? All postings would be run by the English department chair, following the existing guidelines in Student Life.
- The goal is to promote a success space, highlighting students or program spotlight content, etc.
- ASNC representatives feel it would promote a sense of community.
- Funding has already been identified by English department chair

### **3.2 ASNC Campus Signage Proposal – Bryan Morales**

- ASNC student representatives presented their proposal to promote activities, clubs, meetings, etc.
- Locations were identified across campus
- Cost estimates were identified by ASNC senate and funding identified.
- Various types of signs for locations such as, door signs, free standing signs, and etc. while digital signage will continue to be utilized and encouraged.
- ASNC/student senate has reviewed the proposal and encourages moving forward.
- Future ideas also suggested were: permanent community signboard centrally located, more digital signage around campus, upgrade to existing signage, remove or improve redundant signage.
- Other colleges were toured to get an idea of what works and various ideas that can potentially be used. Digital sign boards would be preferred moving forward.
- ASNC discussed regulations, procedures, potential issues such as inappropriate content, etc. ASNC Student Relations area could be identified as monitoring items throughout campus.
- A question was raised about ongoing maintenance costs that would have to be identified to replace as needed due to damage, graffiti, etc.
- A concern was raised about spreading out singular sleeves on a door versus an identified “community” board idea, which can host more information and could be monitored better.
- Prime locations: Engagement Center, CSS, IT entrance, ATEC, etc. Suggestion: Identify high traffic location for each building to help with maintenance, monitoring, etc.
- A question was asked if the intention was just for student clubs? The response was it will be open to all student programs, campus-wide events, college information, announcements, etc.
- It was noted that there is a current college-wide “wayfinding” project underway, that will also address a lot of these ideas.

### **3.3 College-wide council meetings now conflict with the May 23 lecture**

- The Distinguished Faculty Lecturer Speaker has been scheduled on the same date/time as all the college council meetings. This year’s honored speaker is Norco’s very own: Melissa Bader. The group discussed canceling the meeting vs. rescheduling, which could be problematic due to all the year-end event activity taking place on campus. In any case, we highly encourage attendance at the lecture to support Professor Bader!
- The group also briefly discussed hybrid meetings vs. in person moving forward for this council.

## **4. Information Items**

### **4.1 Report of Effectiveness Review**

#### 4.1.a. Resources Council

- The report, survey results, and comments were reviewed
- The report will now be sent on to College Council

#### 4.1.b. Grants Advisory Panel

- The report, survey results, and comments were reviewed
- The report will now be sent on to College Council

#### 4.1.c. Safety Workgroup

- Because this particular workgroup is ad-hoc and has no specific “members” identified, the survey was not distributed. Justin Czerniak informed one of the RC co-chairs of his intent to submit a general “Report of Effectiveness” using a different survey for results reporting.
- The report, survey results, and comments were reviewed.
- The report will now be sent on to College Council

### 4.2 Sub-Charter Annual Report

#### 4.2.a. Grants Advisory Panel

- The report was reviewed and discussed
- The grants have had such a quick turnaround, the panel has not been completely utilized.
- It has been determined they would dissolve the charter moving forward and follow the idea of looking at grants more as a procedure such as:
  - Identify a grant and what department/program might match
  - Intent to submit to President (initial proposal with various details)
  - Once the grant submission packet is completed, the President would give final approval
- Suggestion: Be sure to have the initial proposal include feedback from all constituencies: Faculty, CPRO's, Student's
- Dr. Gigliotti reported some exciting news...At a recent meeting with the District, it was announced that from July 1, 2023 until now, Norco College has a 100% grant submission/approval rate! Congratulations to all involved!

#### 4.2.b. Safety Workgroup

- It was reported that this current charter's “deliverables” have been met and they do not intend on submitting for renewal for next fiscal year. It will now strictly be an “Ad-Hoc” group and only meet when or if needed during the next fiscal year moving forward.

### 4.3 Facilities Update – Travonne Bell

- Solar Project Update
  - Start date: June 2024
  - Dual charging stations installed in parking lot D
  - Battery backup will be installed next spring (April 2025)
  - Solar arrays installed on the front hill (near JFK) in August 2024
    - Directional placement will be optimum for sun exposure
  - 2 phases: Phase 1 estimated start date: August 2024 and phase 2 estimated start date of March 2025.
  - Install location: Parking Lot D and will have no impact on the ADA stalls
  - 12 dual stalls = 48 actual charging stations
  - A question was asked of what monitoring will be offered to ensure cars are not parked in a stall all day:
    - The District is working on developing standards for procedures

- Welcome Center Update
  - Welcome center set up was reviewed
  - It was reported that research from “Achieving the Dream” showed that a major factor in seeing gains in equity outcomes was to prevent students from being bounced around and having to tell “their story” more than once. The Welcome Center was installed through PACES Grant funding to move Student Services toward more of a one-stop service model and to reduce the frequency of sending students to different offices and to unstaffed computer labs. The new Welcome Center has three computers available for student use (and a printer if needed), and initially hosts three staff work stations (expandable to four when we grow in the future). The staff will screen students for services in Admissions and Records, Student Financial Services, and the Academic Counseling and Career Development Center. Whenever possible, the Peer Advisors who work there will use the computer lab to teach students how to use self-service portals, and classified professionals will also be available to provide quick triage-based support.
  - The new area meets ADA compliance and standard employee ergonomic standards with a sit/stand option.
  
- Wayfinding/Signage Update
  - Current wayfinding project was reviewed
  - The future project will be done in phases focusing on building names, parking lot identifications, directional signage, pillars, etc.
  - Estimated costs are currently higher than what we have budget for, but we continue to look at cost reductions and areas of funding that can be identified in order to move forward with implementation.

#### 4.4 Grants Report – Karina Gigliotti

- The current grants reporting document was provided for review

#### 5. Good of the Order

- A suggestion was made to identify more “visitor” parking so students are able to make quick stops at the college as needed. (An optimal location would be in front of campus police, to help with monitoring use).

#### 6. Adjournment: 1:59pm

#### Fall 2023 and Spring 2024 Meeting Dates:

\*Sept 28 \*Oct 26 \*Nov 16 (Note: Moved up 1 week due to holiday)  
 \*Feb 22 \*Mar 28 \*Apr 25 \*May 23



REQUEST

# Bulletin Board

For the English Program



## Who:

- Lisa Hernandez, English full-time faculty member.
- To be maintained by future English faculty

# WorkPro® Enclosed Double-Door Cork Bulletin Board, 36" x 48", Aluminum With Silver Finish



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Office Depot® Pushpins, Rou Clear, Pack O

# What :

- Bulletin board dedicated to the English department to promote the discipline (akin to what STEM has done)

# Where:

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On a pillar between  
English faculty  
offices (between G LIB  
126 and 127)





## Why:

- Create a presence
- Explain the various benefits of majoring in English (Guided Pathways Summit)



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Cost: \$350.99.

Funding: the ENG discipline has the funds for it.

# WorkPro® Enclosed Double-Door Cork Bulletin Board, 36" x 48", Aluminum Frame With Silver Finish

(0)



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Feedback

## Description



### Description

Keep your messaging readily visible with the WorkPro Enclosed Double-Door Cork Bulletin Board communication method for school, workplace, and community areas.

- Enclosed bulletin board with sturdy swing-out doors that lock for secure access to announcements, schedules, and other notices.
- Shatter-resistant glass holds up to frequent use.
- Natural cork bulletin board surface keeps a reliable hold on pushpins and tacks.
- Wall-mount hanging system included.
- Includes two keys.



# Campus signage Proposal



By Bryan Morales

# Breakdown Information

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## *Location*

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Plan to place 2 - 4 on each classroom door. We've seen flyers on pillars which could be another option

## *Cost*

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Looking at 200 acrylic panels total. A pack of 40 costs \$114.99 for a grand total of \$580

## *Purpose*

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To better inform students about events and resources available to them.

# Proposal of locations

\*\*Not to scale



Classroom Doors x2



Pillars

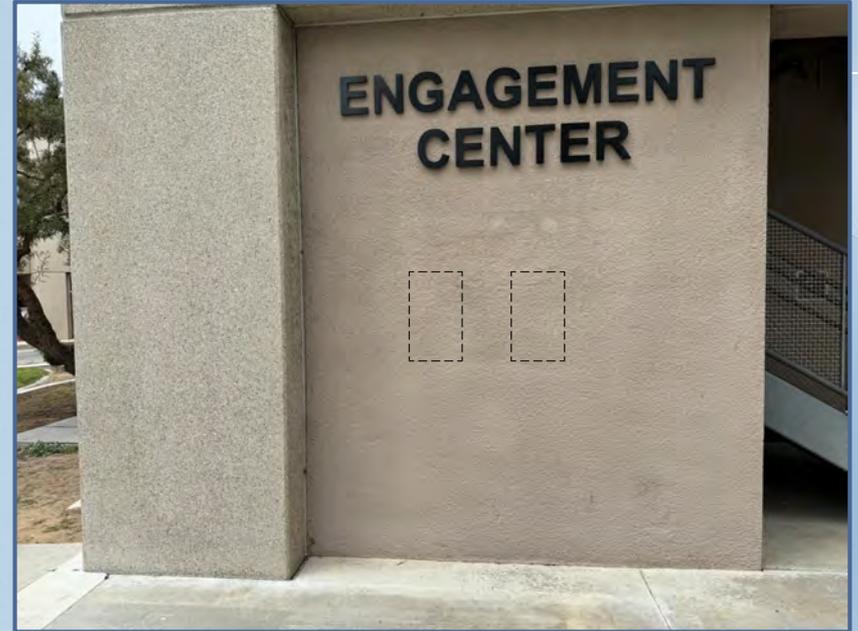


Walls That Have Frequent Traffic

# More Examples

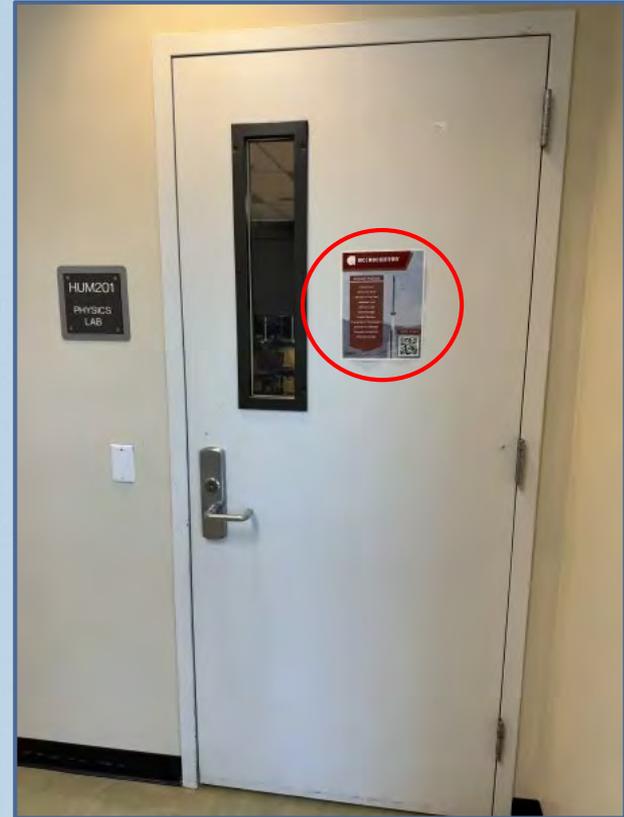
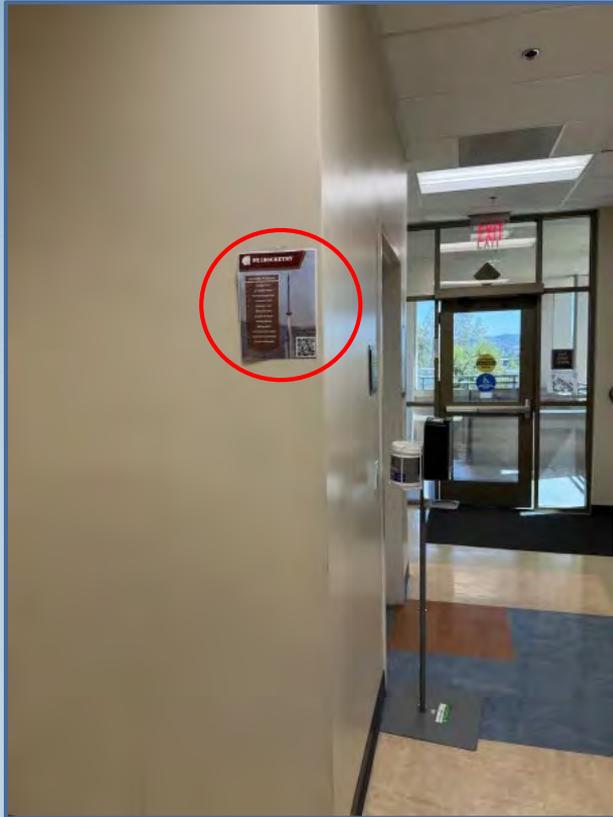


IT Building East Side



Engagement Center Entrance

# Examples of posters around campus



# Cost



8.5 x 11 Wall Mount Acrylic Sign Holder, Plastic Sign Holder with 3M Tape Adhesive, Clear Wall Mount Frame, Picture Paper Frames Holder for Home, Office, Store, Restaurant (40pack)

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\$115.99

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Item Shape: 40pack

12pack	20pack	3pack	<b>40pack</b>	4pack	6pack
\$34.99	\$59.99	\$15.99	<b>\$115.99</b>	\$16.99	\$19.99

8pack \$27.99

Brand Ludyery  
Color Clear  
Product Dimensions 11"L x 8.5"W  
Shape 40pack

**About this item**

- Wall Mount Sign Holder Easy To Install: Clear Wall mount sign holder 8.5 x 11 with powerful permanent 3M adhesive strips, No drilling, no screws, and no tools required. Easy to install doors, wood, glass, walls, metal, plastic.
- Sign Holder Quality: Made of 100% virgin material clear acrylic plastic panel, much more durable and clear to supply long-lasting strength and use, posters and images will remain readable.
- Multi-Purpose Wall Sign Holder 8.5 x 11: Sign display holder perfect for ads, pictures, signage, announcements, fliers, photos, menus, children's art, business license frame and more. It can be used by office, home, restaurants, hotel, library, school, trade shows, any other location where you want to display your signs.
- Plastic Wall Sign Holders Size: 8.5 x 11 inches with 1.4 mm thickness letter size. Package contains 40 pack wall mount sign holders. Easily change out the papers pictures.
- CUSTOMER SERVICE: Each sign holder is placed inside its own protective film to prevent scratches.

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Packaging: Ships in product packaging

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Add to List



- This is planned to be split between the options shown in the previous slide with extra to replace in the event of one breaking or locations previously not outlined
- Price is cheaper if bought in bulk
- Link: [Acrylic Sign Holder](#)

200 panels total  
40 pack = \$115.99  
~~5 packs of 40 panels @ \$115.99~~

**\$579.95 Total**

# Why is this important?

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- We want students to be active and participate in more than just their academic studies. I believe students that are more involved on campus do better academically.
- Having a more permanent form of event signage can help connect these students and introduce them to resources they would otherwise miss.



# Timeline if project is to be approved

- **ASNC Approval:** Project is presented, discussed and voted upon by the ASNC senate.
- **Resource Council Approval:** This proposal would then move to the Resource Council for consideration and recommendation. Final approval would be needed by the College Council and the President's Cabinet.
- **Implementation:** The acrylic boards are to be purchased in bulk and implemented.



02

Looking  
Forward



# Permanent community Signboard

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Ultimately, I would like to see a dedicated signboard implemented on campus. This was the original intent with this project. Having a dedicated signboard would help students know where to look for events and allows staff and students to place flyers to promote all sorts of events.



# Existing signage on campus

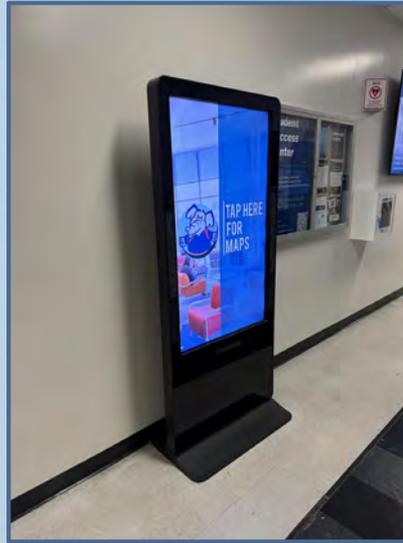


- Close to a main walkway
- Podium next to it has the same map



- Nearby a location many students go to for help
- Hasn't been utilized to its full potential

# Example: CSUF



\*Signage is abundant, in crowded areas, and in different forms.

# Points brought up during the asnc meeting

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## 1) How are we going to manage filling out posters if acrylic boards are posted campus wide?

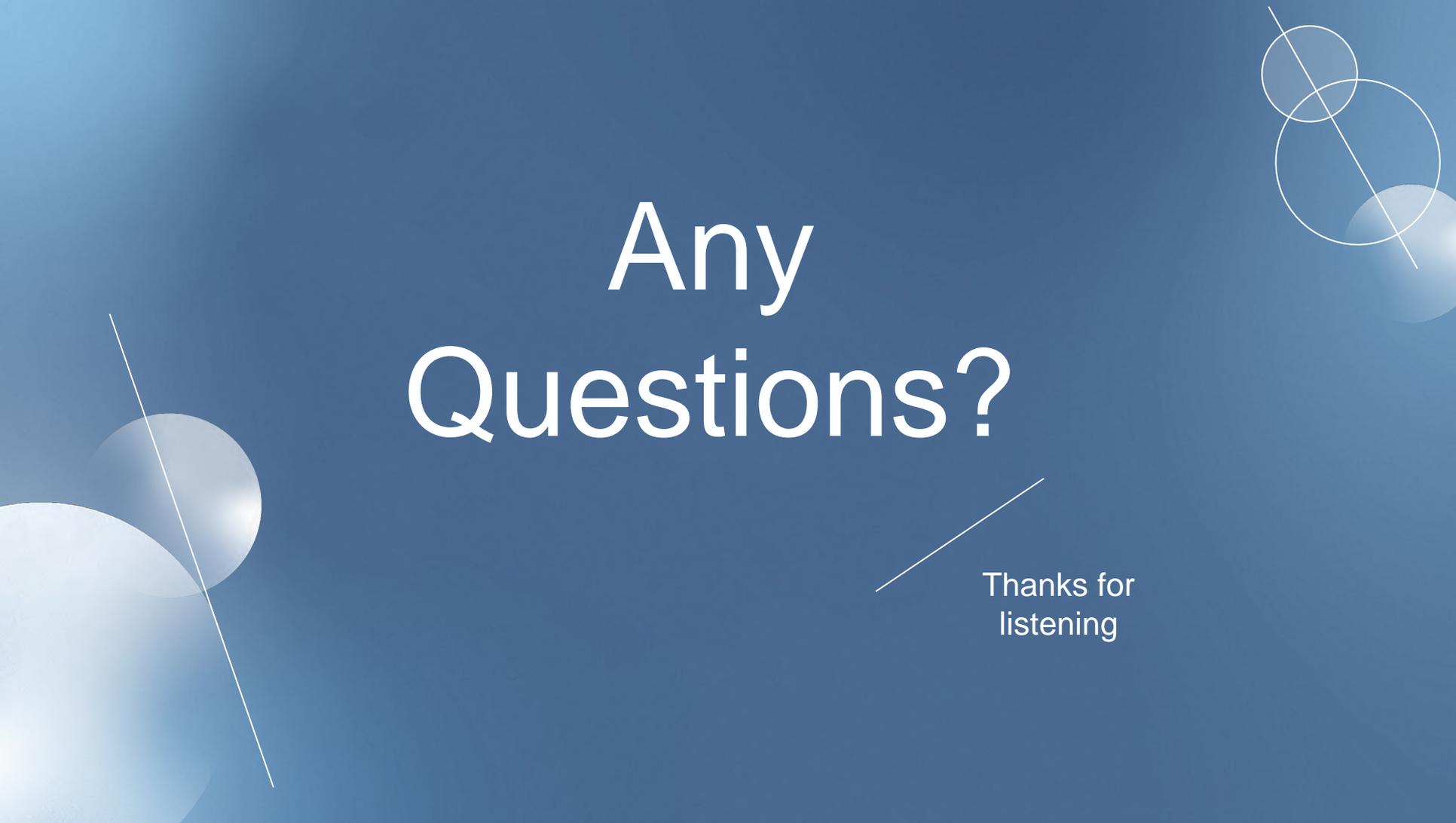
Answer: It's impossible to constantly update every single acrylic sign board if they are spread around campus. Instead, we should focus on giving students and staff the freedom to post in the first place through designated posting locations.

## 1) How are we going to manage what gets put in on each signboard?

Answer: This task can be delegated to the ASNC's Relations department who specializes in promotion of campus-related events. A small QR code can be placed on the corners of the acrylic panels for students and staff to scan to request flyers to be added in certain locations for example.

## 1) What is the lifetime of a poster once inside these panels?

Answer: Clubs and organizations will request to have their flyers up two weeks in advance prior to their event. A three day grace period after the event ends will be implemented so flyers can be added and removed in a timely manner.



# Any Questions?

Thanks for  
listening



## REPORT OF EFFECTIVENESS 2023-2024

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### GOVERNANCE ENTITY:

Resources Council

### CHARGE:

The Resources Council (RC) is primarily responsible for assessing and coordinating the listed Educational Master Planning objectives. Operational items are to be handled at the departmental, task force, project team, or workgroup level often determined by job title or functional area of responsibility.

### SPONSORING COUNCIL/SENATE:

College Council

### CO-CHAIRS:

Michael Collins, Courtney Buchanan/Kimberly Bell, Azadeh Iglesias

### MEMBERS:

Esmeralda Abejar, Mike Angeles, Travonne Bell, Courtney Buchanan/Kimberly Bell, Michael Collins, Teresa Friedrich Finnern, Azadeh Iglesias, Refugio "Jr" Lopez, Gustavo Ocegueda, Edwin Romero, Jim Rossum, Desiree Valdez (ASNC Student Rep).

### EVALUATION OF THE SURVEY OF EFFECTIVENESS:

On March 15, the results of the Resources Council Survey of Effectiveness were provided to the Resources Council membership for review. At the March 28 meeting, the Resources Council agenzed the discussion of the results that were provided by its membership, however due to lack of attendance, the meeting was canceled. The membership reviewed the Survey of Effectiveness data prior to the scheduled meeting, and feedback was provided to the membership.

- The survey had 50% of the voting members respond.
- All survey prompts overwhelmingly received a majority "strongly agree" or "agree" response among the respondents.
- Feedback points included:
  - Allow attendance via Zoom
  - A recommendation was made to continue to train council members on metrics used in budget reports.
  - The short timeframe of the meeting does not allow for thorough discussion, informed decision-making, and meaningful impact for the college. Some items are presented as "information" that should probably be discussed, but there just is not enough time.

## **EMP GOAL ALIGNMENT AND OBJECTIVE ALIGNMENT:**

- Objective 9.1 - Plan and advocate for the funding augmentations needed to meet staff requirements to achieve the vision for a more comprehensive college.
- Objective 10.1 - Plan and advocate for the funding needed to meet facilities growth to achieve the vision for a more comprehensive college.
- Objective 10.2 - Develop and maintain Facilities Master Plan.
- Objective 10.3 - Buildout funded projects.
- Objective 10.4 - Finish Veterans Resource Center Phase 1 by Spring 2021.
  - This project was completed.
- Objective 10.5 - By Fall 2020, open the Early Childhood Education Center.
- Objective 10.6 - Develop plans and strategies to capitalize on state facilities funding to maximize local project funding availability.
  - The Council voted to recommend resubmittal of the 2021-22 FPP/IPP projects to the State Chancellor's office.
- Objective 10.7 - Build 2nd access road.
- Objective 10.8 - Explore and pursue land acquisition adjacent to college property.
- Objective 10.9 - Develop and start implementing sustainable campus.
  - The Council has been engaged in the planning of the District Sustainability Plan, as well as establishing a Norco College Sustainability Task Force.
- Objective 10.10 - Design spaces that intentionally build community.
- Objective 10.11 - Install immediate/temporary facilities to address current capacity needs by summer 2021.
- Objective 10.12 - Enhance transportation infrastructure.
- Objective 10.13 - Develop and implement plans for off-campus facilities for instructional purposes.
- Objective 12.1 - Plan and advocate for the general fund budget augmentations needed to meet operational demands to achieve the vision for a more comprehensive college.
  - The Council receives regular reports on resources required to build new facilities on the Norco College campus.
- Objective 12.2 - Coordinate with RCCD to establish a BAM that allocates funding equitably.
  - The Council receives quarterly updates on the BAM working group, and revisions that are being proposed.
- Objective 12.4 - Develop 30% of the overall budget from non-general fund revenue sources.

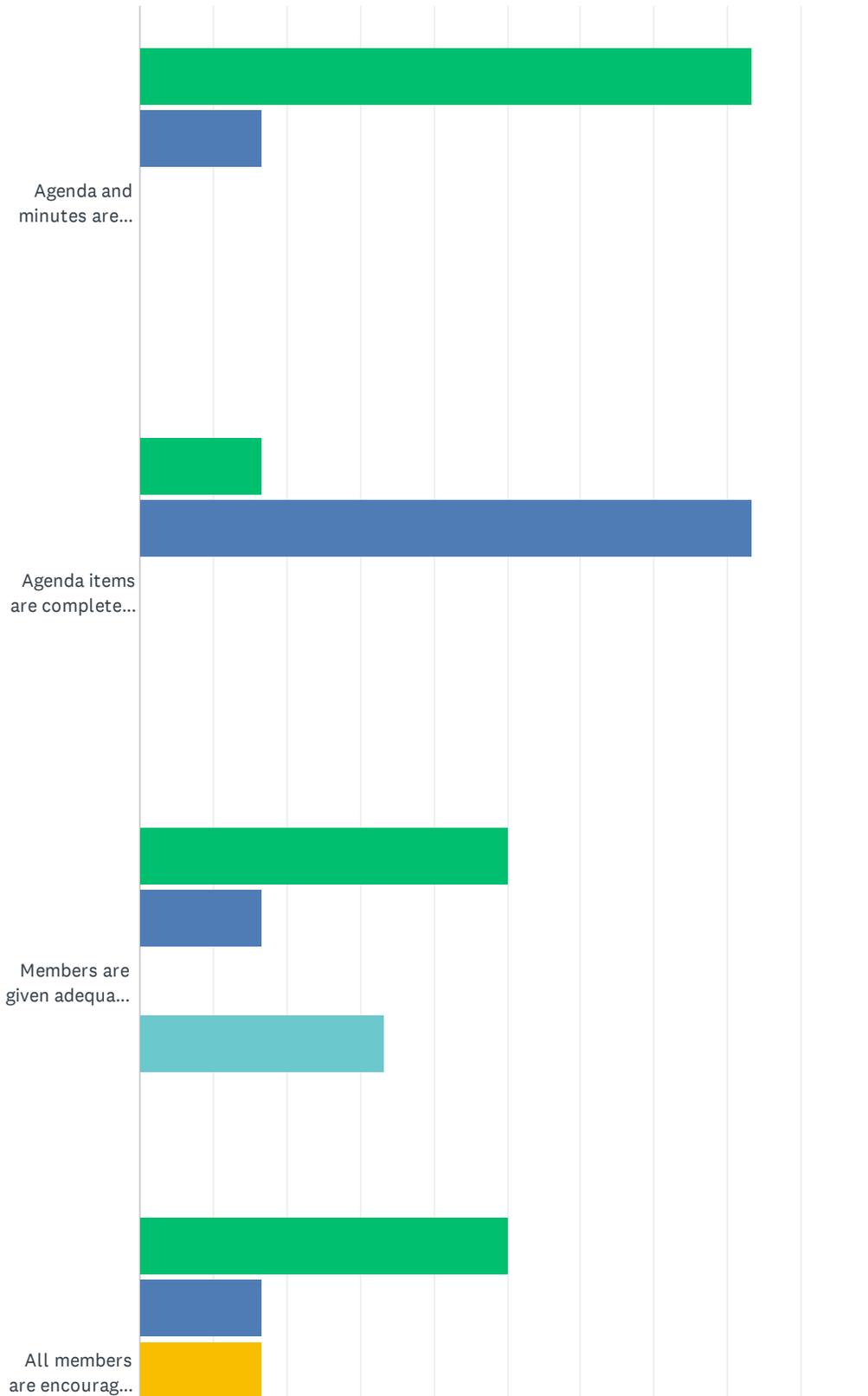
## **ASSESSMENT OF SCOPE AND DELIVERABLES:**

1. Annually review the proposed college budget, including components for the development of the adopted budget, and ensure alignment with the mission, goals, and objectives of the college's Strategic and Education Master Plans. This work happens when the adopted budget is developed after the State budget is approved in the fall.
2. Annually review the district Budget Allocation Model and provide recommendations for continuous improvement. This review occurs each quarter during the Quarterly Budget Performance Report, and is noted in the meeting minutes.

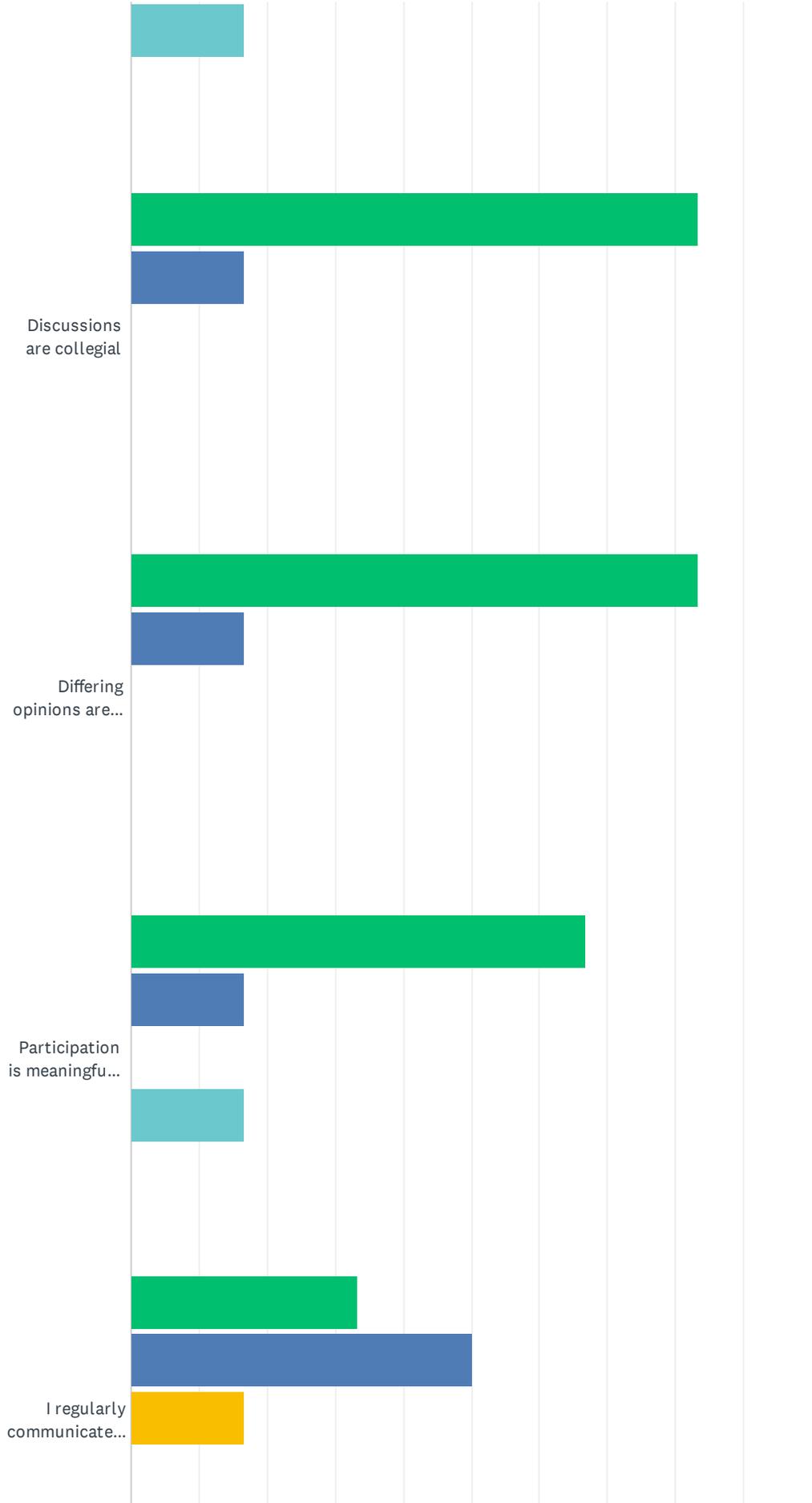
3. Recommend and monitor long-range fiscal plan with consideration of priorities consistent with district and college planning. (Multi-year projections, contingency reserves). Multi-year projections are developed at the district level, and local contingency reserves (holding account) balances are provided each quarter to the Council.
4. Reviews State and Federal legislation for local budget impact.
  - a. Budget information is provided to the Council and the college community as a whole on a regular basis when updates are available.
5. Reviews general fund revenues and expenditures on a quarterly basis.
  - a. Quarterly Budget Performance Reports are provided to the Council.
6. Communicate, through its members, with the college community on fiscal and physical resource issues and recommendations.
  - a. Regular communication and updates are provided in the Council that are intended to be carried back to constituency groups. Also, regular meeting “notes” are provided immediately after the Council meetings to update the entire college community.
7. Prioritize annual resource requests for Business Services operational area.
  - a. This work is completed in the Council, with recommendations made to the Executive Cabinet.
8. Oversee the development of the College’s Safety and Emergency Preparedness Master Plan, and review of the District’s Safety and Emergency Preparedness Master Plan every three years.
  - a. Regular updates and safety issues are brought to the Council via the Safety Task Force, and recommendations are made on issues.
9. Oversee the development of the College’s Technology Master Plan, and review of the District’s Technology Master Plan every three years. The status of the college’s technology master plan and district’s tech master plan is still in flux due to the district takeover of TSS/IMS at the colleges. This component will need to be addressed, as no district plans have been developed.
10. Support the implementation of the Facilities Master Plan.
11. Review the financial, human resource, and facilities impact of potential grant and college development opportunities.
  - a. The Grants Advisory Panel (GAP) vets the potential impact of grants on the college and the Dean of Grants & Equity provides bi-monthly reports regarding development opportunities that involve financial, human, or facilities resources.
12. Receive reports from Business Services operational areas.
  - a. Reports are typically in writing and presented as informational items.

