



## Library & Academic Support Committee

Minutes for November 12, 2024

12:50-1:50pm

Library Room 108

### **Members (17 total):**

Hayley Ashby, Nicole Capps, Miguel Castro, Elisa Chung, Gabriela Cortez, Cheryl Cox, Sean Davis, Andres Elizalde, Vivian Harris, José Sentmanat, Mitzi Sloniger

**Absent:** Joseph DeGuzman, Daren Koch, Hussam Mobin, Damon Nance, Khosrow Rad, Marianne Stefanous

**Guests:** Russell Burrows, Ivan Dorado

**Quorum:** 9

**Subject to Brown Act:** Yes

### **1. Call to Order**

1.1 Meeting called to order at 12:53pm

### **2. Action Items**

1.1 Approval of Agenda

- 1<sup>st</sup> Ashby, 2<sup>nd</sup> Sloniger, approved by consensus

2.1 Approval of [Approval of October 8, 2024 Minutes](#)

- 1<sup>st</sup> Elizalde, 2<sup>nd</sup> Capps, approved by consensus

3.1 [Committee Charter](#)

- 1<sup>st</sup> Sloniger, 2<sup>nd</sup> Ashby, approved by consensus
- Committee members worked collaboratively to update the purpose, mission statement, and scope & expected deliverables
- The revised charter will be submitted to the Academic Senate for approval

### **3. Information/Discussion Items**

1.1 Library Events (Damon Nance)

- College visit and book signing for *Once a Warrior* author Jake Wood will be held on Thursday, November 21, 2024 @ 12:30-3pm in CSS-217 ([Zoom registration link](#))

2.1 Associated Students of Norco College Report (Hussam Mobin)

- No report

3.1 Learning Resource Center Report (Daren Koch)

- No report

4.1 Writing & Reading Center Report (Nicole Capps)

- No report

#### 4. Good of the Order

- 1.1 The Wilfred J. Airey Library mission statement is being revised to encompass the 4 library service areas as listed in the 4 service area outcomes: research, resources, space, and events
  - Current mission statement: As the heart of the academic experience at Norco College, the Wilfred J. Airey Library provides informational leadership, instruction, access to technology, and learning resources supporting the mission of the College; the development of lifelong information competency skills; and the overall success of the learning community.
  - Proposed revised statement: The Wilfred J. Airey Library fosters student success for all members of the Norco College community by providing information literacy instruction, cultivating physical and online resources to meet academic and professional needs, offering physical learning spaces to support collaborative and independent learning, and sponsoring dynamic events to inspire intellectual discovery and career exploration.
- 2.1 Elisa Chung, Joseph DeGuzman, and Mitzi Sloniger will be retiring this December
- 3.1 As a best practice and to support the development of our institutional self-evaluation accreditation report, if you are unable to be in attendance, please send a representative or provide a written report prior to the start of each Library & Academic Support Committee meeting for all standing agenda items

#### 5. Adjournment

- 1.1 Meeting adjourned at 1:21pm

#### Next Meeting

**Date:** March 11, 2025

**Time:** 12:50-1:50pm

**Location:** LIB 108

#### Mission Statement

The mission of the Library & Academic Support Committee is to serve as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library, the Learning Resource Center, and the Writing & Reading Center through recommendations aligned with the Norco College mission.