



Institutional Strategic Planning Council

Minutes for Wednesday, June 3, 2020

Meeting – 1:00-2:00pm

Open Dialogue – 2:00-3:00pm

Committee Members Present (18):

Kris Anderson, Melissa Bader (Faculty Co-Chair), Rex Beck, Michael Collins, Leona Crawford, Monica Esparza, Kevin Fleming, Monica Green (Administrative Co-Chair), Vivian Harris, Dominique Hitchcock, Ruth Leal (Classified Professional Co-Chair), Sam Lee, Virgil Lee, Arezoo Marashi, Thalia Moore-Shearer, Chris Poole, Kaneesha Tarrant, Sigrid Williams

Committee Members Absent (2):

Michael Collins, Andy Robles

Advisors Present:

Greg Aycock, Tenisha James, Adam Martin, Azadeh Iglesias, Suzie Schepler

Guests:

Laura Adams, Andy Aldasoro, Jethro Midgett, Gustavo Ocegüera, Carlos Vasquez, Desiree Wagner
Jethro Midgett, Farshid Mirzaei

Call to Order: 1:00pm

Recorder

Denise Terrazas

Meeting Minutes

1. Call to Order

1:01 p.m.

2. Reports

2.1 Chair Report

Monica Green

- Thank you to Kris Anderson for all that she has done to support the college and our students. We wish her well in her retirement.

- This is a sad time in our nation’s history, Monica Green want to acknowledge the difficult times we are in with pervasive social and racial injustices. If you did not have a chance to join the State Chancellor’s weekly webinar there will be more opportunities to join discussions for a call to action.
 - This Friday, June 5 at 11:30am – Open Forum Call to Action discussion at Norco College.
 - Faculty are drafting a message of support to students, please direct it to Kaneesha Tarrant to be sent to students
- Visual Mark survey closes June 9, Dr. Green encouraged everyone to complete the survey acknowledging the work the Marketing Committee has done towards this effort. The Marketing Committee has been asked to wrap up the survey and make a recommendation about the visual mark to move forward. The council discussed at length the need for clarification on the process for approving logos and visual marks. Monica will seek further clarification.

Melissa Bader

Participating on the taskforce for the Safe Return Taskforce.

Ruth Leal

- Classified Professional workshops Growth Mindset and Zoom & Tech Tips, in May were well attended. More workshops on shared governance will be taking place and include a new CSEA committee appointment process for classified professionals.

3. Action Items

3.1 Approval of Agenda

- No motion was made to approve the agenda.

3.2 Approval of May 20 Meeting Minutes

- MSC (Lee/Williams)

3.2 Conclusion

- Approved. No abstentions

3.2 Corrections	3.2 Task of	3.2 Due by
Clarification on advisors – faculty appointments begin fall; however, the advisors are encouraged to attend ISPC.	Denise Terrazas	Sept. 16

Add Jethro Midgett as a guest.		
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4. Information Items

4.1 EMP Goal Assignments – Draft

- The work to align the EMP Goals with the operational group/position to monitor and support the work was started in ISPC. This council reports out on the EMP Goals and KPIs annually.
- Feedback is solicited from now through the fall, this is not formally submitted for a first read. The process for providing feedback is outlined in the governance manual.
- In our last plan we tried to do this same exercise, the reality is that the councils are not always responsible for the work.
- On the right-hand side, Guided Pathways pillar alignment will be added in the months to come.
- Melissa and Kevin are available to come to any group to present.
- This document will be shared as an excel file so that the filters can be used.

4.1 Follow-up Items	4.1 Task of	4.1 Due by
Send excel doc to council	Monica Green	June 3, 2020

4.2 Strategic Planning and Governance Manual – Preliminary Draft

- Presented for review.
- Classified professionals believe that they should be included in the writing of this document. The writing of the EMP initiatives is a 10+1 issue. Classified professionals are concerned that their feedback is not incorporated.
- Kevin Fleming reviewed the document with the council reiterating that there is no expectation that anyone read through this right now.
 - College Council membership question, Rex Beck pointed out that the schools are not represented in the membership. More discussion on membership to come, faculty senate will be helping to facilitate the membership.
 - Classified professionals requested to add verbiage that constituent groups have the right to appoint their representatives. For classified professionals, this is codified in education code.

- If it is a 10+1 issue, only faculty, never classified professionals, can make decisions. Classified can offer feedback, but because of Ed Code/Title V, academic issues are exclusively the purview of faculty.
- Feedback should be sent with track changes or by a bulleted emailed list.
- Classified professionals want time dedicated to review the document. The ISPC classified representatives need to gather feedback from their constituent group.
- Brown Bag sessions will be scheduled for the fall.

5. Good of the Order

- Appreciation expressed for the flexibility of members with new virtual modality. Thanks given to all ISPC members who are leaving for their hard work and dedication. For the new folks, we look forward to working with you.

6. Future Agenda Topics

- Request for a Budget Report at the next ISPC
- Joint Meeting of Academic Senate and ISPC to work on Strategic Planning Revision.
- ISPC agenda items due the Wednesday before the next meeting in an email to the Tri-chairs

7. Adjournment

- No motion made.
- 2:04 p.m.

Next Meeting

Wednesday, September 16, 2020