# Q1 Please rate your level of agreement with the following statements for the governance entity selected above:

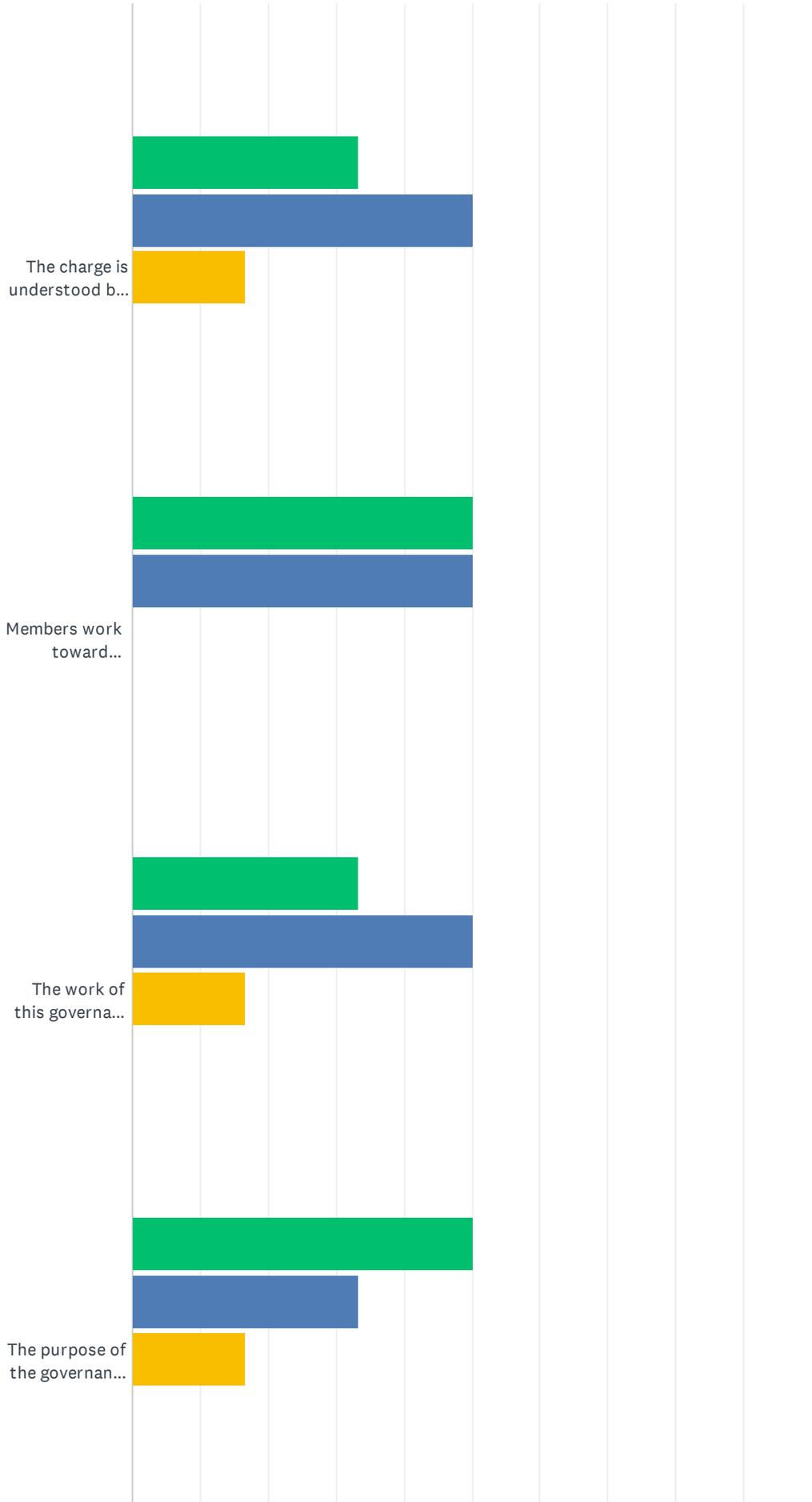
Answered: 6 Skipped: 0



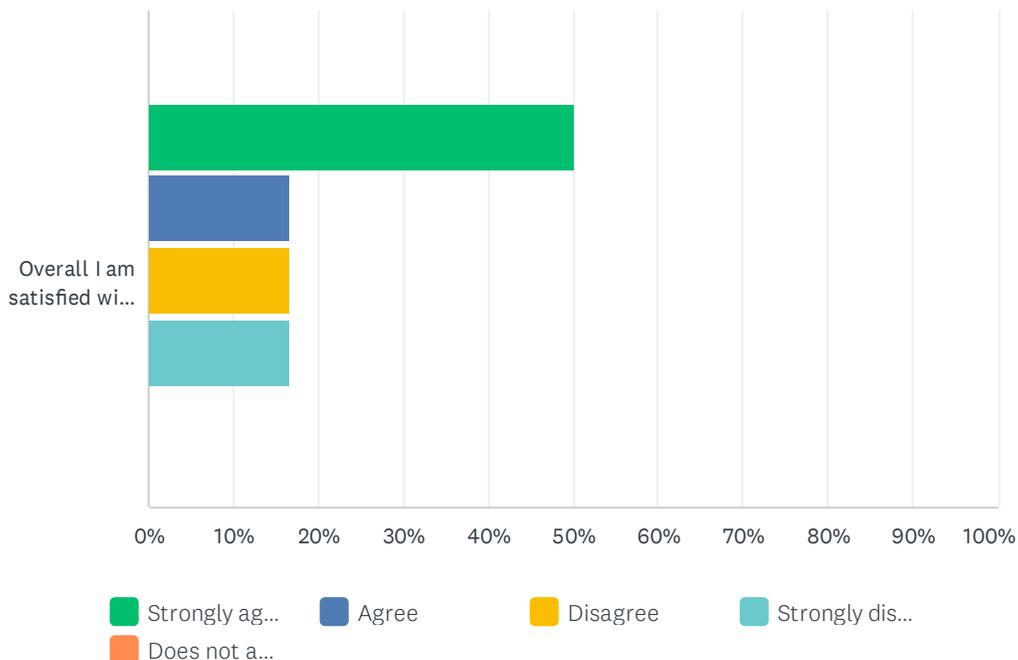
# Resources Council Survey of Effectiveness



# Resources Council Survey of Effectiveness



## Resources Council Survey of Effectiveness



	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	DOES NOT APPLY	TOTAL
Agenda and minutes are provided far enough in advance of meetings	83.33% 5	16.67% 1	0.00% 0	0.00% 0	0.00% 0	6
Agenda items are completed within the meeting time	16.67% 1	83.33% 5	0.00% 0	0.00% 0	0.00% 0	6
Members are given adequate information to make informed recommendations or decisions	50.00% 3	16.67% 1	0.00% 0	33.33% 2	0.00% 0	6
All members are encouraged to be actively involved	50.00% 3	16.67% 1	16.67% 1	16.67% 1	0.00% 0	6
Discussions are collegial	83.33% 5	16.67% 1	0.00% 0	0.00% 0	0.00% 0	6
Differing opinions are respected	83.33% 5	16.67% 1	0.00% 0	0.00% 0	0.00% 0	6
Participation is meaningful and important to me	66.67% 4	16.67% 1	0.00% 0	16.67% 1	0.00% 0	6
I regularly communicate with members of the constituent group I represent regarding key issues discussed and actions taken during meetings	33.33% 2	50.00% 3	16.67% 1	0.00% 0	0.00% 0	6
The charge is understood by the members	33.33% 2	50.00% 3	16.67% 1	0.00% 0	0.00% 0	6
Members work toward fulfilling the charge	50.00% 3	50.00% 3	0.00% 0	0.00% 0	0.00% 0	6
The work of this governance entity has made an impact on its assigned EMP Goals or KPIs	33.33% 2	50.00% 3	16.67% 1	0.00% 0	0.00% 0	6
The purpose of the governance entity aligns well with the college mission	50.00% 3	33.33% 2	16.67% 1	0.00% 0	0.00% 0	6
Overall I am satisfied with this governance entity's performance	50.00% 3	16.67% 1	16.67% 1	16.67% 1	0.00% 0	6

## Q2 Is there something that you would recommend to help the committee function more effectively?

Answered: 3 Skipped: 3

#	RESPONSES	DATE
1	None at this time.	3/11/2024 7:16 AM
2	Better training. Allow attendance via Zoom.	3/6/2024 8:17 AM
3	It's no fault of the committee leadership and members, but the short timeframe does not allow for through discussion, informed decision-making, and meaningful impact for the college. Some items are presented as discussion that should probably be discussed, but there just is not enough time.	3/5/2024 2:37 PM



## Report of Effectiveness 2023-2024

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### **Governance Entity:**

Grants Advisory Panel

### **Charge:**

The purpose of the Grants Advisory Panel (GAP) is to vet grant opportunities and make recommendations to the Office of Planning and Development. GAP provides annual updates to the Resource Council.

### **Sponsoring Council/Senate:**

Resources Council

### **Co-chairs:**

Karina Gigliotti, Grants Director (Facilitator)

### **Members:**

- Karina Gigliotti, Director of Grants-GAP Facilitator (Planning and Development)
- Gustavo Ocegüera, Dean, Grants & Student Equity Initiatives (Planning & Development)
- 4 Faculty Representatives from any of the 8 Academic Schools (appointed by Academic Senate)
  - Vivian Harris, Jacob Drainville, Adam Martin
- Brittnee Quintanar, Faculty Representative from Academic Counseling & Career Development Center
- Ashley Etchison, Dean of Instruction, Career Education
- Esmeralda Abejar, Director, Business Services
- Caitlin Busso, Institutional Effectiveness
- Stephanie Popiden, Classified Professionals (appointed by CSEA)
- Hortencia Cuevas, SSS/Trio Programs Director

### **Evaluation of the Survey of Effectiveness:**

Six members completed the survey of effectiveness. All members strongly agreed or agreed with all statements. Many of the questions could not be answered because they do not apply to the structure of the GAP. Members commented that the GAP should meet at least twice a year to assess its processes, even if there are no grant opportunities to vet to discuss the charter, its scope, and deliverables.

### **EMP Goal Alignment and Objective Alignment:**

In general, the work of the GAP supports EMP goal 12 (Comprehensive College), objective 12.4 (Develop 30% of overall budget from non-general fund revenue sources). Typically, this is accomplished by vetting and providing feedback to the Office of Strategic Planning and Development on which grants the college might want to pursue.

### **Assessment of Scope and Deliverables:**

The charter describes two methods by which grants are vetted and forwarded to President Green to secure her approval to apply. The method that is used depends on the grant application deadline. As is described in the charter, the timeline to activate the full panel only applies when there is a minimum of 60 calendar days prior to the application deadline. This year, the panel was not activated because there was not sufficient time to gather the necessary information for the Director of Grants to fill out a grant vetting form (attached) for the panel's review and feedback. While there were instances when we

became aware of grant opportunities with deadlines of more than 60 days, we were unsuccessful in engaging faculty, staff, or departments in reviewing various grant opportunity due to lack of interest, or lack of capacity to implement. Due to these limitations, the scope of the Grants Advisory Panel needs to be reconsidered, as well as the vetting process. The Dean of Grants and the Director of Grants will consult with the Vice President of Planning and Development to discuss options moving forward.

**NORCO COLLEGE GRANTS ADVISORY PANEL**

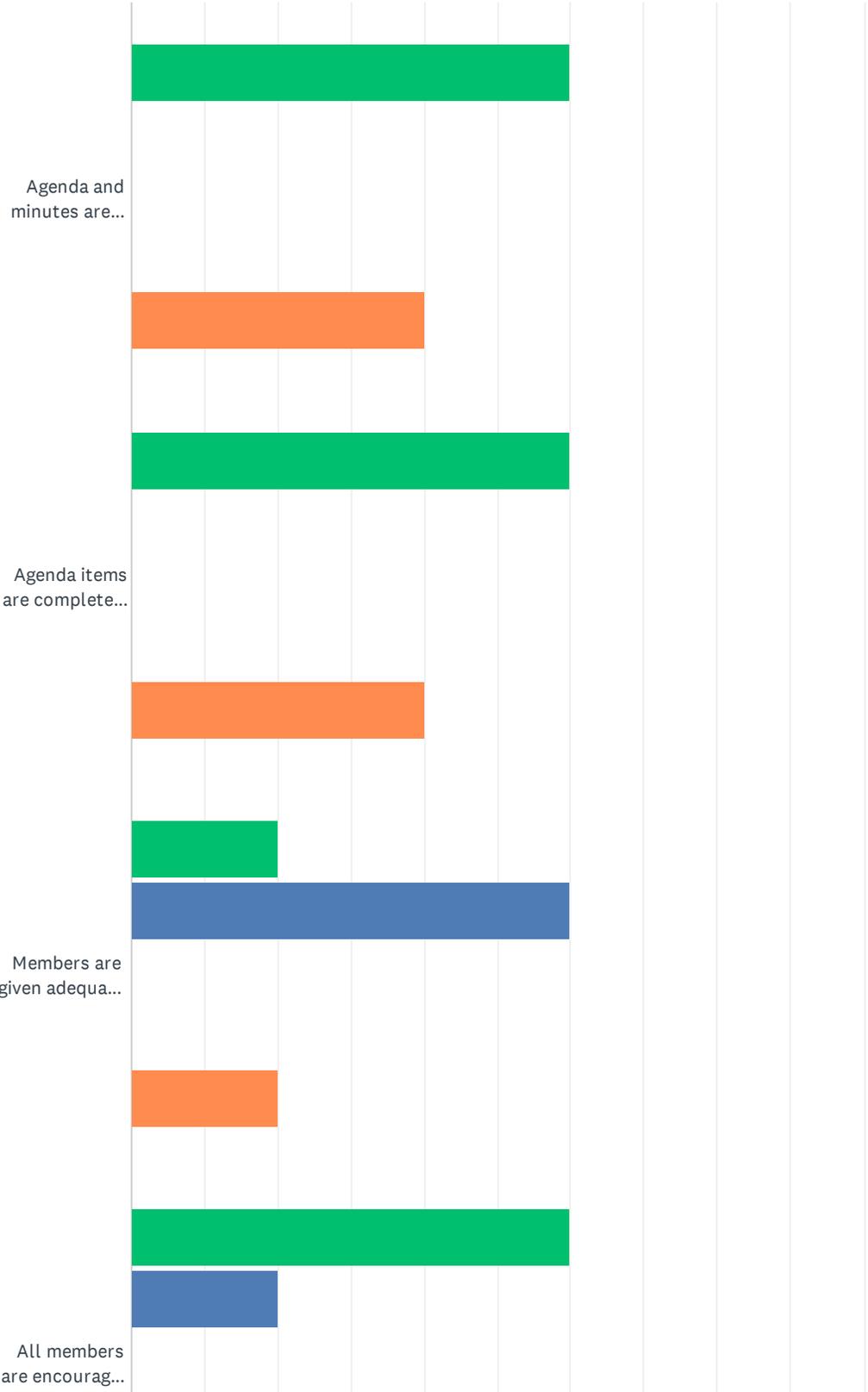
**GRANT OPPORTUNITY INFORMATION FORM: 202302024**

Title/name	
Website link	
Primary purpose	
Funding agency	
Annual funding	
Total funding	
Indirect rate	
Grant start and end dates	
Deadline to apply	
Required objectives/Activities as described in the application	
Other allowable activities that the College department wants to implement	
Is the college required to develop new curriculum, or revise existing curriculum? Is yes, who will lead these efforts?	
How do the proposed activities align with EMP goal (s), objectives, strategic initiatives (including requests submitted through program review)?	
What are the short-term requirements/obligations if the proposal is funded (include details regarding personnel and/or facility needs during grant period)	
What are the long-term requirements/obligations/implications after grant period ends that the college should consider? What is the plan to sustain activities beyond the life of the grant?	
How many new or existing classified and management positions are needed to implement grant activities? Have these positions been vetted with the	

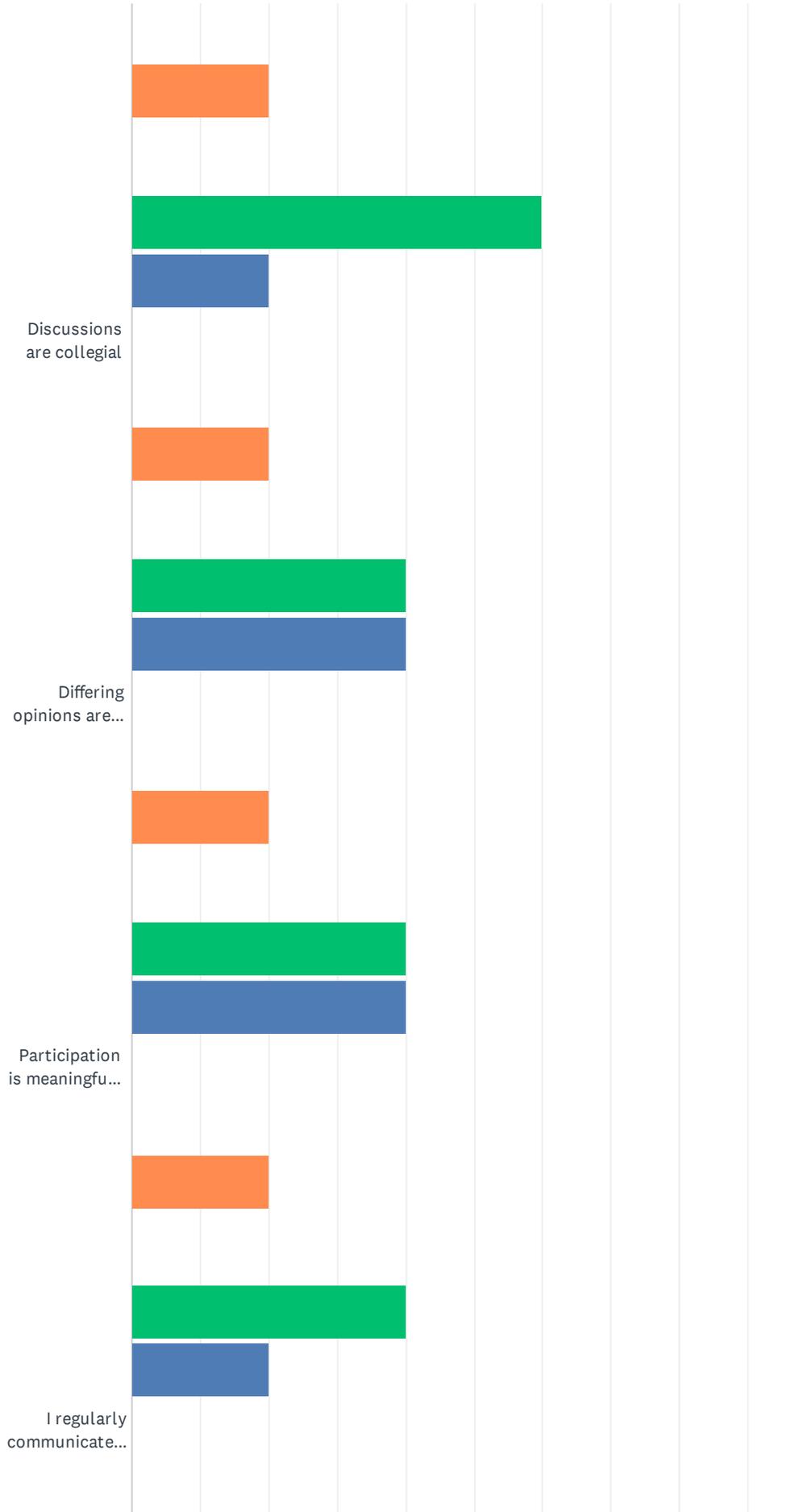
appropriate administrators and departments?	
How many new or existing faculty are needed to implement grant activities? What is the time and effort required of faculty to support this grant opportunity? Have these positions been vetted with Department chairs and Academic Affairs?	
Does this grant opportunity require the college to secure new office space, or dedicate existing space, to implement grant activities?	
Are there any requirements to partner with other institutions, or with public/private entities?	
Is there a match requirement?	
What are the grant evaluation requirements?	

# Q1 Please rate your level of agreement with the following statements for the governance entity selected above:

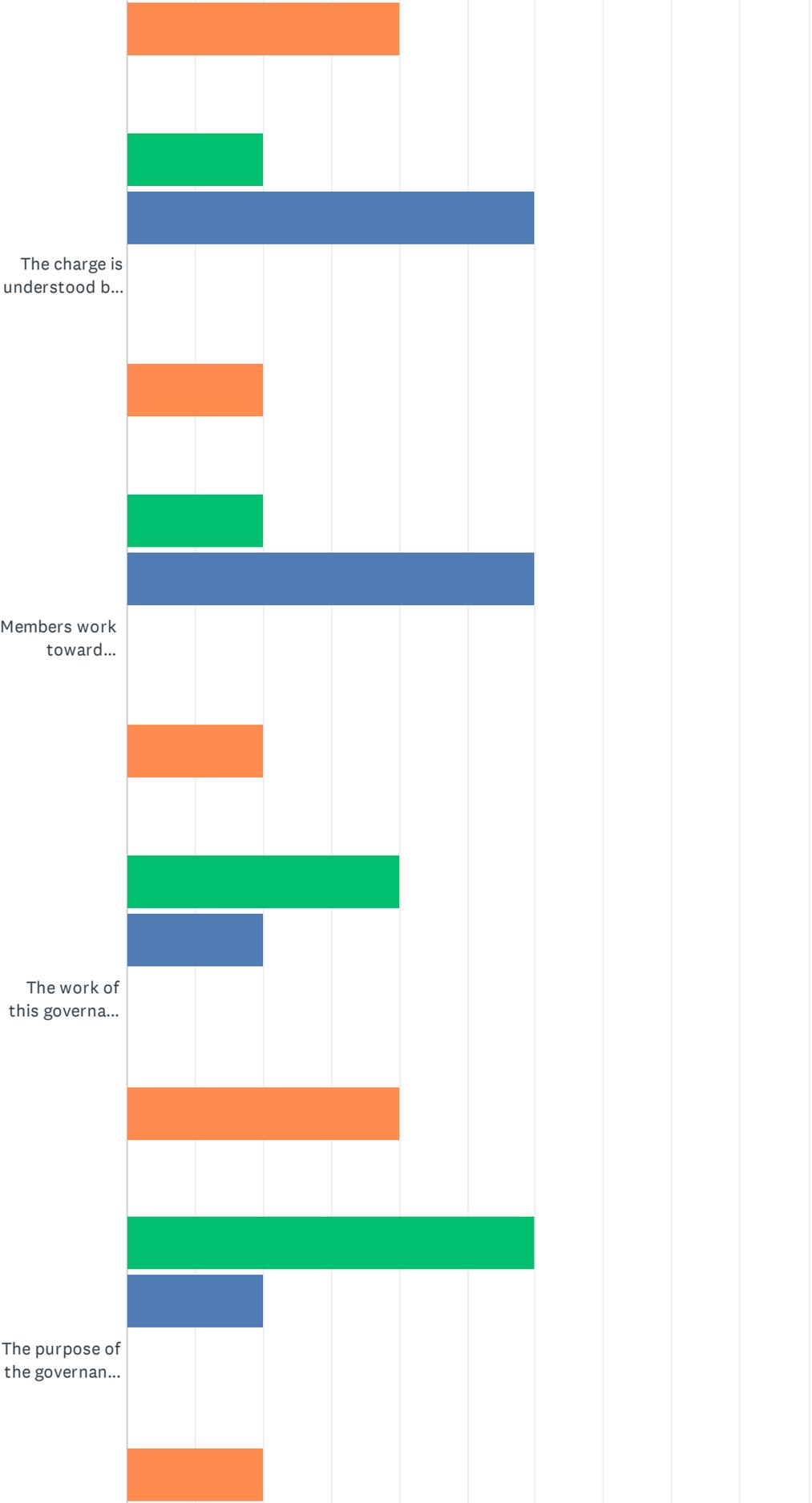
Answered: 5 Skipped: 0



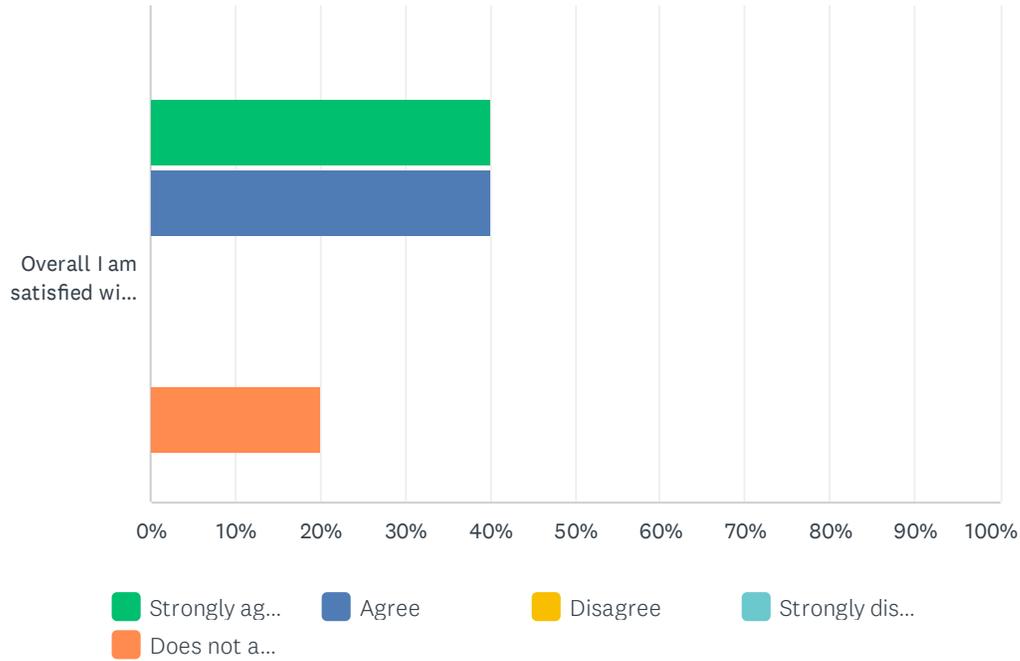
# Grants Advisory Panel Survey of Effectiveness



Grants Advisory Panel Survey of Effectiveness



## Grants Advisory Panel Survey of Effectiveness



	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	DOES NOT APPLY	TOTAL
Agenda and minutes are provided far enough in advance of meetings	60.00% 3	0.00% 0	0.00% 0	0.00% 0	40.00% 2	5
Agenda items are completed within the meeting time	60.00% 3	0.00% 0	0.00% 0	0.00% 0	40.00% 2	5
Members are given adequate information to make informed recommendations or decisions	20.00% 1	60.00% 3	0.00% 0	0.00% 0	20.00% 1	5
All members are encouraged to be actively involved	60.00% 3	20.00% 1	0.00% 0	0.00% 0	20.00% 1	5
Discussions are collegial	60.00% 3	20.00% 1	0.00% 0	0.00% 0	20.00% 1	5
Differing opinions are respected	40.00% 2	40.00% 2	0.00% 0	0.00% 0	20.00% 1	5
Participation is meaningful and important to me	40.00% 2	40.00% 2	0.00% 0	0.00% 0	20.00% 1	5
I regularly communicate with members of the constituent group I represent regarding key issues discussed and actions taken during meetings	40.00% 2	20.00% 1	0.00% 0	0.00% 0	40.00% 2	5
The charge is understood by the members	20.00% 1	60.00% 3	0.00% 0	0.00% 0	20.00% 1	5
Members work toward fulfilling the charge	20.00% 1	60.00% 3	0.00% 0	0.00% 0	20.00% 1	5
The work of this governance entity has made an impact on its assigned EMP Goals or KPIs	40.00% 2	20.00% 1	0.00% 0	0.00% 0	40.00% 2	5
The purpose of the governance entity aligns well with the college mission	60.00% 3	20.00% 1	0.00% 0	0.00% 0	20.00% 1	5
Overall I am satisfied with this governance entity's performance	40.00% 2	40.00% 2	0.00% 0	0.00% 0	20.00% 1	5

## Q2 Is there something that you would recommend to help the committee function more effectively?

Answered: 3 Skipped: 2

#	RESPONSES	DATE
1	I think we should have at least one meeting at the beginning of the Academic Year to discuss the goal for the academic year. What grants to pursue, not pursue; set a realistic goal to grow a certain percentage during the Academic Year. meet at the end to assess how we did. I think this will solidify the purpose of the Grants Advisory Group.	3/14/2024 4:01 PM
2	We have not convened this year, so I do not feel that I can answer these questions. A good place to start would be to convene the group and review what has happened with grants in the last year and figure out how this group can be useful.	3/14/2024 12:40 PM
3	N/A	3/5/2024 11:27 AM



## Report of Effectiveness 2023-2024

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**Governance Entity:**

The Safety Working Group

**Charge:**

The Norco College Safety Working Group's mission when directed a specific objective by the council is to explore, recommend, and strategically develop practices, and initiatives that meaningfully contribute to the achievement of objectives necessary in making our campus community safe.

**Sponsoring Council/Senate:**

Resource's council.

**Co-chairs:**

None. With no standing members we bring together individuals as needed in an ad hoc manner.

**Members:**

None, we have no standing membership. Number of members of the working group may vary depending on need and the individual contributors' skill on any particular subject area.

**Evaluation of the Survey of Effectiveness:**

As a Working Group we do not have a decision-making abilities we provide actionable items to the council for consideration and funding.

**EMP Goal Alignment and Objective Alignment:**

Goal 9: (Workplace/Employees) Expand the workforce to support comprehensive college and develop/sustain excellent workplace culture. Specifically, with the following objectives:

**Assessment of Scope and Deliverables:**

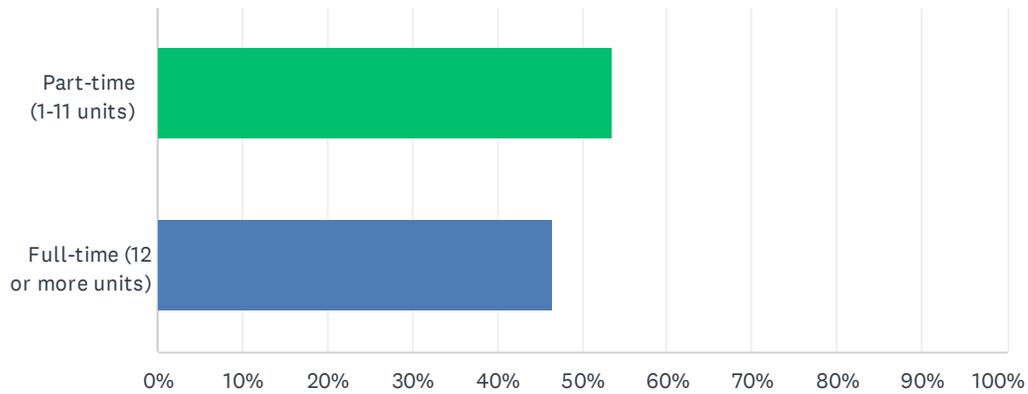
The Safety Working Group has successfully accomplished all objectives and initiatives. Ensuring the continued safety and well-being of our campus community. With no new strategic safety objectives that require the attention of the Safety Working Group we have made the decision to disband the group.

