



Institutional Effectiveness & Governance Council

Minutes for March 28, 2024

Time: 12:50 pm to 1:50 pm

Location: IT*111

Meeting Participants

Committee Members Present

Dr. Greg Aycock, Ms. Caitlin Busso, Dr. Greg Ferrer, Ms. Ashlee Johnson, Ms. Ruth Leal, Dr. Nancy Quinones, Mr. Dan Reade, Dr. Tim Russell, Mr. Alex Spencer, Mr. John Thehumury, and Ms. Leona Vassale

Committee Members Not Present

Dr. Mark Hartley, Dr. Tenisha James, Ms. Ruth Leal,

Guest(s)

Dr. Monica Green and Mr. Alexander Lesueur

Recorder

Desiree Wagner

1. Call to Order

- (Time 12:52 pm)

2. Action Items

2.1 Approval of Agenda

- **MSC (Mr. Dan Reade / Dr. Greg Aycock)**
- Approved by consensus, 0 Abstentions

2.2 Approval of [February 22, 2024, Meeting Minutes](#)

- **MSC (Dr. Greg Aycock / Ms. Leona Vassale)**
- Approved by consensus, 0 Abstentions

2.3 [Charter for 2025-2030 Strategic Planning IEGC Workgroup](#) (First Read)

- **MSC (Mr. Alex Spencer/ Mr. Dan Reade)**
- **Review Charter**
- **Comments from members**
 - **Question on changes of the timeline regarding the retreat.**
 - **IEGC Workgroup memberships notes are for people who are invited.**
 - **Timeline is not ideal for faculty.**
 - **Timeline- "Tentative" so that it is not set in stone and needing re-approvals**
 - **Note timeline is a guideline to capture process so that it does not need reapproval.**
- First read, no vote needed.

2.4 [IEGC Report of Effectiveness](#)

- **MSC (Dr. Greg Aycock/ Ms. Caitlin Busso)**

- **Questions on training; Microaggression training**
- **Objectives 9.2 and 9.4**
- **Approve the report as it is and no edits are made.**
- Approved by consensus, 0 Abstentions

2.5 [RCCD District Educational Master Plan: A Vision for Student Access and Economic Mobility 2024-2049](#)

- **MSC (Mr. Dan Read/ Ms. Caitlin Busso)**
- **Council appreciates the opportunity to review and provide feedback.**
- Approved by consensus, 0 Abstentions

3. Discussion Item

3.1 [Program Review Resource Request Prioritization Process Draft](#)

- Recommend above step 4 to include training on how to read the spreadsheet.
- The committee discussed the “Why”, review the process and the “Role” for IEGC
 - Confusion with the members with the data in the worksheet.
 - Moving away from Rubrics and moving towards guidelines to better assist the council members.
 - Members agreed to provide feedback, attach a rationale and rank if necessary with the majority agreeing to re-rank if needed.
 - Resource requests will then be sent forward to the College Council for consideration.

4. Information Items

4.1 Survey of Effectiveness Reminder

5. Good of the Order

6. Future Agenda Topics

- Marketing Committee Charter

7. Adjournment

- Time 1:47 pm

Next Meeting

Date: April 25, 2024

Time: 12:50 pm to 1:50 pm

Location: CSS*217

Spring 2024 Meeting Schedule of IEGC	Agenda Item Request Deadline
March 28, 2024, From 12:50-1:50 PM	5 PM on Thursday, March 21, 2024
April 25, 2024, From 12:50-1:50PM	5 PM on Thursday, April 18, 2024
May 23, 2024, From 12:50-1:50PM	5 PM on Thursday, May 16, 2024

IEGC Purpose

The Institutional Effectiveness & Governance Council (IEGC) coordinates, discusses, and makes recommendations regarding functions, plans, and activities related to mission, academic quality, institutional effectiveness, institutional integrity, leadership, and governance. The IEGC provides leadership and retains responsibility for ACCJC Standards I and IV, while serving as a communication link to the rest of the college regarding strategic and operational matters associated with their assigned Educational Master Plan objectives. The IEGC makes recommendations to the College Council, Academic Senate and the Vice President of Planning & Development.