

Institutional Strategic Planning Council (ISPC)

March 5, 2014

1:00-3:00 (HUM 102)

Attendees:

• **Attendees:**

Diane Dieckmeyer (VP Academic Affairs*ISPC Chair*)
Ruth Leal (Staff-Instructional Production Specialist*ISPC Chair*)
Gail Zwart (CTE & Grants Advisory Rep*ISPC Chair)

Deborah Tompsett-Makin (At-Large)
Ruth Jones-Santos (Staff-College Receptionist)
Melissa Bader (Faculty Rep to District EMTF)
Greg Aycock (Dean of Institutional Effectiveness)
Beth Gomez (VP Business Services)
Lyn Greene (Academic Senate President)
Monica Green (VP Student Services)
Diann Thursby (Staff-Grants Administrative Specialist)
Jason Parks (Chair of Chairs – APC)
Celia Brockenbrough (Library Faculty)
Jocelyn Yow (ASNC-President)
Jim Thomas (CTE Faculty)
Mark DeAsis (Dean of Admissions and Records)
Andres Elizalde (Basic Skills Faculty)
Ana Molina (Staff-Administrative Assistant II)
Sheryl Tschetter (Transfer Faculty)
Natalie Aceves (Staff-Educational Advisor)
Ruth Smith (Recorder)

• **Absentees:**

• **Guests:**

Monica Esparza, Patricia Gill, Elena Santa-Cruz, Paul Parnell, Kevin Fleming

Welcome and Introctions of New Members: - Diane Dieckmeyer

- Welcome and thank you for attending.
- Introduced new members:
 - ❖ Dr. Sheryl Tschetter (Transfer Faculty)
 - ❖ Ms. Natalie Aceves (Staff-Educational Advisor)
 - ❖ Ms. Ana Molina (Staff-Administrative Assistant II)

Approval of Minutes: - Gail Zwart

Motion by Deborah Tompsett-Makin, second by Ruth Jones-Santos, to approve the minutes for the February 19, 2014 meeting. Motion approved with five abstentions.

I. Action Items:

A. Automated Systems Technician – Accelerated Program Proposal (Kevin Fleming)

- Shared video that was prepared for San Bernardino County Investment Board outlining the supply chain technician duties and positions available.
- Request from the San Bernardino County Investment Board to condense our Automated Systems Technician program so it can be offered in an accelerated format in order to meet their need for trained workers.
- Students will attend full time for five months.
- 25 students per cohort will attend the ten classes that will be offered in two sessions.
- Entire cost of both cohorts will be covered by San Bernardino County. This is being handled through Contract Ed.
- The County has agreed that Norco College may fill any empty seats from the general student population.
- Will need to hire some more part time faculty.
- Will not claim apportionment for these classes. Everything is paid by San Bernardino County.
- Great opportunity for assessment and data collection.
- Classes will be in IT 124.
- Formal contract being completed will include all details.

Motion by Lyn Greene, second by Deborah Makin to approve the Automated Systems Technician Program proposal. Motion approved.

B. California Career Pathway Trust Grant (Kevin Fleming)

- State of California (California Department of Education) has grants available to help students transition from high school into community college.
- Norco College has been asked to partner with both CNUSD and Riverside Office of Education in technical areas.
 - Riverside Office of Education will be the lead on \$15,000,000 application.
 - CNUSD will be the lead on \$6,000,000 proposal.
- Role is to look at articulation agreements/coordination of high school articulation agreement. Dual enrollment and credit by exam processes and something that would be similar to Summer Advantage.
- Grant is due March 28.
- Asking for approval to enter into a partnership. Details to be agreed upon at a later time.

Motion by Lyn Greene, second by Ruth Jones-Santos to approve the California Career Pathway Trust Grant. Motion approved.

II. Information Items:

A. Legacy Committee Presentation (Monica Green and Co-Chairs)

- Co-chairs of the committee are Monica Green, Patricia Gill and Bev Wimer.
- 2009 diversity initiative was passed and the committee was formed at the college.
- Aligned with Norco Mission Statement.

- Discussed upcoming spring Legacy events. (see PowerPoint attached)
- Reviewed all the past Legacy events. Evaluations are done at the end of all events.
- Committee would like support from ISPC to address resource development for the committee's needs and they request help with encouraging faculty and staff to attend their events and activities.

B. Enrollment Management Update (Melissa Bader)

- District Enrollment Management met last Friday. The enrollment targets were modified. Will use the 54-23-23 split.
- Handout outlines distribution.
- Need to agree on the district-wide distribution criteria. Any future increases will be distributed according to the new criteria.
- Agreed that part of criteria will include consequences for colleges that do not meet their targets.
- Discussed need for base numbers for all colleges and then how possible increases will be distributed according to specific criteria.
- District committee members will bring back suggested final criteria for the ISPC to review prior to approval by the district committee.
- APC will be bringing new short session enrollment guidelines to ISPC for consideration. New data driving numbers indicate some revision to short semesters.

III. Open Hearing:

- Dr. Parnell thanked the group for their input on Kevin's presentations and Legacy report. He will take the ISPC recommendations into consideration when he makes his decisions. Commented on individuals that shared during yesterday's open forum.
- A student concern or question was shared regarding scheduling between semesters and why there is not a break. Has to do with CTA negotiations and their contract.
- Anthony Munoz read a prepared statement updating the ISPC on the status of the new Norco College Classified Senate. Please see attached statement.
- Melissa indicated that the April 1 poetry reading event will be a memorial for Michael Cluff. More information to follow. Mike already has a scholarship in place that can you can make contributions to. Discussion on the addition of one of Mike's poems on the wall inside of the IT office area.
- Ruth Leal shared comments regarding training for the new ISPC staff committee members.

Adjourned - 2:45

NORCO COLLEGE

Career & Technical Education

Automated Systems Technician – Accelerated Program Proposal

February 2014

Objective:

To meet the increasing demand for trained automated systems technicians in high-tech distribution centers, Norco College provides a total of ten courses designed to train residents in the technologies involved to maintain the efficient movement of materials and products.

Prepared for the:

San Bernardino County Workforce Investment Board

Sandra Harmsen

Executive Director, San Bernardino County Workforce Investment Board

&

Brad Gates

Deputy Director for Business Services, San Bernardino County Workforce Investment Board

Proposal prepared by:

Kevin Fleming

Dean of Instruction, Career & Technical Education, Norco College

Principal Investigator, National Center for Supply Chain Technology Education, National Science Foundation



Automated Systems Technician – Accelerated Program Proposal

Introduction:

Automated high-tech distribution centers depend on complex electronic equipment for a variety of functions. Industrial controls automatically monitor and direct production processes on the warehouse floor. Industry needs well-trained technicians with the knowledge of how to design, implement and repair new equipment. The automated systems technician program at Riverside Community College District's Norco College teaches how to use Electronics, Microprocessors, Microcontrollers, Programmable Logic Control and Fluid Power systems to maintain the material handling, manufacturing and automated systems utilized in logistics, distribution and warehousing industries.

As demonstrated at the February 19th San Bernardino WIB subcommittee meeting, local industries such as FedEx, Target and Cardinal Health have demonstrated a strong need for skilled technicians to support their expanding distribution centers in the Inland Empire.

The content and skills in this program align with the model curriculum established by the National Center for Supply Chain Technology Education, hosted at Norco College (www.SupplyChainTechEd.org).

Program Description:

This education program provides 778 hours of classroom and hands-on instruction in Automated Systems Technician training over 102 days. Topics include an introduction to the automated warehouse, technical communications, blueprint reading, OSHA standards, electronics, math, hydraulic/pneumatic systems and programmable logic controllers. This proposal is to offer the certificate program twice so that up to 50 Inland Empire residents can secure gainful employment as supply chain technicians, electro-mechanical technicians, or industrial maintenance technicians within an automated warehouse.

Each class is an academic course listed in the college's catalog and approved by the California Community College Chancellor's Office. As such each participant will receive a college transcript with 31 academic units upon completion of the certificate program; all of which count towards an Associate Degree in Automated Systems Technician. Many courses also transfer to California State University San Bernardino and/or Cal Poly Pomona for those desiring to further their education.

