MINUTES
Institutional Strategic Planning Council (ISPC)
September 16, 2015
1:00-3:00   (ST 107)

Attendees:

- **Attendees:**

  Ruth Leal (Staff-Instructional Production Specialist*ISPC Chair*)
  Melissa Bader (Faculty Rep to District EMTF *ISPC Chair*)
  Diane Dieckmeyer (VP Academic Affairs*ISPC Chair*)

  Beth Gomez (VP Business Services)
  Barbara Moore (Transfer Faculty)
  Natalie Aceves (Staff-Educational Advisor)
  Peggy Campo (Academic Senate President)
  David Mills (Basic Skills Faculty)
  Jason Parks (Chair of Chairs – APC)
  Greg Aycock (Dean of Institutional Effectiveness)
  Jim Thomas (CTE Faculty)
  Celia Brockenbrough (Library Faculty)
  Ruth Jones-Santos (Staff-Administrative Assistant II)
  Mark DeAsis (Dean of Admissions and Records)
  Ana Molina (Staff-Administrative Assistant II)
  Monica Green (VP Student Services)
  Siobhan Freitas (At-Large)
  Ruth Smith (Recorder)

- **Absentees:**

  Diann Thursby (Staff-Account Services Clerk)
  John Coverdale (CTE & Grants Advisory Rep)
  Collin Pacillo (ASNC-President)

- **Guests:** Shirley McGraw, Jesse Lopez, Maureen Sinclair, Dean Hines, Damon Nance, Paul Parnell

Approval of Minutes:

Approval of Minutes for June 3, 2015.

> **Motion by Ruth Jones, second by Greg Aycock to approve the minutes from the June 3, 2015 meeting with the addition of Peggy Campo's name to the Attendees list. Motion approved with three abstentions.**

I. **Action Items:**

A. **Institutional Set Standards Procedural Response (Melissa Bader)**

- Reviewed response – Senate Recommendation Regarding Institutional Set Standards-Procedural Response Fall 2015 (see attached)
- All indications referred to on the response are job placement figures.
- On some items ACCJC has indicated the rate should not be below 48%. If our ISS is below that amount for a particular area then that area was indicated in the letter.
- Our ISS is too low on some items - per ACCJC. That is something that needs to be addressed but it is not the same issue that is on this letter.
- Discussion on making 48% the college ISS for all items. May be consequences to this decision and will have reps from CTE in decision about any changes. Concerns are mainly with CIS and computer software areas.
- A task force will be called for each item. They will meet and report back to the ISPC.
- Review of the programs and class offerings could result in additional job placement opportunities.

Motion by Peggy Campo, second by Beth Gomez to approve the Institution Set Standards Procedural Response with an amendment that indicates CIS and Computer Software Development will attend the workgroups, but will not be required to take any action. Motion approved with one abstention.

II. Information Items:

A. Open Dialogue Session Report (Greg Aycock)

- Open Dialogue Session was held on June 3 at the beginning of the ISPC meeting. This session had the best attendance of all previous Open Dialogue Sessions (30). These meetings do not have an agenda and everyone is always invited to attend.
- Reviewed and discussed the Executive Summary. (copy attached)
- Greg shared that Student Learning Outcomes will be changed when the new standards begin. They will be tracked by ethnicity.

B. Budget Update (Beth Gomez)

- There have been some changes since the May revise.
- Maintenance and instructional funds will be split 60% maintenance and 40% instruction.
- Prop 39 funds must be outsourced, cannot use internal employees. This is a jobs creation act.
- Discussion on future budgets and how they will be calculated and reviewed prior to presentation and adoption. There will be more discussion on the budget process and budget transparency.

C. BFPC Update (Beth Gomez)

- Reviewed all scheduled maintenance projects. Roofs are most important at this time. (copy attached)
- Prop 39 funds will be used for energy savings. Currently changing to LED lighting in the parking lots. Much brighter and energy efficient.

- Update on CSS upper lounge. Area is organized, student centered and run by students. Looks like a college student lounge. Furniture is very nice. ASNC has done a very good job.

D. DSPC Update (Melissa Bader)

- Chancellor reported on the current fund raising campaign.
- Dr. Reiner is no longer with us. That area will be reorganized.
- The budget was presented as an information item. This was an error. It should have been reviewed prior to the meeting and presented as a voting item. Dr. Burke promised that this would never happen again.
- The budget was approved as presented because it had to move forward in order to meet the deadline.
- There was discussion from several areas and colleges that the "process" was broken.
- Dr. Parnell reported on Norco's Welcome Day events.

