NORCO COLLEGE

Program Review - Overall Report

Student Services: Enrollment Services

Data Review

2021 - 2024

Program Comparison

How does your program compare to the college in the following areas: age, gender, ethnicity, FT/PT enrollment status?

24 and younger	17FAL-20SPR
Norco College	70.76%
Dreamers	83.66%
Dual Enrollment	100%
Upward Bound	100%
Promise Program	98.58%
CCPG	66.72%

17FAL-20SPR	Males	Females
Norco College	46.85	52.22
Dual Enrollment	36.91	61.38
Promise	44.26	54.47
CCPG	44.66	54.51
Dreamers	43.96	56.04

Ethnicity

Data Review

17FAL-20SPR	Norco College	Dual Enr.	CCPG	Dreamers	Promise	Norco Advantage
American Indian or Alaska Native	.26%	.25%	.3		.14	.26
Asian	9.99%	21.01	7.9	4.12	8.09	9.99
Black or African American	5.71%	4.96	6.41	.27	6.24	3.91
Hispanic	58.01%	48.46	63..32	94.51	64.26	67.66
Native Hawaiian or Other Pacific Islander	.33%	.33	.35		.43	.19
Twor or more	1.77%	2.11	1.65		1.28	.75
White	22.47%	22.01	18.96	1.1	19.01	19.66

FT/PT Enrollment

17FAL-20SPR	Full-time	Part-time
Norco College	19.76	80.24
Dual Enrollment	.14	99.86
CCPG	29.08	70.92
Dreamers	30.91	69.09
Promise	90.92	9.08
Norco Advantage	65.24	34.76

Program Comparison: Are there any gaps in demographic areas that need to be addressed?
Age: For the Dual Enrollment, Upward Bound, and Promise Programs, it's obvious to see these groups falling below the demographics as these programs serve high school students or first time college student population. As for the CCPG recipients and Dreamers, these programs are closer in match to the general population.

Data Review

Gender: The Dual Enrollment program serves about 10% less males and 10% more females. Other programs closely resemble the general population trends.

Ethnicity: The Dreamers seem to serve a much higher rate of Hispanic students in comparison to other programs.

FT/PT Enrollment: The Dual Enrollment is extremely low in full time enrollments as they many are still attending high school and conversely, the Promise Program has a 90.92% of student in full time status as it is the intent of the program.

Program Student Outcomes Comparison

How do student outcomes for your program compare to the college overall in Student Educational Planning, Success, GPA, and Persistence?
Student Educational Planning: There seems to be a consistently low numbers of students completing an ed plan across programs, but Norco College also accepts many non-first-time college students who are not required to complete any type of ed plans.

17FAL - 20SPR	SEP	No SEP
Norco College	9,590	51,312
Dual Enrollment	1,085	4,136
Promise	275	430
CCPG	6,036	20,980
Dreamers	207	521
Norco Advantage	335	738

Success and GPA: There's a consistent correlation between success and GPA in all programs.

17FAL-21SPR	Success Rates	Semester GPA
Norco College	70.1	2.75
Dual Enrollment	80.9	3.07
Promise	77.3	2.85
CCPG	70.0	2.71

Data Review

Dreamers	68.9	2.64
Norco Advantage	70.2	2.64

Persistence: With available financial or academic support, persistence rates increase beyond the rates of the general population.

Spring 2019	1st and 3rd Persistence Rates
Norco College	44.9%
Dual Enrollment	40.6%
Promise	NA
CCPG	48.5%
Dreamers	50.7%
Norco Advantage	NA

Program Student Outcomes: Are there any gaps in student subgroups that need to be addressed?
It's important to review the data annually to determine patterns and gaps. Because the data is somewhat delayed it's difficult to identifyt specific solution in gaps that persist.

Assessment Review

2021 - 2024

1. How does this student service area evaluate the quality of service delivery? ("Quality" can be measured various ways: speed of service, student satisfaction with services, accuracy of processing, responsiveness, achievement of SLOs, etc.)

Enrollment Services is evaluated on assessments and student survey to determine service delivery. Certain program within using success, persistence, and enrollment headcount using Power BI.

