

Norco College

Professional Development Minutes

May 12, 2020

Room: Online via ZOOM

Dr. Tim Russell and Dr. Kara Zamiksa chaired this meeting.

Members:

Dr. Tim Russell.....	Social and Behavioral Sciences
Dr. Kara Zamiska.....	Social and Behavioral Sciences
Dr. Gustavo Ocegueda.....	Dean, Grants & Student Equity Initiatives
Dr. Samuel Lee.....	Vice President of Academic Affairs
Dan Reade	Communications
Natalie Morford.....	Communications
Starlene Justice.....	Sciences and Kinesiology
Jethro Midgett.....	Social and Behavioral Sciences/Counseling
Paul VanHulle	Business, Engineering and Information Technologies

Committee Administration Support:

Nicole C. Brown.....	Office of the Vice President of Academic Affairs
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Absent:

Dr. Courtney Buchanan.....	Social and Behavioral Sciences
Ana Marie Olaerts	Communications
Dr. Jody Tyler	Sciences and Kinesiology
Dr. Sandra Popiden.....	Social and Behavioral Sciences
Janet Frewing.....	Math

VACANT.....	ASNC
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Guest: Sigrid Williams..... Social and Behavioral Sciences

A. Approval of the Minutes March 10, 2020 MSC: P. VanHulle/ D. Reade. *Approved. 7
Yays, 0 Nays. 0 Abstained.

Approval of the Agenda May 12th, 2020 MSC: *MSC: J. Midgett/ S. Justice. *Approved. 7
Yays, 0 Nays.

B. Action: NONE

C. Discussion:

1. **Fall Flex 2020 (online Flex Event?)** Discussion about referring out sources. Creating and linking faculty to videos. Tech Smith was a program that Jethro Midget suggested to use to track faculty for FLEX hours. rccd.techsmithrelay.com offers analytics on how long people view a video. Goal is to have asynchronous FLEX event with "Hire Me" workshop and DE training. Provide Men Of Color and Micro Aggressions workshops that can be open to all employees. Create a student panel for online learning and their perspective.
2. **New Full-Time Faculty Mentoring Program** When colleges have a true mentor program, there is a lower turn over rate. Three years is a big commitment for a mentor to help and funding is an issue. We need a general fund for faculty support. Can this replace First Friday's? Dr. Lee stated that there is not much funding due to the economy as RCCD colleges is facing a \$50 million loss.
3. **New Faculty Fall Retreat:** Dr. Ocegura announced that September 11-13th dates are reserved but we will have to postpone. The cost to have the event is between \$35-40K. There might be some financial assistance with TLC and he will look into it.
4. **Restructuring of PDC/Academic Senate:** Dr. BeMiller invited PDC and Starlene Justice to the Academic Senate. Discussion about what is the TLC purpose and suggestion to create a staff for the Professional Development Committee. The PDC is for faculty and the TLC is for staff development. PDC tries to be mindful of classified staff but there is difficulty. Decision for the Academic Senate to take the lead on this and what this might mean for TLC.

D. Information:

1. **Survey of Effectiveness Review of Results:** Went over survey results and was pleased with the outcomes.
2. **2019-2020 Professional Development Expenditures update:** Dr. Ocegura went over the expenditures. Attachments were distributed to PDC members.
3. **Flextrak Access:** RCCD is creating a VDI portal for faculty to access but it has limited licenses, so only so many can access it at a time. If you receive an error message, then try again at a later time. A detailed email will be sent out to RCCD-ALL on how to access it.

E. Open Hearing: NONE

**Next Professional Committee Meeting: Tuesday, September 8, 2020 in online ZOOM
From 12:50PM to 1:50PM.**

Statement of Purpose The Norco Professional Development Committee offers ongoing opportunities to improve, develop, and expand the skills and practices of faculty and staff who promote students' ability to achieve their educational goals.