

NORCO COLLEGE GRANTS COMMITTEE

GRANT PROPOSAL INFORMATION FORM

GRANT PROPOSAL INFORMATION	
Proposal Initiator	
Email Address	
Phone Number	
Department	
Proposal Name/ Title	
Please provide a brief description or an abstract of this proposal.	
Funding Agency/ Source	
Annual Funding	
Total Funding	
Grant Duration (start and end dates)	
Proposal Due Date	
List grant Objectives	
List grant activities and/or requirements by the funding agency (i.e. services to be provided, curriculum development, activities, etc.)	
What are the short-term, and/or long-term requirements/obligations for the college if this proposal is funded?	
List titles of personnel needed to implement the grant and note if the positions are new or existing.	
Will it be necessary to reassign existing faculty/staff to implement this grant? If yes, have you obtained approvals?	
Describe how many workstations, office space, and/or facilities will be needed to implement this grant?	
List college and/or district strategic Initiatives that this proposal addresses.	
Who will benefit from this grant if funded and how? (College students, faculty, staff, administrators, high school students, other)	
Does this grant require community or	

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industry partners? If yes, list partner(s).	
Is there a dollar match requirement? If yes, provide details.	
Is it necessary to seek approval from academic/student services departments to implement the proposed activities? If yes, have you obtained the necessary approvals?	
What information is needed from Institutional Research and Effectiveness to complete the proposal?	
If approved, who will develop the proposal?	
Will it be necessary to hire grant consultants to prepare this proposal? If yes, provide a cost estimate.	

COMMITTEE APPROVAL

<i>Date:</i>	
<i>Approvals:</i>	Co-Chair: Co-Chair:

ISPC APPROVAL

<i>Date:</i>	
<i>Approvals:</i>	Tri-Chair: Tri-Chair: Tri-Chair: