



Faculty Professional Development Committee

Minutes for March 14, 2023, at 12:50 pm

Room: IT-218

Zoom link (for non-voting members only): <https://rccd-edu.zoom.us/j/82147549284?pwd=TFNqQ0x5aGhLbnVhT2g5K1N3TVRYZz09>

Committee Members present (6): Dana White, Sandra Popiden, Eric Doucette, Jessiah Ruiz, Jody Tyler, Dr. Quinton Bemiller

Committee Members Not Present: Dominique Hitchcock, Natalie Morford, Ana Marie Olaerts, Aaron Roy, Paul VanHulle, Janet Frewing

Visiting: Lisa Hernandez, Nancy Quinones

1 Call to Order: 12:50pm

2 Action Items:

- 2.1 Approval of Agenda /Did not meet quorum –vote Postponed for next meeting
- 2.2 Approval of [November 8, 2022](#), meeting minutes /Did not meet quorum –vote Postponed for next meeting

3 Discussion Items:

- 3.1 Spring 2023 FLEX reflection/feedback
 - Positive feedback. Hybrid flexibility was positive. Option for associate faculty/faculty off campus for Fall via Zoom may still be available. Dana To follow up with Ashlee Johnson to confirm for next meeting discussion.
 - 3.1 Vision Resource Center
 - Discussion to move Flex to vision resource center platform for training for future access.
 - Access to every training is available there statewide. Norco Flex would be stored here at no cost. Goal is to set up for Fall23.
- 3.2 Revisit FPDC funding discussion & automatic flex approval for 10+1 committees
 - Funding is currently on first come first serve basis once paperwork filled out and approved. Discussion made to keep the current method.
 - Suggestion to send announcement out every couple months what is left for funding.
 - Popiden -Requested opportunity to use funds for peer review “poker” team trainings. Committee suggested to approach CTE for these funds as well.
 - 10+1 committees; any flex proposal training receives automatic approval once the required forms from the link are filled out with the exception of business meetings or anything outside of the 10+1 committees.
 - Discussion to have a list of condensed items approved so they can be looked at by the committee.
- 3.3 Fall FLEX planning
 - Dana will send a NOR-ALL for Ideas.
 - Request for concurrent sessions that correspond to each other.

- Committee chair training?
- Department chair training.
- Data Training – FTF, IDS point of view.
- Guided pathways, faculty in prisons, Dual Enrollment, CRC, Rising Scholars.
- FPDC coordinating network? Goal was to coordinate efforts.
- Suggestion to get more sessions with choices.
- Only 6 hours of flex credit is allowed in one day. Maybe can cut sessions a little shorter to add additional sessions.

3.4 [Professional Development Proposal](#)-Gayle Crosby –Postponed for next meeting

4 Information Items

4.1 FPDC Budget update

- Current budget \$12,497.63
- Goal of FPDC Budget is to cover Professional Development Conferences, Catering for Flex, Catering for First Fridays, Hiring Speakers for Flex
- Current money left over can be categorically transferred for use for attending conferences.
- Why is FPDC still spending money on Food? Request that this should be paid by the college to leave the funds for professional development. Future Discussion requested.
- Funds are not the same every year; these are established from the district.
- All travel and funds need to be used/Done before June 30th.

4.2 Councils and Committees Report of Effectiveness

- Click link to complete by March 30th: (<https://www.surveymonkey.com/r/KGZ58J3>)
- Reminder email sent

4.3 Associate Faculty Recognition Week

- Postponed until April 23 from October 22. Dana Reached out to Dr. Parks; need to send out nomination forms if this is happening.

4.4 Black Student Success Week

- Dana to share information with committee

5 Liaison reports

5.1 Distance Education- Sandra Popiden – tabled for next meeting

5.2 Teaching and Learning Committee –Jessiah Ruiz – tabled for next meeting

5.3 Diversity Equity & Inclusion – Dominique Hitchcock- tabled for next meeting

6 Good of the Order

- Poll requested for additional meeting in April to reach Quorum for action items. Eileen to send email poll out to committee members.

7 Future Agenda Topics

Next Faculty Professional Development Committee Meeting:

No Meeting in April

Day: May 9, 2023, Time: 12:50pm – 1:50 pm, IT 218

Meeting Adjourned: 1:55 pm

Statement of Purpose

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and

collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.