Attachment:

- 2023/24 Safety Survey – STUDENT
- 2023/24 Safety Survey - EMPLOYEE

## Q1 What is your current student status at Norco College?

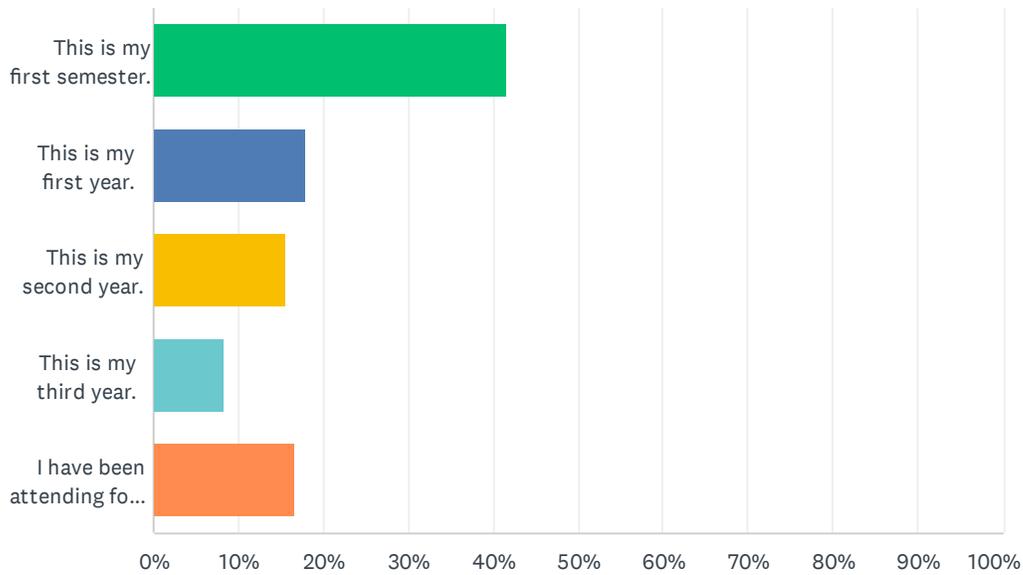
Answered: 84 Skipped: 1



ANSWER CHOICES	RESPONSES	
Part-time (1-11 units)	53.57%	45
Full-time (12 or more units)	46.43%	39
<b>TOTAL</b>		<b>84</b>

## Q2 How long have you been attending Norco College?

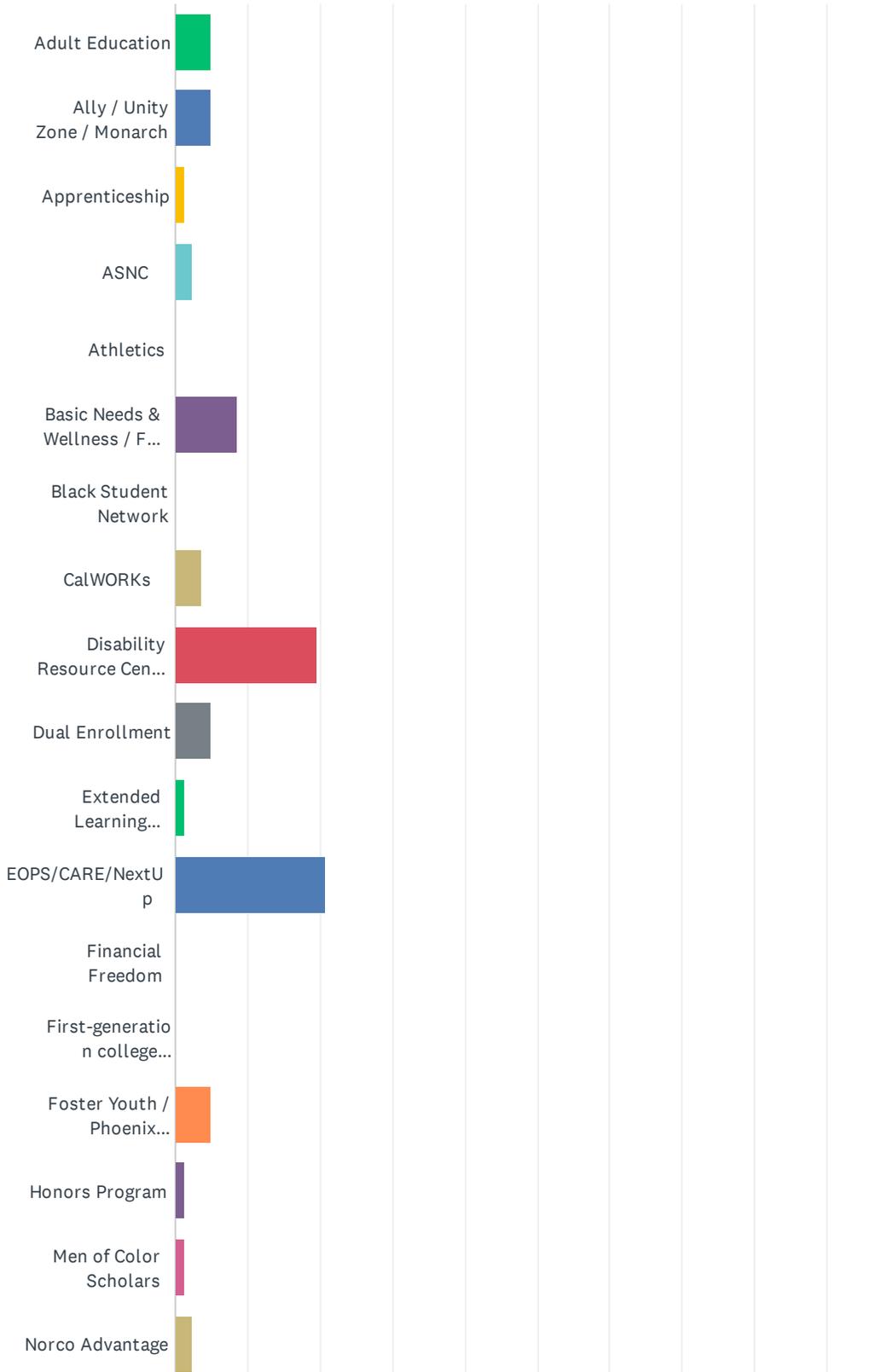
Answered: 84 Skipped: 1



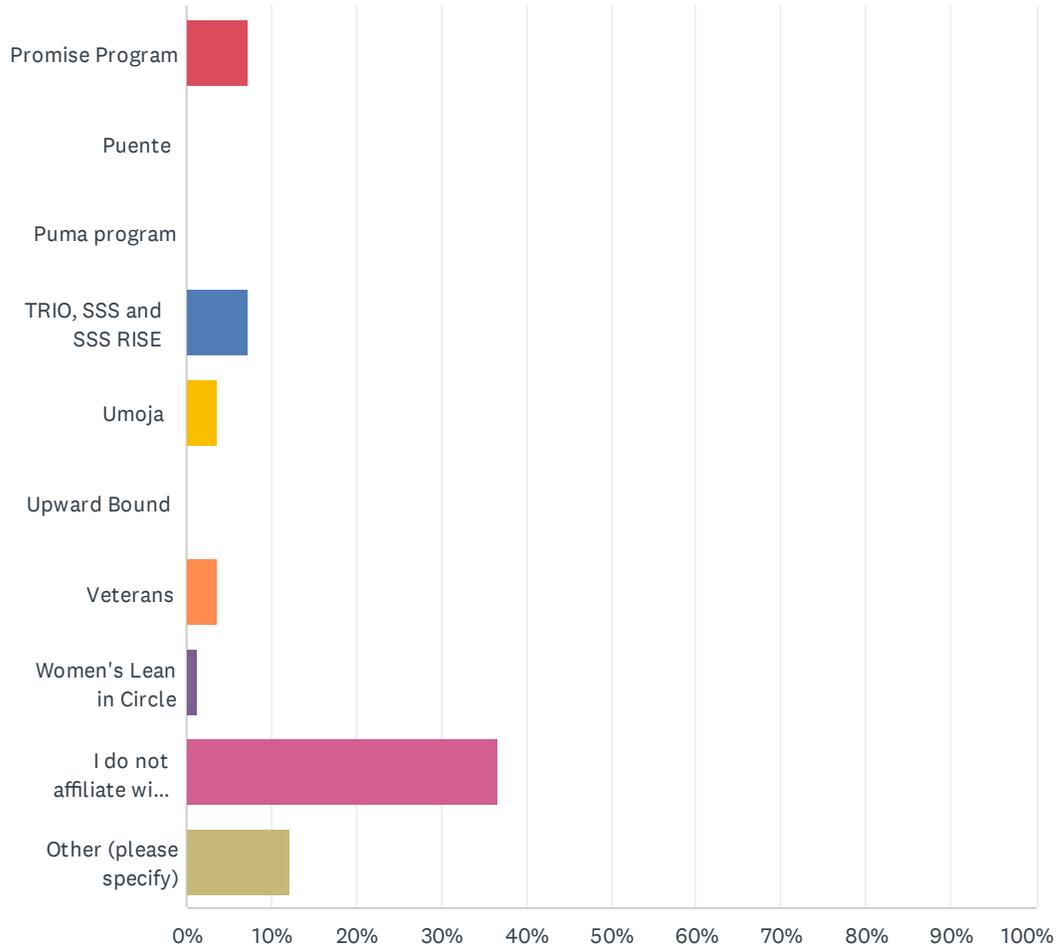
ANSWER CHOICES	RESPONSES	
This is my first semester.	41.67%	35
This is my first year.	17.86%	15
This is my second year.	15.48%	13
This is my third year.	8.33%	7
I have been attending for over three years.	16.67%	14
<b>TOTAL</b>		<b>84</b>

### Q3 1. What organizations or student activities are you currently participating in? (Please select all that apply)

Answered: 82 Skipped: 3



# Norco College Student Safety Survey 2023



Norco College Student Safety Survey 2023

ANSWER CHOICES	RESPONSES	
Adult Education	4.88%	4
Ally / Unity Zone / Monarch	4.88%	4
Apprenticeship	1.22%	1
ASNC	2.44%	2
Athletics	0.00%	0
Basic Needs & Wellness / Food Pantry	8.54%	7
Black Student Network	0.00%	0
CalWORKs	3.66%	3
Disability Resource Center (DRC)	19.51%	16
Dual Enrollment	4.88%	4
Extended Learning Program	1.22%	1
EOPS/CARE/NextUp	20.73%	17
Financial Freedom	0.00%	0
First-generation college students	0.00%	0
Foster Youth / Phoenix Scholars	4.88%	4
Honors Program	1.22%	1
Men of Color Scholars	1.22%	1
Norco Advantage	2.44%	2
Promise Program	7.32%	6
Puente	0.00%	0
Puma program	0.00%	0
TRIO, SSS and SSS RISE	7.32%	6
Umoja	3.66%	3
Upward Bound	0.00%	0
Veterans	3.66%	3
Women's Lean in Circle	1.22%	1
I do not affiliate with any group on campus.	36.59%	30
Other (please specify)	12.20%	10
Total Respondents: 82		

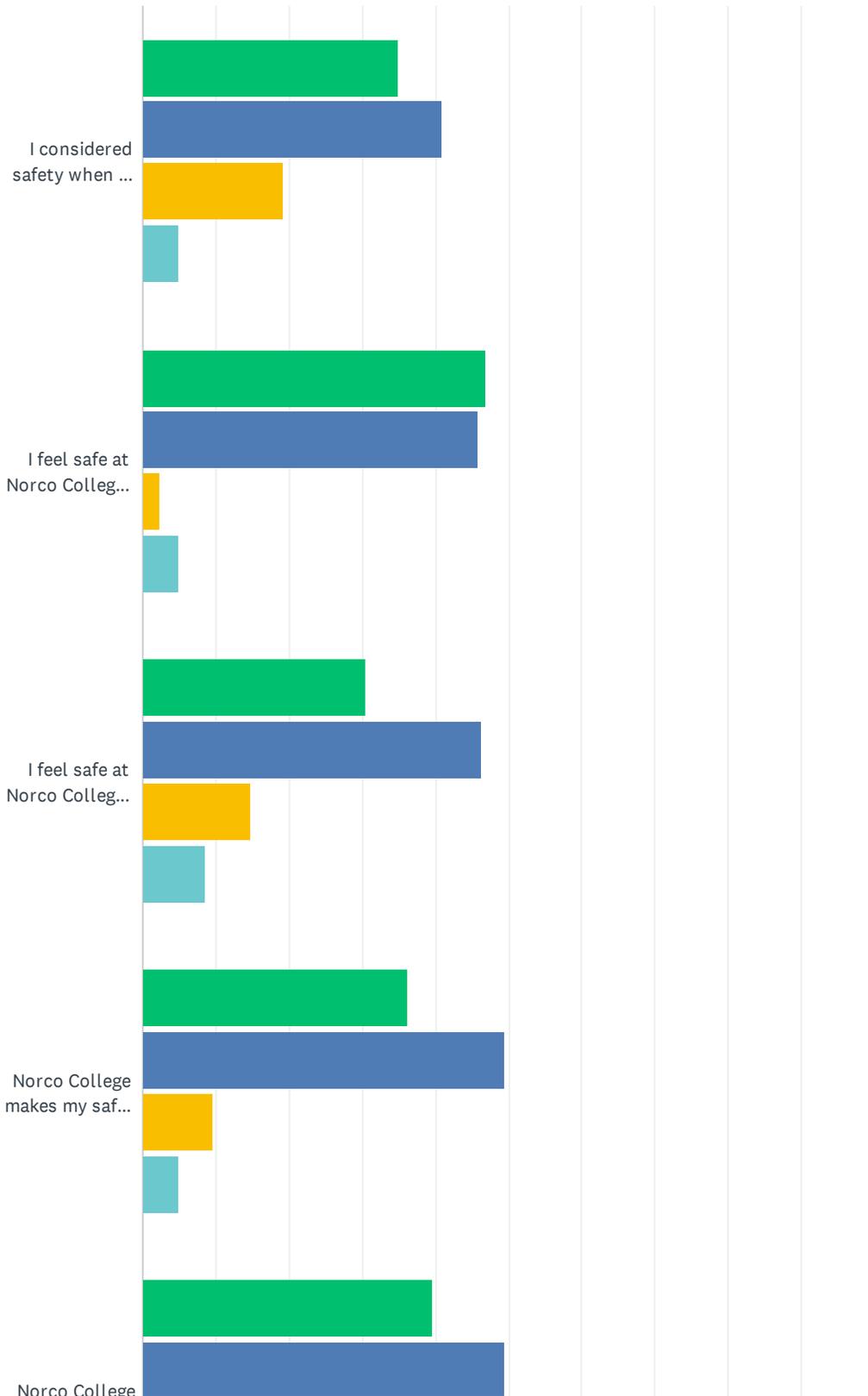
#	OTHER (PLEASE SPECIFY)	DATE
1	Library Partners	12/7/2023 6:18 PM
2	Tech cert.	12/7/2023 4:02 PM
3	Concurrent Enrollment	12/7/2023 3:43 PM

## Norco College Student Safety Survey 2023

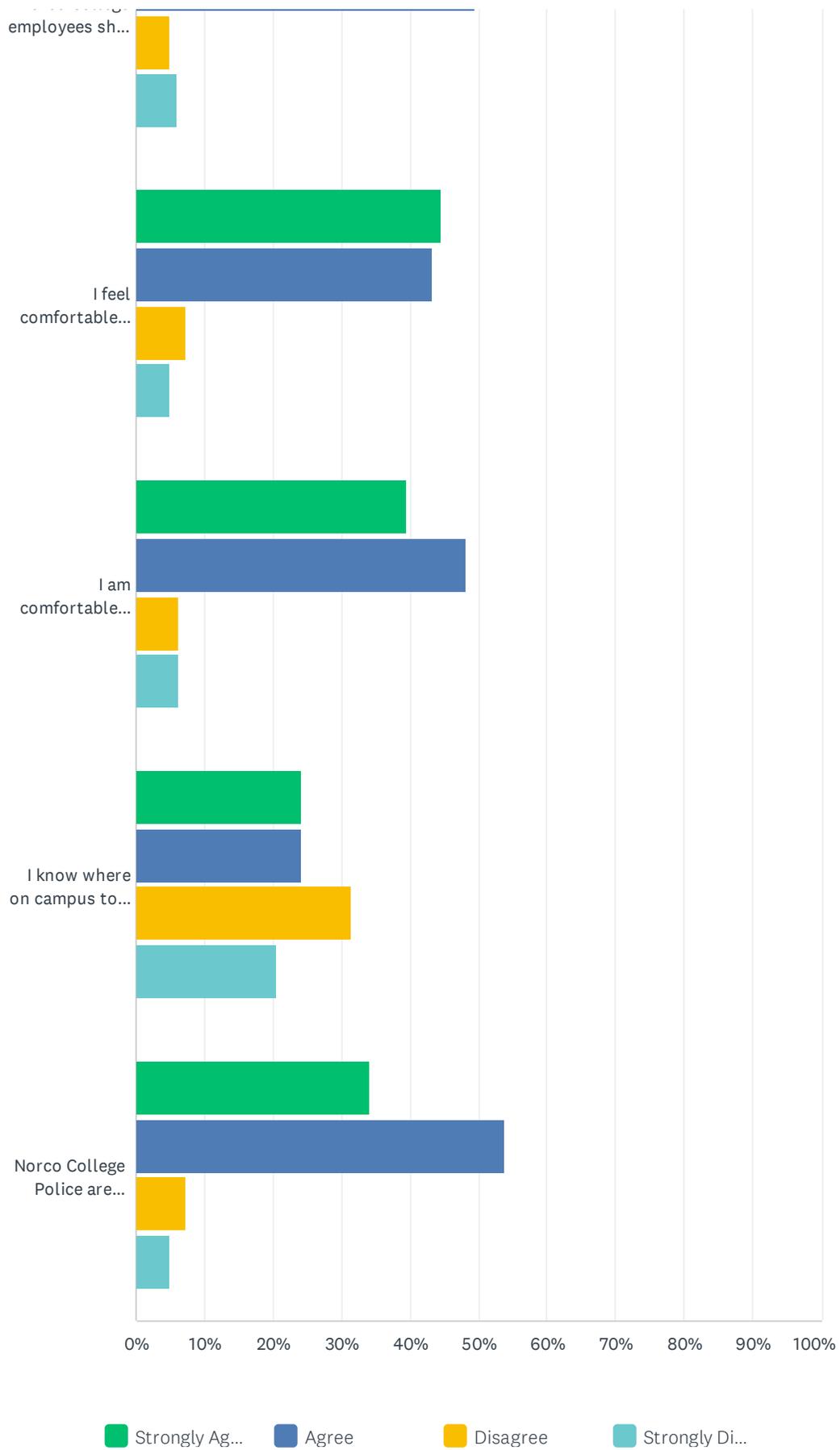
4	Prism	12/7/2023 3:06 PM
5	None	12/7/2023 1:52 PM
6	Prism	12/7/2023 1:31 PM
7	MESA and Rocktry Club	12/7/2023 1:22 PM
8	Student Life Office	12/7/2023 1:21 PM
9	STEM	12/7/2023 1:17 PM
10	Student worker	12/7/2023 11:46 AM

### Q4 Please indicate whether you agree or disagree with the following statements.

Answered: 84 Skipped: 1



# Norco College Student Safety Survey 2023

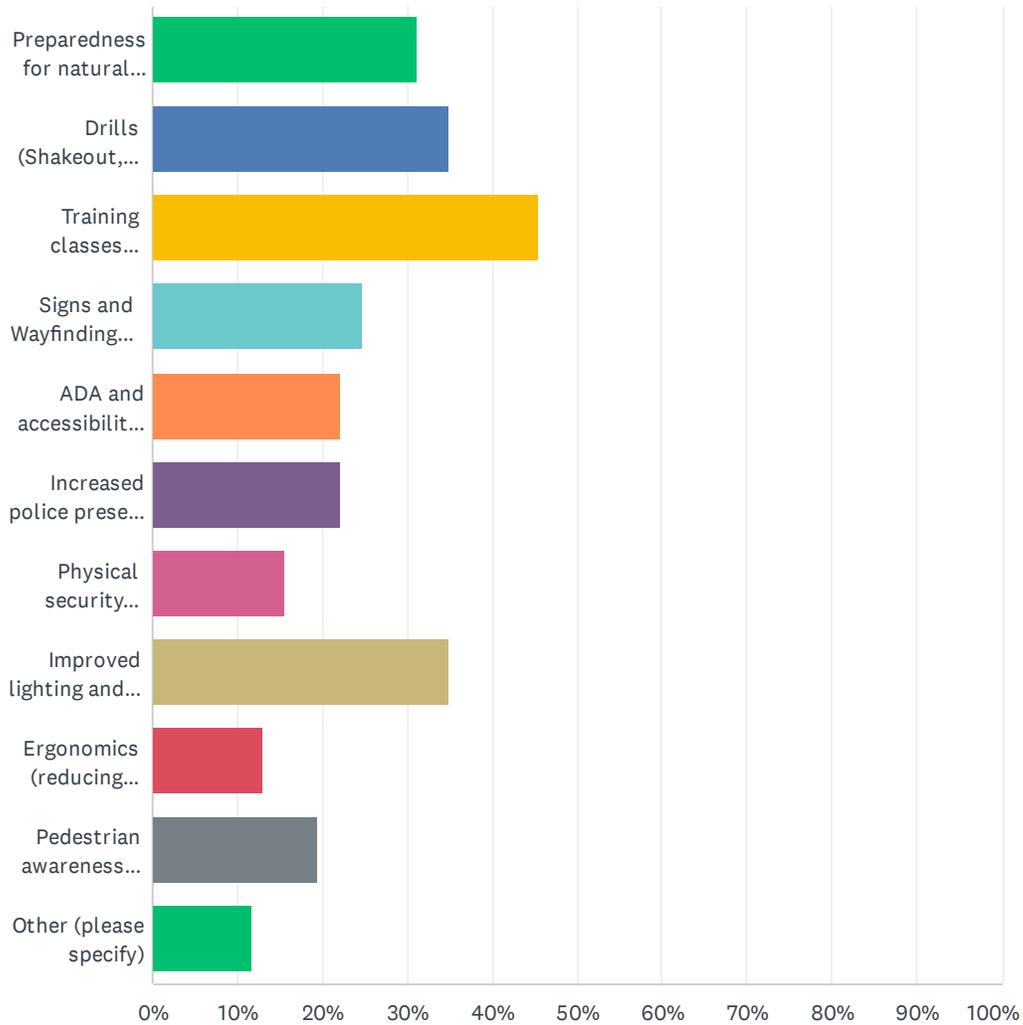


Norco College Student Safety Survey 2023

	<b>STRONGLY AGREE</b>	<b>AGREE</b>	<b>DISAGREE</b>	<b>STRONGLY DISAGREE</b>	<b>TOTAL</b>
I considered safety when I decided to attend Norco College.	34.94% 29	40.96% 34	19.28% 16	4.82% 4	83
I feel safe at Norco College when I am outside alone during the day.	46.99% 39	45.78% 38	2.41% 2	4.82% 4	83
I feel safe at Norco College when I am outside alone at night.	30.49% 25	46.34% 38	14.63% 12	8.54% 7	82
Norco College makes my safety a priority.	36.14% 30	49.40% 41	9.64% 8	4.82% 4	83
Norco College employees show their commitment to health and safety by leading by example.	39.76% 33	49.40% 41	4.82% 4	6.02% 5	83
I feel comfortable reporting potential risks/hazards.	44.58% 37	43.37% 36	7.23% 6	4.82% 4	83
I am comfortable reporting any possible safety violations that are being ignored or improperly resolved.	39.51% 32	48.15% 39	6.17% 5	6.17% 5	81
I know where on campus to go if a large-scale emergency event occurs.	24.10% 20	24.10% 20	31.33% 26	20.48% 17	83
Norco College Police are easily accessible and available when I need them.	34.15% 28	53.66% 44	7.32% 6	4.88% 4	82

### Q5 What safety issues should Norco College prioritize in the upcoming year? (please choose 3).

Answered: 77 Skipped: 8



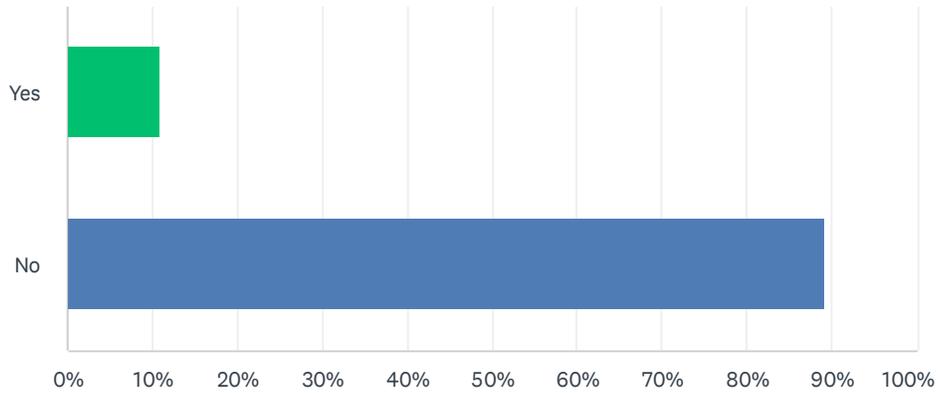
## Norco College Student Safety Survey 2023

ANSWER CHOICES	RESPONSES	
Preparedness for natural disasters (fire, wind, rain, earthquake, etc.)	31.17%	24
Drills (Shakeout, evacuation, lockdown, etc.)	35.06%	27
Training classes (Community emergency response team, first aid CPR AED, Stop the bleed, etc.)	45.45%	35
Signs and Wayfinding (directional signs and clear and consistent messaging)	24.68%	19
ADA and accessibility issues (walkways, doors, classrooms, and work environment, etc.)	22.08%	17
Increased police presence and patrols	22.08%	17
Physical security enhancements (Secure access control)	15.58%	12
Improved lighting and surveillance	35.06%	27
Ergonomics (reducing physical fatigue/stress)	12.99%	10
Pedestrian awareness (Crosswalk safety, safe routes to campus)	19.48%	15
Other (please specify)	11.69%	9
Total Respondents: 77		

#	OTHER (PLEASE SPECIFY)	DATE
1	Faculty professionalism	12/9/2023 4:26 PM
2	Bullying	12/9/2023 4:07 PM
3	Cameras	12/7/2023 4:02 PM
4	n/a	12/7/2023 1:31 PM
5	Protect Jewish students	12/7/2023 1:29 PM
6	Please keep your employees from parking their golf carts in the handicap parking, handicap hash marks reserved for wheelchair lifts and from blocking fire zones.	12/7/2023 1:13 PM
7	Better painted parking spot yellow vs white	12/7/2023 11:46 AM
8	Self defense (Teach staff and students self defense)	12/7/2023 11:11 AM
9	Professors should LOCK doors when classes are in session. This would make me feel safer.	12/7/2023 11:05 AM

## Q6 During the past year, did you have contact with the Norco College police?

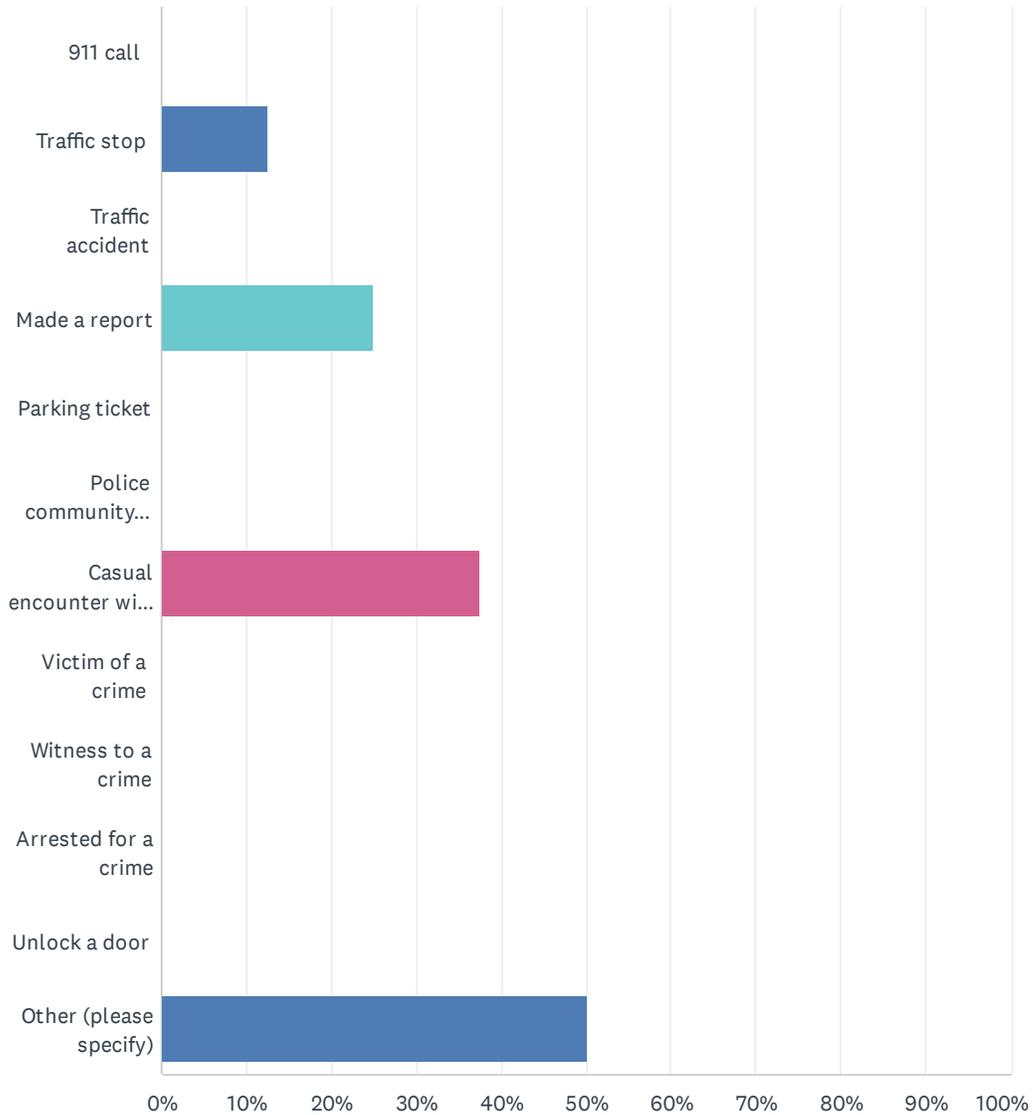
Answered: 83 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	10.84%	9
No	89.16%	74
TOTAL		83

### Q7 What interactions have you had during the past year with the Norco College Police Department? (check all that apply).

Answered: 8 Skipped: 77



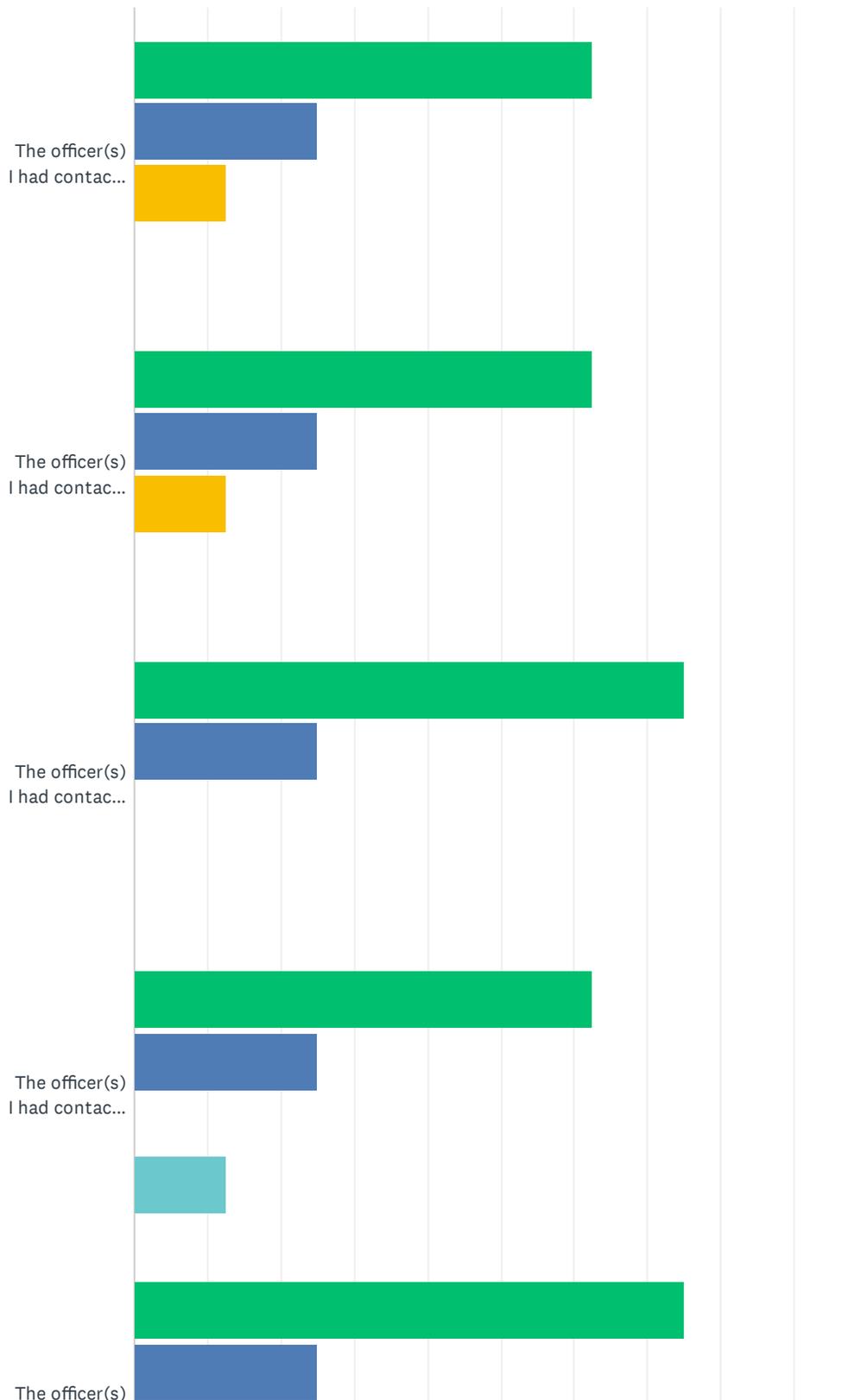
## Norco College Student Safety Survey 2023

ANSWER CHOICES	RESPONSES	
911 call	0.00%	0
Traffic stop	12.50%	1
Traffic accident	0.00%	0
Made a report	25.00%	2
Parking ticket	0.00%	0
Police community program	0.00%	0
Casual encounter with an officer	37.50%	3
Victim of a crime	0.00%	0
Witness to a crime	0.00%	0
Arrested for a crime	0.00%	0
Unlock a door	0.00%	0
Other (please specify)	50.00%	4
Total Respondents: 8		

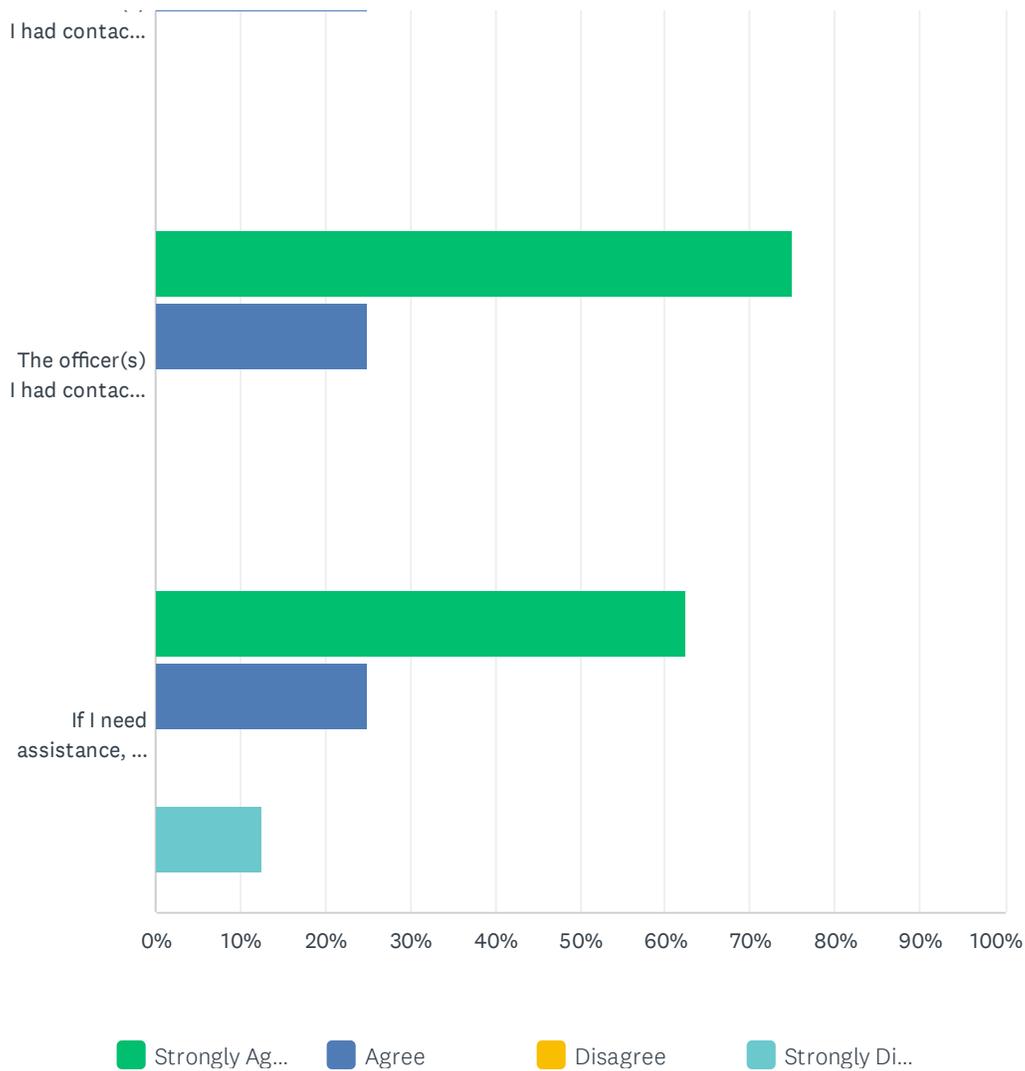
#	OTHER (PLEASE SPECIFY)	DATE
1	Good	12/8/2023 8:14 AM
2	Lost and found	12/7/2023 6:20 PM
3	Practice driving on campus	12/7/2023 2:42 PM
4	Lost & found	12/7/2023 1:14 PM