E. Accreditation Update (Diane Dieckmeyer)

➢ **Status of Substantive Change**

- o The Substantive Change Proposal for the IBEW apprenticeship has been approved by the Board. ACCJC will act upon it in October.

➢ **Status of Follow Up Report**

- o The follow up report has not been sent. However, it has been approved by the Board. The technology and budget areas have been updated and evidence has been added.

➢ **Follow Up Visit**

- o Follow up visit is the 1st week of November. There will not be a full team. It is possible that there may only be one meeting with administrators in the President's office. There may not be any individual meetings requested by the visiting team. We will hear the visit results in June.

F. Technology Equipment Refresh Plan (Ruth Leal)

- Shared the equipment refresh plan that the technology committee puts together indicating 25% of office inventory/computers that should be replaced.
- The plan does not indicate how the new equipment will be funded, but according to the plan the list must be presented. It is part of the replacement/update process. The entire list is available on the technology website.
- The replacement list has been presented to the BFPC.
- Discussion on whether or not the conference rooms are included on the replacement list. Ruth Leal will check.

G. Review of SP Policy 2010-01 Revisions (#'s 5, 7, 8) (Ruth Leal)

- Reviewed what revisions were made to the Evaluation Procedures – #'s 5, 7 and 8 at previous meetings.

  - #5 – Survey of the COTW – Suggestion to revise and make it more comprehensive.
  - #7 – Annual Open Dialogue Session – Discussion that it is not being used appropriately. Suggested more follow thru and to include the session as part of another meeting. Need to use information for future discussions. Removed the Open Dialogue Session from the Policy, but it will still be used.
  - #8 – Annual Evaluation Report - Document is not being used appropriately. May need to revise wording and make adjustments. Do not want to delete this survey process.

H. SP Policy 2010-01 Items Review (#'s 1, 2, 3, 4, 6) (Greg Aycock)

- Need to review as part of the recommendations from the ACCJC.
- Looked at scores from the survey as an indicator to help decide whether or not any items need to be changed.
  - #1 – Annual Survey of Effectiveness of the Planning Councils – This item will remain the same.
  - #2 – Annual Survey of Effectiveness of Academic Senate and Standing Committees - Discussed changing the timing of the survey. Senate will discuss at their retreat and bring back any possible changes to the ISPC.
- Remaining items will be discussed at the next meeting.

I. ISPC Draft Annual Calendar (Diane Dieckmeyer)

- Think about February meeting because it is the 2nd day of the spring session.
- Student Success is not included on the calendar.
- Bring back any changes or suggestions to the next meeting.

III. Open Hearing

- Dr. Parnell shared the number of new faculty hires for Norco. Two new positions from Spring. Will have four new currently being hired in the spring. Total of 6.
- Tomorrow at 12:50 and 4:00 we will be holding the Norco Derby introducing the Norco College Anniversary Campaign. There will be silver 25th Anniversary coins and other giveaways available for scholarship donations.
- Tomorrow there is an art gallery reception for the opening of the new exhibit called Empire Art. Showcasing artists from the Inland Empire.

Adjourned – 2:55 pm

Senate Recommendation Regarding Institutional Set Standards-Procedural Response

Fall 2015

1. Architecture – N/A because the program was discontinued

2. Real Estate – Job Placement Rate (40.5%) falls below the ISS (61.9%)

3. Digital Media – Job Placement rate (42.1%) falls below the ISS (46.2%). Also, the ISS is below 48%, which seems to be a line in the sand with ACCJC.

4. CIS – ISS (37%) falls below 48%

5. Computer Software Dev – ISS (37%) falls below 48%

6. Engineering Technology, general – Job Placement Rate (55.6%) falls below ISS (59.2%)

7. Electronics & Electrical Technology – Job Placement Rate (50%) falls below ISS (59.2%)

8. Civil and Construction Management Technology – Job Placement Rate (50%) falls below ISS (59.2%)

9. Admin of Justice – Job Placement Rate (42.9%) falls below ISS (48.7)

10. Certificate Completion Rate 2014-15 (5.4%) falls below ISS (6.0%)

Norco College
Annual Open Dialogue Session
June 3, 2015, 1-2pm

Attendees:
Ms. Natalie Aceves, Educational Advisor, Transfer Center
Ms. Wendi Alcazar, Instructional Department Specialist
Dr. Greg Aycock, Dean, Institutional Effectiveness
Ms. Melissa Bader, Associate Professor, English
Mr. Emile Bradshaw, Tutorial Services Technician
Ms. Celia Brockenbrough, Professor, Library Services
Mr. John Coverdale, Professor, Computer Information Systems
Dr. Diane Dieckmeyer, Vice President, Academic Affairs
Ms. Ashley Etchison, Employment Placement Coordinator
Dr. Kevin Fleming, Dean of Instruction, CTE Programs & Grants
Dr. Arend Flick, Professor, English
Ms. Beth Gomez, Vice President, Business Services
Ms. Tricia Hodawanus, Administrative Assistant III
Ms. Ruth Jones-Santos, Administrative Assistant II
Ms. Ruth Leal, Instructional Production Specialist
Mr. David Mills, Associate Professor, English
Ms. Ana Molina, Administrative Assistant II
Ms. Colleen Molko, Associate Dean, CTE/Project Director NSF (INT)
Dr. Barbara Moore, Associate Professor, Biology
Mr. Damon Nance, Dean, Technology and Learning Resources
Dr. Gustavo Oceguera, Associate Dean, Grants & College Support Programs
Dr. Diane Palmer, Assistant Professor, Humanities
Dr. Paul Parnell, President
Ms. Elena Santa Cruz, Grants Administrative Specialist
Mr. Walter Stevens, Professor, Theater Arts
Dr. Jim Thomas, Professor, Construction Technology
Mr. Jefferson Tiangco, Instructional Technology Specialist
Ms. Diann Thursby, Accounting Services Clerk
Dr. Deborah Tompsett-Makin, Professor, Political Science
Ms. Caitlin Welch, Institutional Research Specialist
Ms. Debra Creswell, Executive Assistant to the President (recorder)

EXECUTIVE SUMMARY

The purpose of this meeting is to allow faculty, staff and administrators to discuss topics of their choosing. It is an opportunity to bring up questions, concerns, ideas, etc., with no set agenda. The following is a summary of the topics of discussion during the open dialogue session.

Open Dialogue Meeting Preparation and Follow-up

It was requested that in the future a bulleted summary of what has been accomplished through the year at ISPC be distributed prior to the open dialogue meeting, as well as the executive summary from the previous year's open dialogue session. It was also recommended that open dialogue meeting results from the previous spring be discussed at the first ISPC meeting of the fall semester. The topics from last year's meeting were read from the website, however participants were encouraged to not feel confined to those topics.

Software License Purchases & Program Review Processes

There seems to be a problem with software programs and licenses that have been purchased at great expense and never used. This year Norco College has spent $1.1 million on software and licenses. One solution is for departments to test software viability before purchasing multiple licenses. Since there is no formal oversight to software/license purchases, another solution would be to include in the program review process. If this happened, each license purchase would need some type of narrative outlining outcomes which should include the impact on student learning.

A faculty member stated that the program review process is confusing. If more information is provided about what is expected in program reviews, there might be better faculty buy-in and participation. The template is not user friendly, and the changes made for the 2014-15 program reviews was not clear. There was brief discussion on the pros and cons of a Word template versus a form document. A Word document is customizable, whereas a form document is not, but may be easier to use (no formatting issues). For perspective, it was stated that Norco College has a great reputation in the district for program review. Although there may be frustration with existing processes, it was noted that Norco College has greatly improved program review processes over the past few years.

Faculty Advising

The purpose of faculty advising would be to help students make decisions on career pathways related to specific discipline areas of teaching faculty. This potentially could help reduce the load on counselors who are presently over-burdened. It is not to take the job of counselors, but share the load in areas of faculty expertise. One logistical issue is making faculty office locations and hours easily accessible so that staff members can direct students. The new facilities reservation system, 25Live, will have the capability to list faculty office hours and locations. Staff would need to receive training on how to determine whether to send a student to a faculty member or to counseling. Faculty requested more information on job placement and other student services.

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Budget
The Legislature has allotted 3.9% for Restoration of Access (formally called Growth) which is higher than anticipated. This restoration has now caused Norco Collee to focus on how to generate more FTES. With increased funding, the question was asked whether staff positions will be added. Some have been added with SSSP funding and other positions outside of Student Success are under consideration, using the prioritization lists. There are several unknowns related to availability of resources including exact amount the budget will increase, and the results of the contract negotiations including increases in salaries and health benefits which will impact increases to the budget. A priority of administration is to continue institutionalizing positions incrementally using general fund that are presently grant funded. Classified staff members don't completely understand the process of funding positions. The information is not widely known if you're not on ISPC. Dr. Parnell indicated that the soon-to-be released year-end memo should be clearer this year.

Accreditation Cycle and Standards
At present, the forthcoming events in the accreditation cycle are a follow-up visit during the first week of November 2015 and a mid-term report that will be due in two years. The regular cycle for comprehensive visits is every seven years. Newly revised accreditation standards have been adopted by ACCJC and college workshops will be given in the fall on the changes.
Some of the changes include:
- Student learning outcomes data being disaggregated by ethnicity
- Clarification on requirements for multi-college districts
- The role of the president
- The use of data and metrics
- Use of SLO assessment as part of performance evaluation of academic administrators
- Greater emphasis on institution-set standards

An institution-set standard is a level set by the college that indicates a floor for institutional outcomes. For every institution-set standard, there needs to exist a plan to address what will happen if an outcome falls below the standard. Institution-set standards originated from the Department of Education, but are now part of ACCJC standards. They were part of the exit report for the last comprehensive visit, but did not rise to the level of a recommendation.

Other Various Statements/Short Conversations
Diversity Award: There was a question as to why no Diversity Award was given this year. No one was certain, but the Legacy Committee will follow up.
Honors Program: Because students are still unaware of the program, information on the Honors Program should be distributed better. Qualifying students receive a letter stating they qualify, but this doesn't seem to be generating many inquiries. Another way to distribute information on Honors is through a banner on Norco College's home page. One of the best ways to build the program is by word of mouth.

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Dean's List: A Dean's List to acknowledge high GPA exists, but it is not published anywhere. The students on the list are informed by mail.

Career Pathways Trust Grant: The impact to Norco College will be: new staffing positions, instructional equipment funds, and connecting Norco College to 28 high schools.

The meeting was adjourned at 2pm.

Budget Update

Institutional Strategic Planning Council

September 16, 2015

Beth Gomez, Vice President
Business Services

Topics - Agenda

- Revenues
- FTES Projections
- Challenges
- Fund Balance
- Budget Allocation Model (BAM)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

	CCC System	RCCD
Restricted Revenues		
Student Success and Student Equity	$185.0	$4.6
EOPS	33.7	0.8
COLA for Categorical Programs	2.5	0.1
Deferred Maintenance and Instructional Equipment	148.0	3.6
Proposition 39 - Energy Revenues	38.7	0.8
Total Restricted Revenues	**$407.9**	**$9.9**
Other		
Basic Skills and Student Outcomes Transformation & Pilot Programs	$70.0	
Adult Education	500.0	
Apprenticeship	29.1	
Apportionment Deferral Elimination	94.5	
Enhanced Non-Credit Rate Equalization	49.0	
Total Other	**$742.6**	

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

	CCC System	RCCD
Unrestricted Revenues		
Growth/Access (3.0%/3.88%)	$156.5	$4.9
COLA (1.02%)	61.0	1.4
General Operating Base Increase	266.7	6.7
Full-Time Faculty Hiring	62.3	1.5
Total Unrestricted Ongoing Revenues	**$546.5**	**$14.5**
Unrestricted One-Time Revenues		
State Mandate Block Grant	$632.0	$15.3
Total Unrestricted Revenues	**$1,178.5**	**$29.8**

FY 2015-16 Credit FTES Projects

Base FTES	27,056.45
Growth/Access (System 3.0%; RCCD 3.88%)*	1,029.78
Total Funded FTES	28,086.23
Unfunded FTES (1.35%)	379.41
FTES Ceiling	28,465.64
FY 2014-15 Actual FTES at P3	27,503.17
FTES Needed to Achieve FY 2015-16 Ceiling (3.50%)	962.47
FTES Needed to Achieve FY 2015-16 Funded FTES (2.08%)	583.06

NORCO COLLEGE

- Expiring Sales Tax and personal Income Tax Rates under Proposition 30 Beginning in 2016
- Multi-year Rate Increases for STRS and PERS
- Double Digit Rate Increases to the District Health CostsImpact of Affordable Care Act
- Rising 65+ Retiree Health Care Costs –Increasing District Subsidy
- Increasing Claims, including $100,000+ Claims
- New Facilities Coming Online
- "Great Recession" Obligations –La Sierra Fund Repayment

NORCO COLLEGE

FY 2014-15 Credit FTES Projects

Base FTES	25,652.36
Growth/Access at P2 (Planned 882.24 at 3.43%; Actual 5.47%)	1,404.09
Total Funded FTES	27,056.45
Actual FTES at P3	27,503.17
Total Unfunded FTES (446.72)	
Unfunded FTES %1.65%	

NORCO COLLEGE

FY 2015-2016 Credit

	Credit FTES	FTESTargets%
RCC	15,314.52	53.80%
NC	6,575.56	23.10%
MVC	6,575.56	23.10%
Total	28,465.64	100.00%

NORCO COLLEGE

RCCD Reserve History

	BUDGET		ACTUAL	
Fiscal Year	Adopted Contingency Balance	% of Available Funds	Ending Fund Balance	% of Available Funds
2014-15*	7,801,811	4.28%	14,667,941	9.15%
2013-14	6,358,532	4.23%	12,743,536	7.65%
2012-13	4,560,030	3.23%	11,407,409	7.95%
2011-12	5,840,447	3.94%	6,805,919	4.73%
2010-11	8,729,056	5.60%	13,217,249	8.48%
2009-10	8,391,878	5.50%	11,253,316	7.22%
2008-09	12,566,801	7.68%	13,903,627	8.74%
2007-08	9,423,484	6.14%	19,259,076	12.37%

Source – BOT Committee Meeting 9/1/2015

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NORCO COLLEGE

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FY 2015-2016 Final Budget

Source – BOT Committee Meeting 9/1/2015

ISPC_September 16, 2015

NORCO COLLEGE

Questions

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NORCO COLLEGE

Norco College
Schedule Maintenance Projects and Prop 39

Project Name	Building Name
Tile Replacement Project	Building A-SSV
Tile Replacement Project	Building C-Theater
Tile Replacement Project	Building E-CRC
Tile Replacement Project	Building N-ATEC
Roof Replacement Project	STEM Center
Painting Project	Applied Technology
Carpet Replacement	Industrial Technology & Applied Technology
Joint Sealant	Student Services & College Resource Center

Prop 39 Projects

Project Name	Locations and Dates
Exterior Lighting Project Phase I	Parking Lots Year 1: Finalized FY 14-15
Interior Lighting Project	CSS, ATEC, IT, ST Year 2: FY 15-16
Exterior Lighting Project Phase II	Parking Lots Year 3: FY 16-17

