



NORCO COLLEGE

Minutes

May 13th, 2025 | 12:50 pm | Room: IT-218

Zoom link (for non-voting members only): <https://rccd-edu.zoom.us/j/87282371511>

Committee Members (total): Natalie Morford, Jessiah Ruiz, Dr. Nancy Quinones, Zander Allport, Sandra Popiden, Jody Tyler, Dana White

Visiting: Dan Reade, Dr. Roger Perez, Deshonna Harsch, Jethro Midgett

Absent: Estrella Romero

1 | Call to Order: 12:53pm

2 | Action Items

- 2.1 Approval of Agenda, M/Quinones, S/Popiden, Unanimously Approved
- 2.2 Approval of April 8, 2025, meeting minutes, M/Quinones, S/Popiden, Unanimously Approved
- 2.3 Travel Funding Requests
 - Megan Chandler/Art – Node Center-Online, \$221; M/Popiden, S/Morford, Unanimously approved
 - Dr. Popiden asked to use FPDC final budget for At One training or POCR peer review process if there are no other conference requests. An SPR process would be needed with board approvals, and possible negotiations with the Union. The request is for 5 people for \$1,000 each/lump sum for training
- 2.4 Professional Development (FLEX) Workshop Requests & Follow-Ups
 - M/Popiden, S/Morford, all items unanimously approved
 - District/Kyla Smith – mandatory cyber security training – 1 hour
 - Angela Thomas- Jove online video trainings 5/8/25, 6/5/25– 1 hour
 - Dan Reade – Norco Teaching Institute training: 12 hours of equity for 25/26 FY Committee suggested presenting at spring FLEX for report out
 - Caroline Hutchings previous equity FLEX request, reviewed – approved via e-vote

3 | Information Items

- 3.1 Update on Recent FLEX Event Approval
- 3.2 Previous request from Brady Kerr was approved. There was concern about an email sent by Brady. Committee chairs and Brady discussed the review process and all is well
- 3.3 Upcoming Workshops Distance Education, Dean Bushell:
 - Title: Learn It!: Deep Dive into ChatGPT**
 - Day: Friday, May 23rd**
 - Time: 2-3 pm**

4 | Discussion Items

4.1 Revised By-Laws

- Reviewed for a 5th time with discussions. Committee requests to approve with a new updated document and revisit if needed in future as this is a living document. Pending.

4.2 Looking Ahead to 2025: Fall FLEX & First Fridays Sub-Committee Formation

- Looking for support from volunteers for 25 Fall FLEX and First Fridays

5 | Liaison reports

5.1 Distance Education

- Fall FLEX - Integrate RSI into 2 sets of trainings
- information sessions on accreditation and lab sessions as well as videotaping these sessions
- MOU for DE Certification currently has no path available

5.2 Teaching and Learning Committee

5.3 Diversity Equity & Inclusion

6 | Good of the Order

8 Adjournment: 1:58pm

Next FPDC Meeting: September 9, 2025

Statement of Purpose

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.