2. In what ways does this student service area support student learning?

We promote application and enrollment of all students college-wide as well as provide financial support to students in need. Specialized programs within also serve by onboardings students as well as monitoring progress and success factors.

3. What strategic goals does this student support service area align with to support the college mission?

Goals within Enrollment Services align with the mission of the college.

4. How has assessment data been used to improve this student support program or service?

Yes, we are continuously closing the loop and making improvements in various areas of Enrollment Services.

5. How does this student support service area assure equitable access to appropriate, comprehensive, and reliable services?

Not only does Enrollment Services ensure equitable access for the general student population, but also for specific programs within the division specific to high school students as well as those exhibiting financial need.

Program Review: Part 1

EMP GOAL 1. Expand college access by increasing both headcount and full-time equivalent students (FTES).

GOALS AND ACTIVITIES

What are you doing now in support of this goal?

Enrollment Services actively promotes Norco College through outreaching to various communities in additional to the Dual Enrollment Partnerships and Upward Bound Programs at 11 high schools both offering tranditional and online course offerings. Admissions and Records continues to support students through the application and registration process while Student Financial Services provides financial support for all incoming and conitnuing student groups.

What are your plans/goals (3-year) regarding this goal?

1. Expand outreaching efforts to increase headcount

2. Simplify the application and enrollment process for all programs

3. Based on eligibility, offer financial support to students in need

4. Use technology to ensure registration process is both intuitive and accurate that includes personalized lifecycles with repeated alerts

5. Implement solutions to better communicate with students

6. Accurately process graduation application and ensure auto awarding systems are regularly updated

EVIDENCE

Do you have assessment data or other evidence that relates to this goal?

Yes, data from 2017-2021 program review cycle. 2021-2024 cycle is just beginning.

RESOURCES

Is there a resource request associated with this EMP Goal? (If yes, please complete a Resource Request, which you can access from the main menu to the left)

Yes

Program Review Part 2

2021 - 2024

Information/Publication Review

Please discuss any publications or published information that require regular updates for your area.
1. The College Catalog includes Application, Registration, and Financial Aid resources available at Norco College. It also includes specific deparment information such as graduation requirements, eligibility information, and steps to access campus programs and services.
2. The Class Schedule
3. Website information
4. Flyers and brochures
5. Applications

Program Review Reflections

What would make program review meaningful and relevant for your unit?
This comprehensive review process seems to make things more meaningful especially as many departments rely on the results of others to close the loop.

What questions do we need to ask to understand your area's plans, goals, needs?
Well, this is the first time I'm completing a comprehensive program review with all my units combine outside of Veterans Resource Center. Please ask away as I'm also getting my bearings together. :)

What types of data do you need to support your area's plans, goals, needs?
I think we need ongoing data available in terms of headcount, success, and persistence rates available at all times.

If there are any supporting documents you would like to attach, please attach them here.

Resource Requests

2023 - 2024 Update

Resource Request

What resources do we already have?
Student Financial Services Staff- 3 full-time and 3 part-time employees
What resources do you need?

Application Support Technician (1FTE) SFS
Request related to EMP goal or Assessment?
EMP Goal 1
$ Amount Requested
123,602
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
Other/None
The evidence to support this request can be found in:
Program Review: Part 1
Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.
Position needed to expand access to serve more students. This position will be dedicated to Student

Financial Services as we launch Campus Nexus/Anthology.
This request for my area is Priority #:
1
Is this request:
New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2022-23 Council Ranking

2022-23 Notes

Resource Requests
2023 - 2024 Update

Resource Request

What resources do we already have?
Staffing-3 full time and 3 part-time staff
What resources do you need?
Student Financial Services Assistant Director (SFS)
Request related to EMP goal or Assessment?
EMP Goal 1
$ Amount Requested
158,938
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
Other/None
The evidence to support this request can be found in:
Program Review: Part 2
Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.
This position is needed to expand access to serve more students. This position will assist with reconciling all funding sources (Federal and state) in collaboration with Business services and accounting services and also post disbursements to student in a timely manner for compliance.
This request for my area is Priority #:
1
Is this request:
New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2022-23 Council Ranking

2022-23 Notes

Resource Requests
2023 - 2024 Update

Resource Request

What resources do we already have?
A&R Operations Assistant who is receiving differential pay as Student Services Technician
What resources do you need?
Student Services Technician
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 11
$ Amount Requested
94,674
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund,SSSP SEA
The evidence to support this request can be found in:
Data Review,Program Review: Part 1,Assessment Review,Program Review: Part 2
Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.
A&R does not have a Student Services Technican as compared to RCC and MVC. This position would allow more flexibility in A&R to perform detailed level of work.
This request for my area is Priority #:
8
Is this request:
New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2022-23 Council Ranking

2022-23 Notes

2021 - 2024

Resource Request

What resources do we already have?
Printer

Resource Requests

What resources do you need?
Laserjet Printer. Replacement for Evaluator
Request related to EMP goal or Assessment?
EMP Goal 12
$ Amount Requested
400
Resource Type
ITEM: Equipment, Technology, Services, Software, Furniture
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Assessment Review,Program Review: Part 1
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No longer needed
Notes
Admissions Budget
Council Ranking
10
2022-23 Council Ranking
N/A
2022-23 Notes
Able to share with other department in same office

2021 - 2024

Resource Request

What resources do we already have?
Computer
What resources do you need?
Computer, Desktop, Staff - All-In-One (obj. 6485) for Academic Evaluator
Request related to EMP goal or Assessment?
EMP Goal 12
$ Amount Requested
1,600
Resource Type
ITEM: Equipment, Technology, Services, Software, Furniture
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Assessment Review
This request for my area is Priority #:
1

Resource Requests

Funding Status
Completed/Funded
Notes
Funded
Council Ranking
13
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Two Academic Evaluation Specialists / 1 Senior Academic Evaluation Specialist
What resources do you need?
1 PT Academic Evaluation Specialist to equally distribution workload. Workload has increased with the implementation of Credit for Prior Learning.
Request related to EMP goal or Assessment?
EMP Goal 3
$ Amount Requested
24,562
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
CTE: Strong Workforce Project (SWP)
The evidence to support this request can be found in:
Data Review,Program Review: Part 1,Assessment Review
This request for my area is Priority #:
3

For Administrative Use Only

Funding Status
In Progress
Notes
N/A
Council Ranking
N/A
2022-23 Council Ranking
34
2022-23 Notes
N/A

Resource Requests

2021 - 2024

Resource Request

What resources do we already have?
Computer Monitor
What resources do you need?
Computer Monitor for Academic Evaluator. Replacement of defective monitor
Request related to EMP goal or Assessment?
EMP Goal 12
$ Amount Requested
150
Resource Type
ITEM: Equipment, Technology, Services, Software, Furniture
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Assessment Review
This request for my area is Priority #:
4

For Administrative Use Only

Funding Status
Completed/Funded
Notes
Funded
Council Ranking
18
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Office Supplies
What resources do you need?
Office Supplies for 2021-2024
Request related to EMP goal or Assessment?
EMP Goal 12
$ Amount Requested
4,000

Resource Requests

Resource Type
ITEM: Equipment, Technology, Services, Software, Furniture
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Assessment Review
This request for my area is Priority #:
5

For Administrative Use Only

Funding Status
In Progress
Notes
VPSS budget
Council Ranking
23
2022-23 Council Ranking
N/A
2022-23 Notes

2021 - 2024

Resource Request

What resources do we already have?
Desk Chair
What resources do you need?
Chair, Ergonomic Task (FT Employee) (obj. 6481)
Request related to EMP goal or Assessment?
EMP Goal 12
$ Amount Requested
2,310
Resource Type
ITEM: Equipment, Technology, Services, Software, Furniture
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Assessment Review
This request for my area is Priority #:
6

For Administrative Use Only

Funding Status
Completed/Funded

Resource Requests

Notes
Funded
Council Ranking
20
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Customer Service Clerk at 31 hours a week
What resources do you need?
Increase hours of Customer Service Clerk to full time (SFS)
Request related to EMP goal or Assessment?
EMP Goal 1
$ Amount Requested
30,000
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No Action-Insufficient funding
Notes
N/A
Council Ranking
N/A
2022-23 Council Ranking
43
2022-23 Notes

Resource Requests

2021 - 2024

Resource Request

What resources do we already have?
Customer Service Clerk at 19 hours a week
What resources do you need?
Increase hours of Customer Service Clerk to full time (SFS)
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 9
$ Amount Requested
50,000
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No Action-Insufficient funding
Notes
N/A
Council Ranking
N/A
2022-23 Council Ranking
18
2022-23 Notes

2021 - 2024

Resource Request

What resources do we already have?
Admin Assistant II at 29 hours a week
What resources do you need?
Increase hours for Administrative Assistant II to full time (SFS)
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 9
$ Amount Requested
25,000

Resource Requests

Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund,Department Regular Funding
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No Action-Insufficient funding
Notes
N/A
Council Ranking
N/A
2022-23 Council Ranking
38
2022-23 Notes

2021 - 2024

Resource Request

What resources do we already have?
2 Student Financial Services Analyst
What resources do you need?
1 additional Student Financial Services Specialist (SFS)
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 9
$ Amount Requested
119,731
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
In Progress

Resource Requests

Notes
N/A
Council Ranking
3
2022-23 Council Ranking
12
2022-23 Notes
Updated from Specialist to Analyst

2021 - 2024

Resource Request

What resources do we already have?
Minimal funding for professional development opportunities
What resources do you need?
Funding to attend Federal Student Aid Conference
Request related to EMP goal or Assessment?
EMP Goal 4
$ Amount Requested
4,200
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
Department Regular Funding,General Fund,Other/None
The evidence to support this request can be found in:
Assessment Review
This request for my area is Priority #:
8

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
32
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

Resource Requests
2021 - 2024

Resource Request

What resources do we already have?
Minimal funding for professional development opportunities
What resources do you need?
Participate in the National Association of Student Financial Aid Administrators
Request related to EMP goal or Assessment?
EMP Goal 4
$ Amount Requested
3,400
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund,College Futures Foundation,Other/None,Department Regular Funding
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
5

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
43
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Minimal funding for professional development opportunities
What resources do you need?
Participate in California Community College Student Financial Aid (CCCSFAAA)
Request related to EMP goal or Assessment?
EMP Goal 4

Resource Requests

$ Amount Requested
2,100
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund,College Futures Foundation,Other/None,Department Regular Funding
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
5

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
28
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Minimal funding to support professional development opportunities
What resources do you need?
Attendance in California Association of Student Financial Aid (CASFAA)
Request related to EMP goal or Assessment?
EMP Goal 4
$ Amount Requested
1,800
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund,Department Regular Funding,Other/None
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
7

Resource Requests

Funding Status
Completed/Funded
Notes
Funded
Council Ranking
40
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Director of CCPT funded by AB19 funds overseeing Dual Enrollment, Norco Advantage, Outreach, and Promise Programs
What resources do you need?
Associate Dean of Educational Partnerships
Request related to EMP goal or Assessment?
EMP Goal 6
$ Amount Requested
150,000
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
1

Funding Status
Completed/Funded
Notes
Funded
Council Ranking
25
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

Resource Requests

2021 - 2024

Resource Request

What resources do we already have?
An outreach team of 1.5 FTE that we will need to expand further to form a proper Outreach team.
What resources do you need?
Outreach Supervisor
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 6,EMP Goal 9
$ Amount Requested
117,334
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund,Other/None
The evidence to support this request can be found in:
Assessment Review
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
18
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
We two part time Outreach Specialists, but we are in need of another in order to provide comprehensive outreach to our community partners in various Dual Enrollment partnerships and community.
What resources do you need?
Outreach Specialist (1 FTE)
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 6,EMP Goal 12

Resource Requests

$ Amount Requested
114,041
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund,SSSP SEA,Guided Pathways
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
26
2022-23 Council Ranking
15
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
A vacant permanent part time Grants Administrative Specialist position that needs to be full time in order to support areas of Dual Enrollment, Outreach, Norco Advantage, and Promise Programs.
What resources do you need?
Grants Administrative Specialist (1 FTE) - DE
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 6,EMP Goal 9,EMP Goal 12
$ Amount Requested
112,758
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
Other/None,General Fund
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
2

Resource Requests

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
29
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
We currently have an Academic Counselor dedicated to JFK for 10 hours a week. As the JFK Middle College population is slowly increasing there needs to be increased in hours for Counseling to 20 hours a week.
What resources do you need?
Increase in counseling hours for JFKMCHS from 10 to 20 hours a week
Request related to EMP goal or Assessment?
EMP Goal 2,EMP Goal 6,EMP Goal 7,EMP Goal 12
$ Amount Requested
60,000
Resource Type
FACULTY: New Full time Faculty (Associate faculty requested through Dept. Chair and Dean)
Potential Funding Source(s)
SSSP SEA,General Fund,Guided Pathways,College Futures Foundation,Department Regular Funding
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
1

For Administrative Use Only

Funding Status

Notes
No Ranking provided by APC
Council Ranking
N/A
2022-23 Council Ranking

2022-23 Notes

Resource Requests
2021 - 2024

Resource Request

What resources do we already have?
One Educational Advisor supporting all of our Dual Enrollment programs at 11 high school sites
What resources do you need?
Two Educational Advisors to provide support to over 1,600 students in the Dual Enrollment Program
Request related to EMP goal or Assessment?
EMP Goal 2,EMP Goal 6,EMP Goal 12
$ Amount Requested
244,100
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
SSSP SEA,Guided Pathways,General Fund
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
11
2022-23 Council Ranking
25
2022-23 Notes
Updated funding status

2021 - 2024

Resource Request

What resources do we already have?
A&R provides support to all onboarding and course enrollment of students in the Dual Enrollment programs; however, a dedicated staff is needed to be able to process documents quickly when general A&R staff is also supporting the general student population.
What resources do you need?
Student Services Technician (Dual Enrollment)
Request related to EMP goal or Assessment?
EMP Goal 1

Resource Requests

$ Amount Requested
94,674
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund,Other/None
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
31
2022-23 Council Ranking
27
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Existing textbooks are in place for Dual Enrollment (CCAP) students, however, there is a need for funding to purchase new text books.
What resources do you need?
Funds for Textbooks
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 2,EMP Goal 6
$ Amount Requested
90,000
Resource Type
ITEM: Instructional supplies
Potential Funding Source(s)
Lottery Instructional Supplies
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
1

Resource Requests

Funding Status
No longer needed
Notes
N/A
Council Ranking
2
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Miniman funding for office supplies needed to support programs in Dual Enrollment, Outreach, Promise Program, and Norco Advantage
What resources do you need?
Funds for general office supplies
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 2,EMP Goal 6
$ Amount Requested
10,000
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund,Other/None
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
Completed/Funded
Notes
Admissions
Council Ranking
41
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

Resource Requests

2021 - 2024

Resource Request

What resources do we already have?
Professional Development funds that are minimal in support of Dual Enrollment
What resources do you need?
Funds for Professional Development
Request related to EMP goal or Assessment?
EMP Goal 4
$ Amount Requested
15,800
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
Guided Pathways,General Fund
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
3

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
41
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
One manager overseeing Enrollment Services
What resources do you need?
Assistant Director of Admissions and Records
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 12

Resource Requests

$ Amount Requested
117,334
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No Action-Insufficient funding
Notes
N/A
Council Ranking
32
2022-23 Council Ranking
2
2022-23 Notes

2021 - 2024

Resource Request

What resources do we already have?
2 Student Services Technician to provide support to the general student populations and a few special programs including IBEW, CRC, and Dual Enrollment with additional programs to support in the future that includes non-credit programs and enrollment.
What resources do you need?
Student Services Technician (1FTE- A&R)
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 7,EMP Goal 9,EMP Goal 12
$ Amount Requested
94,674
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
2

Resource Requests

For Administrative Use Only

Funding Status
In Progress
Notes
N/A
Council Ranking
28
2022-23 Council Ranking
7
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
1 Application Support Technician who provides assistance with A&R applications, Student Financial Aid solution, various data reports from various campus groups.
What resources do you need?
Application Support Technician (1FTE) dedicated to Enrollment Services as we launch Campus Nexus/Anthology where the majority of District functions will be absorbed locally at Norco College.
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 9
$ Amount Requested
117,678
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
16
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