NORCO
COLLEGE

77 COMPUTERs Replacement Refresh 2015/2016 - $92,400*

Code	Equipment Type	Purchase Date	Location
C	Computer tower	06/16/03	SSV First Floor
C	Computer	01/11/06	Ref Desk
C	Apple Computer G5	01/11/06	ATEC 212
C	GATEWAY Laptop M460E	01/11/06	IT 200-E
C	Gateway Laptop M460E	01/11/06	IT 200-B
C	Dell Computer DCCY	04/07/06	Tech Room
C	Gateway Computer E6610D	02/21/07	ATEC 221
C	Computer	03/02/07	Tech Room
C	Dell Computer OPTIPLEX 745	04/05/07	Library 220
C	Dell Computer OPTIPLEX 745	04/05/07	Library 220
C	Gateway Computer E6610D	06/18/07	Portable A
C	Dell Tower 755	07/31/08	SSV212 Lobby
C	Dell Computer DCD0	09/11/08	OC 110A
C	Apple a1224 Computer	09/25/08	IT 200-M
C	Computer Apple A1224	09/25/08	IT 200-Q
C	Computer Apple A1224	09/25/08	IT 200-P
C	Apple a1224 Computer	09/25/08	IT 200-H
C	Computer Lenovo 6075CTO	10/14/08	HUM 106 B
C	Lenovo 6075ct0 Computer	10/14/08	IT 200-R
C	Lenovo Computer 9088CTO	11/11/08	CACT 9
C	Lenovo Computer 9088CTO	11/11/08	Portable B 202
C	Computer Lenovo 9088CTO	11/11/08	Theater 207
C	Lenovo Computer 6075CTO	12/02/08	IT 200
C	Lenovo Computer 6075CTO	12/02/08	IT 200
C	Lenovo Computer 6075CTO	12/02/08	IT 200
C	Lenovo Computer 6075CTO	12/02/08	IT 200
C	Lenovo Computer 6075CTO	12/02/08	IT 128-A
C	Lenovo CPU PC 6075CTO	12/02/08	Tutorial Desk
C	Lenovo CPU 6075CTO	12/12/08	Assistant Desk (By Emile)
C	Lenovo Computer 6075CTO	12/12/08	ATEC 104
C	Computer Lenovo 6075CTO	12/12/08	ST 201 D
C	Computer Lenovo 6075CTO	12/12/08	HUM 106 A
C	Computer Lenovo 6075CTO	12/12/08	HUM 107
C	Lenovo Computer 6075CTO	01/09/09	IT 200G
C	Apple CPU PC G5	01/09/09	THTR 203
C	Lenovo computer 6075CT0	01/09/09	theatre 202
C	Lenovo Computer 6075CTO	01/09/09	ATEC 213
C	Lenovo 6075ct0 Computer	01/09/09	Port B 209
C	Lenovo 6075ct0 Computer	01/09/09	Port B 207
C	Lenovo Computer 6075CTO	01/09/09	G130
C	Lenovo Computer 6075CTO	01/09/09	G125
C	Lenovo Laptop 7450W6Q	01/23/09	ATEC 213
C	Laptop Lenovo 7450W6Q	01/23/09	IT 200-Q
C	Lenovo CPU PC 7373CTO	05/04/09	LRC Tutorial
C	Lenovo Computer MTM7484	05/22/09	Library 218
C	Lenovo Computer 7484W7J	05/22/09	STEM 106
C	Lenovo Computer 7484W7J	05/22/09	LRC Assessment Counter
C	Lenovo 7484W7J Computer	05/22/09	G126
C	Computer Lenovo 7484W7J	05/22/09	Theater 206
C	Computer Lenovo 6483	06/16/09	Admin Desk
C	Lenovo Computer 6483	06/16/09	SSV107
C	Lenovo Computer 6483	06/16/09	SSV107
C	Lenovo Computer 6483	06/16/09	SSV107
C	Lenovo Computer 6483	06/16/09	CJPC
C	Lenovo 6483 Computer	06/16/09	G127
C	Computer Lenovo 6483	06/16/09	ATEC 216
C	Lenovo Computer 6483	06/16/09	IT 200-I
C	LENOVO Computer 6483	06/16/09	IT 200-A
C	Lenovo Computer 7484W5A	09/24/09	IT 128-A
C	Laptop Macintosh A1286	10/05/09	IT 200-Q
C	Computer Lenovo 4157	11/13/09	ATEC 218
C	Lenovo Compter MTM7484CTO	12/01/09	ATEC 103
C	Lenovo CPU PC 7298CB	12/10/09	Tutorial Desk
C	Lenovo CPU PC MTM7484CTO	02/22/10	Library 220
C	Computer Lenovo MTM7484CTO	02/22/10	Port B 206
C	Computer Lenovo MTM7484CTO	02/22/10	WEQ 9B
C	Lenovo Computer 7484CTO	04/12/10	ATEC 221
C	HP laptop 311	05/03/10	IT 200
C	Lenovo Computer MTM7484WUT	05/30/10	HUM 202
C	Lenovo Computer MTM7484WUT	05/30/10	Library 220
C	Lenovo CPU PC MTM7484WUT	05/30/10	Circ Desk
C	Lenovo Computer MTM7484WUT	05/30/10	Circ Desk
C	Lenovo CPU PC MTM7484WUT	05/30/10	Circ Desk
C	Lenovo CPU PC MTM7484WUT	05/30/10	Circ Desk
C	Lenovo Computer MTM7484WUT	05/30/10	Ref Desk
C	Computer Lenovo MTM7484WUT	05/30/10	HUM 120
C	Computer Lenovo MTM7484WUT	05/30/10	Library 114C
C	Lenovo Computer MTM7484WUT	05/30/10	Library 129