The ten courses will be offered in two sessions, first session June 09, 2014 through October 30, 2014. The second session to be held November 03, 2014 through April 10, 2014. Detailed schedule attached.

Required Courses:

1. Introduction to the Automated Warehouse – 54 hours (3 units)
 - a. Overview course covering the basic knowledge and skills needed for automated systems technicians to successfully work in an automated distribution center
2. Technical Communications – 54 hours (3 units)
 - a. Procedures for organizing and presenting data through informal and formal documents and presentations
3. Blueprint Reading – 54 hours (2 units)
 - a. Beginning course in the study of blueprints and their interpretation, types of projection, symbols and abbreviations
4. OSHA Standards for General Industry – 36 hours (2 units)
 - a. Covers OSHA policies, procedures and standards as well as safety for general industry and health principles
5. DC Electronics – 108 hours (4 units)
 - a. Basic electrical principles including Direct Current (DC) theory
6. AC Electronics – 108 hours (4 units)
 - a. Alternating Current (AC) theory, devices, circuits and applications
7. Microprocessors and Microcontrollers – 108 hours (4 units)
 - a. Computer number systems, codes and arithmetic functions and an introduction to operating systems

8. Math for Engineering Technology – 54 hours (3 units)
 - a. Mathematical problems commonly used by students enrolled in the trade and industrial and engineering programs
9. Hydraulic and Pneumatic Systems – 112 hours (3 units)
 - a. Basics of hydraulic and pneumatic systems including physical properties of liquids under pressure
10. Programmable Logic Controllers – 90 hours (3 units)
 - a. Fundamentals of Programmable Logic Controllers (PLC's) with an emphasis on introduction to programming of PLC's

Operational Considerations:

Faculty: A combination of full-time faculty and associate faculty will teach the courses included in this program. The department will work with District Human Resources to recruit and hire new associate faculty, creating additional jobs, to provide instruction for these classes.

Access: Depending on the size of each cohort (e.g. the number of students the County recruits), these courses may substitute for the same sections typically in our scheduling rotations, or they may be added above and beyond our regular rotation of courses. The County has agreed that the college may fill any "empty" seats in the accelerated program from the general student population. In any case, the department will properly schedule courses in the 2014-2015 academic year to ensure that both these students, as well as our community population, can take courses leading to a certificate or AS degree in Automated Systems Technician.

Location: The program will be @ Norco College almost exclusively in our Automated Systems & Supply Chain Lab (IT-124).

Student Success: Only a maximum of 50 students will be able to take advantage of this accelerated program. Additional support from both academic affairs and student services may be required to ensure students are successful. This may include additional assistance from Admissions & Records, Ed Advisors, Dean of Instructions offices, and faculty Chairs. Thus, the proposed budget includes resources to supplement and/or increase capacity of these areas.

Alignment with College Mission & Goals:

This innovative CTE proposal supports the following strategic institutional goals and objectives:

I. INCREASE STUDENT ACHIEVEMENT AND SUCCESS

5. Increase completion rate of degrees and certificates over 6 years.
7. Increase percentage of students who complete 15 units, 30 units, 60 units.
10. Increase course completion, certificate and degree completion, and transfer rates of underrepresented students.

III. INCREASE STUDENT ACCESS

5. Reduce scheduling conflicts that negatively impact student completion of degrees and programs.

IV. CREATE EFFECTIVE COMMUNITY PARTNERSHIPS

4. Increase institutional awareness of partnerships, internships, and job opportunities established with business and industry.
8. Increase external funding sources which support college programs and initiatives.

Projected Budget:

- Total cost for 778 hours of training per student: \$7,509.00.
- Projected number of trainees: 25 per cohort. 50 total.
- Total cost for 25 trainees per session: \$187,725.00.
- Total cost to San Bernardino County for two sessions: \$375,450.00

This proposal offers the San Bernardino County WIB a discount of 17% compared to the apportionment and enrollment income the district would otherwise receive for providing the Automated Systems Technician certificate program, and awarding residents with a transcript and transferable credit. This discount (totaling \$68,806) Norco College offers as in-kind match to the program as a committed partner.