### Q8 Please indicate whether you agree or disagree with the following statements.

Answered: 8 Skipped: 77



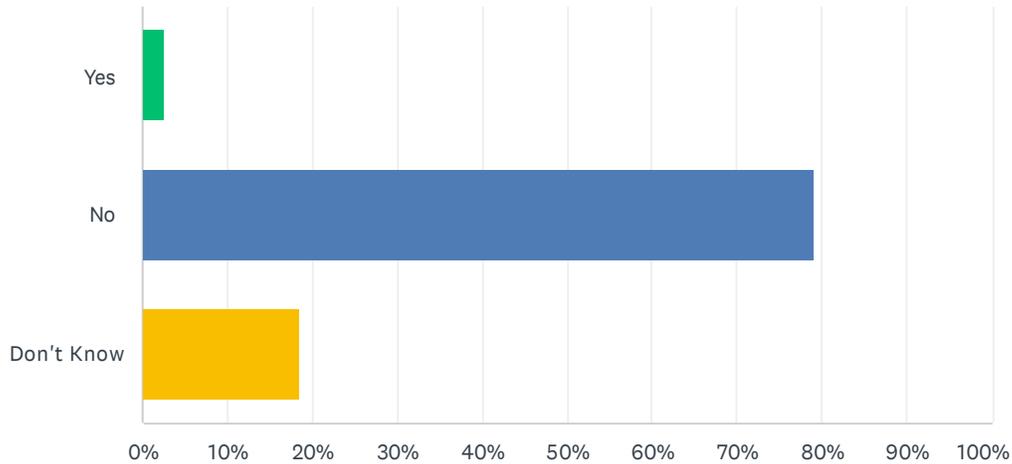
## Norco College Student Safety Survey 2023



	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
The officer(s) I had contact with expressed interest in helping me.	62.50% 5	25.00% 2	12.50% 1	0.00% 0	8
The officer(s) I had contact with showed concern for my safety.	62.50% 5	25.00% 2	12.50% 1	0.00% 0	8
The officer(s) I had contact with demonstrated professionalism.	75.00% 6	25.00% 2	0.00% 0	0.00% 0	8
The officer(s) I had contact with made me feel comfortable.	62.50% 5	25.00% 2	0.00% 0	12.50% 1	8
The officer(s) I had contact with helped resolve my situation.	75.00% 6	25.00% 2	0.00% 0	0.00% 0	8
The officer(s) I had contact with treated me with respect.	75.00% 6	25.00% 2	0.00% 0	0.00% 0	8
If I need assistance, I am comfortable calling the Norco College Police via Dispatch	62.50% 5	25.00% 2	0.00% 0	12.50% 1	8

### Q9 During the past year, did you have contact with the Norco College Safety and Emergency Planning Coordinator?

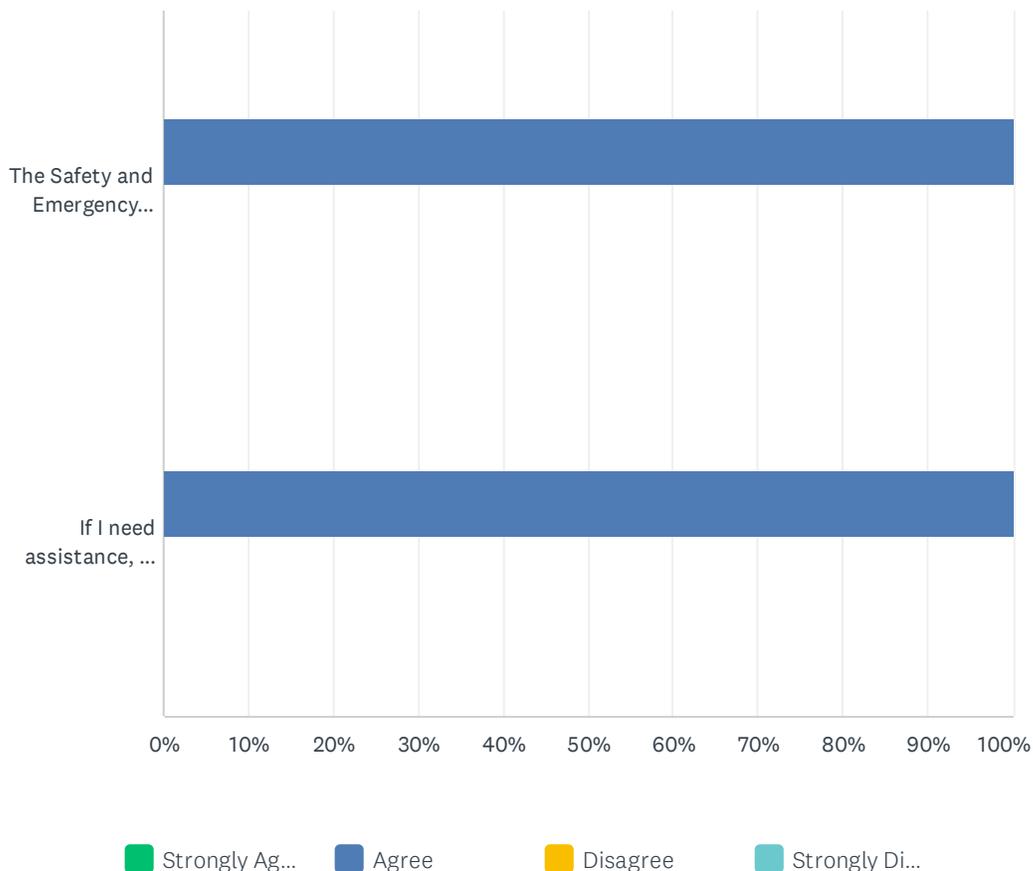
Answered: 81 Skipped: 4



ANSWER CHOICES	RESPONSES
Yes	2.47% 2
No	79.01% 64
Don't Know	18.52% 15
TOTAL	81

### Q10 Please indicate whether you agree or disagree with the following statements.

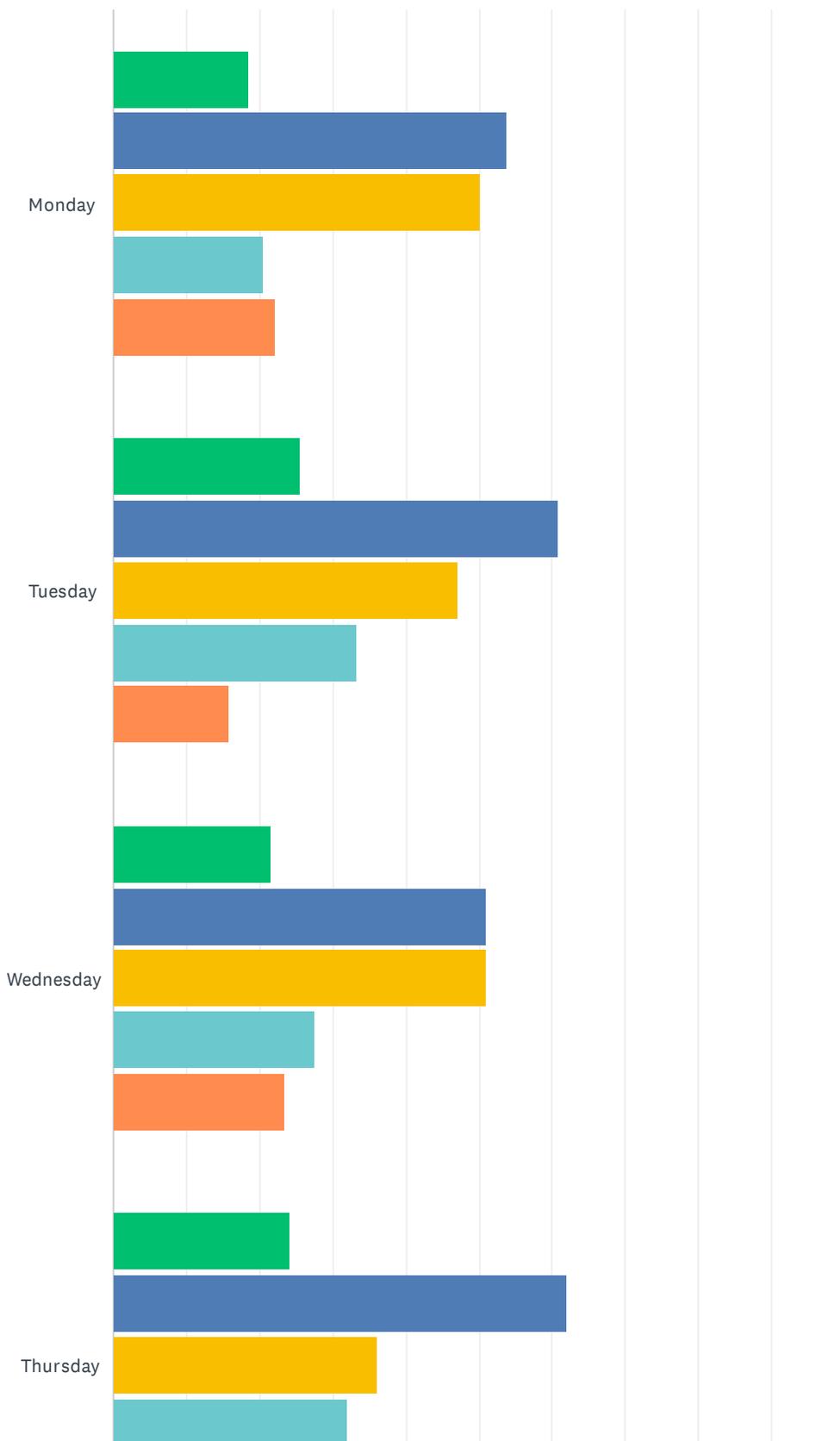
Answered: 2 Skipped: 83



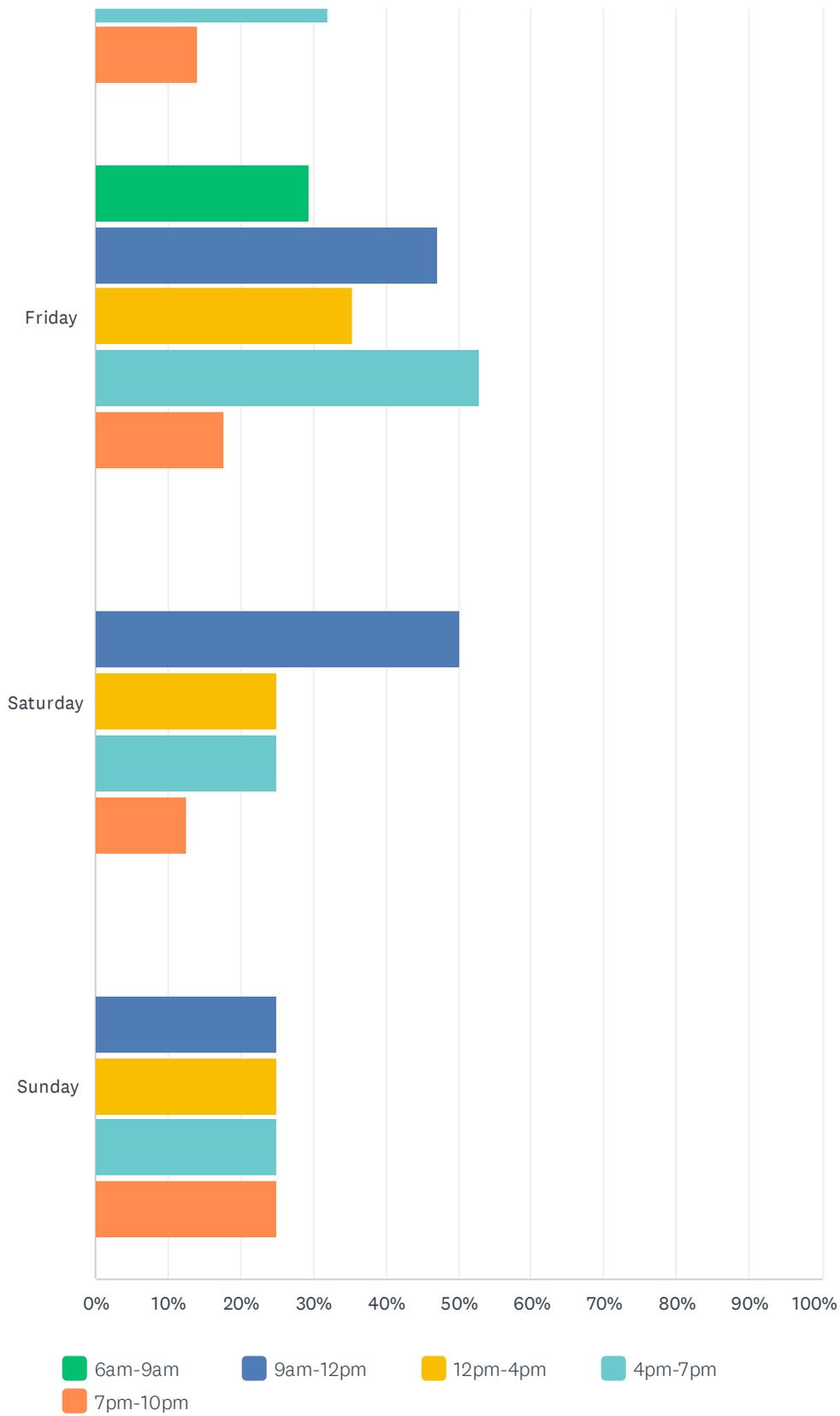
	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
The Safety and Emergency Planning Coordinator attempted to resolve my situation.	0.00% 0	100.00% 2	0.00% 0	0.00% 0	2
If I need assistance, I am comfortable calling the Safety and Emergency Planning Coordinator.	0.00% 0	100.00% 2	0.00% 0	0.00% 0	2

### Q11 Typical times on Campus (check all that apply)

Answered: 70 Skipped: 15



# Norco College Student Safety Survey 2023



## Norco College Student Safety Survey 2023

	6AM-9AM	9AM-12PM	12PM-4PM	4PM-7PM	7PM-10PM	TOTAL RESPONDENTS
Monday	18.52% 10	53.70% 29	50.00% 27	20.37% 11	22.22% 12	54
Tuesday	25.49% 13	60.78% 31	47.06% 24	33.33% 17	15.69% 8	51
Wednesday	21.57% 11	50.98% 26	50.98% 26	27.45% 14	23.53% 12	51
Thursday	24.00% 12	62.00% 31	36.00% 18	32.00% 16	14.00% 7	50
Friday	29.41% 5	47.06% 8	35.29% 6	52.94% 9	17.65% 3	17
Saturday	0.00% 0	50.00% 4	25.00% 2	25.00% 2	12.50% 1	8
Sunday	0.00% 0	25.00% 1	25.00% 1	25.00% 1	25.00% 1	4

## Q12 Is there anything that you would like to bring to our attention regarding health or safety at Norco College?

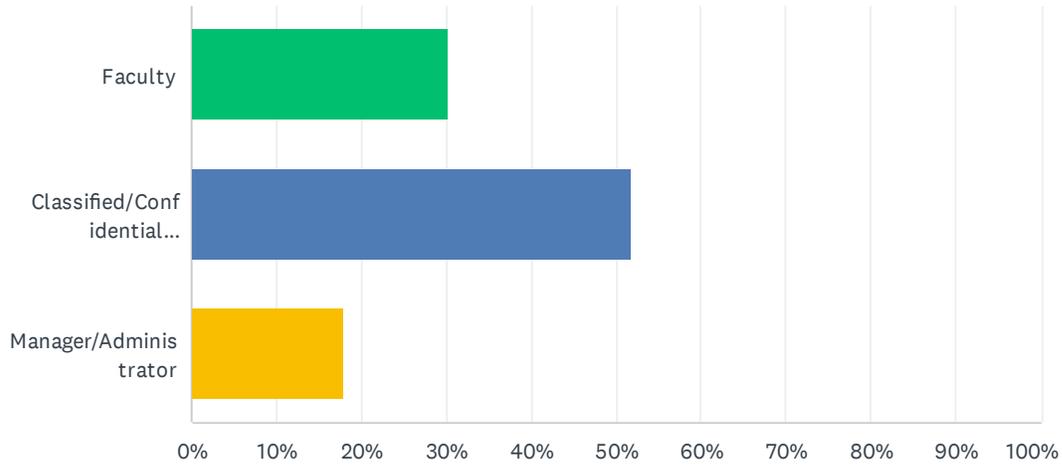
Answered: 26 Skipped: 59

#	RESPONSES	DATE
1	N/A	12/20/2023 3:31 PM
2	Lack of response by administrators to reports of bullying by faculty	12/9/2023 4:28 PM
3	N/A	12/8/2023 3:00 PM
4	I just wish there was better lighting in the parking lot and/or someone patrolling at darker times of the day	12/8/2023 11:49 AM
5	No	12/8/2023 11:18 AM
6	No	12/8/2023 8:15 AM
7	no	12/7/2023 7:17 PM
8	I am not on campus since my classes are online	12/7/2023 6:58 PM
9	More cameras, surveillance	12/7/2023 4:03 PM
10	Many of the automatic door buttons for disabled students are broken and do not work.	12/7/2023 3:44 PM
11	i know there's adults but i go to the high school too because i take college classes at norco, but damnnn like they got weed and drunk people in the midday too it smells usually around 9-12 in the morning/ early afternoon they've offered me some too	12/7/2023 2:20 PM
12	No	12/7/2023 2:03 PM
13	no	12/7/2023 1:47 PM
14	No	12/7/2023 1:36 PM
15	Yes, I'd like to thank you for making me feel safe while I'm at school.	12/7/2023 1:35 PM
16	Nope! I think this school is very compassionate and i think you're doing a great job.	12/7/2023 1:32 PM
17	Due more to protect Jewish students from discrimination and offer classes that teach Arab-Israeli relations to better understand the history for the 2 groups	12/7/2023 1:32 PM
18	I have no clue where to report issues	12/7/2023 1:23 PM
19	Make sure to have background checks on people who come in to campus, whether they have a mental disorder or not.	12/7/2023 1:21 PM
20	Norco College already has a safe and healthy environment.	12/7/2023 1:19 PM
21	No	12/7/2023 1:18 PM
22	Again, all of your staff thinks the golf carts have exempt plates and routinely obstruct, handicapped parking spaces, The handicapped hashmark area for wheelchair, lift, and fire lanes/red zones. It is illegal, unsafe, unprofessional and rude.	12/7/2023 1:16 PM
23	Naw	12/7/2023 1:09 PM
24	Not sure it would be a safety or health issue	12/7/2023 11:47 AM
25	I find that an active shooter or someone wanting to harm someone can easily have access to school grounds. It's open for anyone to go and roam around. There should be entrances with security with metal detectors when school is open until it closes. I think that each classroom, office and bathroom should have tasers available to use in case of an emergency.	12/7/2023 11:36 AM
26	Doors should remain locked during class.	12/7/2023 11:11 AM



## Q1 What is your role at Norco College?

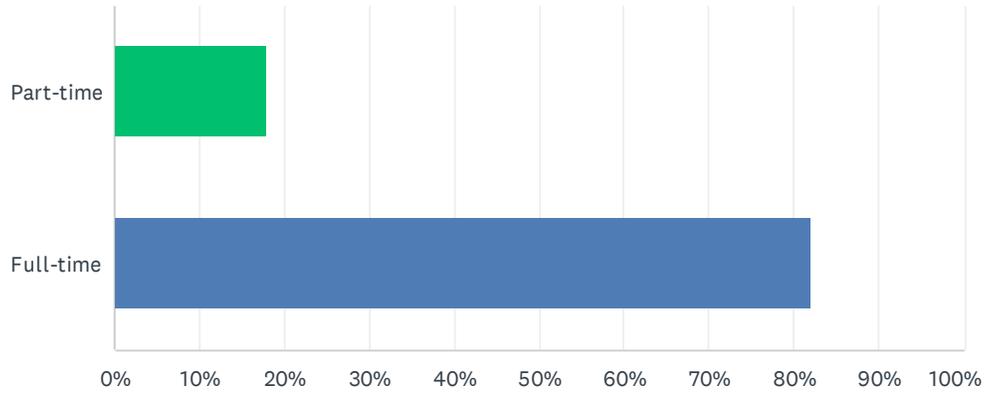
Answered: 56 Skipped: 1



ANSWER CHOICES	RESPONSES	
Faculty	30.36%	17
Classified/Confidential Professional	51.79%	29
Manager/Administrator	17.86%	10
<b>TOTAL</b>		<b>56</b>

## Q2 What is your employment status?

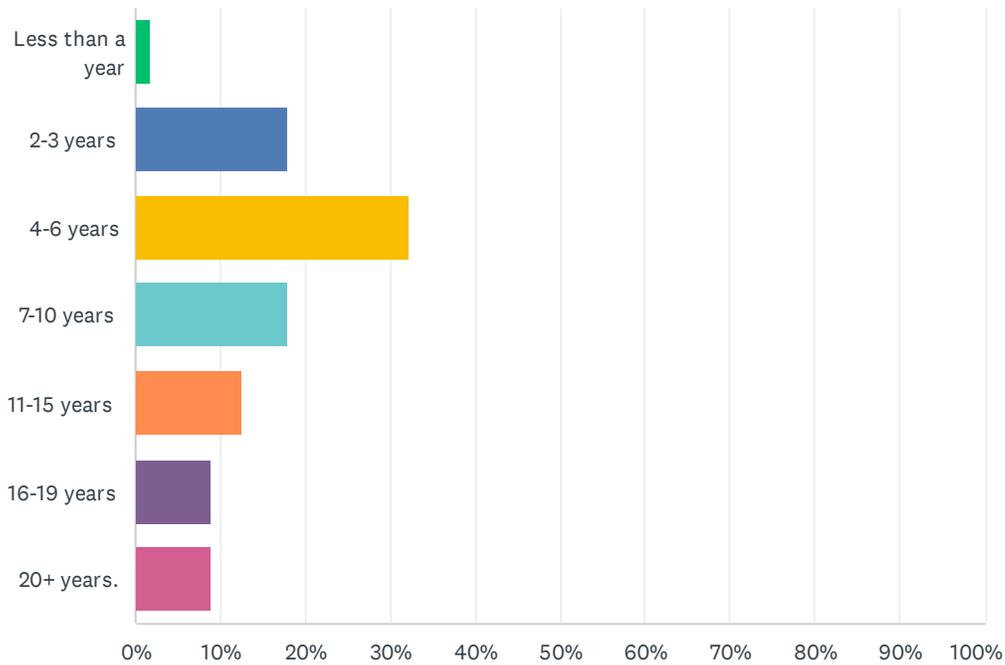
Answered: 56 Skipped: 1



ANSWER CHOICES	RESPONSES	
Part-time	17.86%	10
Full-time	82.14%	46
TOTAL		56

### Q3 How long have you been working at Norco College?

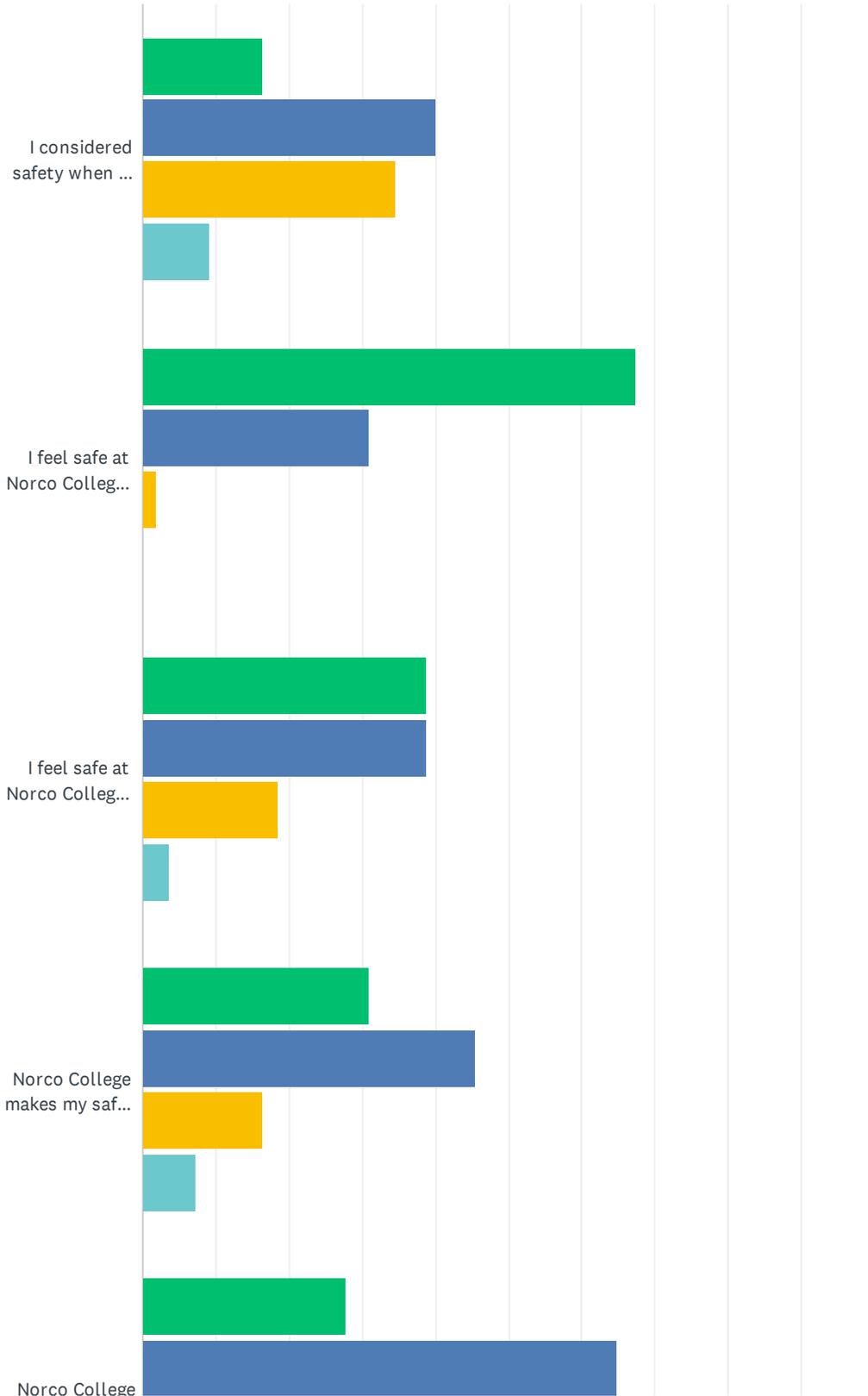
Answered: 56 Skipped: 1



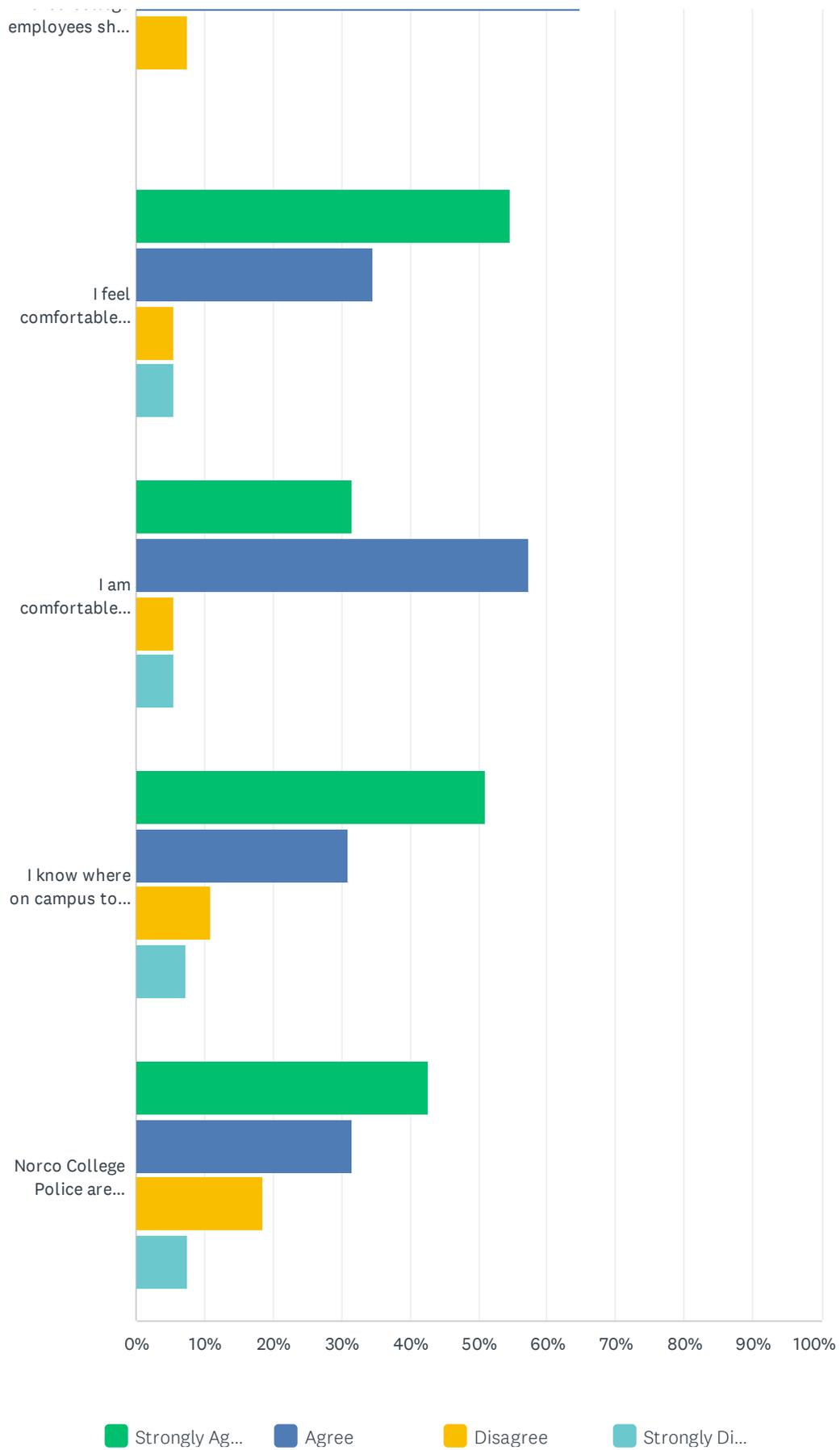
ANSWER CHOICES	RESPONSES	
Less than a year	1.79%	1
2-3 years	17.86%	10
4-6 years	32.14%	18
7-10 years	17.86%	10
11-15 years	12.50%	7
16-19 years	8.93%	5
20+ years.	8.93%	5
<b>TOTAL</b>		<b>56</b>

### Q4 Please indicate whether you agree or disagree with the following statements.

Answered: 55 Skipped: 2



# Norco College Employee Safety Survey 2023

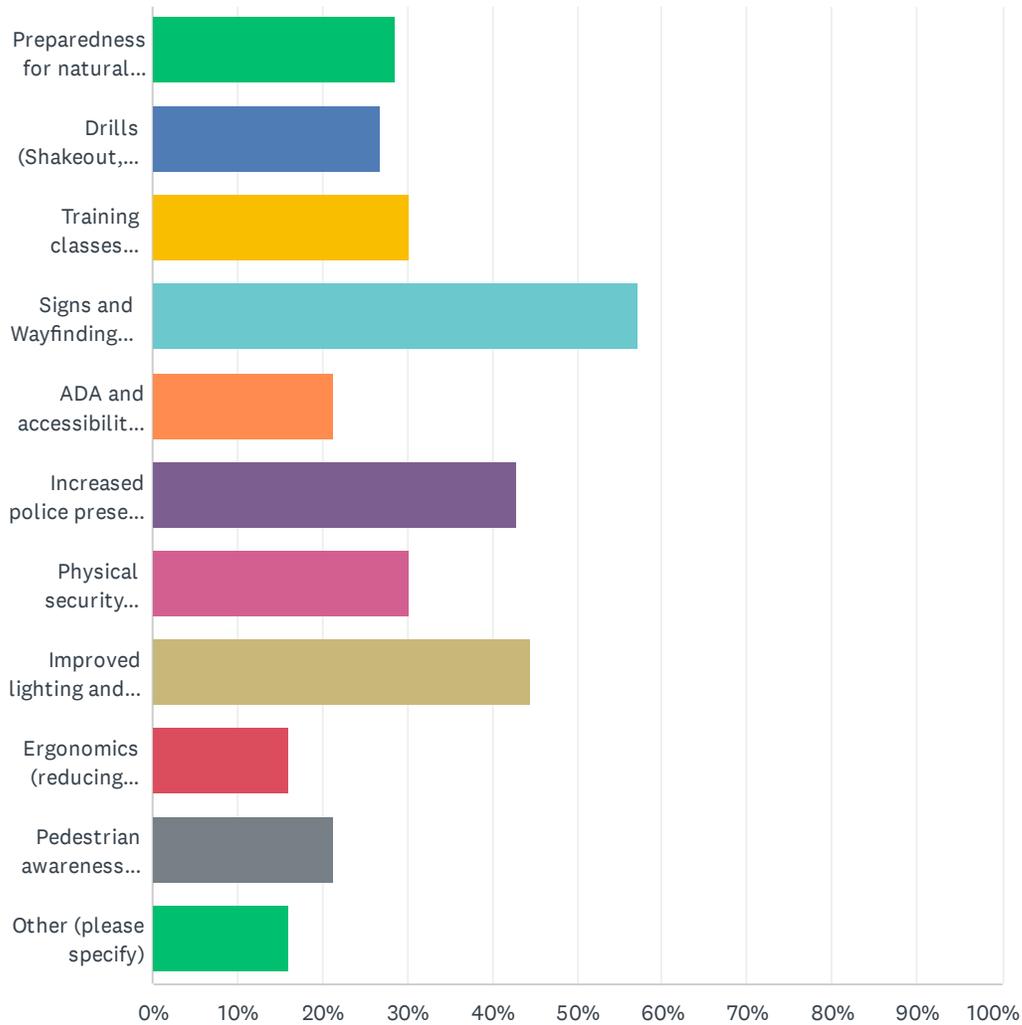


## Norco College Employee Safety Survey 2023

	<b>STRONGLY AGREE</b>	<b>AGREE</b>	<b>DISAGREE</b>	<b>STRONGLY DISAGREE</b>	<b>TOTAL</b>
I considered safety when I decided to work for Norco College.	16.36% 9	40.00% 22	34.55% 19	9.09% 5	55
I feel safe at Norco College when I am outside alone during the day.	67.27% 37	30.91% 17	1.82% 1	0.00% 0	55
I feel safe at Norco College when I am outside alone at night.	38.89% 21	38.89% 21	18.52% 10	3.70% 2	54
Norco College makes my safety a priority.	30.91% 17	45.45% 25	16.36% 9	7.27% 4	55
Norco College employees show their commitment to health and safety by leading by example.	27.78% 15	64.81% 35	7.41% 4	0.00% 0	54
I feel comfortable reporting potential risks/hazards.	54.55% 30	34.55% 19	5.45% 3	5.45% 3	55
I am comfortable reporting any possible safety violations that are being ignored or improperly resolved.	31.48% 17	57.41% 31	5.56% 3	5.56% 3	54
I know where on campus to go if a large-scale emergency event occurs.	50.91% 28	30.91% 17	10.91% 6	7.27% 4	55
Norco College Police are easily accessible and available when I need them.	42.59% 23	31.48% 17	18.52% 10	7.41% 4	54