*Estimate only provided by Micro Computer Support

NORCO
COLLEGE

64 Monitors & Scanners Replacement Refresh 2015/2016 - $15,250*

Code	Equipment Type	Purchase Date	Location
O	NEC Monitor 1850E	05/10/02	WEQ 9B
O	VIEWSONIC Monitor VLCDS22494	12/23/04	ATEC 106
O	Gateway Monitor FPD2185W	01/11/06	G126
O	Gateway Monitor FPD2185W	01/11/06	ATEC 108
O	Gateway Monitor FPD2185W	01/11/06	ATEC 214
O	Monitor	01/11/06	ATEC 216
O	Monitor Gateway FPD2185W	01/11/06	ATEC 218
O	Monitor Gateway FPD2185W	01/11/06	Theater 201
O	Monitor Gateway FPD2185W	01/11/06	Port B 206
O	Monitor Gateway FPD2185W	01/11/06	ST 201E
O	Monitor Gateway FPD2185W	01/11/06	ST 201 B
O	Monitor Gateway FPD2185W	01/11/06	HUM 119
O	Monitor Gateway FPD2185W	01/11/06	IT 200-N
O	Gateway Monitor FPD2185W	01/11/06	IT 200-I
O	Dell Monitor 1905FP	01/27/06	Library 220
O	Monitor Gateway FPD2185W	02/15/06	ST 201 D
O	Dell Monitor 1706FPVT	04/07/06	Tech Room
O	Gateway Monitor FPD1965	06/07/06	SSV 100
O	Monitor Gateway FPD2185WTFT	08/28/06	ST 201 A
O	Gateway Monitor FPD1985	02/21/07	ATEC 221
O	Gateway Monitor E6610	03/02/07	Ref Desk
O	Gateway Monitor FPD1965	03/07/07	Tech Room
O	Monitor Viewsonic VS10866	03/28/07	Port B 209
O	Dell Monitor 1907FPF	04/05/07	Library 220
O	Dell Monitor 1907FPF	04/05/07	OC 120
O	Gateway Monitor FPD1985	06/18/07	Portable A
O	Dell Monitor AS501	07/31/08	SSV212 Lobby
O	Gateway Ext. Monitor TFT1980PS	08/28/08	OC 110
O	DELL Monitor 2208WFP	09/11/08	OC 110A
O	Dell Monitor 2208WFP	09/11/08	OC 110A
O	Lenovo Monitor L197WA	10/14/08	IT 200-C
O	Scanner Benchmark 3000	11/11/08	Admin Desk
O	Lenovo Monitor L197WA	12/02/08	IT 200
O	Lenovo Monitor L197WA	12/02/08	ST 210
O	Monitor Lenovo L197WA	12/02/08	Port B 207
O	Lenovo Monitor L197WA	12/03/08	IT 128-A
O	Lenovo Monitor 6622HB1	12/12/08	Library 220
O	Lenovo Monitor 6622HB1	12/12/08	Library 220
O	Lenovo Monitor 6622HB1	12/12/08	Library 220
O	Lenovo Monitor 6622HB1	12/12/08	STEM 106
O	Apple Monitor	01/09/09	THTR 203
O	ONETOUCH Scanner 7400	01/23/09	Circ Desk
O	SAMSUNG Monitor 2243BWX	01/23/09	IT 200-A
O	Scanner (Canon) DR2010C	05/04/09	IT 200
O	Lenovo Monitor L1940P	05/04/09	Library 218
O	Monitor Lenovo L1940P	05/04/09	HUM 120
O	Lenovo Monitor L1940P	05/04/09	Tutorial Desk
O	Monitor Lenovo L1940P	05/04/09	HUM 120
O	Lenovo Monitor L2240P	06/10/09	CACT 9
O	Lenovo Monitor L1940P	06/16/09	Library 129
O	Lenovo monitor L1940P	06/16/09	theatre 202
O	Lenovo Monitor L1940P	06/16/09	SSV107
O	Lenovo Monitor L1940P	06/16/09	SSV107
O	Lenovo Monitor L1940P	06/16/09	SSV107
O	Lenovo Monitor L1940P	06/16/09	Portable B 202
O	Lenovo Monitor L1940P	06/16/09	css 106
O	Lenovo Monitor L1940P	06/16/09	css 106
O	Lenovo Monitor L1940P	06/16/09	Assessment lab proctor desk
O	Lenovo L1940P Monitor	06/16/09	IT-200-O
O	Lenovo Monitor L1940P	06/16/09	G130
O	Lenovo Monitor L1940P	06/16/09	G125
O	Lenovo Monitor L1940P	06/16/09	ATEC 221
O	Lenovo Monitor L1940P	06/16/09	ATEC 213
O	Monitor Lenovo L1940P	06/16/09	Theater 206
O	Monitor Lenovo L1940P	06/16/09	OC 112A

