



Library & Learning Resource Center Advisory Committee

Minutes for October 12, 2021

Committee Members Present (18 total):

Vivian Harris (Faculty Co-Chair), Damon Nance (Administrative Co-Chair), Hayley Ashby, McKenna Ashcroft (ASNC), Rex Beck, Miguel Castro, Elisa Chung, Gabriela Cortez, Joseph DeGuzman, Marissa Illiscupidez, Daren Koch, Mark Lewis, Khosrow Rad, Jesus Reyes, Jose Sentmanat, Mitzi Sloniger, Marianne Stefanous, Walter Stevens

1. Call to Order

- Meeting called to order at 12:53pm

2. Action Items

2.1 Approval of Agenda

- Approved (Stevens, Sloniger)

2.2 Approval of September 14, 2021 Minutes

- Approved with correction of Rex Beck's last name (Stevens, Ashby)

2.3 Formal or Informal Address of Members During Meetings

- Need to establish norms for what to call each other based on SPGM
- Motion to address members informally passes (Stevens, Beck)

3. Information/Discussion Items

3.1 Library & Learning Resource Center Advisory Committee Charter Updates

- LLRCAC Charter was sent to Virgil Lee for Academic Senate approval
- Virgil Lee is working with Kevin Fleming to put together a template for the Academic Senate Committee Charters
- The LLRCAC Charter will come back to us for some revisions based on the template

3.2 Read 2 Succeed Online Panel

- October 21 @ 12:50
- Register at this [link](#)
- Read 2 Succeed Book Discussion was not recorded, but the [What is Happiness to Us video](#) is available
 - Attendance is key
 - Approximately 46 participants attended the book discussion event
- The author appearance was going to be in-person, but the format may have to be modified due to COVID

3.3 Switching Writing/Reading Center (WRC) with Associate Faculty Space

- WRC is currently located in room LIB-110
- Proposed switching WRC with the associate faculty space in the old assessment center, room LIB-115
- Currently WRC does not have line-of-sight which is problematic
- If the WRC was in the associate faculty space, the room could be open when there is not a faculty member in the WRC to allow for line-of-sight
- Would like to propose this idea to the Academic Senate for discussion, so that it is part of the strategic planning process

3.4 Library Services Update

- ASNC is providing financial support to purchase furniture (high tables and chairs) in the reference area of the library
 - Damon Nance will attend the next ASNC meeting where it will be discussed
 - Once the furnishings have been provided, we may need to remind students to maintain library etiquette & be respectful of everyone using the study space area; for some students, the library is the only quiet space they may have access to (equity issue)
- Students can now [schedule a 1-on-1 consultation appointment](#) online or in person with a librarian (in 30-minute increments) during all hours the library is open (M-Th 7:30am-8pm, F 7:30am-4pm, Sat 9am-2pm)
 - This information will be advertised in the Regular Update and also announced to students in an email blast

4. Good of the Order

- Include a standing item for ASNC to report out
- The bookstore is going to order the books that can only be rented, so the library will have them available for checkout
- ASNC will be announcing an \$80 book scholarship for 250 students (total of \$20,000 available)
 - Aligned with the start of the second 8-week classes
 - Get the word out & encourage students to apply

5. Adjournment

- Meeting adjourned at 1:46pm

Next Meeting

- November 9, 2021 @ 12:50-1:50pm

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library and Learning Resource Center through recommendations, in order to uphold the overall mission of Norco College.