Projected Budget - per cohort

Total cost of instruction (faculty salaries & benefits)	\$ 78,350
Student Services Fee, Norco College (\$33x25)	\$ 825
Instructional software/hardware	\$ 17,454
Instructional support (Library/tutoring/etc.)	\$ 7,000
Program Coordinator (consultant)	18,900
Employment Placement Coordinator	\$ 5,119
Student Services support	\$ 15,000
Administrative Support	5,847
Instructional Stations (one time purchase)	\$ 10,594
10% Budget Management	\$ 15,909
8% Indirect	\$ 12,727
TOTAL	\$ 187,725

Projected Schedule:

Required Courses (31 units)	Start date	End Date	start time	end time	Holidays	hours	days
SCT 1 Intro to the Automated Warehouse	Monday, June 09, 2014	Tuesday, June 17, 2014	8:30 AM	3:55 PM		54	7
ENE 27 Technical Communications	Wednesday, June 18, 2014	Thursday, June 26, 2014	8:30 AM	3:55 PM		54	7
ENE 51 Blueprint Reading	Friday, June 27, 2014	Tuesday, July 08, 2014	8:30 AM	3:55 PM	4-Jul	54	7
MAN 55 OSHA Standards for General Industry	Wednesday, July 09, 2014	Tuesday, July 15, 2014	8:30 AM	3:35 PM		36	5
ELE 11 DC Electronics	Wednesday, July 16, 2014	Monday, August 04, 2014	8:30 AM	3:55 PM		108	14
ELE 13 AC Electronics	Tuesday, August 05, 2014	Friday, August 22, 2014	8:30 AM	3:55 PM		108	14
ELE 26 Microprocessors and Microcontrollers	Monday, August 25, 2014	Friday, September 12, 2014	8:30 AM	3:55 PM	1-Sep	108	14
ENE 60 Math for Engineering Technology	Monday, September 15, 2014	Tuesday, September 23, 2014	8:30 AM	3:55 PM		54	7
MAN 60 Hydraulics and Pneumatic Systems	Wednesday, September 24, 2014	Tuesday, October 14, 2014	8:30 AM	3:45 PM		112	15
MAN 64 Programmable Logic Controllers	Wednesday, October 15, 2014	Thursday, October 30, 2014	8:30 AM	3:45 PM		90	12
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Required Courses (31 units)	Start date	End Date	start time	end time	Holidays	hours	days
SCT 1 Intro to the Automated Warehouse	Monday, November 03, 2014	Wednesday, November 12, 2014	8:30 AM	3:55 PM	10-Nov	54	7
ENE 27 Technical Communications	Thursday, November 13, 2014	Friday, November 21, 2014	8:30 AM	3:55 PM		54	7
ENE 51 Blueprint Reading	Monday, November 24, 2014	Thursday, December 04, 2014	8:30 AM	3:55 PM	27-Nov to 28-Nov	54	7
MAN 55 OSHA Standards for General Industry	Friday, December 05, 2014	Thursday, December 11, 2014	8:30 AM	3:35 PM		36	5
ELE 11 DC Electronics	Friday, December 12, 2014	Thursday, January 08, 2015	8:30 AM	3:55 PM	25-Dec to 1-Jan	108	14
ELE 13 AC Electronics	Friday, January 09, 2015	Thursday, January 29, 2015	8:30 AM	3:55 PM	19-Jan	108	14
ELE 26 Microprocessors and Microcontrollers	Friday, January 30, 2015	Friday, February 20, 2015	8:30 AM	3:55 PM	13-Feb to 16-Feb	108	14
ENE 60 Math for Engineering Technology	Monday, February 23, 2015	Tuesday, March 03, 2015	8:30 AM	3:55 PM		54	7
MAN 60 Hydraulics and Pneumatic Systems	Wednesday, March 04, 2015	Tuesday, March 24, 2015	8:30 AM	3:45 PM		112	15
MAN 64 Programmable Logic Controllers	Wednesday, March 25, 2015	Friday, April 10, 2015	8:30 AM	3:45 PM	31-Mar	90	12
						778	102

California Department of Education - California Career Pathway Trust

Grant application due: March 28, 2014

Amount categories:

- Regional Consortium Grants: \$15,000,000.00
 - Known applicants: San Bernardino County, Riverside County Office of Education
- Regional or Local Consortium Grants: \$6,000,000.00
 - Coachella Valley Unified School District
 - CNUSD
- Local Consortium grants: \$600,000.00
 - No one I am aware of

CNUSD will be the lead applicant for a \$6,000,000.00 proposal.

