



# NORCO COLLEGE

**Agenda | November 12, 2024 | 12:50 pm | Room: IT-218**

Zoom Link (for non-voting members only)

<https://rccd-edu.zoom.us/j/87282371511?pwd=3hbBXv9ZkMPtMJDs5RNzAePGimnY30.1>

**Committee Members(total):** Zander Allport, Jethro Midgett, Natalie Morford, Sandra Popiden, Dr. Nancy Quinones, Star Romero, Jessiah Ruiz, Jody Tyler

Visiting: Anya Marquis, Monica Huizar, Quinton Bemiller

Absent: Janet Frewing

## 1. Call to Order: 12:52

## 2. Action Items

### 2.1 Approval of Agenda

- M/Morford ,S/Tyler, unanimously approved

### 2.2 Approval of October 8, 2024 Meeting Minutes

- M/Popiden, S/Morford, unanimously approved

### 2.3 Approval of October 29, 2024 Meeting Minutes

- M/Romero, S/Morford, unanimously approved

### 2.4 Travel Requests – Fall 24/Spring 25

- David Payan- Colegas, November, 2024, Sacramento, CA– Not enough time for review-unable to grant request. M/Morford, S/Romero, Abstain: Tyler, Popiden
- Caroline Hutchings – AHSIE/March 2025, \$3,575- Out of State, Approved. M/Romero, S/Ruiz, unanimously approved
- Cheryl Cox – Library – two online courses/Spring 2025, \$400 – Approved. M/Popiden, S/Morford, unanimously approved
- Elizabeth Walker – WPSA, April 2025, \$1,830-Out of State. Approved - M/Romero, S/Popiden, abstain: Tyler
- Suggestion made for committee outreach to send faculty that have declined requests other options on campus to make requests for funds. Dr. Bemiller can ask Executive Cabinet regarding equity and OER funding. Another suggestion is Adam Martin (ZTC) for funds

## 3. Discussion Items

### 3.1 FLEX Proposals - M/Tyler, S/Romero

- Christopher Lugo - 10/13, Bi/Pan/Poly Ally Training – Approved
- Jose Sentmanat/Lisa Hernandez – Making your syllabus Friendlier and welcoming students- TLC Brown Bag - Approved
- Paul Roberts - Zoo primate observation event for ANT1– Is this including Students? Clarification needed.

### 3.2 FLEX Spring

- Breakout sessions
  - ZTC conversion (Adam Martin/Teresa Finnern)

- Accessibility for materials that are diagrams, graphs and formula (DRC/District DE)
- Improvement of instruction best practices (Rhonda/Emily)
- Hands on AI session with Danielle (Dean Bushell)
- All Group:
  - Data informed decisions in action – Assessment team (Ashby/James)
  - ZTC conversion (Adam Martin)
  - CPL Best Practices (Sigrid Williams)
- Maybes?
  - Motivated Lab –improving peoples lives through a growth mindset (Ashby)
  - Supporting student success: Share-out (Ashby/Voyer/Bacarri)
  - Pope-tech – utilize with a taped version – Popiden
  - Hi-Flex/Hybrid courses – Equitable training – Popiden/Burnett
  - RSI training and Accreditation- Marquis
  - Building community in and out of the classroom

### 3.3 By-Law Discussion

- Tabled for December special meeting

### 3.4 Special Meeting | Tuesday, December 3, 2024,

- Discussion of By-law discussions and travel request approvals for Spring/Winter

## 4. Information Items

### 4.1 Attended Academic Senate

Calling for Members from all schools to the FPDC from:

- Visual & Performing Arts
- Applied Technologies
- Business & Management
- Human & Public Services

We currently have representation from

- Communications, Humanities, Languages
- Social & Behavioral Sciences
- Math, Engineering, Computer Science & Game Development
- Natural Sciences, Health & Kinesiology

### 4.2 Budget Updates

- Suggestion to split specific general funds for Spring Flex/Fall Flex budget.
- First Friday Catering events cut to breakfast only

### 4.3 Standing Meetings for the 2024 – 2025 Academic Year

4.1.1 FALL 2024 | Sept 10, 2024, Oct 8, 2024, Nov 12, 2024,

4.1.2 SPRING 2024 | March 11, 2025, April 8, 2025, May 13, 2025

## 5. Liaison reports

5.1 Distance Education

5.2 Teaching and Learning Committee

5.3 Diversity Equity & Inclusion

## 6. Good of the Order

## 7. Adjournment: 1:49pm

Next Faculty Professional Development Committee Meeting:

Day: March 11, 2025 Time: 12:50pm – 1:50 pm

## **Statement of Purpose**

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.