

Program Review Comprehensive Report



Program Review - Administrative: College Police

Area Overview

2014 - 2017

Mission: Norco College serves our students, our community and its workforce by providing educational opportunities, celebrating diversity and promoting collaboration. We encourage and inclusive, innovative approach to learning and the creative application of emerging technologies. We promote the above goals essentially by ensuring and promotinig a safe learning environment.

Identify or outline how your unit serves the mission of Norco College: The Norco College Police are a unit and are a division of the Riverside Community College District. The unit serves the district 7 days a week , 24 hours a day, 365 days a year. The department utilizes the concept of Community Based Policing and Problem Solving. The department's has an internal mission to provide personalized professional policing. This is the foundation of providing a safe learning environment to the college community.

List the major functions of your unit: 1. The department provides personalized police services to the Colleges in the form of vehicular and foot patrols, escorts for safety and crime investigation and reporting. 2. The department provides training to employees and staff for preparedness for emergencies and all types of disasters, even situations involving non-emergencies. 3. The department provides expertise in various types of investigations such as traffic investigations, crimminal matters and related matters. 4. The department regulates the parking on college grounds and issues citations for parking violations and dangerous traffic violations. The department provides orientations to new employees and student s to educate regarding district policies relating to the police department.

SAO Assessment: Reflect on the last 3 years of SAO assessment and describe what you've learned.: 1. Increase uniformed presence of officers at the college.

2. Obtain necessary items or resources to enhance officer and student safety
3. Adequate fron counter and office staffing to accomodate student, faculty and staff customer service.

Attachments:

[2014-17_BUSINESS_SERVICES_COLLEGE_POLICE_SAO_AdminSvcUnit.pdf](#)

[2014-17_ADMINServices_BUSINESS_SVCS_COLLEGE_POLICE_ResourceRequests.xlsx](#)

Goal: Increase staffing for office and night officer staffing levels

increase office staffing and evening officer staffing.

Goal Status: In Progress

Goal Year(s): 2014 - 2017

How do your goals support the Educational Master Plan?: adequate staffing ensures safety for the students as well as officer safety. A safe learning enviornment aids to improve the goals of the students by enhancing the students needs and basic skills.

This Program Goal Supports the selected EMP Goal(s) and Objective(s): Goal 1 Objective 4:

Update on Goal

Updates

Reporting Period: 2018 - 2021

04/27/2018

Conclusion: Goal Partially Completed

Office staffing has been increased with a temporary increase in hours of a part-time permanant employee. this is just a temporary solution to the problem but a permanant full-time employee is the best solution. This solution is essential to the

Program Review - Administrative: College Police

college customer service needs of College Police.

Evening Officer staffing has been increased with the approval of a reserve police officer. This is a less than adequate solution to college safety. Currently there is one officer assigned to night police staffing which is not adequate officer safety and the safety of students. One Officer is not adequate to staff the campus and leaves the college vulnerable is the officer becomes occupied with a incident or has to leave the campus. A reserve officer has regulatoy limitations compared to a full-time officer. Permanent full-time staffing is the best solution.

Improvement Recommendations

Improvement Recommendation: Hire a permanent office staff person and a full-time evening officer (04/27/2018)

Improvement Recommendation: Hire an office staff person and hire a permanant officer for evening duty. (04/27/2018)

Mapping

Educational Master Plan and Strategic Plan Goals and Objectives 2013-2018

Goal 2 - Objective 2.4 - Increase the percentage of students who consider the college environment to be inclusive.

Goal 7 - Objective 7.4 - Increase participation in events and celebrations related to inclusiveness.

Goal 7 - Objective 7.5 - Implement programs that support the safety, health, and wellness of our college community.

Goal: staffing

Staff office or front counter for customer service.

increase night officer staffing from 1 to 2 full time police officers.

Goal Status: In Progress

Goal Year(s): 2014 - 2017

How do your goals support the Educational Master Plan?: supports student learning by creating a safe learning environment.

This Program Goal Supports the selected EMP Goal(s) and Objective(s): Goal 4 Objective 5: