



Library & Learning Resource Center Advisory Committee

Minutes for September 10, 2024

12:50-1:50pm

Library Room 108

Members (15 total):

Hayley Ashby, Nicole Capps, Miguel Castro, Elisa Chung, Cheryl Cox, Gabriela Cortez, Joseph DeGuzman, Andres Elizalde, Vivian Harris (Faculty Co-Chair), Daren Koch, Damon Nance (Administrative Co-Chair), Khosrow Rad, José Sentmanat, Mitzi Sloniger, Marianne Stefanous

Absent: Miguel Castro, Elisa Chung, Damon Nance, José Sentmanat, Mitzi Sloniger, Marianne Stefanous

Quorum: 9

Subject to Brown Act: Yes

1. Call to Order

- Meeting called to order at 12:52pm

2. Action Items

- 2.1 **Approval of [Agenda](#)**
 - 1st Elizalde, 2nd Rad, passed by consensus
- 2.2 **Approval of [May 14, 2024 Minutes](#)**
 - 1st Capps, 2nd Rad, passed by consensus

3. Information/Discussion Items

- 3.1 **[LLRCAC Charter 2023-2025](#)** (Vivian Harris)
 - Revise the Accreditation Standard to reflect the current information before submitting to Academic Senate for approval
- 3.2 **[LLRCAC Report of Effectiveness 2023-2024](#)** (Vivian Harris)
 - This report was presented at the Academic Senate meeting on September 9, 2024
- 3.3 **[Tutorial Services Processes](#)** (Vivian Harris)
 - The Academic Senate has tasked the LLRCAC with providing information about Tutorial services and processes and reporting back to the Senate with details
 - Per the LLRCAC recommendation, the Dean of the Library & Learning Resource Center (the committee's Administrative Co-Chair) will present the Tutorial services processes information at the Academic Senate meeting on September 30, 2024
- 3.4 **Library Events** (Damon Nance)
 - Library & Learning Resource Center Open House
 - September 10 & 11 @ 10am-2pm in the Library, Learning Resource Center (LRC), & Writing and Reading Center (WRC)
 - Read 2 Succeed Book Discussion
 - September 26 @ 12:50-1:50pm in CSS 217
 - Fall 2024 book selection is *Once a Warrior* by Jake Wood
 - Celebrate Books & Libraries with Corey Cofer CAP event with the School of Communication, Humanities, & Languages (CHL)
 - October 1 @ 12:50-1:50pm in the Library

- 3.5 [2024 Accreditation Reflection](#) (Hayley Ashby)
 - Please review this document and bring comments with you to the LLRCAC meeting on October 15
- 3.6 Associated Students of Norco College Report (ASNC Representative)
 - No Report
- 3.7 Learning Resource Center Report (Daren Koch)
 - No Report
- 3.8 Writing & Reading Center Report (Nicole Capps)
 - The Writing & Reading Center (WRC) is open 31 hours this semester (10 more hours than in previous terms)
 - The goal is to have the WRC hours be the same as the LRC (Monday – Thursday 7:30am-8pm, Friday 7:30am-4pm, & Saturday 9am-2pm)
 - Additional faculty hours were allocated for the WRC this semester
 - The WRC will be offering 30 online workshops this semester
 - The workshops will be reading & writing-based for all disciplines
 - There have been more than 75 student visits within the first 3 weeks of the semester, so the WRC has been busier than usual.
 - Philosophy, Humanities, & Ethnic Studies instructors have been sending their classes to the WRC.

4. Good of the Order

5. Adjournment

- Meeting adjourned at 1:52pm

Next Meeting

Date: October 8, 2024

Time: 12:50-1:50pm

Location: LIB 108

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library and Learning Resource Center through recommendations, in order to uphold the overall mission of Norco College.