



Library & Learning Resource Center Advisory Committee

Minutes for April 2, 2024

12:50-1:50pm

Library Room 108

Committee Members (18 total):

Hayley Ashby, Nicole Capps, Miguel Castro, Elisa Chung, Gabriela Cortez, Cheryl Cox, Joseph DeGuzman, Andres Elizalde, Vivian Harris (Faculty Co-Chair), Daren Koch, Damon Nance (Administrative Co-Chair), Khosrow Rad, Mark Lewis, Rafael Rodriguez (ASNC substitute for Anmol Quraishi), José Sentmanat, Mitzi Sloniger, Marianne Stefanous, William Whalen

Absent: Gabriela Cortez, Mark Lewis, William Whalen

Guest: Russell Burrows

Quorum: 10

Subject to Brown Act: Yes

1. Call to Order

- Meeting called to order at 12:52pm

2. Action Items

2.1 Approval of Agenda

- 1st Sentmanat, 2nd DeGuzman, passed by consensus

2.2 Approval of March 12, 2024 Minutes

- 1st Sentmanat, 2nd Capps, passed by consensus

3. Information/Discussion Items

3.1 Report of Effectiveness Survey Results (Vivian Harris)

- Reviewed the results of the survey
- 16 of 18 members completed the survey
- Positive results and comments overall about the LLRCAC

3.2 [LLRCAC Charter](#) (Vivian Harris)

- The Charter should be based on the Report of Effectiveness
- The committee needs to review and possibly update the scope & expected deliverables

3.3 Mission Statement (Hayley Ashby)

- While working on Program Review, we realized that it is time to review mission statement(s) for the Library & LLRCAC
 - Equity should be incorporated into all revised statements
- The College will be working on revising its mission statement
 - The Educational Master Plan (EMP) aligns with the college mission statement

- LLRCAC needs to update our mission statement
 - A draft will be provided at the next meeting
 - Difference between mission and vision statements
 - Mission is what you're currently doing
 - Vision is what you aspire to be doing
- 3.4 [Library Events](#) (Damon Nance)
- Spring 2024 library events are going well
 - There were 85 attendees at the Read 2 Succeed book discussion
 - Library events will remain in hybrid format to accommodate more attendees
 - CAP picture book & storytelling event on April 4 @ 12:50-1:50pm
 - Read 2 Succeed Student Panel on April 18 during college hour in CSS-217
- 3.5 Associated Students of Norco College Report (Rafael Rodriguez)
- No report
- 3.6 Learning Resource Center Report (Daren Koch)
- We are currently in the 2nd weeks of study jams
 - We will be asking Norco College faculty to submit tutoring requests when we return from spring break
- 3.7 Writing & Reading Center Report (Nicole Capps)
- No report

4. Good of the Order

5. Adjournment

- Meeting adjourned at 1:22pm

Next Meeting

Date: May 14, 2024

Time: 12:50-1:50pm

Location: LIB 108

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library and Learning Resource Center through recommendations, in order to uphold the overall mission of Norco College.