Resource Requests

2021 - 2024

Resource Request

What resources do we already have?
Minimal funding for materials and supplies including ID cards, transcript paper, office supplies, student forms, and flyers
What resources do you need?
Funds to purchase office suplies, ID cards, transcript paper, student forms and flyers
Request related to EMP goal or Assessment?
EMP Goal 1
$ Amount Requested
16,000
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
1

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
29
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Minimal funding for professional development opportunities
What resources do you need?
Funding for professional development opportunities including CACCRAO and AACRAO
Request related to EMP goal or Assessment?
EMP Goal 4

Resource Requests

$ Amount Requested
9,000
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
2

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
33
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Office space for existing staff
What resources do you need?
Office space for additional staff members
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 9
$ Amount Requested
20,000
Resource Type
BUDGET: Facilities Building, Remodel
Potential Funding Source(s)
General Fund,Other/None
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review
This request for my area is Priority #:
4

Resource Requests

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
26
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Two workstations at the East entrance of SSV Building
What resources do you need?
Kiosks at all three entrances of the SSV Building especially as we launch the student queueing system for students
Request related to EMP goal or Assessment?
EMP Goal 1,EMP Goal 11
$ Amount Requested
6,000
Resource Type
ITEM: Equipment, Technology, Services, Software, Furniture
Potential Funding Source(s)
General Fund,Other/None
The evidence to support this request can be found in:
Program Review: Part 1,Assessment Review,Data Review
This request for my area is Priority #:
5

For Administrative Use Only

Funding Status
Completed/Funded
Notes
BSI 2/22/22
Council Ranking
6
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

Resource Requests

2021 - 2024

Resource Request

What resources do we already have?
Minimal Upward Bound funds for professional development.
What resources do you need?
$150 to purchase membership for Latino Network of Riverside
Request related to EMP goal or Assessment?
EMP Goal 3,EMP Goal 6
$ Amount Requested
150
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund,Other/None
The evidence to support this request can be found in:
Data Review,Program Review: Part 1,Program Review: Part 2,Assessment Review
This request for my area is Priority #:
3

For Administrative Use Only

Funding Status
In Progress
Notes
VPSS budget
Council Ranking
37
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
Minimal Upward Bound funding for Institutional membership
What resources do you need?
additional funding to purchase the institutional membership for the Council for Opportunity in Education (COE)
Request related to EMP goal or Assessment?
EMP Goal 3,EMP Goal 6

Resource Requests

$ Amount Requested
2,800
Resource Type
BUDGET: Request Ongoing Funding (Professional Development, Department or Program Support, Outreach, Marketing)
Potential Funding Source(s)
General Fund,Other/None,SSSP SEA
The evidence to support this request can be found in:
Assessment Review,Data Review,Program Review: Part 1,Program Review: Part 2
This request for my area is Priority #:
3

For Administrative Use Only

Funding Status
No longer needed
Notes
N/A
Council Ranking
N/A
2022-23 Council Ranking
N/A
2022-23 Notes
N/A

2021 - 2024

Resource Request

What resources do we already have?
1 FT AST to access data query needs but we need to be able to modify system changes which needs a higher skilled employee to proceed.
What resources do you need?
1 FT Business Systems Analyst
Request related to EMP goal or Assessment?
EMP Goal 1
$ Amount Requested
156,691
Resource Type
STAFF: Classified Professional, Confidential, Manager
Potential Funding Source(s)
General Fund,Guided Pathways,Other/None,SSSP SEA,Equity,Lottery Instructional Supplies,GRANT: PACES Title V HSI,GRANT: Here to Career Title V,CTE: Perkins (VTEA)
The evidence to support this request can be found in:
Assessment Review,Program Review: Part 1,Program Review: Part 2
This request for my area is Priority #:
1

Resource Requests

For Administrative Use Only

Funding Status
No Action-Insufficient funding
Notes
Entered after 2021-24 cycle was closed will be added to the 2022-23 Update
Council Ranking
Annual Update
2022-23 Council Ranking
35
2022-23 Notes
N/A

Faculty Professional Development Requests

Faculty Hiring Resource Requests

Submission

2021 - 2024

All parts of my Program Review have been completed and it is ready for review
Yes