



Library & Learning Resource Center Advisory Committee

Minutes for September 22, 2022

Committee Members Present:

Vivian Harris (Faculty Co-Chair), Damon Nance (Administrative Co-Chair), Hayley Ashby, Nicole Capps, Miguel Castro, Elisa Chung, Gabriela Cortez, Joseph DeGuzman, Andres Elizalde, Mark Lewis, Daniela Portillo, Khosrow Rad, Jesus Reyes, Jose Sentmanat, Mitzi Sloniger, Walter Stevens, Chase Ballard, Daniela Portillo

Absent:

Daren Koch, Marissa Illiscupidez

Quorum: 11

Subject to Brown Act: Yes

1. Call to Order

- Meeting called to order at 12:54pm

2. Action Items

2.1 Approval of Agenda

- Approved (Walter Stevens, Joseph DeGuzman)

2.2 Approval of May 10, 2022 Minutes

- Approved (Jesus Reyes, Andres Elizalde) with 2 abstentions

3. Information/Discussion Items

3.1 Library Services Report (Damon Nance)

- Great partnership with ASNC. They have been providing funding for food and snacks for library and LRC. Oatmeal and Cup of Noodles were recently added. They have also been graciously paying for food for library events.
- The Read 2 Succeed event is very popular. Book discussion event had 93 attendees. 37 online and 56 in person. Puente led a wonderful discussion. Next Read 2 Succeed event will be on October 20 during college hour (12:50-1:50pm) with a panel led by Puente students. Meet the author event with Julissa Arce will be held on November 17 (12:50-3pm). Altura Credit Union has donated a basket with an iPad that one attendee will win in a raffle. On October 4, our Spring 2022 Read 2 Succeed author, Elijah Stacy, will be on campus for a meet and greet to sign books and discuss his new TV series (he did not get to come in person due to COVID restrictions during the spring term).

- The Fall 2022 Poetry Performance will be held at the Wilfred J. Airey Library on November 3 (as a hybrid event). Walter Stevens will facilitate the online portion of the poetry performance while Cameron Young will be at the library in-person to host the event. This has proved to be a great collaboration in the past. Flyers and email announcements to market the event are forthcoming. Students can read existing poems by other authors or write their own.
- Another section of the library is powered. 16 stations now have power so people can use their own devices. This has been popular with the students. The tall tables we received with funding from the Associated Students of Norco College (ASNC), are also powered. In addition, this semester, ASNC donated \$15k to help purchase reserve textbooks. Textbooks bought with those funds can be checked out for 21 days.

3.2 Associated Students of Norco College Report (Daniela Portillo)

- No report

3.3 Library & LRC Spring 2022 Update (Hayley Ashby)

- The Accrediting Commission for Community and Junior Colleges (ACCJC) recently revised its standards and has eliminated Standard IIB (Library and Learning Support Services).
- Librarians across the state are advocating to add Standard IIB back into the ACCJC 2024 Accreditation Standards and have created a resolution to appeal this decision.
- Norco College Librarians will ask for support by taking this resolution to their local Academic Senate.
- The Library and Learning Resource Center Advisory Committee (LLRCAC) makes the following motion: As a subcommittee and an advisory committee of the Academic Senate, the Library and Learning Resource Center Advisory Committee advises that we put very high emphasis on the importance of the Library and LRC at our college and institution and prioritize it more than it has been. We, as a committee, support the statewide librarian resolution/recommendation.
 - Approved (Walter Stevens & Mitzi Sloniger) with 1 abstention

3.4 Assessment (Hayley Ashby)

- After returning in Fall 2021, the Library & LRC Team created an annual report. This report will be provided as an infographic and will contain library statistics about reference questions (in-person & remote), circulation (books, laptops, study rooms), library visitors, and event attendees.
- It would be useful to also include LRC statistics for student contact hours for in-person and online: appointments, study groups, and drop-ins.

- A suggestion was made to send out a student survey to obtain information about when, if, and/or how much time students spend at the Library and the LRC.
- Assessment not only helps to make improvements but also emphasizes how valuable both the Library and LRC are for the entire college community, especially our students.
- The library SLOs and SAOs have been revised and need to be assessed. We're composing a library use survey that can be administered over a 2-week period (either during the fall or spring semester).
- Please share the proposed shift in the assessment process of using Canvas to assess outcomes and the proposed rubric, criteria, and calculation method. Please note: benchmarks will still be set by the discipline.
 - Rubric: 0-Novice, 1-Emergent, 2-Fundamental, 3-Proficient, 4-Advanced.
 - Criteria. Mastery at a 2 or above.
 - Calculation method: Decaying average: This method weighs the final assessment at 60% and all prior assessments are averaged and weighed at 40%.

3.5 Learning Resource Center Report (Chase Ballard on behalf of Daren Koch)

- There are currently 43 tutors in the Learning Resource Center (LRC) and we are working on hiring more.
- Study hall for sports teams is going well.
- ASNC donated snacks which have been very popular.
- We have moved our kiosks from the foyer to the front desk to allow us to aid students with checking in and scheduling appointments.
- To make ourselves ADA compliant and preserve the equity among students, we are in the process of obtaining monitor arms and keyboards that slide out for better access.

4. Good of the Order

5. Adjournment

- Meeting adjourned at 1:56pm

Next Meeting

Date: October 27, 2022

Time: 12:50-1:50pm

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library and Learning Resource Center through recommendations, in order to uphold the overall mission of Norco College.