Library & Learning Resource Center Advisory Committee

Minutes for March 9, 2021

12:50-1:50pm

Committee Members Present (11 total):

Vivian Harris (Faculty Co-Chair), Damon Nance (Administrative Co-Chair), Hayley Ashby, Rex Beck, Miguel Castro, Joseph DeGuzman, Glen Graham, Daren Koch, Jesus Reyes, Jose Sentmanat, Mitzi Sloniger

Committee Members Not Present (4 total):

Elisa Chung, Gabriela Cortez, Marianne Stefanous, Walter Stevens

1. Call to Order

- Meeting called to order at 12:51pm

2. Action Items

2.1 Approval of Agenda

- Accepted (Sloniger/DeGuzman)

2.2 Approval of November 10, 2020 Minutes

- Accepted (Graham/Sloniger)

3. Information/Discussion Items

3.1 New LSP Librarian (Vivian Harris)

- Dr. Hayley Garcia Ashby is the new full-time LSP Librarian at Norco College
- Provided an overview of her educational and professional background

3.2 Spring 2021 Read 2 Succeed (Damon Nance)

- Spring 2020 Read 2 Succeed postponed until Fall and transitioned to online
- Spring 2021 Read 2 Succeed continues the focus on social justice and equity with *A Question of Freedom: A Memoir of Learning, Survival, and Coming of Age* by Dwayne Betts
- Suggested by Lisa Nelson, English Professor who teaches ENG 1B at Norco College and at the prison (trying to find a way for them to participate given limited access to technology)
- Current registration shows that 24 people have signed up, but the library is hoping for a larger online audience (50-60 people)
- Email blast was just sent out to students; market to your classes/students

- When the event was in-person with the author, CSS 217 was filled (goal is 75-100 people)
- Reached out ASNC to see if they could provide incentives; ASNC will provide four $25 MasterCard gift cards through the bookstore (need to provide student info to them)
- Students will facilitate the panel discussions focusing on the topic; assumes people may not have read the book; generate interest in reading the book
- Fall 2021 Semester still open, so let Damon know if you have an idea; $3,000 budget for speakers; virtual format in Fall 2021
- FLEX credit available if you submit an individual plan; Vivian can provide guidance on proof for FLEX

3.3 Library Closure & Repair (Damon Nance)

- Library has water damage to carpet, cabinetry, wall, and ceiling due to issues with previously installed rain gutters
- Archives and the library collection were not damaged
- Major construction required and repairs will take all of Spring 2021 into Summer 2021; should be ready to reopen in Fall 2021
- No access to the library is currently permitted
- Before the building was closed in February, Damon retrieved zero-cost textbook sets for some classes including Early Childhood Education and Administration of Justice; textbooks, laptops, and hotspots are stored down in the faculty offices

3.4 2021-2022 LRC Budget Projection (Daren Koch)

- Built upon the assumption that the audience read the Library and LRC plan which has had a first and second read in Academic Senate
- Requesting a little over $200,000 for tutoring support
- Schedule for Summer 2021 through Spring 2022 shows number of tutors and weekly hours (assumes online for Summer 2021 and 4-10s schedule)
- Budget for 40 tutors at $16 per hour includes overall cost and equity training costs (projected need $213,824)
- Funding sources include general fund and federal work study ($48,000)
- Projected need based on Fall 2019 is higher than what was requested in the program review due to continuation of online tutoring at admin's request and increased wage ($2/hour increase)

3.5 Embedded Tutoring Alignment with Strategic Goals (Daren Koch)

- Identifies targets for embedded tutoring and study groups
- Aligned with Strategic Planning Goal 3, Objective 3.1-3.5 (equity) and Goal 7, Objective 7.7 (student success)
- Dr. Hitchcock provided training on microaggressions

- Black Minds Matter CORA Training and Certification; one student who will work with Dr. Hitchcock to develop a guide for tutor's
- Increase of 10% in student success rate when using tutoring services; success data is disaggregated by ethnicity
- True impact of tutoring controlling for prior academic performance shows a 6.5% increase in success (64.9% v. 71.4%), which exceeds acceptable rate
- GPA distribution comparison, controlling for prior academic performance, shows improvement
- True effect of embedded tutoring and study groups controlling for course, instructor, and class schedule (same course, same instructor, same time of day offered):
  - MAT-65 – 12.19% increase
  - ENG-80 – 10.24% increase
- The committee approved sending the budget projection forward to Academic Senate by consensus
- Vivian Harris will submit the form to be placed on the agenda for the March 15th Academic Senate meeting

4. Good of the Order

- The Administrative Assistant position for the LRC, which has been vacant since October 2020, has been recommended for hire
- Reduced from a full-time to 18 hours/week due to end of categorical funding
- LRC workload necessitates a full-time position; need to determine the best way to advocate for this

5. Adjournment

- Meeting adjourned at 1:41pm

Next Meeting

Tuesday, May 11, 2021
12:50-1:50pm
https://cccconfer.zoom.us/j/96807371848

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster strategic planning, student success, and sustained continuous improvement, in order to uphold the overall mission of Norco College. In addition to the library's physical and informational resources and services, the committee's purview includes the learning support services provided by the Learning Resource Center.