### Q5 What safety issues should Norco College prioritize in the upcoming year? (please choose 3).

Answered: 56 Skipped: 1



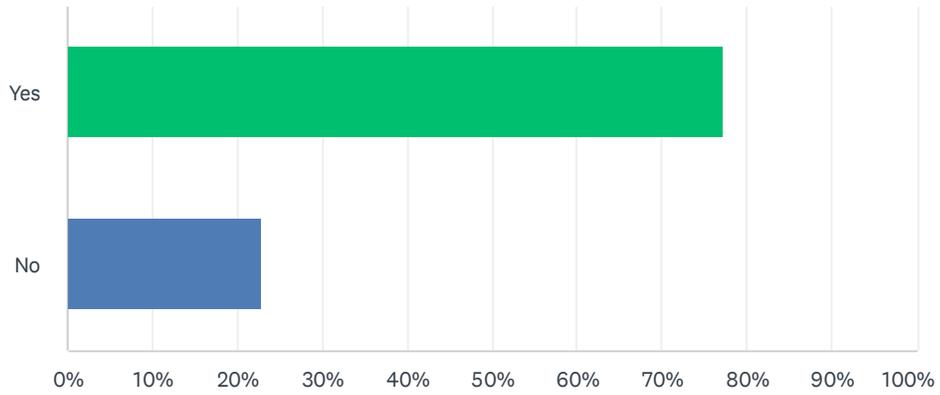
## Norco College Employee Safety Survey 2023

ANSWER CHOICES	RESPONSES	
Preparedness for natural disasters (fire, wind, rain, earthquake, etc.)	28.57%	16
Drills (Shakeout, evacuation, lockdown, etc.)	26.79%	15
Training classes (Community emergency response team, first aid CPR AED, Stop the bleed, etc.)	30.36%	17
Signs and Wayfinding (directional signs and clear and consistent messaging)	57.14%	32
ADA and accessibility issues (walkways, doors, classrooms, and work environment, etc.)	21.43%	12
Increased police presence and patrols	42.86%	24
Physical security enhancements (Secure access control)	30.36%	17
Improved lighting and surveillance	44.64%	25
Ergonomics (reducing physical fatigue/stress)	16.07%	9
Pedestrian awareness (Crosswalk safety, safe routes to campus)	21.43%	12
Other (please specify)	16.07%	9
Total Respondents: 56		

#	OTHER (PLEASE SPECIFY)	DATE
1	cracks in concrete that trip students and employees	12/17/2023 4:50 PM
2	Uh	12/7/2023 6:06 PM
3	I have fallen several times because of uneven concrete that is either NOT marked and/or having good lighting at night. I broke my left hand and NO ONE connected with the college even approached me after telling them and/or seeing me in a cast. I have been an OSHA outreach trainer since 2008 so am aware of SAFETY! WHY?	12/7/2023 1:00 PM
4	Sidewalks on the side where SSV and CRC buildings are, are too high and have caused several accidents.	12/7/2023 10:10 AM
5	Securing building with keycard access in Student Services.	12/7/2023 8:39 AM
6	addressing the locks in building for those who don't have keys to lock the building in case of an emergency	12/6/2023 4:30 PM
7	Ongoing & continuous police presence during peak traffic times at Kennedy HS at Kennedy HS. Citing for parking violations.	12/6/2023 3:27 PM
8	A clear pathway to Operations Center - no walking in the landscape	12/6/2023 2:35 PM
9	Stem at night.	12/6/2023 2:31 PM

## Q6 During the past year, did you have contact with the Norco College police?

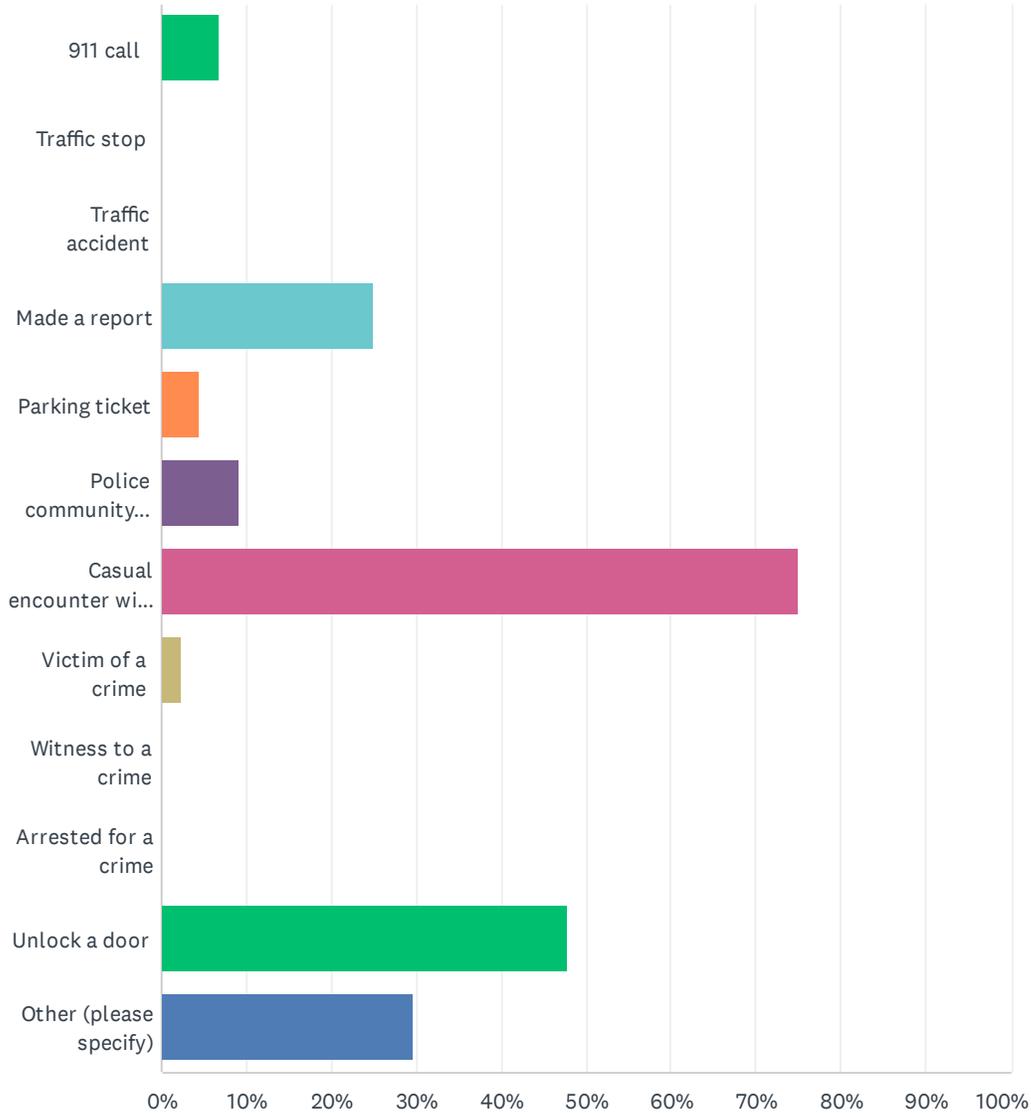
Answered: 57 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	77.19%	44
No	22.81%	13
TOTAL		57

# Q7 What interactions have you had during the past year with the Norco College Police Department? (check all that apply).

Answered: 44 Skipped: 13



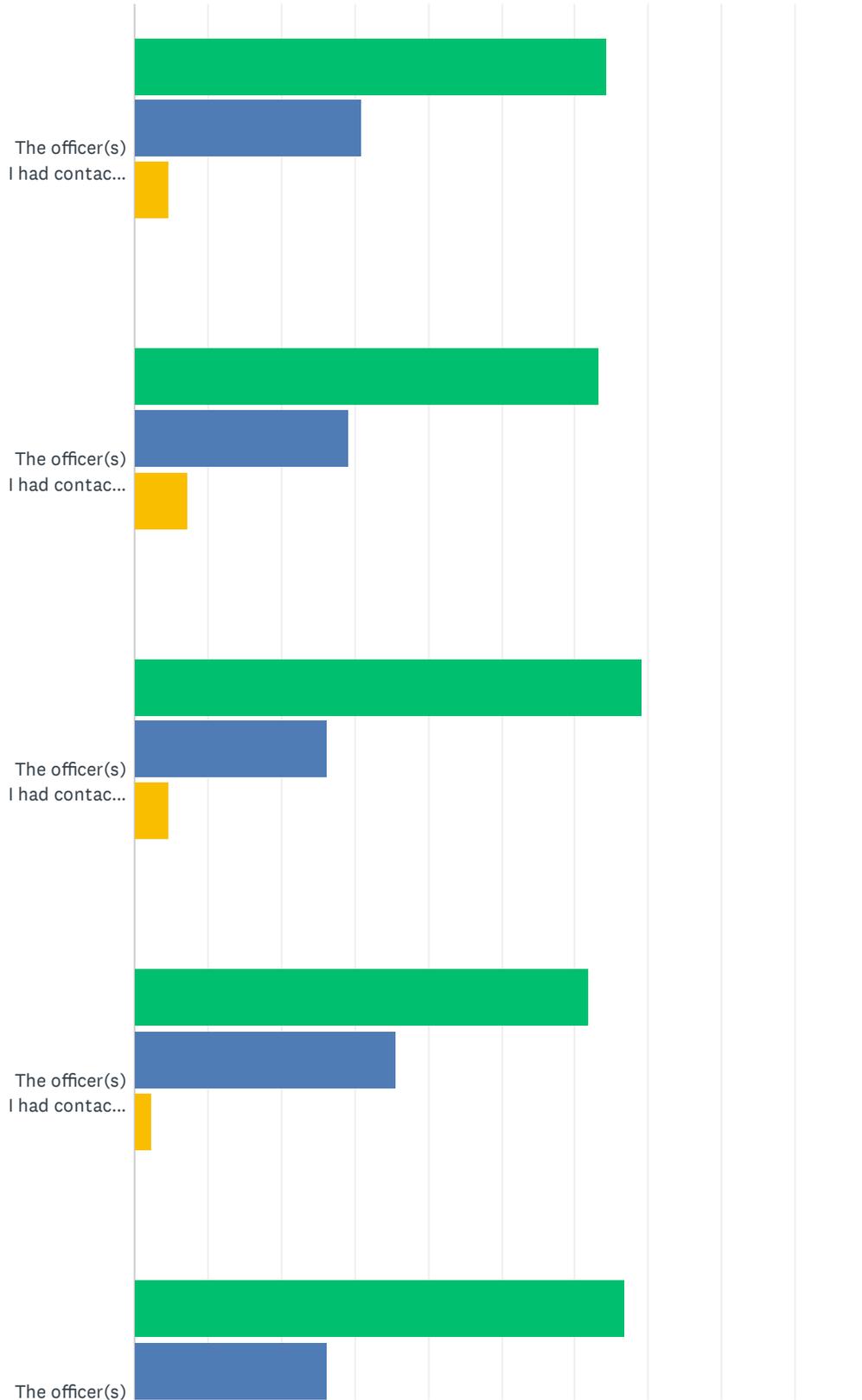
## Norco College Employee Safety Survey 2023

ANSWER CHOICES	RESPONSES	
911 call	6.82%	3
Traffic stop	0.00%	0
Traffic accident	0.00%	0
Made a report	25.00%	11
Parking ticket	4.55%	2
Police community program	9.09%	4
Casual encounter with an officer	75.00%	33
Victim of a crime	2.27%	1
Witness to a crime	0.00%	0
Arrested for a crime	0.00%	0
Unlock a door	47.73%	21
Other (please specify)	29.55%	13
Total Respondents: 44		

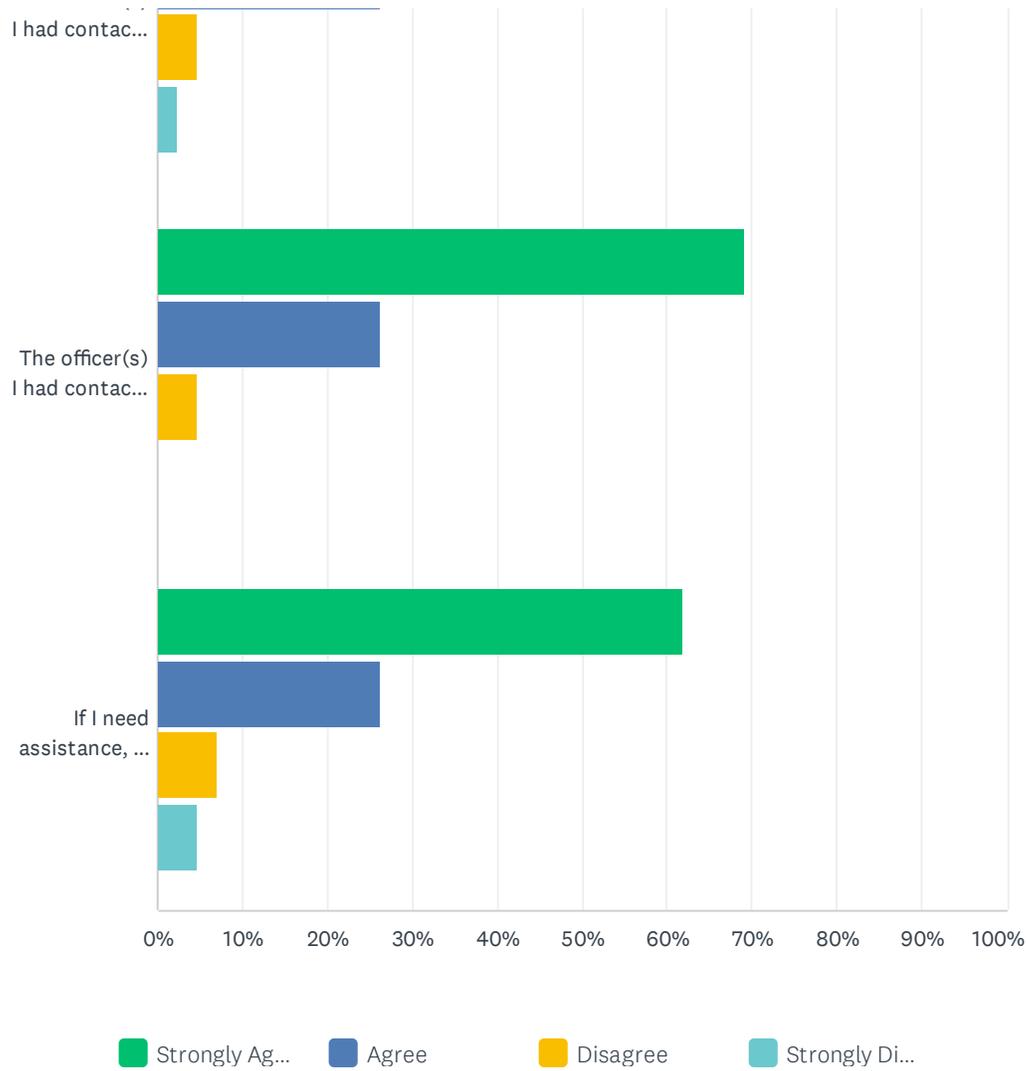
#	OTHER (PLEASE SPECIFY)	DATE
1	Graffiti report	12/23/2023 6:39 PM
2	questions about parking permits between semesters	12/17/2023 4:52 PM
3	Injury on campus	12/8/2023 11:25 AM
4	Is this a general safety survey or a survey about police	12/7/2023 4:30 PM
5	Locking building after keycard reader malfunction	12/7/2023 4:21 PM
6	angry student	12/7/2023 9:51 AM
7	Lost & Found	12/7/2023 9:08 AM
8	Homeless person sleeping on couch in building in early morning. Also, different homeless person screaming on campus in early morning.	12/7/2023 6:42 AM
9	parking issue	12/6/2023 4:31 PM
10	Adult medical emergency	12/6/2023 2:59 PM
11	Put police on alert to an employee I feared might become violent.	12/6/2023 2:39 PM
12	Submit lost item	12/6/2023 2:22 PM
13	Emergency response	12/6/2023 2:01 PM

### Q8 Please indicate whether you agree or disagree with the following statements.

Answered: 42 Skipped: 15



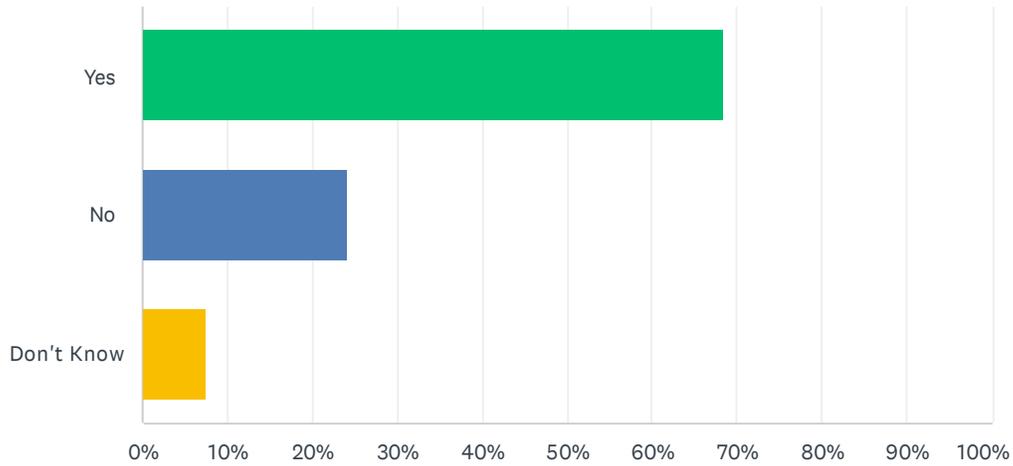
## Norco College Employee Safety Survey 2023



	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
The officer(s) I had contact with expressed interest in helping me.	64.29% 27	30.95% 13	4.76% 2	0.00% 0	42
The officer(s) I had contact with showed concern for my safety.	63.41% 26	29.27% 12	7.32% 3	0.00% 0	41
The officer(s) I had contact with demonstrated professionalism.	69.05% 29	26.19% 11	4.76% 2	0.00% 0	42
The officer(s) I had contact with made me feel comfortable.	61.90% 26	35.71% 15	2.38% 1	0.00% 0	42
The officer(s) I had contact with helped resolve my situation.	66.67% 28	26.19% 11	4.76% 2	2.38% 1	42
The officer(s) I had contact with treated me with respect.	69.05% 29	26.19% 11	4.76% 2	0.00% 0	42
If I need assistance, I am comfortable calling the Norco College Police via Dispatch	61.90% 26	26.19% 11	7.14% 3	4.76% 2	42

## Q9 During the past year, did you have contact with the Norco College Safety and Emergency Planning Coordinator?

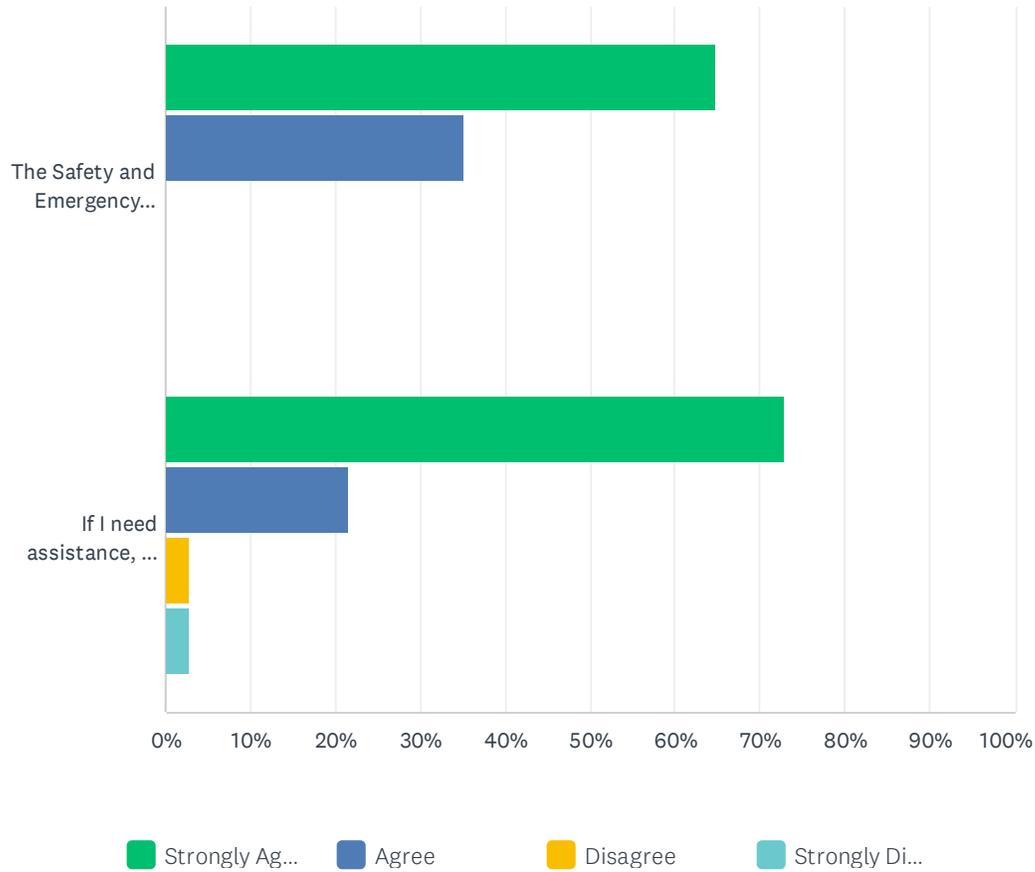
Answered: 54 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	68.52%	37
No	24.07%	13
Don't Know	7.41%	4
TOTAL		54

## Q10 Please indicate whether you agree or disagree with the following statements.

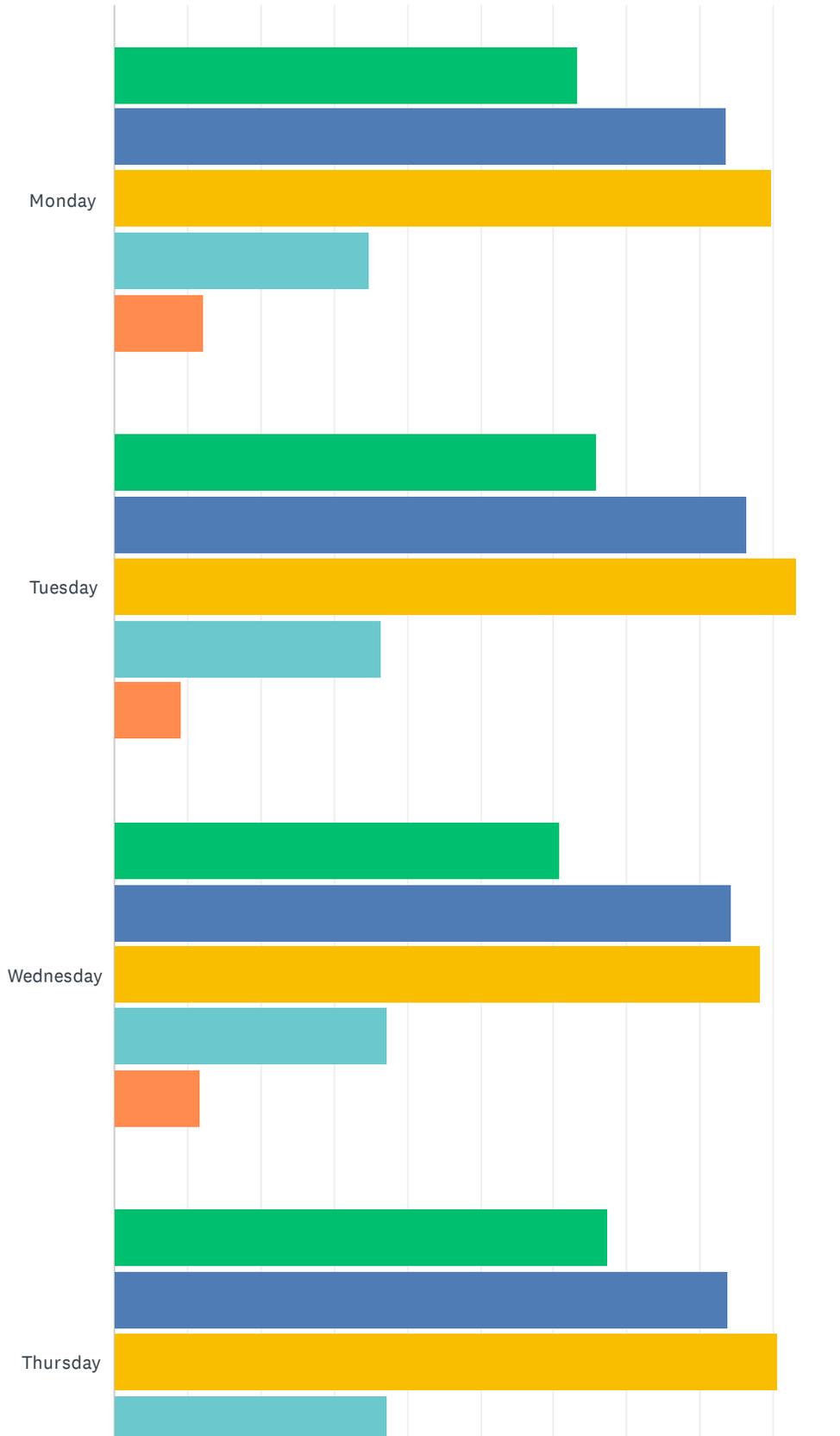
Answered: 37 Skipped: 20



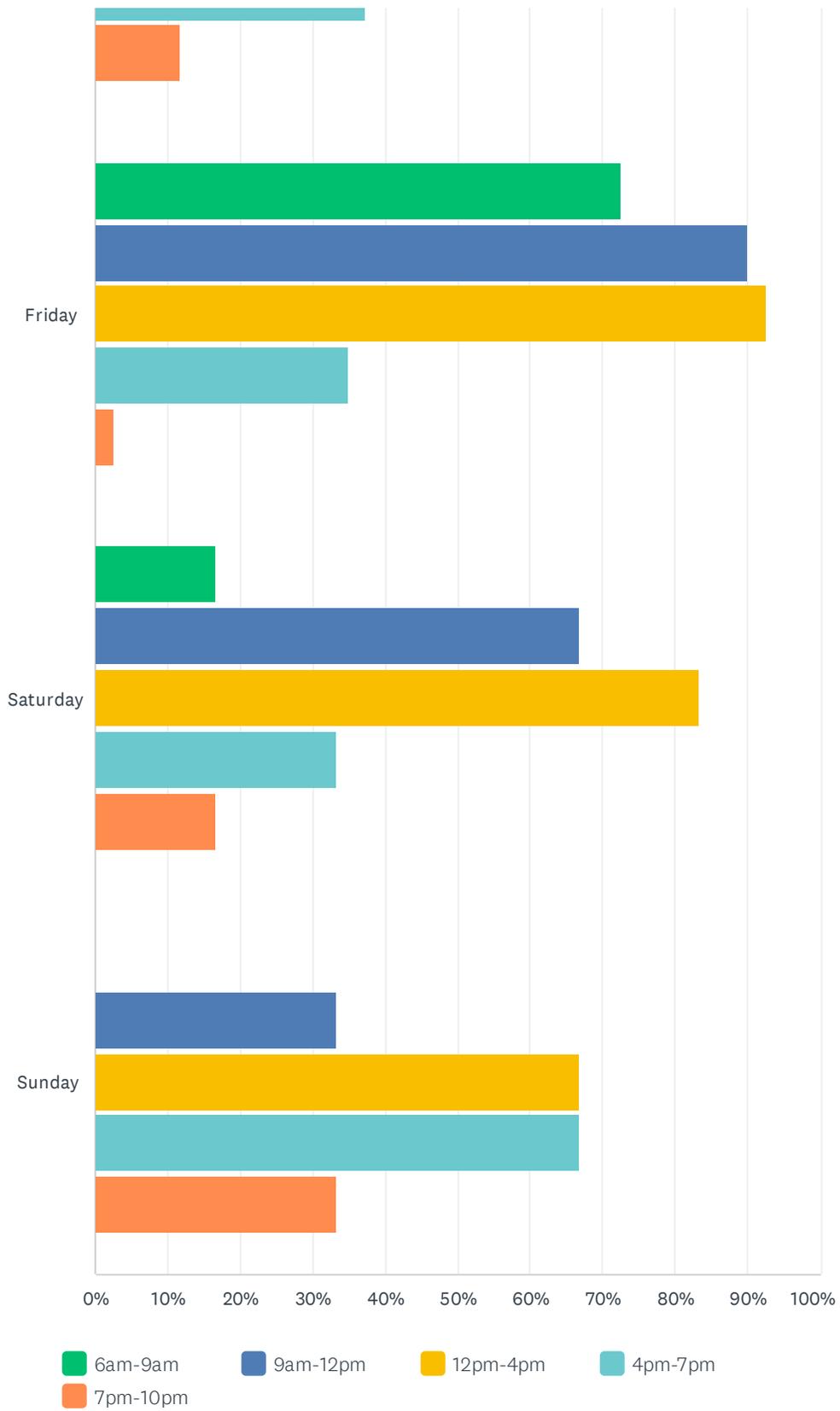
	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
The Safety and Emergency Planning Coordinator attempted to resolve my situation.	64.86% 24	35.14% 13	0.00% 0	0.00% 0	37
If I need assistance, I am comfortable calling the Safety and Emergency Planning Coordinator.	72.97% 27	21.62% 8	2.70% 1	2.70% 1	37

### Q11 Typical times on Campus (check all that apply)

Answered: 51 Skipped: 6



# Norco College Employee Safety Survey 2023



## Norco College Employee Safety Survey 2023

	6AM-9AM	9AM-12PM	12PM-4PM	4PM-7PM	7PM-10PM	TOTAL RESPONDENTS
Monday	63.27% 31	83.67% 41	89.80% 44	34.69% 17	12.24% 6	49
Tuesday	65.91% 29	86.36% 38	93.18% 41	36.36% 16	9.09% 4	44
Wednesday	60.78% 31	84.31% 43	88.24% 45	37.25% 19	11.76% 6	51
Thursday	67.44% 29	83.72% 36	90.70% 39	37.21% 16	11.63% 5	43
Friday	72.50% 29	90.00% 36	92.50% 37	35.00% 14	2.50% 1	40
Saturday	16.67% 1	66.67% 4	83.33% 5	33.33% 2	16.67% 1	6
Sunday	0.00% 0	33.33% 1	66.67% 2	66.67% 2	33.33% 1	3

## Q12 Is there anything that you would like to bring to our attention regarding health or safety at Norco College?

Answered: 25 Skipped: 32

#	RESPONSES	DATE
1	A faculty member broke her hand and wrist after tripping on a raised concrete slab that was not we marked or lit at night.	12/17/2023 4:54 PM
2	Re: Question #8, resolution of situation, officer(s) were doing a routine walk through and we exchanged greetings. No situation needed resolution.	12/13/2023 9:05 PM
3	This semester I experienced a serious injury stepping off the curb to the left of the ramp near the College Police Office. I didn't realize that the curb is significantly taller than the one I typically use just on the other side of the ramp. Following my injury, I have learned that many others have had their own experiences with that same unusually tall curb. Is it possible to make adjustments to that area just below the stairs so that others are not injured in the future? Many thanks!	12/8/2023 11:31 AM
4	We need more lights at the parking lot area. Increase lights in between buildings.	12/8/2023 9:19 AM
5	I sure hope that the CSEA agreed to this survey prior to it being dispersed.	12/8/2023 6:36 AM
6	I do not agree with specific questions regarding classified employee positions and duties. Questions 6 and 8 go beyond surveying the general safety of students, staff and faculty at Norco college. It questions and suggests that Norco police officers are generally unprofessional. This survey should be reconsidered, and an apology issued to police officers for asking questions insinuating that they are unprofessional.	12/7/2023 4:42 PM
7	There were multiple issues regarding parking. Resolving tickets, clearly marked parking in the STEM area, people parking in the areas where they interfere with parking. Crossing the street to and from the VRC/STEM buildings is challenging because only one safe place to cross is accessible for staff and students.	12/7/2023 4:26 PM
8	As I stated before, uneven concrete. When I left after teaching at night in January 2019, I tripped over uneven concrete on the walkway between the main STEM building and classrooms 301 and 302. This was reported the next day, and at later into fall semester, I was over at STEM and checked that walkway. It had not been fixed. Then, on October 25 this year I fell as I turned the corner heading right toward the library having come from IT-202 and walked past those foot or so steel burgundy posts. Again the concrete is raised 1/2" or more. I did not get hurt but fell hard. Anyone who does not see the uneven sections of concrete could also have tripping problems. Also, I did not answer all questions because I had no reason to. You gave us no option as neutral, or not applicable thus, a poorly written survey since not all questions apply to everyone.	12/7/2023 1:15 PM
9	I feel that students should be more aware of where the police are located on campus such as increased signage.	12/7/2023 10:34 AM
10	Back door of OC-120 in the NOC doesn't have key access, but doesn't always close and lock. You have to slam the door to get it to lock. OC-116 front door seems to have the same issue (even though it has key access).	12/7/2023 10:00 AM
11	Implementing new safety features to secure our buildings with key cards should be made priority. Hearing that it cost too much, indicates to us that safety to our lives are not priority enough. Can't put a price on our lives!	12/7/2023 9:54 AM
12	Adding digital access control on all exterior entrances on the college building that do not currently have them already in place. SSV, Library, ST, HUM, & ATEC.	12/7/2023 9:47 AM
13	I think our police officers need to be walking around and going into every building just making their rounds, checking things out, and monitoring.	12/7/2023 9:02 AM
14	Student services building to be come key card accessible, being at the front of campus and	12/7/2023 8:33 AM

## Norco College Employee Safety Survey 2023

open to the public can be a little uneasy as all doors as easy accessible to the outside.  
Possibly only having front doors open to public all other doors key cards

15	The remote STEM building has extremely poor exterior lighting during the evenings and zero police presence when class lets out at 9 pm.	12/6/2023 9:29 PM
16	The safety of CPROs should be top priority along with the students and faculty. Frequently visited building by the community should have secure entry points that can only be accessed by authorized personnel. Key card access should be implemented in all buildings to allow for remote lockdown and not rely on the employees to secure the doors individually and building with key card access should have the capability of locking the building from the interior of the buildings. Our lives shouldn't have a price limit.	12/6/2023 6:51 PM
17	I teach night classes there are sections of campus that have poor lighting and often 2-3 lights are out making it uncomfortable at night.	12/6/2023 6:40 PM
18	Some of the doors are very difficult for our disabled students to open, they report them as heavy.	12/6/2023 4:45 PM
19	the automatic lights, we are not able to turn them off in case of an emergency. they are motion censored	12/6/2023 4:32 PM
20	It's not matter of "comfort" in contacting a certain individual for assistance; one has no other choice.	12/6/2023 3:32 PM
21	Some of the emergency call boxes don't work. Faded or no signage in some areas of the campus.	12/6/2023 3:05 PM
22	Additional training regarding how to report potential safety hazards and how to report injuries.	12/6/2023 3:00 PM
23	Again, need a proper pathway to Operations Center. We should not be walking through the landscape to get there from central campus.	12/6/2023 2:37 PM
24	My office is right next to parking lot A and I have seen multiple people misstep and fall off the elevated curb at the base of the ramp.	12/6/2023 2:25 PM
25	I believe our college is doing a great job in the area of employee safety. Our safety team through Business Services provides clear communication regarding when drills or trainings are taking place, conducts drills with success, and provides an abundance of safety training, resources and materials to assure me that the college is not only meeting, but exceeding the standards of maintaining a safe college, here at Norco College.	12/6/2023 1:57 PM



## **Grants Advisory Panel 2023-2024 Annual Report**

### **Planned Outcomes**

The Grants Advisory Panel (GAP) Charter was approved by the Resource Council in Fall 2021 and revised a second time in Fall 2023 to reflect organizational changes. The GAP was formed to develop an effective and efficient institutional process to vet grant opportunities and to make recommendations to the Office of Planning and Development (OPD). The process utilized by the GAP requires members to review synopses of grant opportunities, gather information from key stakeholders regarding how grant opportunities align with the College's strategic goals and resource needs, and make recommendations to the OPD on the feasibility of pursuing grant opportunities. The information gathered is then used to secure approval to apply from the President's office. Members serve in an advisory capacity only. Members do not vote and there is no budget associated with GAP. The GAP aligns and supports goal 12, objective 12.4 (Develop 30% of overall budget from non-general fund revenue sources) of NC's Educational Master Plan.