*Estimate only provided by Micro Computer Support

NORCO
C O L L E G E

46 Printers Replacement Refresh 2015/2016 - $32,200*

Code	Equipment Type	Purchase Date	Location
P	HP Laser Jet Printer LJ5M	01/01/97	IT-200-O
P	Printer LJ4000N	01/01/98	ATEC 104
P	Printer HP LJ5P	01/01/98	HUM 106 A
P	HP Printer- Laserjet LJ4000	01/01/00	IT 200-D
P	HP Printer- Laserjet LJ4000TN	01/01/00	IT 200
P	Printer Epson Stylus 880	10/20/00	G127
P	HP Printer 4050N	01/19/01	Library 220
P	HP Printer 4050N	03/12/01	SSV212B
P	HP Printer 4100TN	11/08/02	SSV212C
P	HP Printer-Laserjet 2300	04/01/04	CSS 207
P	HP Printer 2300	04/01/04	Library 114A
P	HP Printer 4200DTN	12/09/04	Circ Desk
P	Printer HP 4250N	03/02/05	IT 200
P	Laserjet Printer HP 4250N	03/02/05	IT 200
P	HP Printer HPIJ1320	06/09/05	IT 200-M
P	HP Printer	06/09/05	CSS 205-C
P	Canon Printer IP90	01/11/06	IT 200-H
P	HP Printer (Cubicle) 4250TN	01/23/06	SSV 116
P	LEXMARK Printer 21G8686	03/17/06	G130
P	LEXMARK Printer 21G8686	03/17/06	ATEC 106
P	LEXMARK Printer 21G8686	03/17/06	ATEC 102
P	LEXMARK Printer 21G8686	03/17/06	ATEC 108
P	Printer Lexmark 21G8686	03/17/06	Port B 206
P	Printer Lexmark 21G8686	03/17/06	ST 201E
P	Printer Lexmark 21G8686	03/17/06	ST 201 D
P	Printer Lexmark 21G8686	03/17/06	ST 201 A
P	LEXMARK Printer 21G8686	03/17/06	IT 200-F
P	HP Printer 1320	03/22/06	SFS
P	HP Printer 1320	03/22/06	SFS
P	HP PRINTER 3800	05/22/06	CSS 202
P	Printer HP 2605DN	09/02/06	OC 112A
P	Printer HP 1320	09/02/06	OC 103
P	HP Printer 4250N	10/16/06	SSV 127
P	HP Printer 2605DN	03/19/07	Tech Room
P	HP Printer 3800N	04/25/07	SFS
P	Printer HP 3800N	04/25/07	SFS
P	HP Printer 4250TN	06/18/07	CSS 205-C
P	HP Printer (Front) 4240N	07/15/07	SSV 116
P	HP Printer 4250TN	01/22/08	Library 220
P	HP Printer (White) 4250TN	03/04/08	SSV First Floor
P	HP Printer 4250TN	03/04/08	LRC Tutorial
P	Printer 4350N	03/07/08	TRANSFER CNTR.
P	HP Printer 4250TN	03/24/08	SSV First Floor
P	HP Printer P1505	04/25/08	OC 120
P	HP Printer 5610	05/29/08	IT-200-O
P	Printer HP 5610	05/29/08	IT 200-Q
P	HP printer/Scanner C6280	11/11/08	ST 210

*Estimate only provided by Micro Computer Support

ISPC TENTATIVE ANNUAL CALENDAR

September 2015

SEPTEMBER
Summary Report of Open Dialogue Session
Accreditation Update
Institution Set Standards Update
DSPC Update

OCTOBER
Report on Resource Allocation
Annual Progress Report on EMP Goals, Objectives and Dashboard Indicators
Action Plans Report
Annual Evaluation Report
Committee Report – Legacy/Technology
Accreditation Update
DSPC Update

NOVEMBER
Planning Councils Prioritization of Staffing & Equipment Needs
Annual Grants Status Update
Committee Report – Grants/Safety
Accreditation update
DSPC Update

DECEMBER
ISPC Retreat
Accreditation Update
Committee Report – ASNC/Senate
Accreditation Update
DSPC Update

JANUARY
No Meetings

FEBRUARY
Retreat Report
Committee Report – Grants
Accreditation Update
DSPC Update

MARCH
ACCJC Annual Report
FTES Distribution Plan
Committee Report – Legacy/Technology
Accreditation Update
DSPC Update

APRIL
Committee Report – ASNC/Safety
Accreditation Update
DSPC Update

MAY
Budget Update – May Revise
Committee Report – Senate
Accreditation Update
DSPC Update

JUNE
TBD