Riverside County Office of Education will be the lead applicant for a \$15,000,000.00 application.

Both have asked for Norco College to be a partner in their application.

Possible roles/work plan commitments for Norco College:

- Coordination of high school articulation agreements
- Dual enrollment and credit-by-exam processes
- Summer Advantage (if contextualized into a career pathway)
- Others....???

Norco College has programs in 4 of the 5 identified industry sectors that will be part of their applications, and we have identified courses within each one that can be adopted at the high school level for articulated credit. Course/program information is listed on our web page <http://www.norcocollege.edu/cte/Pages/CTE-Programs.aspx>. A sampling of specific courses suitable for articulation (and these have potential for future dual enrollment) include the following:


- Advanced Manufacturing - We offer 4 certificate and degree programs in this sector. Potential courses for high school articulation may include:
 - ENE 10-Introduction to Engineering
 - ENE 21-Drafting
 - ENE 42-Solidworks I
 - ENE 60-Math for Engineering Technology
 - MAN 52-Computer Aided Manufacturing: Mastercam
 - MAN 60-Hydraulic and Pneumatics Systems
 - MAN 61-Introduction to Robotics
- Global Trade/Logistics - We offer four certificate and degree programs in this sector. Potential courses for high school articulation may include:
 - BUS 80-Principles of Logistics
 - SCT 1-Introduction to Automated Warehousing
- Advanced Transportation/Renewables – We offer two certificate and degree programs in this sector. Potential courses for high school articulation may include:
 - ELE 10- Survey of Electronics
 - ELE 21- DC-AC Electronics

- ELE 25-Digital Techniques
- Information and Communications Technology/Digital Media. We offer 12 certificate and degree programs in this sector. Potential courses for high school articulation may include:
 - CIS 1A-Introduction to Computer Information
 - GAM 21- History of Video Games
 - GAM 24- Video Game Prototyping
 - GAM 35- Introduction to Simulation and Game Development
- Healthcare
 - Although Norco College doesn't offer any certificate degrees in this area, a number of our students are in "pre-healthcare" programs completing their general education and specific program prerequisites. We currently articulate AMY-10 (Survey of Human Anatomy & Physiology), and faculty have expressed an interest in expanding articulation agreements in this area with local high schools.

Among others yet to be identified, sample pathway alignment with Corona-Norco Unified School District shall include:

- Roosevelt: Robotics, Supply Chain Technology, & Logistics Management
- Centennial: Information Communication Technologies (Gaming, CIS, and Mobile Application Development)
- Santiago: Advanced Manufacturing, Pre-Engineering, & Drafting
- Corona: Healthcare services (healthcare program prerequisites)
- Norco HS: Agriculture academy to articulate to Mt. SAC.

If funded, the potential human resource/facility implication: creation of 1 part time HS Articulation and Pathways Coordinator



Norco Legacy Committee

Spring 2014 Report

Patricia Gill, Co-Chair
Monica Green, Co-Chair
Beverly Wimer, Co-Chair

Committee Info

4th Friday Fall 2013/Spring 2014 10:30am-12:00pm ST107

- Monica Green (Co-Chair), Vice President, Student Services
- Beverly Wimer (Co-Chair), Associate Professor, Physical Education
- Patricia Gill (Co-Chair), Educational Adviser, Student Support Services
- Stana Oatman, Norco College Representative, Associated Students Norco College
- Shirley Benjamin, Director, University Equity, and Compliance
- Michelle Cline, Grants Administration Specialist, Upward Bound Programs
- Bonnie Delgado, Grants Administrative Specialist, Upward Bound Programs
- Alexis Grey, Associate Professor, Anthropology
- Trey Guild, Associate Faculty, Psychology
- Tricia Hodawans, Administrative Assistant, Student Services
- Ruth Jones, College Receptionist, Student Activities
- Julie Mendez, Director, Upward Bound Program (CNU/SJ)
- Jan Muto, Assistant Professor, Speech Communications
- Damon Nason, Dean, Technology & Learning Resources
- Lisa Nelson, Associate Professor, English
- Ana-Marie Oberth, Associate Professor, Communication Studies
- Hetal Patel, Human Resources Specialist III, Diversity and Human Resources
- Stanley Tyler, Assistant Professor, Physical Education
- Tanya Wilson, Administrative Assistant, Student Services
- Patricia Wolscham, Associate Professor, Business Administration
- Simon Wright, Custodian, Facilities