### **Effectiveness**

The charter states that the process to vet grant opportunities shall be in effect year-round and used when timelines can accommodate the process (60 or more calendar days prior to grant application deadline). It also states that when funding opportunities arise with shorter timelines, the GAP vetting process does not apply and OPD may make recommendations directly to the Office of the President. In 2023-2024, the GAP was not activated. In all instances, the alternate process was used because there were less than 60 calendar days before the application was due by the time the College had developed clear goals and objectives for each type of grant opportunity. In each instance, the alternate process worked as intended. The Director of Grants assembled smaller groups of constituents who possessed the necessary knowledge and expertise to vet grant opportunities and to help the OPD decide whether or not to pursue each opportunity.

### **Efficiency**

The grant vetting process used in 2023-2024 was far more efficient and successful. The opportunities that the President's Office approved thus far this academic year have been thoroughly vetted with subgroups of faculty, staff, and managers who were directly tied to grant activities described in applications. Consideration was given to all concerns voiced by those involved in vetting grants and any approvals required by managers and/or departments were secured before applications were submitted. Therefore, the GAP charter and processes to vet grants need reconsideration. The method used to vet grants this year was far more efficient and has allowed those who may be directly affected by the grant to vet the opportunity more thoroughly because of their level of expertise in the subject matter. The method used also provided the necessary flexibility for the Director of Grants to pivot as needed to prepare competitive applications in a timely manner. With this in mind, we are recommending to dissolve the GAP charter at the end of this academic year and replace it with a local procedure that closely reflects how grants are actually being vetted. A local procedure will provide the Director of Grants and the OPD maximum flexibility to continue to support EMP goal 12, objective 12.4 more effectively.

Respectfully Submitted on 4-19-24

Gustavo Ocegüera, Dean of Grants & Student Equity  
Office of Planning and Development



**NORCO**  
COLLEGE

## Annual Report Safety Working Group - FY23/24

The Safety Working Group at Norco College has been dedicated to fostering a culture of safety and wellness across our campus community. Since its inception in 2021, the Safety Working Group has been requested to provide insight and feedback to the Resources Council. The Safety Working Group is an ad hoc group with no standing membership and works through collaborative efforts and a commitment to excellence. The group has achieved significant milestones in advancing safety initiatives and promoting awareness throughout the college.

### **Achievements and Deliverables:**

The Safety Working Group has successfully accomplished a multitude of objectives and initiatives, ensuring the continued safety and well-being of our campus community. Some key achievements include:

1. **Communication and Reporting:** The Safety and Emergency Planning Coordinator was tasked to develop regular communication channels to disseminate important safety updates, including COVID-19 protocols, PPE availability, and hazard reporting procedures. This was achieved through emailed daily situation reports that started during the pandemic. Additionally, through quarterly open meetings, providing transparency, encouraging feedback and reporting safety concerns, and an open safe forum for sharing of ideas. This has now been institutionalized in our Building and Floor Captain program open safety meetings.
2. **Emergency Communications:** An ad hoc Safety Working Group was convened with a priority request that aligns with Norco College's Accreditation Standards. The goal was to ensure safety for all students, faculty, and staff. The Safety Working Group request funding for 70 VOIP phones to be placed at locations where courses, programs, and learning support services are offered. These VOIP phones assist in providing safety and emergency communication in the learning and working environment.
3. **Pedestrian and Vehicle Safety & Traffic survey:** An ad hoc Safety Working Group was convened and was tasked by the Resources Council with performing an analysis for pedestrian and vehicle safety on Third Street. This consisted of looking at traffic and safety concerns at the existing HAWK crosswalk system, and the potential addition of a crosswalk at Windy Way in front of the new Veterans Resource Center (VRC) building. The outcomes/upgrades from this survey (HAWK system updates, adding a crosswalk across 2<sup>nd</sup> street at Mustang Circle, and adding traffic slowing humps) are currently in program review for funding.

4. **Conducting Safety Training Sessions:** The Safety and Emergency Planning Coordinator was tasked to develop regular safety training sessions designed to catch the college up with OSHA and district compliance standards. These trainings included a range of topics, including First Aid CPR&AED, Stop the Bleed, Lock Blok, Stryker Evacuation Chair, and Personal Preparedness Planning. These sessions help to equip employees with essential skills and knowledge to respond effectively to emergency situations. This is institutionalized in our annual training schedules across the district.
5. **Collaboration with External Agencies:** The Safety and Emergency Planning Coordinator was asked to work with the RCCD Police to collaborate with external agencies such as the US Navy and Riverside County Sherriff in facilitating joint training sessions and initiatives aimed at enhancing emergency preparedness and response capabilities. This communication and future trainings are institutionalized by the RCCD Police.

### **Conclusion:**

As we reflect on the accomplishments of the Safety Working Group throughout the fiscal year 2023-2024, we can proudly affirm that our campus community is safer and more prepared than ever before. The dedication, collaboration, and unwavering commitment of the group members have been instrumental in achieving our safety objectives and fostering a culture of safety across Norco College.

### **Moving Forward:**

With the successful completion of our safety initiatives and the absence of current strategic safety objectives that require the attention of the Safety Working Group at the college level, we have made the decision to disband the group. However, we recognize that safety remains a top priority, and as such, all safety-related matters will continue to be managed at the district level, ensuring ongoing vigilance and adherence to safety standards.

We extend our heartfelt gratitude to all members of the Safety Working Group for their dedication, expertise, and contributions towards creating a safer and healthier environment for our college community. Together, we have made significant strides in advancing safety initiatives, and we remain committed to upholding the highest standards of safety and well-being at Norco College.

Justin Czerniak  
College Safety and Emergency Planning Coordinator

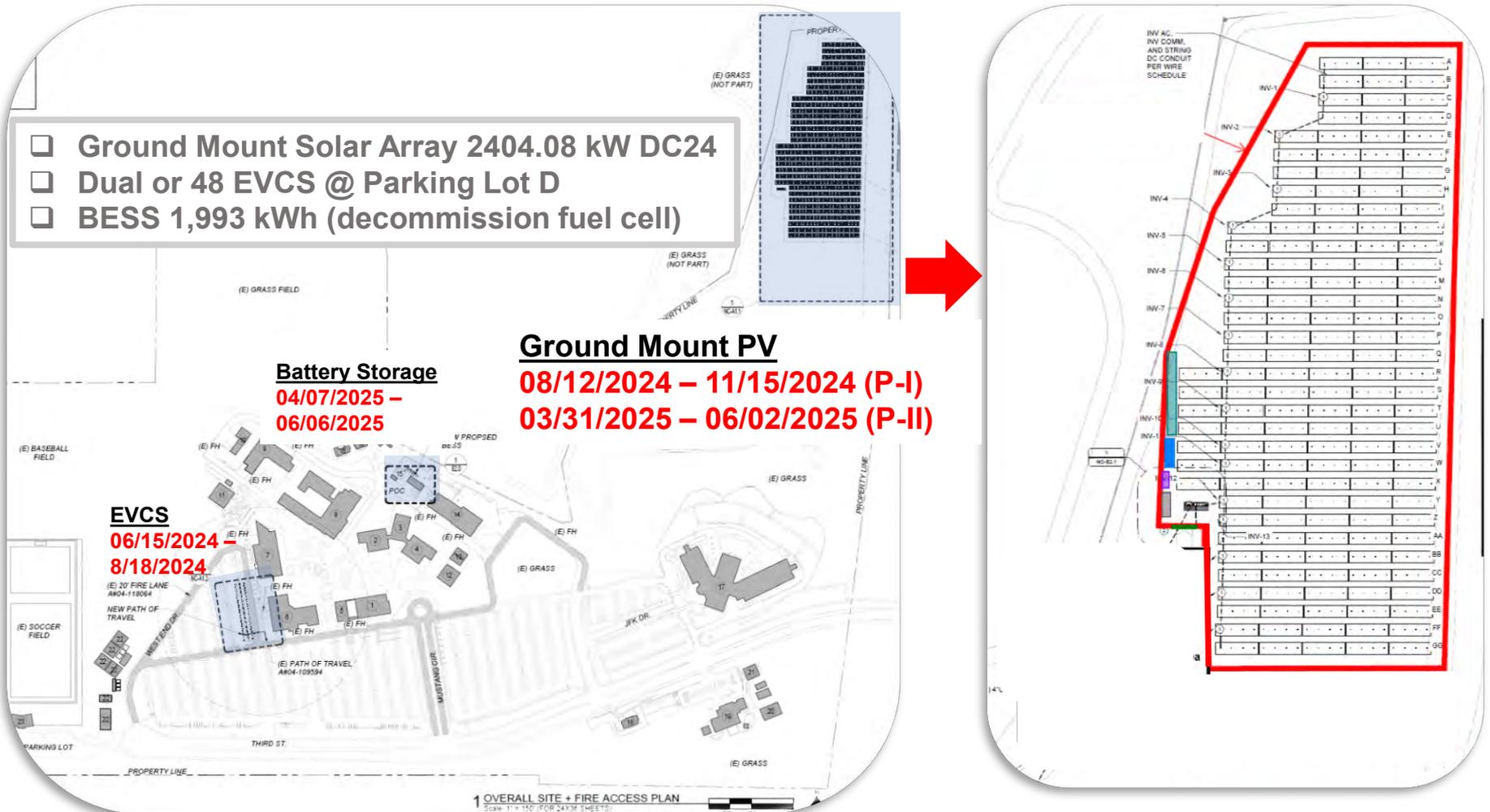
# NC Construction Plan

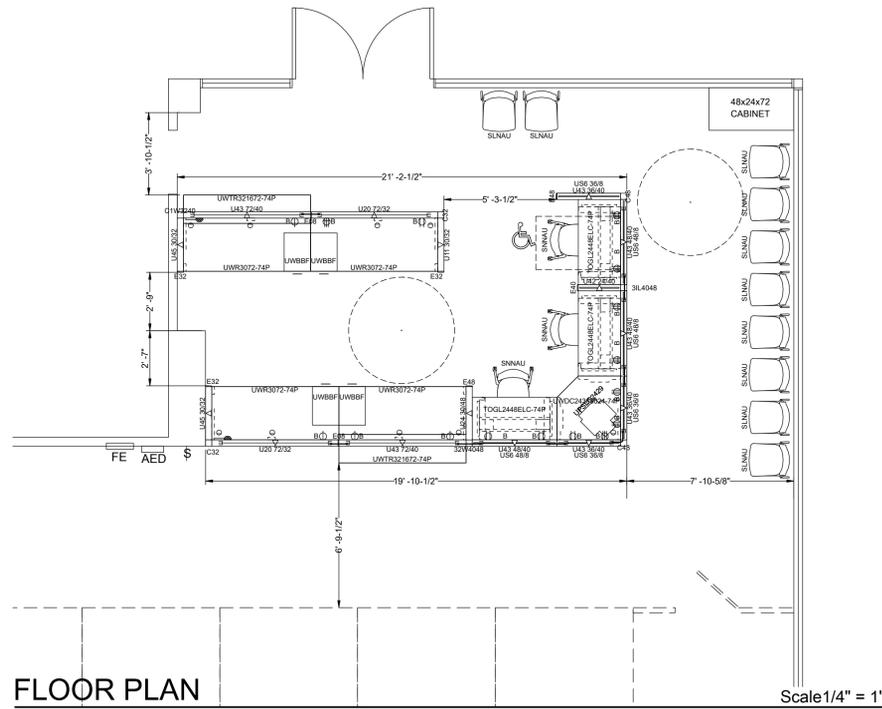
- ❑ Ground Mount Solar Array 2404.08 kW DC24
- ❑ Dual or 48 EVCS @ Parking Lot D
- ❑ BESS 1,993 kWh (decommission fuel cell)

**Battery Storage**  
04/07/2025 –  
06/06/2025

**Ground Mount PV**  
08/12/2024 – 11/15/2024 (P-I)  
03/31/2025 – 06/02/2025 (P-II)

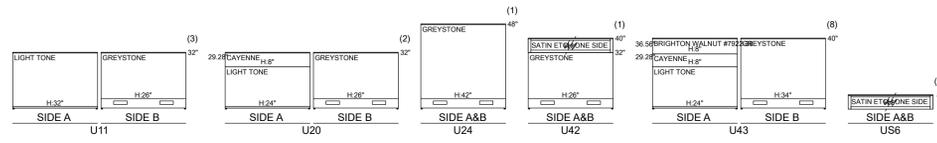
**EVCS**  
06/15/2024  
8/18/2024





FLOOR PLAN

Scale 1/4" = 1'



PANEL KEY

Scale 1/4" = 1'

#	Quantity	Ind. Tag	Part Number	Options	Description
1	3		LTNS3608	/TBDStandard/LBW	Unite PC HP Laminate Tile, Upper, 36Wx8"H
2	3		LTNS4808	/TBDStandard/LBW	Unite PC HP Laminate Tile, Upper, 48Wx8"H
3	2		LTNS7208	/TBDStandard/LBW	Unite PC HP Laminate Tile, Upper, (2-36"W Tiles), 72Wx8"H
4	10		SLNAU	/SXP/NFRGRPP1METAPHOR/27.346.248.P-NFR/PBL	Strive Four-Leg Armless Chair, Uphol Seat
5	3		SNNAU	/SXP/NFRGRPP1METAPHOR/27.346.248.P-NFR/PBL/C	Strive Nesting Armless Chair, Uphol Seat
6	1		STNF3632	/LGLGS1	Unite PC Steel Tile-to-Floor, Bottom or Monolithic, 36Wx32"H
7	3		STNF3632	/LGLGS1	Unite PC Steel Tile-to-Floor, Bottom or Monolithic, 36Wx32"H
8	3		STNF4832	/LGLGS1	Unite PC Steel Tile-to-Floor, Bottom or Monolithic, 48Wx32"H
9	4		STNF7232	/LGLGS1	Unite PC Steel Tile-to-Floor, Bottom or Monolithic, (2-36"W Tiles), 72Wx32"H
10	3		STNS3608	/LGCYS1	Unite PC Steel Tile, Upper, 36Wx8"H
11	3		STNS4808	/LGCYS1	Unite PC Steel Tile, Upper, 48Wx8"H
12	4		STNS7208	/LGCYS1	Unite PC Steel Tile, Upper, (2-36"W Tiles), 72Wx8"H
13	3		TOGL2448ELC-74P	/NMP/BL/EBWStandard/LBW	Toggle C-Leg Table, Rect, Dual Motor Electric Base, 74P Edge, 23-1/2x46-1/2"
14	1		C1W3240	/LGL	Unite 2-Way 90 Deg "L" Corner, 32-40"H
15	2		C32	/LGL	Unite 2-Way 90 Deg "L" Corner, 32"H
16	2		C48	/LGL	Unite 2-Way 90 Deg "L" Corner, 48"H
17	1		32W4048	/LGL	Unite 3-Way 90 Deg "T" Corner, Trim 2 Sides, 40-48"H
18	1		3IL4048	/LGL	Unite 3-Way 90 Deg Inline "T" Corner, 40-48"H
19	2		UCANTST.L	/LGL	Unite Standard Cantilever Bracket, Left
20	1		UCANTST.L	/TBD	Unite Standard Cantilever Bracket, Left
21	1		UCANTST.R	/LGL	Unite Standard Cantilever Bracket, Right
22	1		UCANTST.R	/TBD	Unite Standard Cantilever Bracket, Right
23	3		E32	/UEOR32	Unite End-Of-Run Condition, 32"H
24	1		E40	/UEOR40	Unite End-Of-Run Condition, 40"H
25	2		E48	/UEOR48	Unite End-Of-Run Condition, 48"H
26	2		E08	/UEOR08	Unite End-Of-Run, Change Of Height Condition, 8"H
27	4		JET6PJINL		Unite Inline Panel Jumper, 6 Circuit, 12"L
28	3		JET6PJINT		Unite Intersection Panel Jumper, 6 Circuit, 15-1/2"L
29	2		JET6RBU	/LGL	Unite Base Infeed w/Bezel, Standard Base, 6 Circuit
30	4		B	/LGL	Unite 15 Amp Duplex Receptacle w/Bezel, Raceway, 6 Circuit, Cir 1
31	4		B	/LGL	Unite 15 Amp Duplex Receptacle w/Bezel, Raceway, 6 Circuit, Cir 2
32	3		B	/LGL	Unite 15 Amp Duplex Receptacle w/Bezel, Raceway, 6 Circuit, Cir 3
33	4		B	/LGL	Unite 15 Amp Duplex Receptacle w/Bezel, Raceway, 6 Circuit, Cir 4
34	1		B	/LGL	Unite 15 Amp Duplex Receptacle w/Bezel, Raceway, 6 Circuit, Cir 5
35	2		JET6RWC.36		Unite Rigid Wireway, 10-Wire System, 6 Circuit, 36"W Panel
36	3		JET6RWC.48		Unite Rigid Wireway, 10-Wire System, 6 Circuit, 48"W Panel
37	4		JET6RWC.72		Unite Rigid Wireway, 10-Wire System, 6 Circuit, 72"W Panel
38	4		UWBFF	/LGNBKS/TBD/CZP	L-Series Worksurface Supporting Pedestal Box/Box/File, 24" Nominal Depth
39	1		U24.30x48	/FLGRRPV1SILLO/28.084.072.PS1GRPV1SILLO/28.084.072.PS2/DP	Unite Mono Fabric Panel, Standard Base, Raceway, 30Wx48"H
40	2		U45.30x32	/FLGDP	Unite Mono Open Panel, Standard Base, Raceway, 30Wx32"H
41	1		U11.30x32	/F/DPLG	Unite PC Panel Frame, Tile-to-Floor One Side, 30Wx32"H
42	3		U43.36x40	/F/DPLG	Unite PC Panel Frame, Tile-to-Floor One Side, 36Wx40"H
43	3		U43.48x40	/F/DPLG	Unite PC Panel Frame, Tile-to-Floor One Side, 48Wx40"H
44	2		U20.72x32	/F/DPLG	Unite PC Panel Frame, Tile-to-Floor One Side, 72Wx32"H
45	2		U43.72x40	/F/DPLG	Unite PC Panel Frame, Tile-to-Floor One Side, 72Wx40"H
46	1		UPLSLO2429	/R74P/LG	Unite Support Leg, Panel Mounted Open, 24x27-3/4"H
47	1		UPLSLO2429	/R74P/LG	Unite Support Leg, Panel Mounted Open, 24x27-3/4"H
48	1		U42.24x40	/F/DPLGRRPV1SILLO/28.084.072.PS1GRPV1SILLO/28.084.072.PS2/GLV	Unite Seg Fabric w/Glass Top Tile, Row Base, 24Wx40"H
49	3		US6.36x8	/LGL/LV	Unite PC Glass Stacking Section, 36Wx8"H
50	3		US6.48x8	/LGL/LV	Unite PC Glass Stacking Section, 48Wx8"H
51	1		UTNS3026	/LGGRRPV1SILLO/28.084.072.PS1	Unite PC Fabric Tile, Bottom or Monolithic Tile, 30Wx26"H
52	3		UTNS3634	/LGGRRPV1SILLO/28.084.072.PS1	Unite PC Fabric Tile, Bottom or Monolithic Tile, 36Wx34"H
53	3		UTNS4834	/LGGRRPV1SILLO/28.084.072.PS1	Unite PC Fabric Tile, Bottom or Monolithic Tile, 48Wx34"H
54	2		UTNS7226	/LGGRRPV1SILLO/28.084.072.PS1	Unite PC Fabric Tile, Bottom or Monolithic, (2-36"W Tiles), 72Wx26"H
55	2		UTNS7234	/LGGRRPV1SILLO/28.084.072.PS1	Unite PC Fabric Tile, Bottom or Monolithic, (2-36"W Tiles), 72Wx34"H
56	1		UWDC24363624.74P	/EBW/CILGStandard/LBW	Unite Diagonal 90D Corner Worksurface, 74P Edge, 24x36x24"W
57	2		UWR3072.74P	/EBW/CILGStandard/LBW	Unite Rectangular Worksurface, 74P Edge, 30x72"W
58	2		UWR3072.74P	/EBW/CILGStandard/LBW	Unite Rectangular Worksurface, 74P Edge, 30x72"W
59	3		LWSESL	/LGL	Unite Worksurface Edge Support w/Lock, Left
60	3		LWSESL	/TBD	Unite Worksurface Edge Support w/Lock, Left
61	1		LWSESR	/LGL	Unite Worksurface Edge Support w/Lock, Right
62	1		LWSESR	/TBD	Unite Worksurface Edge Support w/Lock, Right
63	2		UWTR321672.74P	/Standard/LFW/LGANN/EFW	Unite Countertop, 32H Panel, 74P Edge, 72"W
					Total

BILL OF MATERIALS



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PROJECT TITLE:  
Norco College: Student Services - Welcome Center Project

FLOOR/AREA:

ORDER #:

SALESFORCE #:  
629195

DATE:  
6/19/2023

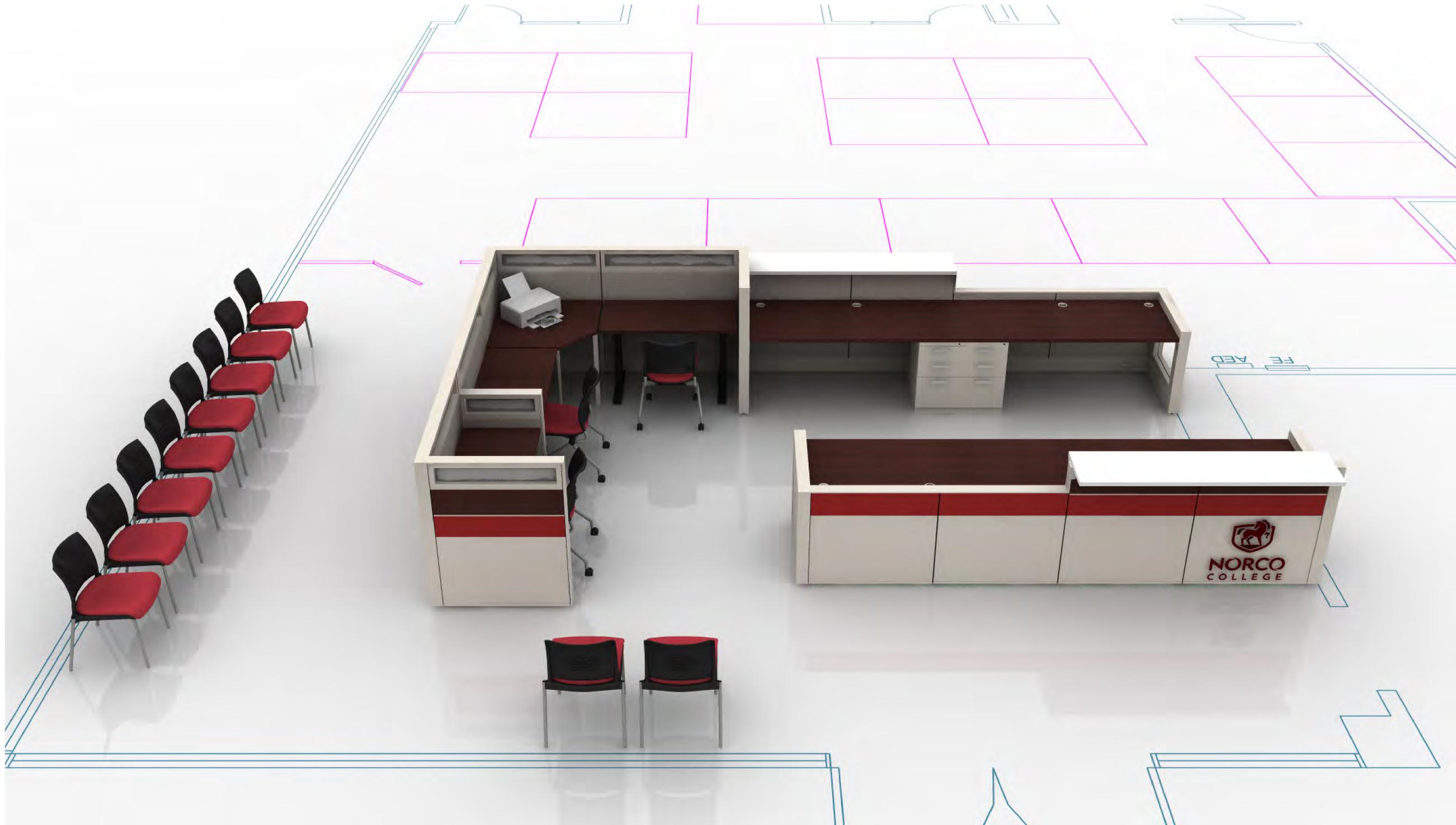
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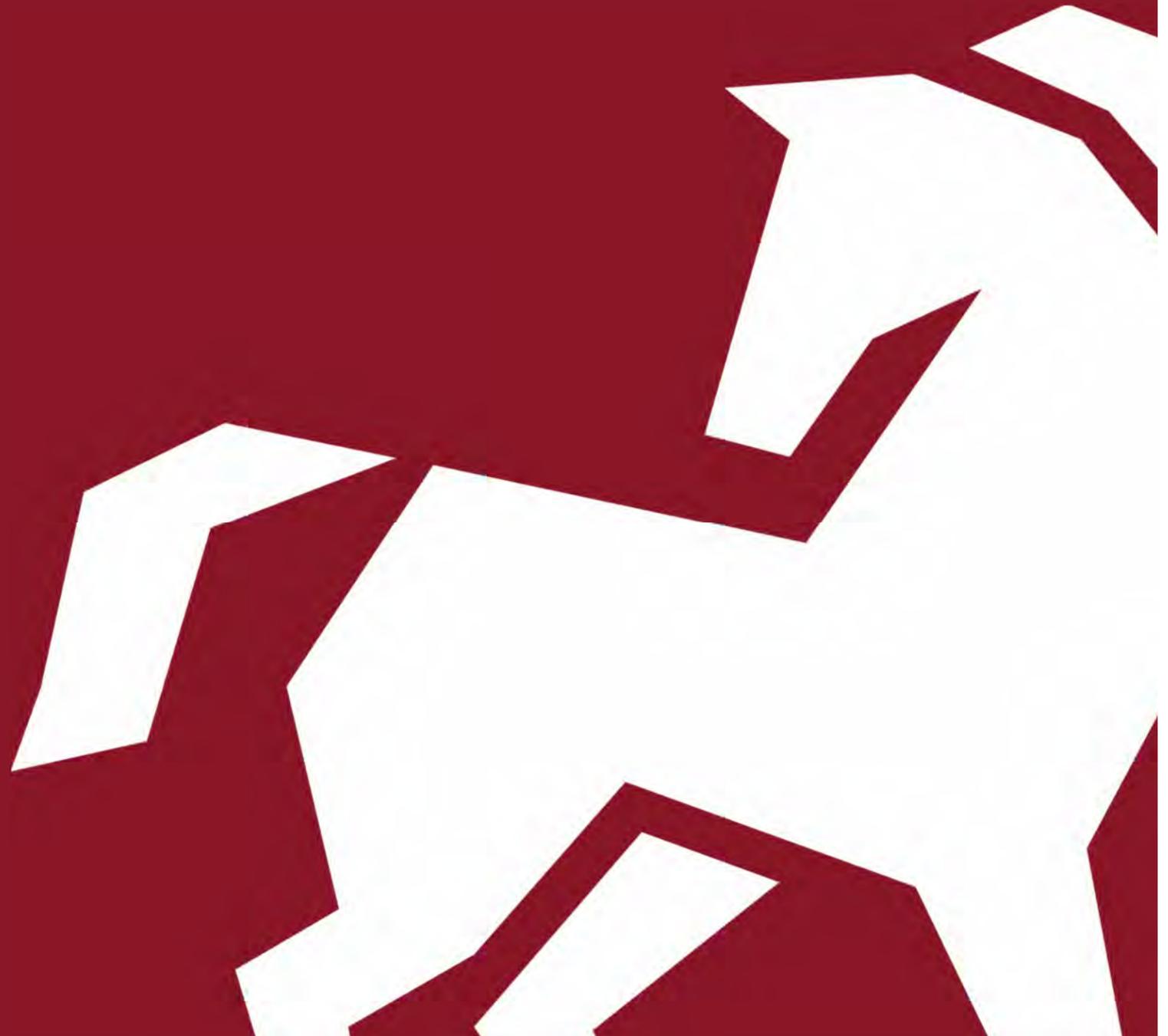
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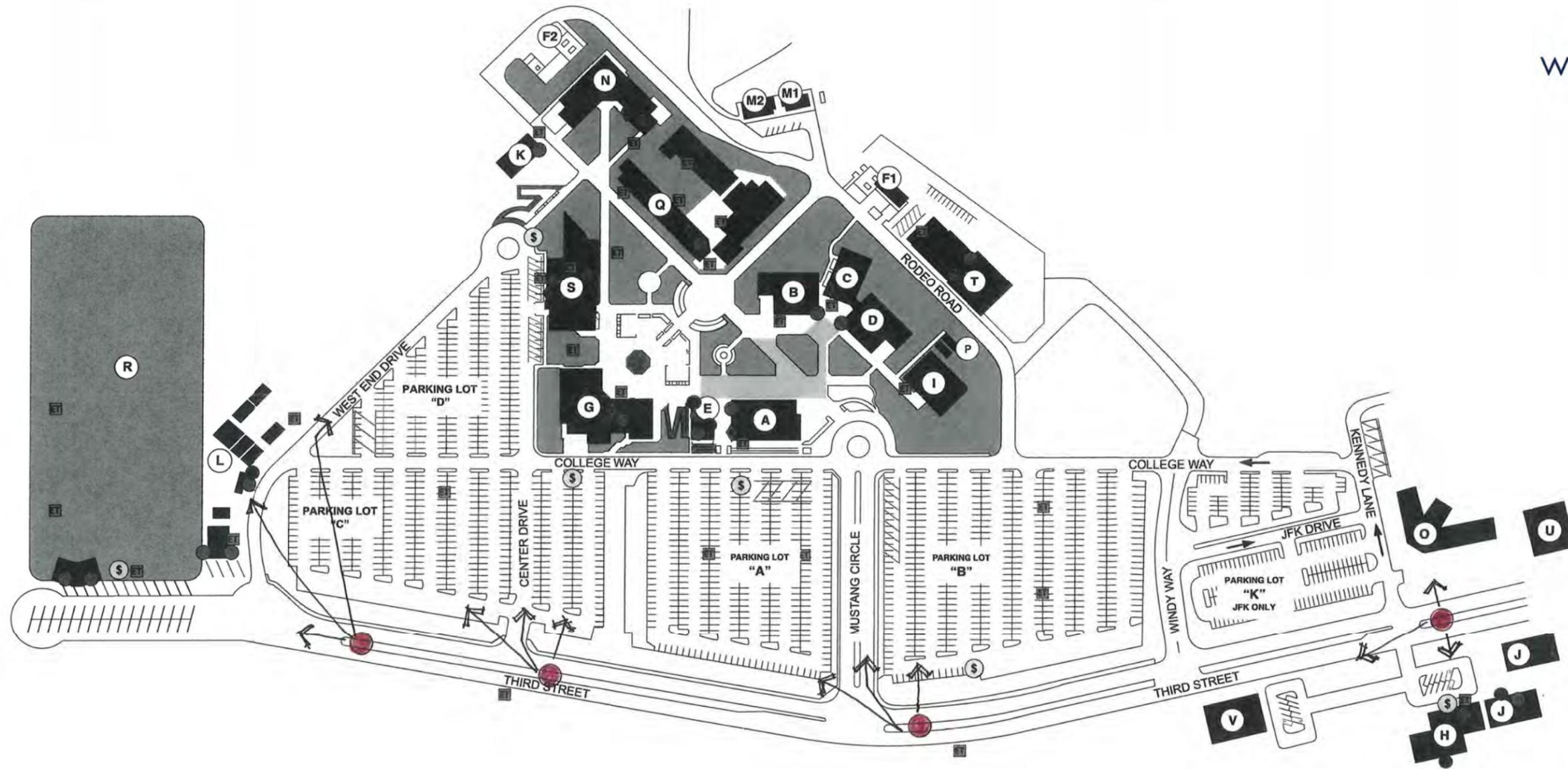
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# NORCO COLLEGE - WAYFINDING/SIGNAGE DESIGN DEVELOPMENT

