



Library & Learning Resource Center Advisory Committee

Minutes for February 23, 2023

Committee Members (20 total):

Vivian Harris (Faculty Co-Chair), Damon Nance (Administrative Co-Chair), Hayley Ashby, Nicole Capps, Elisa Chung, Gabriela Cortez, Cheryl Cox, Joseph DeGuzman, Andres Elizalde, Daren Koch, Daniela Portillo, Khosrow Rad, Jesus Reyes, Jose Sentmanat, Mitzi Sloniger, Marianne Stefanous, Walter Stevens, Mark Walcott, Cassidy Ballard (Administrative Assistant for minutes)

Absent: Miguel Castro, Mark Lewis

Quorum: 11

Subject to Brown Act: Yes

1. Call to Order

- Meeting called to order at 12:52pm.

2. Action Items

2.1 Approval of Agenda

- Approved (Mitzi Sloniger, Hayley Ashby)

2.2 Approval of October 27, 2022 Minutes

- Approved (Mitzi Sloniger, Walter Stevens)

3. Information/Discussion Items

3.1 Returning to In-Person Meetings (Vivian Harris)

- As of March 1, 2023, all subcommittees of the Academic Senate must return to face-to-face meetings (because California is no longer in a state of emergency).
- The LLRCAC committee will need 11 members present to meet quorum.
- In-person LLRCAC meetings will be held LIB-108 at 12:50-1:50pm on Thursday, March 23, April 27, and May 25.

3.2 Program Review – Due March 30 (Vivian Harris)

- 2023-2024 [Annual Program Review](#) updates are due on Thursday, March 30.
- Contact [Charise Allingham](#) if you have issues accessing [Nuventive](#) and/or your program review.
- Sections for faculty professional development requests and faculty hiring resource requests have been added to program review.
- When submitting a request, you will need to provide substantial supportive evidence—explain why you need this resource.
- Send [Vivian Harris](#) any feedback/ideas that you have about improving the Program Review process (so she can forward it to the committee Chairs).

3.3 Library Events (Vivian Harris)

- Library & LRC Open House: Tuesday, March 7 & Wednesday, March 8 @ 10am-2pm
 - Academic support faculty and classified professionals from the Library, Learning Resource Center, Writing Center, Disability Resource Center, and Health Services will be on hand to discuss available resources.
 - Tours, food, drinks, and prize giveaways will be provided.
- [Read 2 Succeed](#) Book Discussion: Thursday, March 16 @ 12:50-1:50pm in CSS-217
 - The Spring 2023 book selection is [The Velvet Rage: Overcoming the Pain of Growing Up Gay in a Straight Man's World](#) by Alan Downs.
 - Attend the hybrid event in person or [register to attend via Zoom](#).
 - Food, drinks, and raffle giveaways will be provided at each Read 2 Succeed event.
 - Contact [Damon Nance](#) or visit the library to obtain a [print copy of the book](#).

3.4 New Databases (Hayley Ashby)

- [Gale Research Complete](#)
 - The library now has access to the [Gale Research Complete \(GRC\)](#) database (which can be accessed from the Library's [Articles & Databases](#) webpage). This database provides access to the largest package of primary and secondary sources available to libraries today and includes general research articles and eBooks on a wide variety of subjects including history, business, computer science, criminal justice, diversity studies, psychology, careers, etc. GRC also contains updated sources from a number of Gale Literature book series to support English courses.
- Exchange Press's Ed. Flicks early childhood education video library database will be available soon.

3.5 Library Study Rooms & Equity (Hayley Ashby)

- Discussions are taking place regarding different ways to promote equity and inclusion in the physical space in the library.
- Equity and inclusion are currently promoted in the library with book displays and online through LibGuides (cultural library guides).
- The goal is to celebrate diversity by highlighting equity groups throughout the physical spaces in the library.
 - Suggestions include featuring noble authors of varying ethnicities in the study rooms, using multicultural decorations throughout the library, providing intercultural reading lists, etc.
 - Nikki Capps decorated the Writing and Reading Center (WRC) with pictures of multi-ethnic authors (\$10/each on Vista Print).
- Please contact [Hayley Ashby](#) with any ideas and/or if you would like to work with her on this important ongoing project.

3.6 Assessment (Hayley Ashby)

- The Office of Institutional Effectiveness is requesting data for assessments in the library.
- Assessment is currently being done for the Library 1 course and Read 2 Succeed events, but more assessments need to take place.
- The library services area outcomes (SAOs) survey that was scheduled for fall will be rolled out during the spring semester instead. Moving forward, this survey will be included in the library's annual assessment report.

- Hayley is working on the Association for College and Research Libraries (ACRL) usage survey that is due at the end of March. She will provide results to the committee after its completion.

3.7 Associated Students of Norco College Report (Daniela Portillo)

- No report

3.8 Learning Resource Center Report (Daren Koch)

- This semester, tutoring has been delayed until Monday, 2/27/23, due to funding issues (Higher Education Emergency Relief Funds (HEERF) assistance ends in June).
- Thankfully, the Administration was able to locate funding for tutoring for the spring 2023 term, but there are concerns about how the institution will fund this highly in-demand student resource moving forward.
- Tutoring has seen significant growth and the student demand for this educational resource is steadily increasing (embedded tutoring requests have exceeded those Supplemental Instruction had during their highest term).
- An update on data and plans for next year will be provided at a subsequent meeting.

4. Good of the Order

5. Adjournment

- Meeting adjourned at 1:24pm.

Next Meeting

Date: March 23, 2023

Time: 12:50-1:50pm

Location: LIB-108

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library and Learning Resource Center through recommendations, in order to uphold the overall mission of Norco College.