We welcome you to the "gender identity" workshop, which is a public event, held on a Saturday at the fairgrounds. We will have activities, artists, exhibitors, musicians, poets, authors, readers, writers, orators, speakers, actors, comedians, and people who want to change the world. People who want to keep in touch with family, people who want to meet new people, and everyone in between. We welcome people who want to help in any way they can, and people who just find it a wonderful place to hang out. Come, discuss with us.

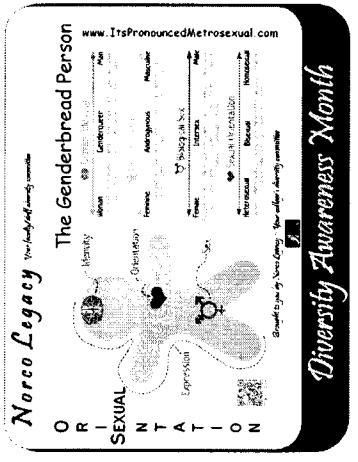
Mission Statement:

Norco Legacy is a diverse group of colleagues that represents the Norco College family. We are building a culture of practices to promote inclusiveness, dialog, community, and harmony. As ambassadors of the College, we aspire to model and facilitate respectful interactions with an appreciation for diversity. In promoting, understanding, and valuing a diverse humanity, we address and embrace the relevant concerns and needs within our community. We respond to current issues as well as plan for the future by developing policy, programs, and activities.

Adopted, January 22, 2010

Upcoming Activities/Events

Diversity Awareness Month Posters (April 2014)



Norco Legacy *For Faculty and Learning Community*
The Genderbread Person
www.ItsPronouncedMetrosexual.com

O R I G I N A L I T Y
 S E X U A L
 N O T A T I O N

Source: Inspired by Gender Equity, Your Faculty Diversity Committee

Diversity Awareness Month

Upcoming Activities/Events

S.H.A.R.E.

“Stop Hate and Respect Everyone”
Film Screening & Facilitated Discussion
(April 1)

Norco Legacy *for judging every year*

PRESENTS: **S.H.A.R.E.** “The Hate and Respect Everyone”
“The Hate and Respect Everyone” is a powerful film that explores the complexities of hate and respect. The film is a must-see for anyone who wants to understand the roots of hate and how to promote respect in our communities.

ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

DATE: April 1, 2014, 7:00 PM - 9:00 PM
LOCATION: Norco College, Room 3110F
ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

Upcoming Activities/Events

“Into The Fire”

Theatrical Production
(April 29)

Norco Legacy *for judging every year*

PRESENTS: **“Into The Fire”**
“Into The Fire” is a powerful theatrical production that explores the complexities of hate and respect. The production is a must-see for anyone who wants to understand the roots of hate and how to promote respect in our communities.

ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

DATE: April 29, 2014, 7:00 PM - 9:00 PM
LOCATION: Norco College, Room 3110F
ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

Upcoming Activities/Events

Workshop:

“Best Practices on Diversity”
(April 25)

Norco Legacy *for judging every year*

PRESENTS: **“Best Practices on Diversity”**
“Best Practices on Diversity” is a powerful workshop that explores the complexities of diversity and how to promote respect in our communities. The workshop is a must-see for anyone who wants to understand the roots of diversity and how to promote respect in our communities.

ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

DATE: April 25, 2014, 9:00 AM - 11:00 AM
LOCATION: Norco College, Room 3110F
ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

Upcoming Activities/Events

RCCD Diversity Awards Recognition Ceremony

with
Special Guest Speaker
Ash Beckham
(May 22)

Norco Legacy *for judging every year*

PRESENTS: **RCCD Diversity Awards Recognition Ceremony**
“It all began with a little speech... a speech that ignited a national conversation”

ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

DATE: May 22, 2014, 7:00 PM - 9:00 PM
LOCATION: Norco College, Room 3110F
ADMISSIONS: Free for all. Seating is limited. Reservations are recommended. Call 951-780-1111 for more information.

Prior Activities/Events

- A Ticket for your Thoughts Project
- A Moment in History
- "Accessibility in the Classroom and Related Adaptive Technology"
- "Becoming Chad" Film Screening and Facilitated Discussion
- "Blue Eyes" by Jane Elliott - Film Screening and Facilitated Discussion
- Bucky Sinister: Featured Speaker
- Building Relationships between Generations in the Workforce
- Clara Knopfer: Holocaust Survivor and Author
- "Crash" Film Screening and Facilitated Discussion
- Crooked Beauty-Navigating the Space Between Brilliance & Madness" Film Screening and Facilitated Discussion
- Dia de los Muertos / Day of the Dead Event
- Dialogue on Race featuring Dr. Carlos Cortés and Dr. Yolanda Moses
- Diversity Appreciation Month
- Diversity Awareness Posters
- Diversity Recognition Award Recipient - Mrs. Nelya Parada
- Diversity Tree Dedication and Earth Day Celebration
- Equity Monitor Training: Perceiving Interpersonal Interactions through an Unbiased Lens
- "Freedom Writers" Film Screening and Facilitated Discussion
- "It Gets Better" Project - LGBT Awareness presented by ALLY
- "Not Just a Name" Theater Production by "Had to Be"
- "Not Just a Name" Theater Production by "Had to Be"
- "Shirley J. Davis Memorial" Book Dedication
- Socioeconomic Brochure - Community Resources
- "The Help Group": Jason Bolton Speaks on Autism
- "Understanding and Engaging Under-Resourced College Students" by Karla Kroedel
- Women's History Month 2010

Challenges

- Resource Development
- Showcasing our events and scheduling
(trying to find a time when people can attend)
- Low participation
(staff/faculty/administrators)

Accomplishments

- Touched on sensitive issues that most people are afraid to talk about and created an environment of emotional safety and openness.
- Institutionalized Norco Legacy - activities/events used as a standard in employee performance evaluations.
- Students are excited to find out that the faculty, staff, and administrators want to know about current issues/problems surrounding diversity.
- Diversity events originally targeted towards faculty and staff, but has expanded to students.
- Leaving a physical mark on the college as well as intellectual one. (*Diversity Tree, Shirley J. Davis Memorial Bench*)

Support from ISPC

- Address Resource Development for Committee Needs
- Encourage Faculty and Staff to attend events and activities

What should ISPC be aware of?

- Strategic Action Plan Development
- Fall 2013 – Internal Strategic Planning Focus
(5 Subcommittees)
- Development of District Council on Diversity & Equity (EEO Plan)
(Norco College Representatives: Lisa Nelson, Gustavo Ocegueda, Tanya Wilson)

RCCD Proposed Credit Resident FTES Distribution, FY 2014-15 (post P1 Reporting to CCCCC)
 Revised: 2/26/2014ABCDECOLLEGEPortion RCCD

	Base FTES FY2014-15	Portion 3% Access (Governor's Budget Jan2014 & RCCD Budget Planning)	Subtotal Funded FTES4	% Unfunded FTES	Proposed FTES Target (26Feb2014)	% Total FTES Target Allocation
Moreno Valley	5,940.01	178.20	6,118.21	244.73	6,362.94	23.1%
Norco	5,940.01	178.20	6,118.21	244.73	6,362.94	23.1%
Riverside City	13,834.30	415.03	14,249.33	596.97	13,759.87	53.8%
Totals	25,714.32	771.43	26,485.75	1,059.43	27,545.18	100%

Distribution of target per previous year:
 MVC 23.10%, NOR 23.10%, RCC 53.8%
 (Chancellor Azari Confirmed authorization in Executive Cabinet
 2/24/14 and in meeting with IVC, ESWD&P 2/26/14)