05/31/2023





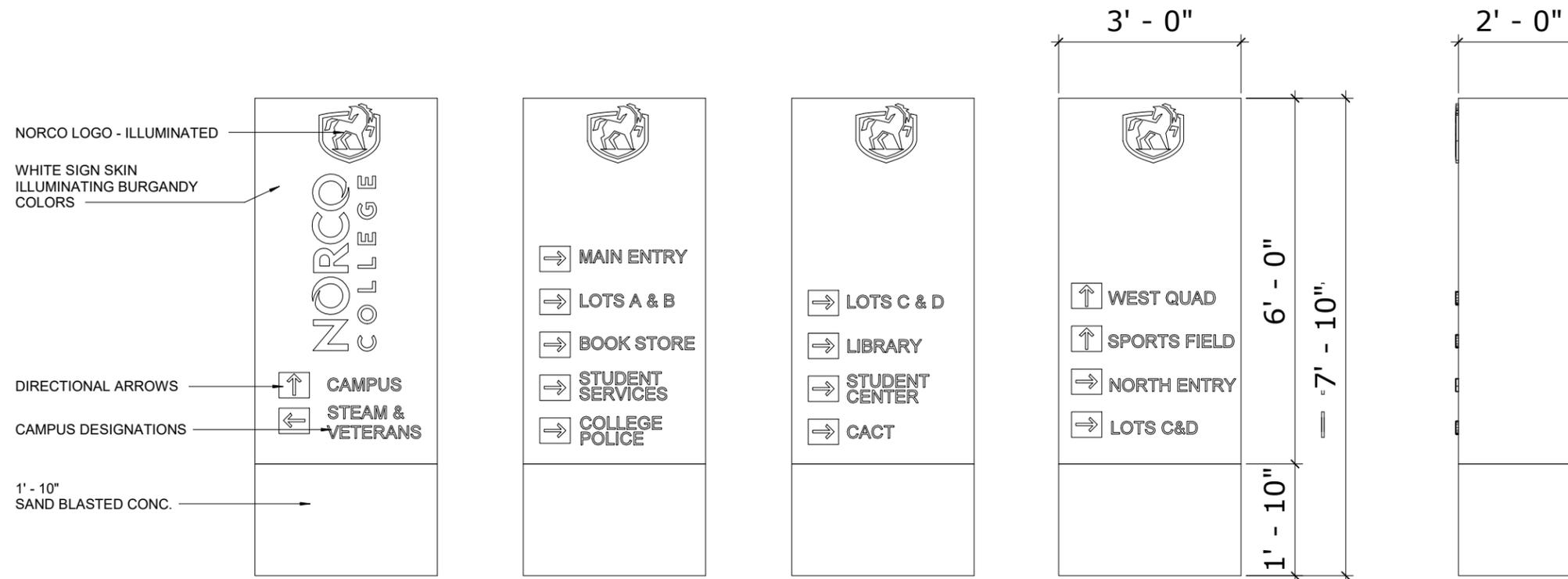
## NORCO COLLEGE – WAYFINDING PROJECT

### I. ORGANIZATIONAL INTRODUCTORY WAYFINDING SIGNAGE COMPONENTS

- Entry Drive Directional Signage into Campus Segments



**ORGANIZATIONAL INTRODUCTORY WAYFINDING SIGNAGE COMPONENTS**



## ORGANIZATIONAL INTRODUCTORY WAYFINDING SIGNAGE COMPONENTS



**NORCO COLLEGE – WAYFINDING PROJECT**

**II. SECONDARY PERIMETER DIRECTIONAL SIGNAGE**

- Orientation/Pedestrian Connecting Points to Primary Program/Services



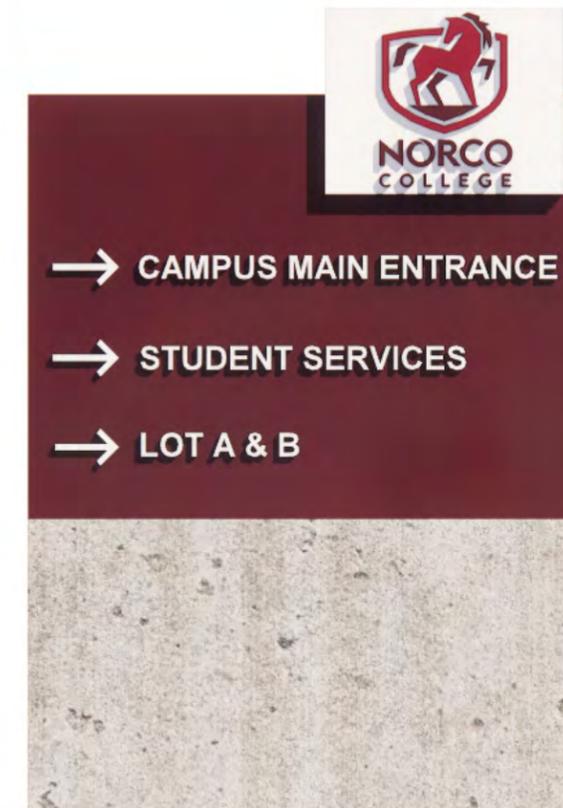
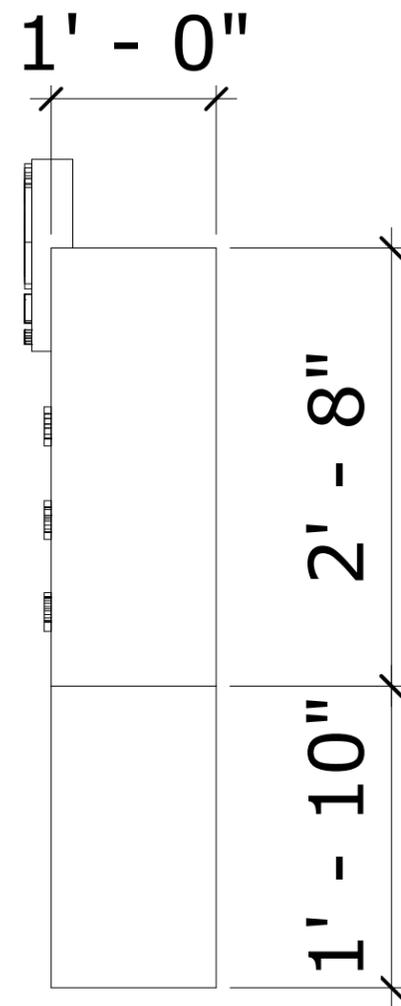
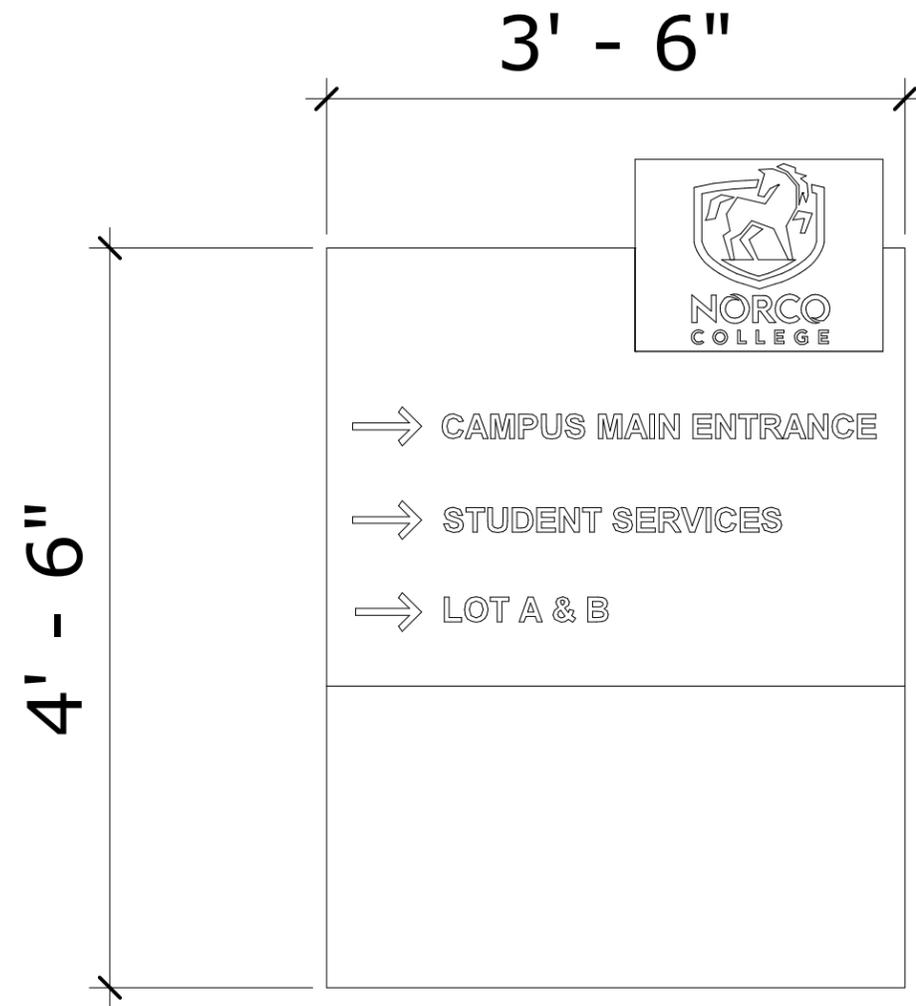
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**SECONDARY PERIMETER DIRECTIONAL SIGNAGE**



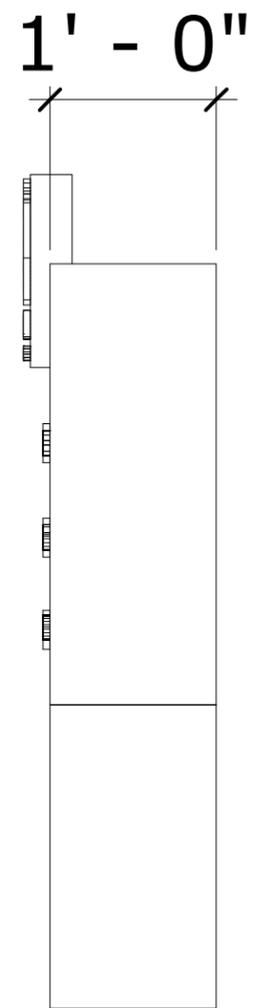
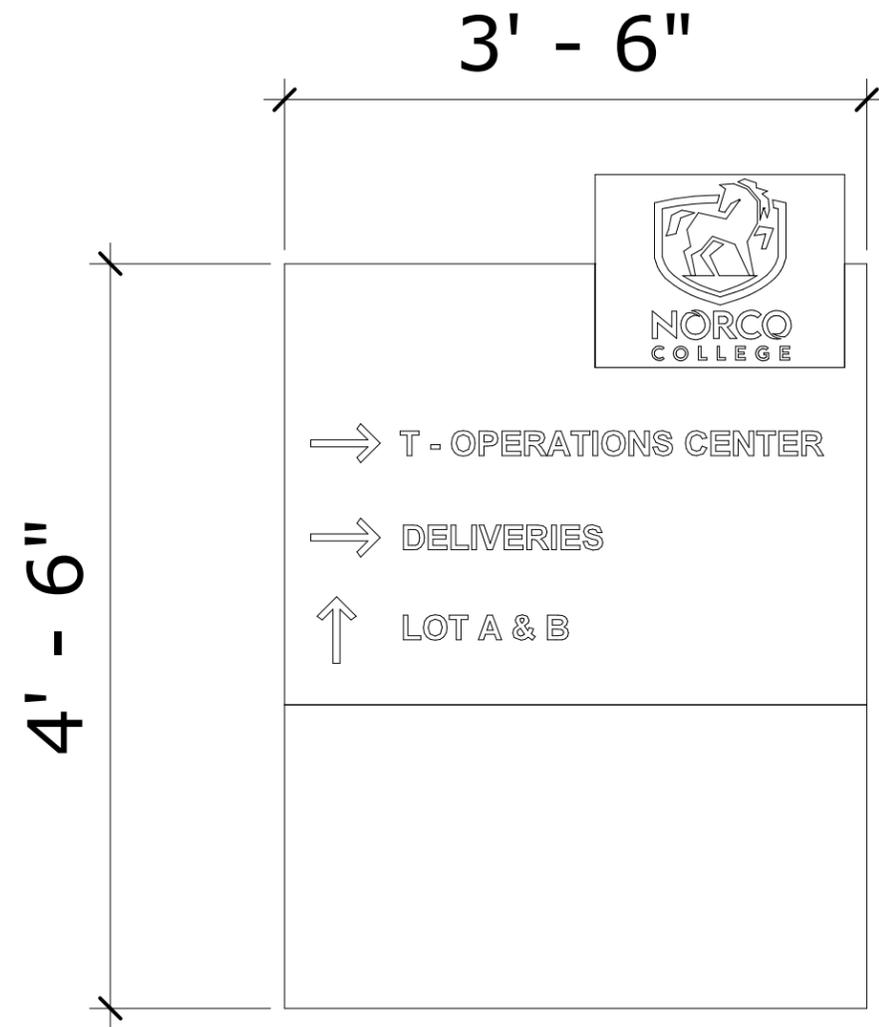
**NORCO**  
COLLEGE



**SECONDARY PERIMETER DIRECTIONAL SIGNAGE**



**SECONDARY PERIMETER DIRECTIONAL SIGNAGE**



**SECONDARY PERIMETER DIRECTIONAL SIGNAGE**



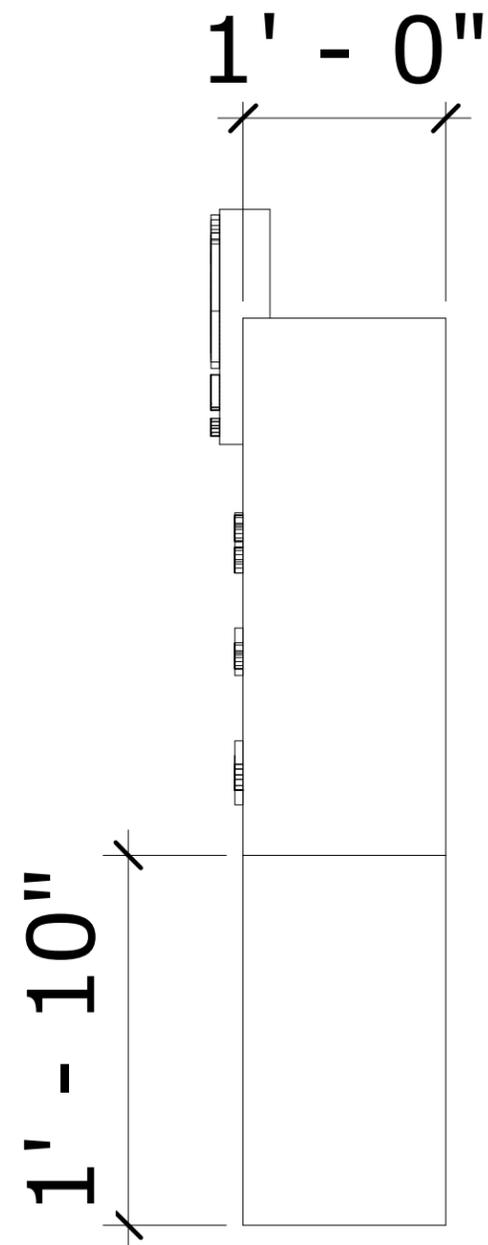
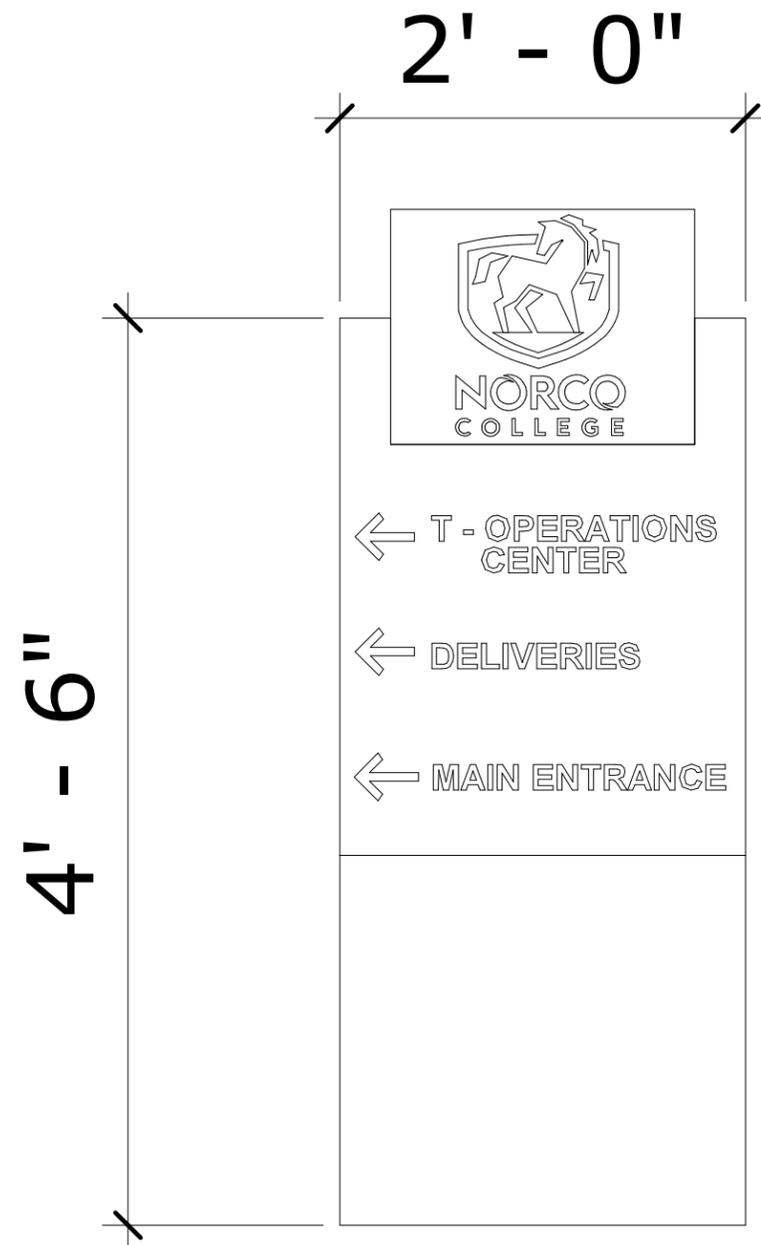


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## SECONDARY PERIMETER DIRECTIONAL SIGNAGE

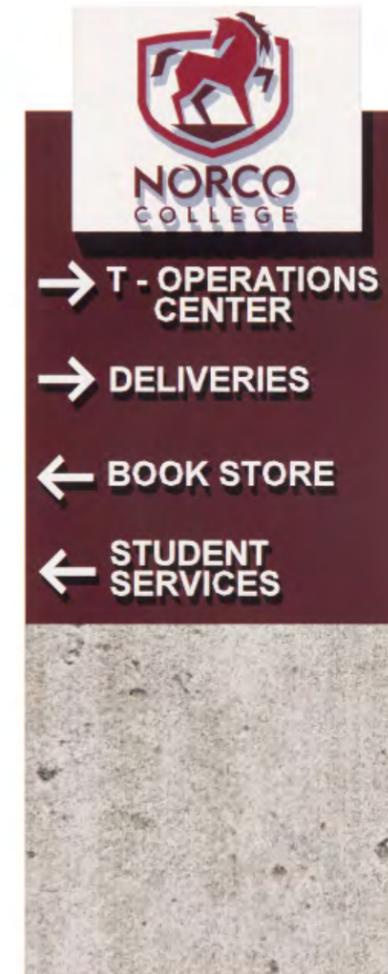
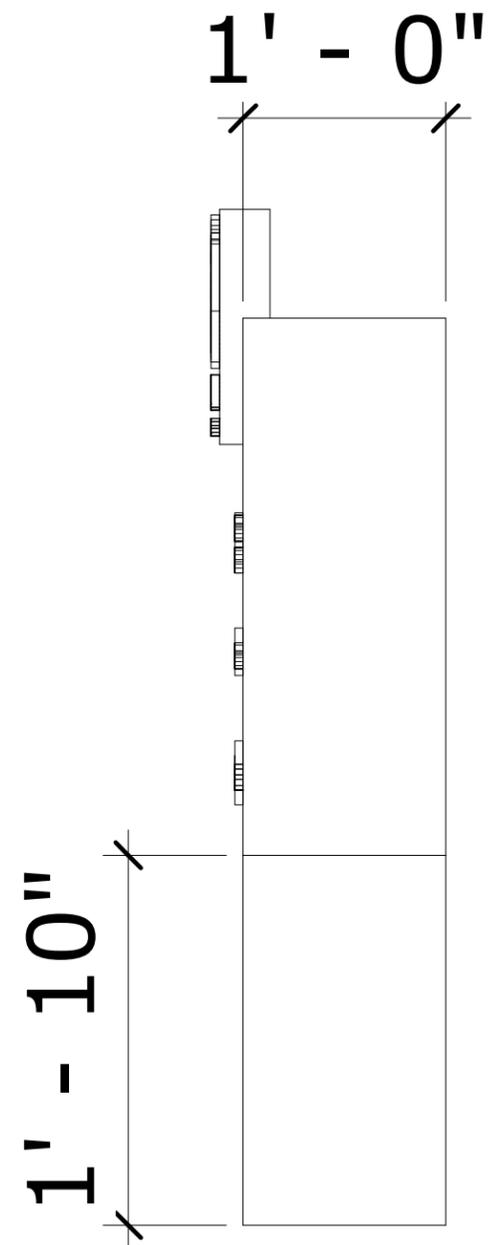
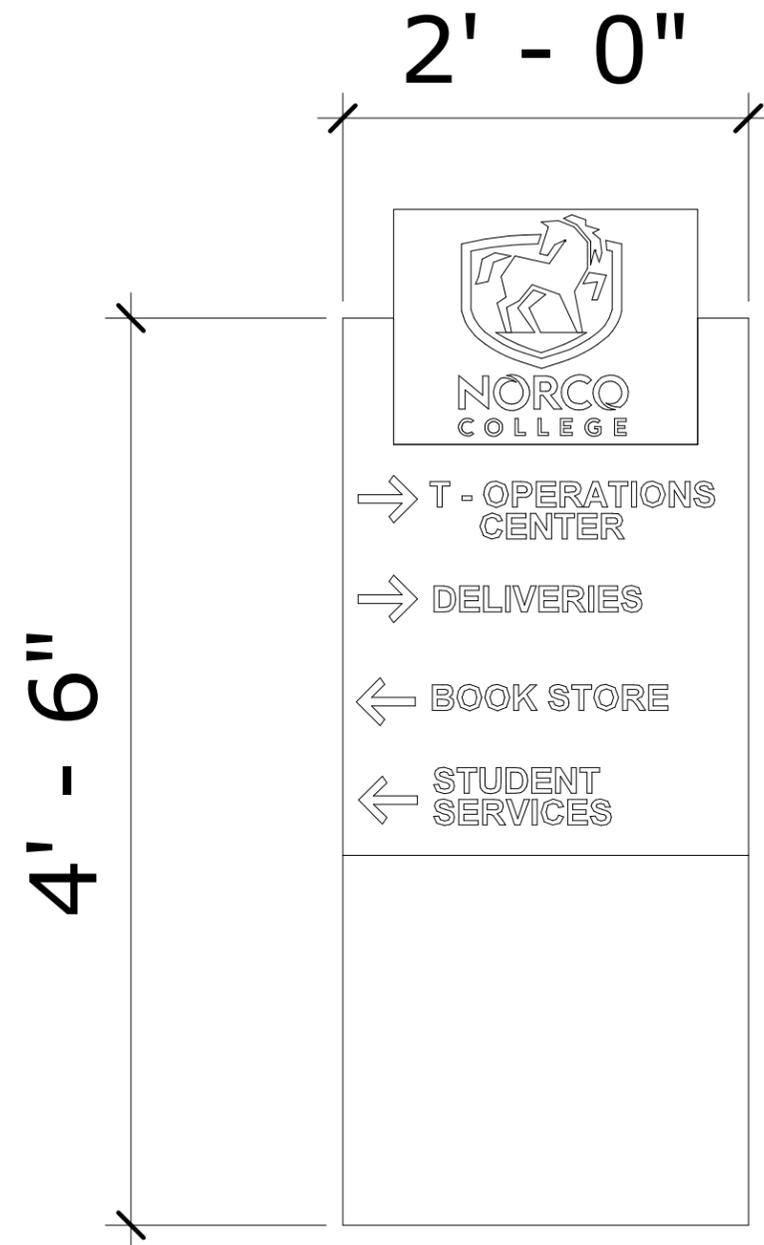


## SECONDARY PERIMETER DIRECTIONAL SIGNAGE





**SECONDARY PERIMETER DIRECTIONAL SIGNAGE**



### SECONDARY PERIMETER DIRECTIONAL SIGNAGE





### NORCO COLLEGE – WAYFINDING PROJECT

#### III. MAIN CAMPUS PEDESTRIAN ENTRY POINT BRANDING/IDENTIFICATION MARKERS

- Main Campus Entry Point Branding



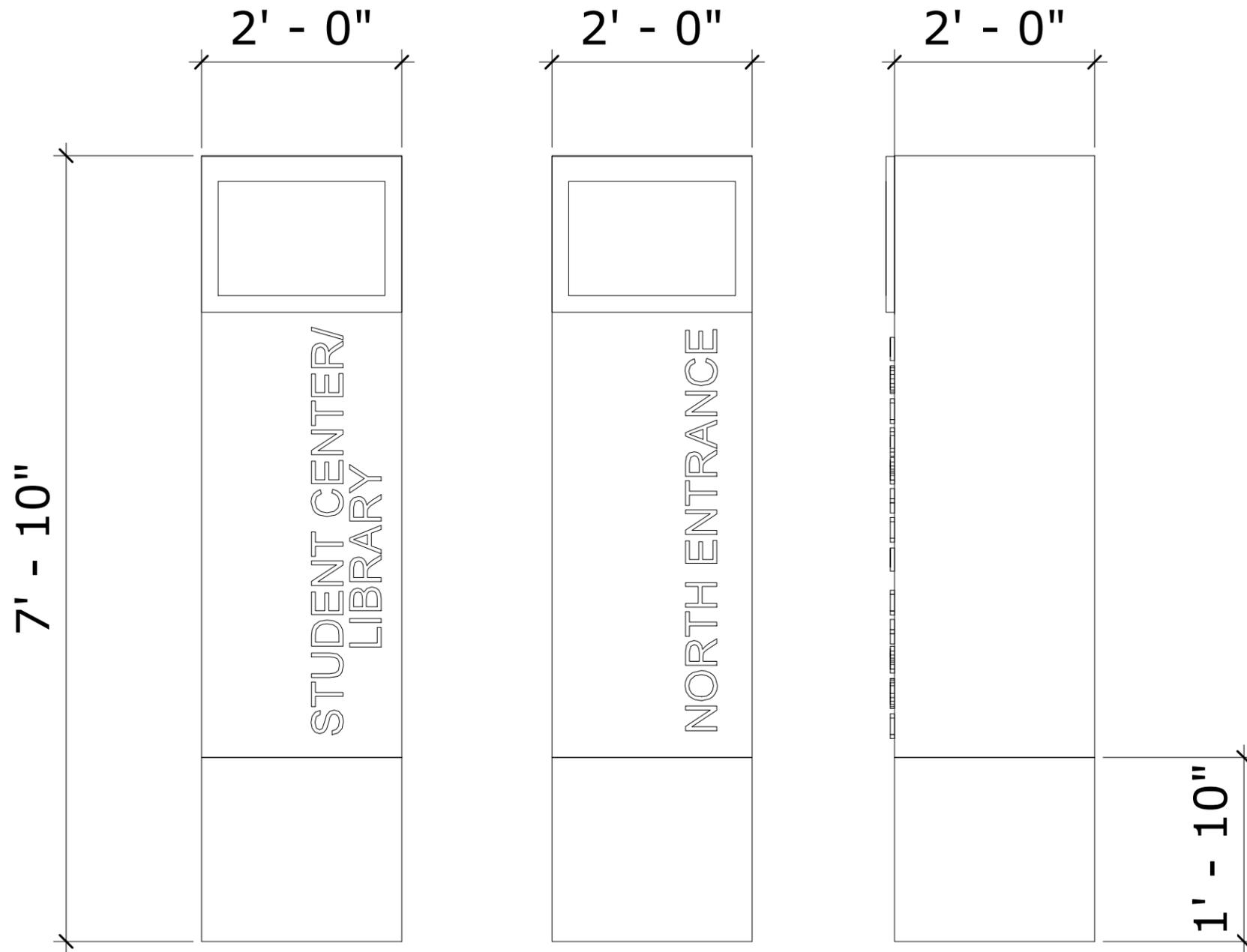
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**MAIN CAMPUS PEDESTRIAN ENTRY POINT BRANDING/ IDENTIFICATION MARKERS**



**MAIN CAMPUS PEDESTRIAN ENTRY POINT BRANDING/ IDENTIFICATION MARKERS**



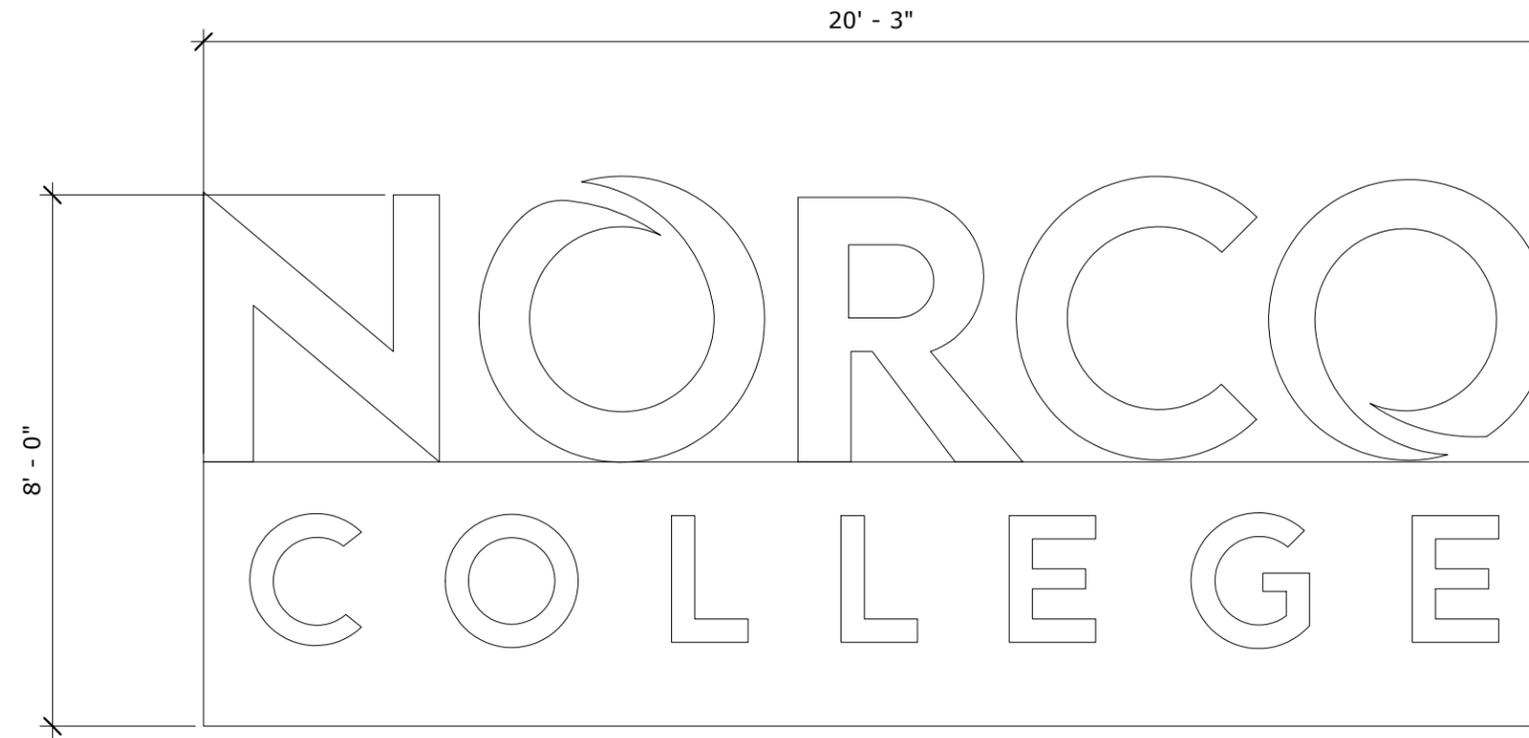
**MAIN CAMPUS PEDESTRIAN ENTRY POINT BRANDING/ IDENTIFICATION MARKERS**



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MAIN CAMPUS PEDESTRIAN ENTRY POINT BRANDING/ IDENTIFICATION MARKERS



**MAIN CAMPUS PEDESTRIAN ENTRY POINT BRANDING/ IDENTIFICATION MARKERS**





**NORCO COLLEGE – WAYFINDING PROJECT**

**VI. INTERNAL CAMPUS ORGANIZATION LAYOUT**

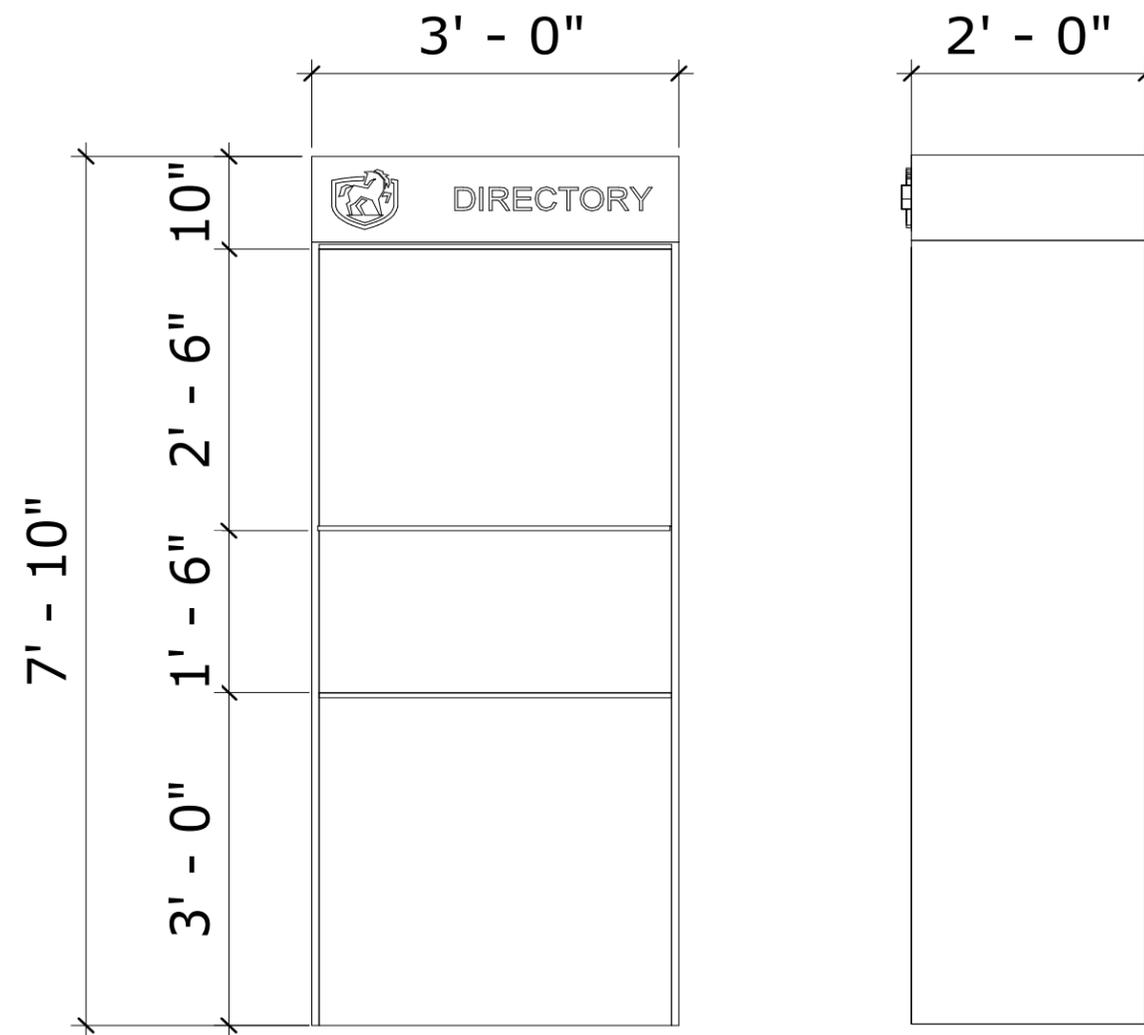
- Lacking Directional Map Locations

**VII. INTERNAL CAMPUS NAVIGATION ELEMENTS**

- Lacking Directional Signage to Major Campus Clusters/Components/Programs and Services



