



Library & Learning Resource Center Advisory Committee

Minutes for October 8, 2024

12:50-1:50pm

Library Room 108

Members (17 total):

Hayley Ashby, Nicole Capps, Miguel Castro, Elisa Chung, Gabriela Cortez, Cheryl Cox, Andres Elizalde, Vivian Harris (Faculty Co-Chair), Daren Koch, Hussam Mobin, Damon Nance (Administrative Co-Chair), Khosrow Rad, Mitzi Sloniger

Absent: Sean Davis, Joseph DeGuzman, José Sentmanat, Marianne Stefanous

Guests: Russell Burrows, Ivan Dorado

Quorum: 9

Subject to Brown Act: Yes

1. Call to Order

- 1.1 Meeting called to order at 12:51pm

2. Action Items

- 1.1 Approval of Agenda (as amended)
 - 1st Ashby, 2nd Sloniger, approved by consensus
- 2.1 Approval of [September 10, 2024 Minutes](#)
 - 1st Capps, 2nd Ashby, approved with 2 abstentions
- 3.1 Formally Change Committee Name to Library & Academic Support Committee
 - 1st Rad, 2nd Capps, approved by consensus
 - Library & Learning Resource Center Advisory Committee is an extremely long name
 - LLRCAC acronym is challenging to remember and pronounce
 - The term advisory was originally used based on previous Accreditation standards, so the language is outdated
 - No other subcommittees of Academic Senate are labeled as advisory
 - Would like to have an inclusive committee name that encompasses all areas of academic support (comprehensively)

3. Information/Discussion Items

- 1.1 [2024 Accreditation Reflection](#) (Hayley Ashby)
 - By working collaboratively and [providing substantial input](#), the Committee members were able to complete the [Accreditation 2027 Standard 2 Activity Form](#) by the conclusion of the LLRCAC meeting
- 2.1 [LLRCAC Charter 2023-2025](#) (Vivian Harris)
 - The Equity Statement & Accreditation Standard details have been updated
 - The Committee is working on updating the Mission Statement
- 3.1 Library Events (Damon Nance)
 - Library events including the Open House, Read 2 Succeed Book Discussion, and Celebrate Books & Libraries with Corey Cofer CAP event with the School of Communication, Humanities, & Languages (CHL) have all been well attended

- Upcoming hybrid college hour events (12:50-1:50pm) include:
 - o Read 2 Succeed Student Panel – Thursday, October 17 – CSS 217 & Zoom
 - o Open Mic Poetry Performance – Tuesday, November 5 – Library & Zoom
- 4.1 Associated Students of Norco College Report (Hussam Mobin)
 - No report
- 5.1 Learning Resource Center Report (Daren Koch)
 - No report
- 6.1 Writing & Reading Center Report (Nicole Capps)
 - We have already had 465 student visits - a record for the 9th week!
 - The WRC Advisory Group met on 9/20 and decided to move the QR code that students fill out to the *end* of their visit so as to get them to a tutor as fast as possible. We also added two survey questions to the QR code form, eliminating the need for a separate, emailed survey, for which we only had a 10% response rate previously. As a result, we are getting immediate feedback from almost every student, and so far, 100% of students have responded positively about their experience in the WRC. We've also received 114 *optional* feedback responses so far, all of which have also been positive!
 - We are offering 14 more online Writing Skill Workshops, open to all students, for weeks 10-14. The first set of workshops had a good turnout, but Nikki would still like to see more students at the workshops, especially students from other disciplines. More outreach is planned.
 - The WRC will be included in the next Programs, Centers, and Services pamphlet.
 - Nikki is working with Ruth Leal to create a short WRC "commercial" that instructors can share on Canvas in spring. We have also been creating social media posts about the workshops.

4. Good of the Order

5. Adjournment

- 1.1 Meeting adjourned at 1:50pm

Next Meeting

Date: November 12, 2024

Time: 12:50-1:50pm

Location: LIB 108

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library and Learning Resource Center through recommendations, in order to uphold the overall mission of Norco College.