Modification (2/28/14): Distribution of Unfunded
 FTES Target per District Enrollment Management Committee
 (2/6/14) MVC 12%, NOR 35%, RCC 53%: **Distribution change of
 totals 22.67%; 23.56%; 53.77%**

Notation per Budget Planning FY2014-15 Presentation for RCCD Board, 04March2014 - See specifically slide labeled: FY2014-15 Credit
 FTES Projections Report
 A= Base FTES
 B= 3% Access FTES
 C= Total Funded FTES
 D= 4% Unfunded FTES Target
 E = Credit FTES Target 2014-15

(modified from previous chart prepared by R. Steinback, Interim Vice Chancellor, Educational Services, Workforce Development &
 Planning 2/26/2014Presentation to Interim Chancellor Azari 2/26/2014; District Enrollment Management Committee 2/28/2014

DRAFT FTES Distribution Plan

2014-15

Norco's overall FTES Target for 2014-15 = 6435.5069

SUM 14 – 6% - 386 (This is about 91 FTES more than last summer).

FALL 14 – 45% - 2896 (This is about 105 FTES more than last fall. Space is a concern, but if we schedule more classes in early morning, evenings, and Saturdays we should be able to do this).

WIN 15 – 6% - 386 (This is about 68 FTES more than last winter).

SPR 15 – 43% - 2767 (This is about 188 FTES more than last spring, but still less than last fall so we should be able to find space).

Considerations:

- Contractual requirement for FT faculty to be able to make load in the primary terms.
- Load Cap ratios are based on fall data.
- IPEDS data is based on fall data.
- Persistence is based on fall to fall data.
- State apportionment is based on fall enrollments.
- We get more bang for our (FTES) bucks when sections are scheduled WSCH as in Fall/Spring, rather than DSCH or Positive Attendance.
- What other issues should we consider?

GUIDING PRINCIPLES FOR ENROLLMENT MANAGEMENT

2013

1. Course offerings should maintain pipeline courses for our students in order to eliminate bottlenecks.

A. Since CTE has a well-established pipeline of course offerings; the percentage of CTE FTES will remain the same, 18-20%

B. In an effort to support our students in need of basic skills, the percentage of basic skills and non-transferable/non-basic skills FTES will remain the same, 18- 20%

C. Priority for course offerings shall be given to courses that advance students academic progress in AA-T/AS-T patterns.

2. Course offerings in the transfer-level category should reflect mandatory transfer requirements, especially focusing on CSU requirements.

A. The distribution of transfer-level FTES (exclusive of CTE) will reflect proportionally, the options for students to meet degree/transfer goals.

3. Consideration (weight) will be given to courses satisfying more than one requirement and courses that are single-option or near single-option requirement satisfiers based on the Category Weight Score.

4. Given the disparity between the ISPC recommended distribution and the historical distribution, care should be exercised by those creating the schedule. It is recognized that it may take time to move toward achieving the recommended distribution.

5. In the interest of advancing academic progress, factors impacting student success and course/degree completion will be considered in the schedule development process.

** It should be noted that "FTES" includes the examination of census count data.

My name is Leona Crawford and I am the President of CSEA 535. I would like to take this opportunity to update ISPC on the Norco College Classified Senate. It was noted that you were given a status update in your previous meeting and I'd like to further update you.

In December 2013, CSEA 535 members overwhelmingly approved a Shared Governance Statement and amendment to our constitution and bylaws recognizing the Norco College Classified Senate as an affiliate organization to ensure adequate classified representation and participation in the shared governance process, excluding all areas of Collective Bargaining.

In January, a request to be placed on the Board of Trustees agenda was submitted to Interim Chancellor Azari and a meeting with the Executive Cabinet has been set for March 24th after which the Shared Governance Statement will go to the Board of Trustees in April for recognition of the agreement between CSEA and the Norco College Classified Senate.

Upon completion of recognition, the Classified Senate will propose to ISPC for inclusion in the Strategic Planning Map and Process. On behalf of CSEA 535 and the Norco College Classified Senate, I'd like to take this opportunity to thank Dr. Parnell, Dr. Green, and Dr. Dieckmeyer, and Beth Gomez for their support.

Thank you.