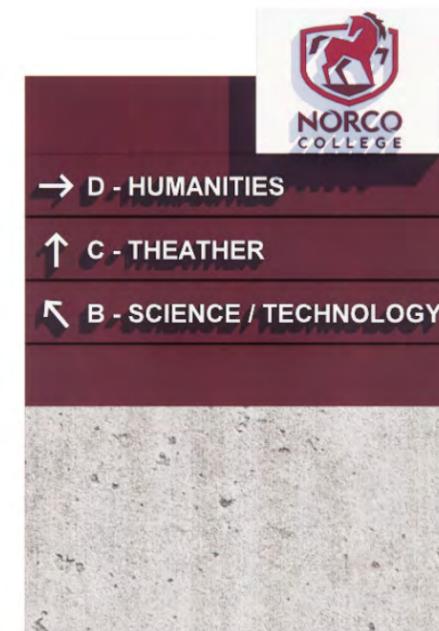
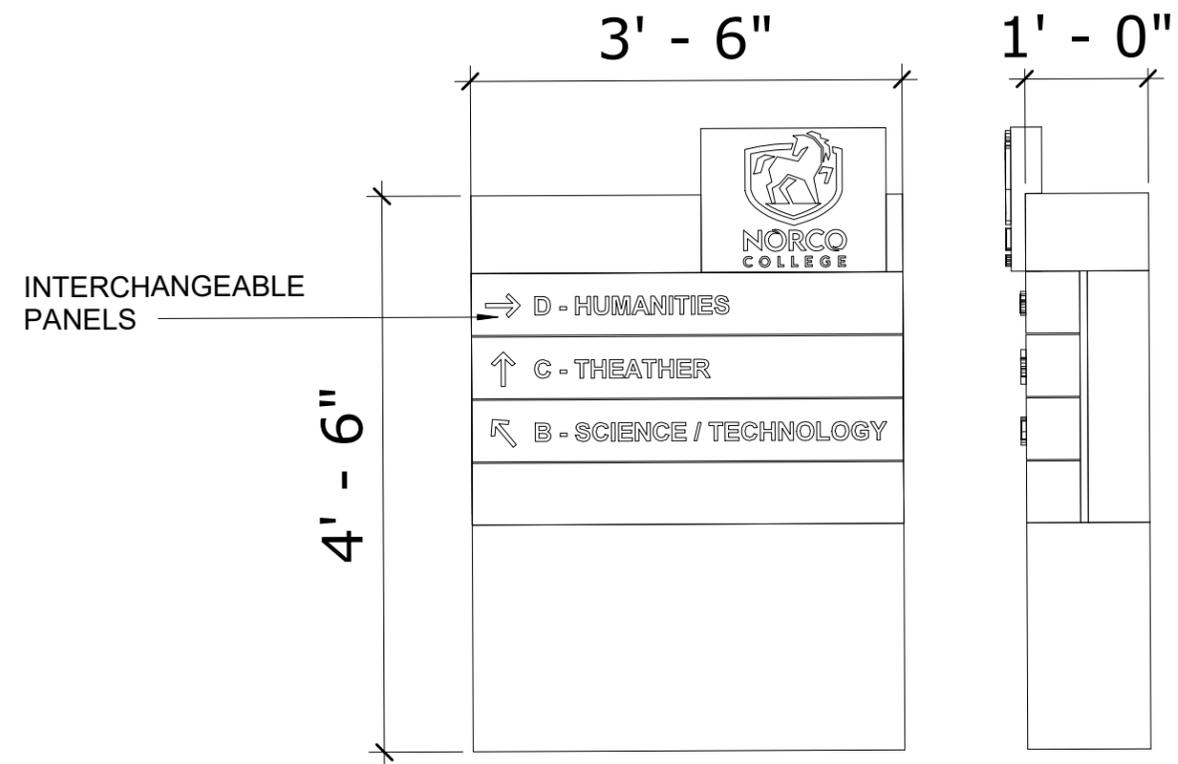
**INTERNAL CAMPUS ORGANIZATION LAYOUT**



**INTERNAL CAMPUS ORGANIZATION LAYOUT**



**INTERNAL CAMPUS ORGANIZATION ELEMENTS**

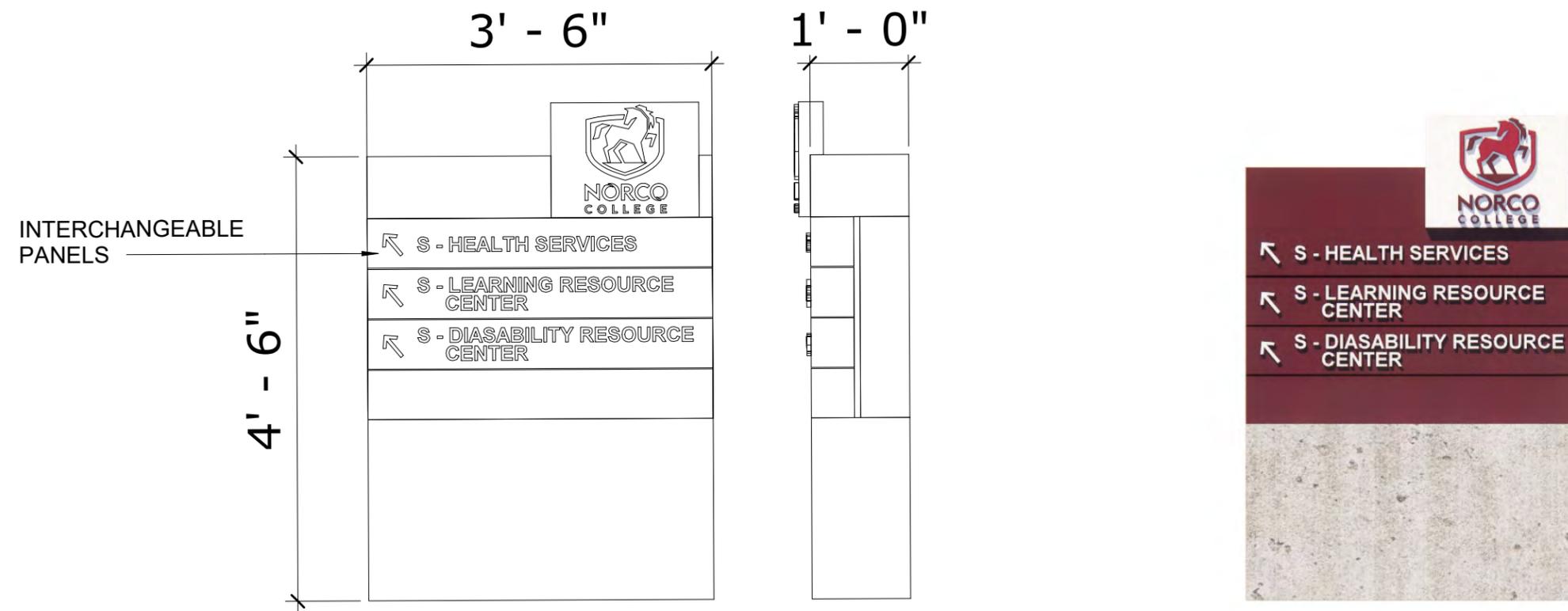


**INTERNAL CAMPUS ORGANIZATION ELEMENTS**





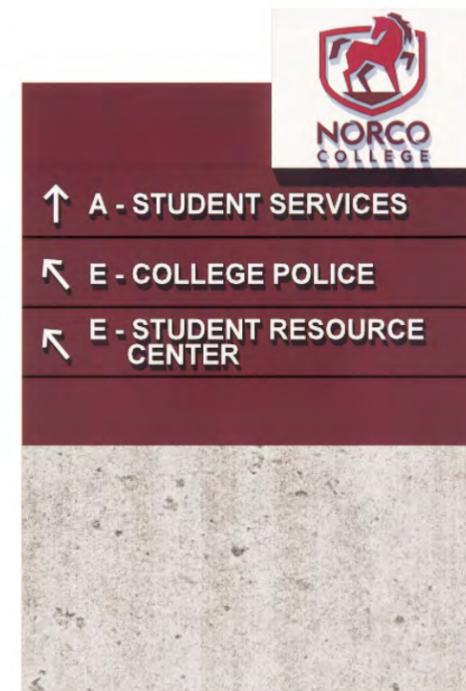
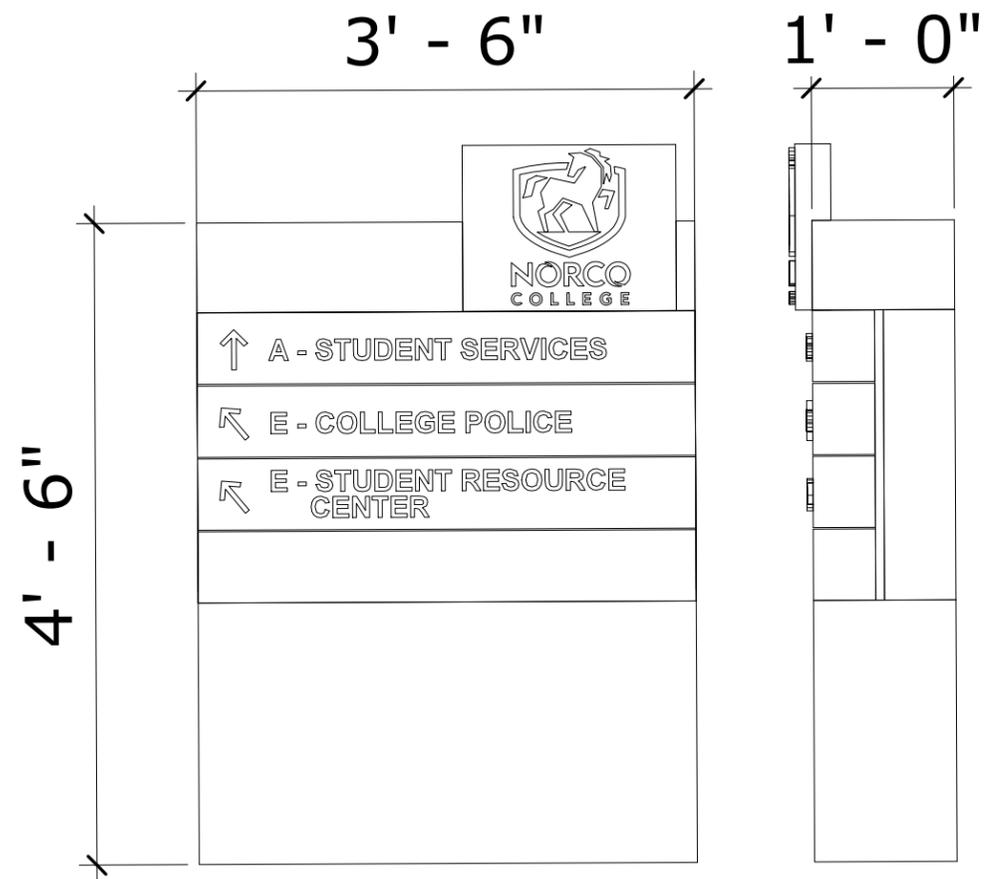
**INTERNAL CAMPUS ORGANIZATION ELEMENTS**



**INTERNAL CAMPUS ORGANIZATION ELEMENTS**



**INTERNAL CAMPUS ORGANIZATION ELEMENTS**



**INTERNAL CAMPUS ORGANIZATION ELEMENTS**





**NORCO COLLEGE – WAYFINDING PROJECT**

**IX. REDUCED BUILDING NAMING CONFUSION**

- Simplify Building Naming Strategy



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**REDUCED BUILDING NAME ONFUSION**



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REDUCED BUILDING NAME ONFUSION



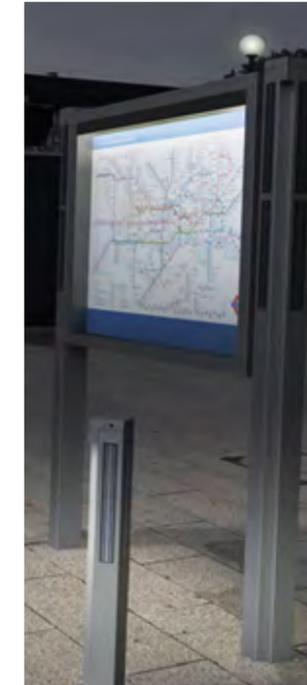
**REDUCED BUILDING NAME ONFUSION**



1



2



3

1. Mounting photovoltaic panels to top of low monument signs for direct illumination of internal LED lighting for laser cut/metal cabinet with inlaid acrylic logo and letter lens areas. Requires southern orientation of panels.
2. Night and Day images of full illuminated acrylic sign face panel set within metal cabinet with top of tall monument photovoltaic panels.
3. Electric illuminated digital panel or perimeter LED cabinet for directory or wall mounted displays with power source from internal building source or at remote locations with conduit from existing pedestrian light poles.



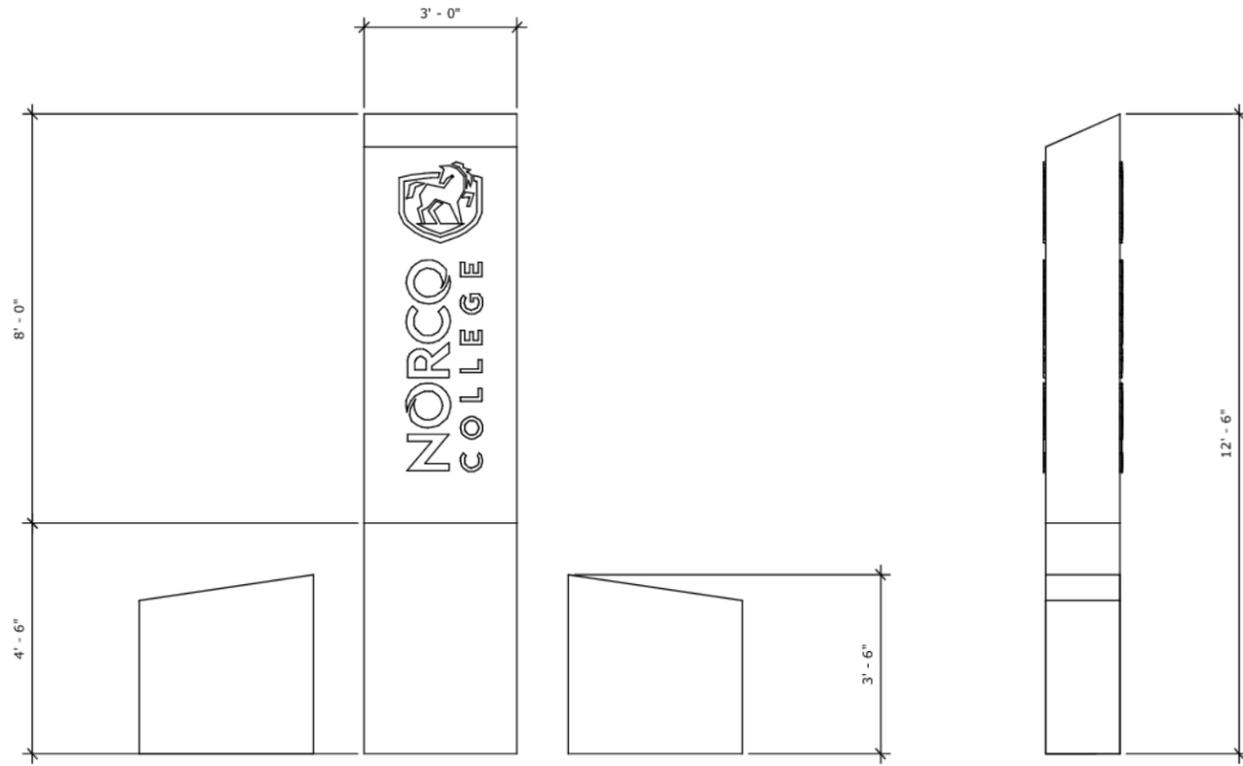
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**NORTH FACING 3RD ST. CAMPUS ENTRY MONUMENT**



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**NORTH FACING 3RD ST. CAMPUS ENTRY MONUMENT**

**2023-2024 GRANTS AND EXTERNAL RESOURCE DEVELOPMENT ACTIVITY REPORT**  
**April 30 - 2023**

**NEW AWARDS**

Funding Opportunity	Date Awarded	Strategic Initiative/ EMP Goal Alignment	Total	Director, Manager or Principal Investigator	Title	Project Description	Start/End Dates
Foundation Century Circle Grant	4/9/24	6	\$5,000	Dr. Rad Khosrow & Farshid Mirzaei	3D Printer Project	Being an institution that places high value on the academic and personal success of students in and outside of the classroom and where meeting students' needs drives all decisions regarding educational programs and services, Norco College seeks funding to assist in the efforts of recruitment for the upcoming 3D Printer Project/Competition at California State University Los Angeles. This competition consist of an aircraft competition where students will design and fabricate airplanes using 3D printing technology. This competition seeks to recruit 10-15 students to compete with other undergraduate and graduate students from other universities.	5/1/2024
College Corps	2/14/24	3,5,&6	\$1,817,760	Pending	College Corps	College Corps implementation grants include funds to support program administration and living allowance for Fellows.	07/01/2024- 06/30/2026
Finish Line Scholars 2024-2025	10/19/2023	1,2,3,7	\$150,000	Dr. Maria Gonzalez Dr. Kaneesha Tarrant	Finish Line Scholars 2024-2025	The Finish Line Scholars supports scholarships and emergency financial aid. The scholarships are intended to help students go all-in to reach the finish line of their educational goal. Our grant request aligns with the college's 22022-2025 Student Equity Plan; our commitment is to dismantle institutional barriers and close equity gaps primarily for historically minoritized student populations. We plan to serve 160 students with an award amount ranging from \$300-\$1,500. Students will be identified so we can tailor their support by collaborating with other programs such as EOPS, CalWORKS, Foster Youth, UMOJA, Veterans, TRIO, SSS, Puented, and Men of Color. In addition, this grant plans to incorporate the Promise Program (Second Year) students and broaden our reach to increase Latinx and Black students as identified by the college's equity plan.	07/1/24- 6/30/25
NASA Community College Aerospace Scholars-NASA	10/30/2023	1,2,5,7	\$25,000	Jessiah Ruiz	NASA	The NASA MUREP grant is driving this program and provides the funding to the University of California, San Diego (UCSD) and Norco College would be a suawardee. UCSD Disseminates this funding to the community colleges with an initial seed money of \$25,000 to our campus for the first year and an additional \$12,500 each additional year afterward. Our campus would be the 10th Community college to collaborate with UCSD. Students who successfully advance from Mission 1 and Mission 2 with successful scores progress to Mission 3-the on-campus competition. For Mission 3 event, we will need 40 students; NASA will send five scientists and engineers to oversee and judge a four or 5-day competition on our campus.	Spring 2024- Spring 2025
Federal Department of Education-Upward Bound Math & Science	7/1/2023	1,6	\$1,500,000	Miriam Carrillo Gustavo Ocegueda		Norco College was awarded a five-year Upward Bound Math and Science Program for Norte Vista High School. The program is intended to provide fundamental support to 50+ participants in their preparation for college entrance in STEM majors. The program will provided opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. UBMS is designed for high school students from low-income families; and high school students from families in which neither parent holds a bachelor's degree. The goal of UBMS is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education with STEM degrees.	9/1/2023- 8/30/28
<b>Total New Awards</b>			<b>\$3,497,760</b>				

**PENDING SUBMISSIONS**

Funding Opportunity	Date Submitted	Strategic Initiative/ EMP Goal Alignment	Total	Proposal Development Leads	Title	Project Description	Start-End Dates
K-16	3/30/24	1,2,3,5 & 6	\$1,000,000	Ashley Etchison	Inland Engineering Pathways Partnership	The proposed Inland Empire K-16 Regional Education Collaborative project will build upon Norco College's efforts to establish a 2+2+2 pathways in engineering from high school to community college to university that includes early college credit at the high school.	07/01/2024- 06/30/2026
Catalyst Fund	4/15/2024	Pending	\$10,000	Dr. Rad Khosrow	3-D Printed Fixed Wing Aircraft	Norco College seeks funding to assist in the efforts of recruitment for the 3rd CSU 3D- Printed Fixed-Wing Aircraft Competition at California State University Los Angeles in 2025.	07/01/24- 06/30/25
Catalyst Fund	4/15/2024	Pending	\$10,000	Kimberly Thomas	MustangEat	Aims to provide targeted aid to undocumented students, providing basic need support, empowering them to overcome financial barriers and achieve academic success.	07/01/24- 06/30/25
Century Circle	2/26/2024	2.4 & 2.7	\$5,000	Damon Nance	Century Circle Program Information and Funding Application	We request the IT-84 Plus CE funding to continue supporting our students in achieving academic success. We ask \$5,000 to purchase approximately 36 TI-84 Plus CE calculators. These efforts align with the campus Educational Master Plan in the cotinued effort of our Guided Pathways. As an institution, we highly value students' academic and personal success in and outside the classroom, where meeting student needs drives all educational programs and service decisions.	07/01/24- 06/30/25
California Opportunity Youth Apprenticeship (COYA)	3/15/2024	2,3,5, & 6	\$116,116	Juan Gonzalez	DAS CA Opportunity Youth Apprenticeship Grant 2024-2026	Norco College has created and grown numerous registered apprenticeship pathways through our Apprenticeship department and with collaboration from a network of existing employers and other community partners. Those include Conventional Machine Operator, Computer Numerical Control Programmer and Operator, Industrial Automation, Electro-Mechanical Supply Chain, Technician, and Manufacturing Production Tech I & II. These incredibly valuable opportunities for community members to simultaneously gain academic and on-the-job educational training while earning a wage and having tuition paid as a registered apprentice are the crucial levers to lift our students out of poverty and into in-demand, high-wage employment and long-term improved quality of life.	07/01/24- 06/30/26

Everyday Entrepreneur Program (EE)	3/11/2024	3, 5, & 6	\$5,000	Adam Martin	Everyday Entrepreneur Program	Our application proposes that Norco College participate in the EE program to foster entrepreneurial spirit within our community, providing students, faculty, and local entrepreneurs with the resources, knowledge, and network necessary to turn their innovative ideas into successful businesses.	07/01/24-06/30/26
NSF: Racial Equity in STEM Education: NSF 22-634 (Collaborator with Cal State Fullerton)	12/4/2023	Pending	\$834,866	Ashley Johnson	Pending	These gaps in the literature and in practice suggest that there is an opportunity to identify unique motivation and identity profiles for Black and Latinx students to inform the development of Culturally-Responsive Motivational Climates, which are inclusive settings where students feel highly motivated. To that end, this project seeks to 1) investigate Black and Latinx students' ethnic-racial identity and motivational orientations; 2) explore culturally-responsive motivational climates at a community college, where early college perceptions are formed; and 3) create community college change agents through the development of Ed.D curriculum to address faculty and administrators' knowledge and self-efficacy in developing culturally-responsive climates.	07/01/24-06/30/29
Department of Education- Title V Grant-Part A	6/13/2023	1,2,3,4	\$3,000,000	Gustavo Ocegueda Tenisha James RCCD Grants Office		The Federal Department of Education provides Title V grants to Hispanic Serving Institutions to implement any of the following allowable activities: innovative and customized instruction course development; articulation agreement and student support program activities designed to facilitate student transfer from two-year to four-year institutions; activities that improve student financial and economic literacy; and activities to develop distance education technologies. Norco College is working with a consultant to develop a proposal that will facilitate and support the implementation of the GP & Equity for the next five years. The proposal will focus on enhancing Norco College to become a true Hispanic-serving institution. The end goal is to close transfer and graduation equity gaps for Latinx students and first-generation, low-income individuals.	10/1/23-9/30/28
California Community College Chancellor's Office High Road Training Partnerships Resilient Workforce Program: High Road To Prosperity-Phase II	1/16/2023	5,7	\$66,174	Ashley Etchison RCCD Grants Office		San Bernardino Community College District requested funds for Norco College to extend health programs feasibility study activities that were funded in Phase I of the High Road to Prosperity proposal. Norco College will continue its feasibility study a third year, which cover Respiratory Tech, Medical Sonography (Ultrasound) Tech, Medical Assistant, Physical Therapy Assistant, Occupational Therapy Assistant, Radiological Tech, and Surgical Technician programs, and add new studies for Pharmacy Technician, Optician Technician, and Medical Billing/Coding. Grant funds will be used for faculty reassign, travel, and to hire a professional consultant to assist with curriculum development.	TBD
National Science Foundation Advanced Technological Education (ACE)	10/5/2023	1,2,3,4	\$650,000	Ashley Etchison Jesus Vela	ACE 2.0	The National Science Foundation, Advanced Technological Education (ATE). The Advanced Technological Education grant supports the education of technicians for high-technology fields. This grant supports recruiting, retaining, and completing groups historically underrepresented in STEM in technician education programs. The Accelerated Certificate & Employment program (ACE) that will serve regional and national interests by scaling up and reestablishing an accelerated and integrated career pathway education model in areas related to advanced manufacturing.	07/01/24 - 06/30/27
National Science Foundation-Advanced Technological Education (ATE)	10/5/2023	1,2,5	\$1,100,000	Ashley Etchison Gustavo Ocegueda		The primary goal of the NSF grant is to reestablish the Accelerated Career Education (ACE) Program. The main goal of ACE is to increase the number of students and incumbent workers entering and completing high workforce opportunity STEM pathways, with the goal of advanced employment. The project will build on prior work that enabled students to receive manufacturing certifications in an accelerated timeline.	7/1/24-6/30/27
National Science Foundation-CAREER	7/1/24	3	\$30,000	Patricia Gill Gustavo Ocegueda		UCR is reapplying for this funding opportunity in summer 2024 and NC was invited to serve as one of several partner institutions. The "Tuning Atomically-Thin Quantum Materials with Superlattices Based on Intercalation" grant proposal is a five-year partnership between NC and UC Riverside. The grant is focused on creating a diverse community of women researchers across physics, engineering, chemistry, and materials science. Activities include establishing a community of graduate women peers who will conduct outreach to community college students to expose them to careers in STEM, guide them through the transfer process, and mentor first year community college transfer students. UCR will also offer summer internships for current community college students to gain experience working in a research lab.	4/1/25-3/31/40
<b>Total Pending</b>			<b>\$6,827,156</b>				

APPLICATIONS IN PROGRESS							
Funding Opportunity	Due Date	Strategic Initiative/ EMP Goal Alignment	Maximum Award	Proposal Development Lead(s)	Title	Project Description and Notes	Start-End Dates
Substance Abuse and Mental Health Services Administration	5/6/2024	Pending	\$306,000	Cathleen Choa	Pending		07/01/24- 06/30/27
National Science Foundation Advanced Technological Education (ACE)	10/5/2023	1,2,3,4	\$650,000	Ashley Etchison Jesus Vela	ACE 2.0	The National Science Foundation, Advanced Technological Education (ATE). The Advanced Technological Education grant supports the education of technicians for high-technology fields. This grant supports recruiting, retaining, and completing groups historically underrepresented in STEM in technician education programs. The Accelerated Certificate & Employment program (ACE) that will serve regional and national interests by scaling up and reestablishing an accelerated and integrated career pathway education model in areas related to advanced manufacturing.	07/01/24 - 06/30/27
National Science Foundation- Advanced Technological Education (ATE)	10/5/2023	1,2,5	\$1,100,000	Ashley Etchison Gustavo Ocegüera		The primary goal of the NSF grant is to reestablish the Accelerated Career Education (ACE) Program. The main goal of ACE is to increase the number of students and incumbent workers entering and completing high workforce opportunity STEM pathways, with the goal of advanced employment. The project will build on prior work that enabled students to receive manufacturing certifications in an accelerated timeline.	7/1/24- 6/30/27
National Science Foundation- CAREER	7/1/24	3	\$30,000	Patricia Gill Gustavo Ocegüera		UCR is reapplying for this funding opportunity in summer 2024 and NC was invited to serve as one of several partner institutions. The "Tuning Atomically-Thin Quantum Materials with Superlattices Based on Intercalation" grant proposal is a five-year partnership between NC and UC Riverside. The grant is focused on creating a diverse community of women researchers across physics, engineering, chemistry, and materials science. Activities include establishing a community of graduate women peers who will conduct outreach to community college students to expose them to careers in STEM, guide them through the transfer process, and mentor first year community college transfer students. UCR will also offer summer internships for current community college students to gain experience working in a research lab.	4/1/25- 3/31/40
<b>Total In Progress</b>			<b>\$2,086,000</b>				

UNSUCCESSFUL APPLICATIONS/ NOT INVITED TO APPLY /DID NOT APPLY					
Funding Opportunity	Submission Date	Total	Proposal Development Lead(s)	Project Description	Start-End Dates
National Science Foundation- Improving Education and Impact in STEM Education at 2-year Colleges	6/22/2022	\$2,350,614	Valorie Piper Gustavo Ocegüera	The primary goal of the NSF grant is to reestablish the Accelerated Career Education (ACE) Program. The main goal of ACE is to increase the number of students and incumbent workers entering and completing high workforce opportunity STEM pathways, with the goal of advanced employment. The project will build on prior work that enabled students to receive manufacturing certifications in an accelerated timeline.	1/1/23- 12/31/27
California Community College Chancellor's Office	1/13/2023	\$100,000	Gustavo Ocegüera Maria Gonzalez Kim Thomas	This Community of Practice will support colleges across the system in co-designing a comprehensive support infrastructure for Financial Aid and Basic Needs centers that enables collaborative work across organizational and professional barriers. Participating campuses will benefit from guidance from subject matter experts, collaboration across participating colleges, and college-specific plans tailored to local needs.	7/1/23- 6/30/25
Melinda & Bill Gates Foundation-The Education Design Lab	3/17/2023	\$75,000	Jason Parks	The Education Design Lab's Designers in Residence program is an opportunity for postsecondary leaders to build their capacity to serve as regional transformation agents to align K-12, postsecondary, and workforce ecosystems. A cohort of up to 11 designers in residence will work with the Lab for 18 months — from June 2023 to November 2024 to: Build their capacity to serve as regional transformation agents to align K-12, postsecondary, and workforce ecosystems; Establish ongoing teams representing all regional stakeholders; Learn human-centered design; Co-lead design sessions with regional teams to build a sustainable, effective education to workforce ecosystem; Provide rich user testing feedback on ecosystem alignment; and other transformation tools.	6/1/23- 11/30/24
USC Race & Equity Center: Takeoff-Institutional Innovations for College Men of Color	4/10/2023	\$75,000	Gustavo Ocegüera Daniel Grajeda Grants Office	The Takeoff Men of Color innovation is a project led by USC's Race and Equity Center to fund and provide support to 12 community colleges nationwide to start a MoC program, or scale up existing efforts. Colleges selected for this project will receive \$75,000 in grant funds, technical trainings and professional development activities, as well as access to a coach for the duration of the grant.	7/1/23- 6/30/25
Federal Department of Labor- SCC3	10/21/2022	\$1,600,000	Ashley Etchison Valorie Piper Gustavo Ocegüera	The primary goal of the SCC3 is to reestablish the Accelerated Career Education (ACE) program. The program will unite industry and education to increase the number of highly skilled technicians to meet growing regional needs by implementing an advanced, accelerated, and integrated career pathway model that leads to various certificates and degrees in advanced manufacturing. Educational programs and credentials will be "stackable" and credentials will be aligned with manufacturing national standards. ACE also intends to close equity gaps in skills development needs of employers by serving populations such as Trade Adjustment Assistance eligible workers, long-term unemployed, recently graduated high school students, incumbent working desiring upskilling, veteran and underrepresented populations.	1/1/23- 12/31/26

## **2030 Educational Master Plan Goals**

*Goal 1: (Access) Expand college access by doubling current headcount and FTES*

*Goal 2: (Success) Implement Guided Pathways*

*Goal 3: (Equity) Close all student equity gaps*

*Goal 4: (Professional Development) Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement*

*Goal 5: (Workforce and Economic Development) Reduce working poverty and the skills gap*

*Goal 6: (Community Partnerships) Pursue, develop and sustain collaborative partnerships*

*Goal 7: (Programs) Become the regional college of choice by offering a comprehensive range of programs that prepare students for the future and meet employer workforce needs*

*Goal 8: (Effectiveness, Planning and Governance) Develop institutional effectiveness and integrated planning systems and governance structures to support ongoing development and continuous improvement as we become a comprehensive college*

*Goal 9: (Workplace) Expand workforce to support comprehensive college and develop/sustain an excellent workplace culture*

*Goal 10: (Facilities) Build a comprehensive and inspiring campus integrated into the region that serves as a destination for education, commerce, life and the arts*

*Goal 11: (Operations) Implement professional, intuitive, and technology-enhanced systems*

*Goal 12: (Resources) Develop innovative and diversified resources to build and sustain a comprehensive college and achieve its visionary goals*