

Institutional Strategic Planning Council
September 19, 2018
ST 107 (1:00-3:00pm)
Minutes

Members Present: Kris Anderson (Faculty Accreditation co-chair), Greg Aycock, Melissa Bader (Faculty Chair), Celia Brockenbrough, Peggy Campo, Leona Crawford, Michael Collins, Mark DeAsis, Raiann De La Cruz (Student Rep), Tenisha James, Daniel Landin, Ruth Leal (Staff Chair), Sam Lee, Mark Lewis, Chris Poole, Bryan Reece (Admin. Chair),

Members Absent: Monica Esparza, Barbara Moore, Mitzi Sloniger, Jim Thomas

Guests: Kevin Carlson, Kevin Fleming, Colleen Molko

Meeting commenced: 1:05pm

Approval of Minutes:

Approval of Minutes for September 5, 2018

MSC Anderson/DeAsis

Discussion: Item IIIC/D the last sentence of paragraph one states “Dr. Reece asked for the committees thoughts and recommendation on hiring the NSF Director’. This was not a voting item and ISPC did not make a recommendation. The committee discussed at length the spirit of the conversation and members take away. Recommended revising the sentence to read as follows: **Dr. Reece asked for the committees’ thoughts and recommendations on the process for hiring when soft money is available.**

The lack of process for soft money hiring over the summer when committees are not in session has created confusion. The ISPC discussion on 9/5/18 was meant to begin dialogue about the need for a process.

Approved with correction. No abstentions

I. Action Item:

A. None

II. Committee Reports

A. None

III. Information Items:

A. Committee of the Whole

The meetings dates have not been set for 18-19. There was discussion in 17-18 around some issues with COTW taking place at the college hour:

- Noted low staff participation

- Need to create a place for a college-wide opportunity for dialogue. Some have expressed concern over the meeting serving as a report out of what has already been decided.
- Some feel college hour is over-scheduled

The committee discussed the following changes:

- If Friday is a consideration, there was a suggestion to provide additional FLEX opportunities for faculty who commute.
- Noted Friday classes go to 5:40pm, this will require a change in service hours for certain departments,.
- CSEA meetings and department meetings need to be considered when scheduling.
- How do we get input from college community?
 - Survey Monkey
 - Doodle Poll
- Include a question on what people expect of the meeting i.e. purpose and function of the meeting in addition to the logistics. The meeting needs to have substance for people as well.
- Suggested incorporating a lunch and extending COTW to two hours.
- Mark Lewis and Leona Crawford to work with Greg Aycock on a college-wide survey.

B. Institutional Set Standards Update

(Greg Aycock)

Greg presented on the Institutional Set Standards reported to ACCJC 18SPR. *Insert language from summary

Greg proposed shifting our thinking on how we use ISS, not just as a report to ACCJC but a tool to inform our planning. He shared a diagram, which presents another view of where we are, where we have been, and where we are headed with relation to our ISS and student age groups as a way of illustrating how we can use the data. We report in spring (March), would like to have a discussion early spring to talk about integrating our ISS into our strategic plan and goals.

Comments/Questions:

- Presentation data is from 16-17 reported in 18SPR to ACCJC.
- Transfer and degree rates are not exclusive.
- Compared to last year the numbers are up a bit.
- The committee discussed college aspirations and how we set our ISS in the future.
- Asked if the ISS will drive the institutionalize programs. The answer is not at this time.

C. Budget Update

(Michael Collins)

We have seen an increase in revenue with the state funding formula. Michael noted we ended the year at 91% salary and benefits, 87% is a district wide expectation, and colleges are often a little higher. Reviewed the new three core components of the new funding formula, rates, allocation metrics, impacts and implications.

Comments/Questions:

- Regarding the metrics, if we have students that achieve all of that do we get all the points? Yes
- There may be something about the total number of units as an incentive to get students through with fewer than 70 units.
- We need to follow both ways, how we get paid, and how we are serving our students. Make sure our mission is in first place.
- Strong connection to mission and accreditation, as well as our prioritization process and alignment with our strategic plan.
- What percentage of our students will not be counted? Measured as skills builders, three courses in CTE/TOPS or occupationally related, after that they disappear. The data is always two years behind.
- For the students that pickup classes across multiple CC at once, is there any way to quantify our contribution to their success, even if they are not our students? Currently counted in FTES and the students' home school. Any talk at state level to capture these students in the funding model?
- Feeling is that system is broken as it pits colleges against year other.
- Success rates in English and math are expected to drop because the state eliminated four levels of basic skills. As we change and adjust how students are getting to the class this will change.

Michael shared a handout of the BAM principles that was reviewed by BFPC; Dr. Collins highlighted the feedback from BFPC. He requested ISPC review and send comments, questions, and revisions to him via email by 9/26.

Comments/Questions:

- #5 variable cost of unique or common, should say all programs. Referenced legacy programs.
- Address concern that NC is not built out, BAM should make provision for programs that are not yet developed. Similar in the way that they were made when RCC was growing. District SP will say NC and MVC need to become comprehensive colleges. The BAM should provide for that goal.
- Don't see anything about proportion of FTES distribution, where will that decision be made? Please include in comments to Dr. Collins.
- #9 Does this include District Services as an entity? Cost savings for the college is 25% off the top to District Services.
- How are District Services funded through the BAM? This needs to be clearly defined with language that is more specific.
- Does DO give the colleges a report of DO resources and hiring? There is no process for the DO that includes input from the colleges.
- District = District Services, three colleges, and foundation. There has to be distinct rules for College BAM and District Services BAM.

C. Mission, Vision & Values

(Melissa Bader)

Melissa will send out the three proposed statements to the following constituency groups: Academic Senate, Classified Senate, and the Associated Students of NC to discuss and bring back with revisions. The timeline is CS 9/24, AC 10/1, ISPC 10/3.

D. Big Us 5 Year Strategic Plan

(Bryan Reece)

Bryan shared the plan as the basic outline for what we have been discussing for the past 10 months reviewing 1 year implantation phase; 5 year strategic plan; 20 year Education Master Plan. He asked the committee to review and provide feedback.

We will have nine retreats coming up: Leadership, Four Schools, Student Services, Business Services, Strategic Development, and ISPC. There will be a deep dive into the respective areas at that time.

Comments/Questions:

- It appears this plan brings our goals and objectives from 99 to 27. Is this a measurable number? The trend in the state is the smaller the better.
- This is organizing the work that needs to be done, then there's the question of if the work is having the impact we want it to have, this is the part we measure. This should be simple, like 10-15 agreed upon indicators to clearly see if all the work that is being done is effective.
- Opportunity to integrate all of what we are doing into this plan and consolidate. Create a strategic plan that integrates CI, Guided Pathways, new funding model, ISS. Need to see the connection clearly.
- Is there a hierarchy to the order? If so, the suggested order would be: 1) Students 2) Programs 3) Processes 4) Employees 5) Facilities 6) Region 7) Funding
- An alternative perspective on the order is One and two (Served) Three and Four (Service) Five, Six, Seven (Support) Integration would fit nicely under the operations buckets.
- Programs number three could that be called Pathways? Yes, hits pillar 1.
- Process would not be in service? No, more in the background, the plan centers around the served, service, and how it all happens.

E. ISPC Retreat

(ISPC Co-Chairs)

Nov. 30th 9:00-2:00pm, please mark your calendars.

F. Indirect & Soft Money Spending

(Kevin Fleming)

Tabled for next meeting.

IV. Good of the order

Accreditation forum/training on 10/31st. Dr. Lee will send out announcement.

Next meeting October 3, 2018

Meeting adjourned: 3:04pm

Minutes respectfully submitted by Denise Terrazas