

Norco College

Professional Development Minutes

September 13, 2016

Room: IT 218

Attendees

Melissa Bader chaired this meeting.

Members:

Melissa Bader.....	Communications
Kris Anderson.....	Communications
Janet Frewing.....	Math & Sciences
Eva Amezola.....	Upward Bound
Beverly Wimer.....	Math & Sciences
Dr. Carol Farrar.....	Dean of Instruction
Dr. Tim Russell.....	Social and Behavioral Sciences
Sandra Popiden.....	Social and Behavioral Sciences
Colleen Molko.....	Associate Dean, CTE
Dr. Lorena Patton.....	Director, Title III STEM Grant
Dr. Gustavo Ocegüera.....	Dean, Grants & College Support Program
Dr. Diane Dieckmeyer.....	Vice President of Academic Affairs
Starlene Justice.....	Math and Sciences
Natalie Morford.....	Communications
Kara Zamiska.....	Social and Behavioral Sciences
Courtney Buchanan.....	Social and Behavioral Sciences
Richard Gillard.....	ASNC

Committee Support:

Nicole C. Brown..... Office of the Dean of Instruction

Absent:

Jethro Midgett.....	Counseling
Leticia Martinez.....	SFS
Dr. Dominique Hitchcock.....	Arts, Humanities and World Languages
Dr. Stephen Park.....	Math & Sciences

Guest: NONE

A. Approval of Agenda for September 13, 2016

Abstain: M. Lewis. Motion to approve: B. Wimer/ L. Patton **MSC** *
Motion to approve agenda: J. Midgett/R. Gillard **MSC**

B. Approval of Minutes May 10, 2016

Motion to approve T. Russell/ K. Anderson **MSC**. **Abstained: NONE**

C. Action Items

- a. Read 2 Succeed: Always Running- La Vida Loca: Gang Days in L. A. Motion to approve: B. Wimer/ T. Russell. MSC *
- b. First Fridays for new Faculty. Motion to approve: C. Molko/ K. Anderson MSC *
- c. Library/Learning Resources Fall Retreat. Motion to approve: K. Anderson/ E. Amezola MSC. *
- d. Strong Workforce Program – Initial Planning Meeting. Motion to approve: K. Anderson/ E. Amezola MSC. *
- e. Student Services Professional Development Series. Motion to approve: T. Russell/K. Anderson. MSC. *,

D. New Business:

- a. **FLEX Approval: New Faculty First Fridays and Initial Orientation (partially retroactive) on blackboard.** Melissa Bader spoke about of the difficulty of obtaining a comprehensive definition of FLEX online because we as a committee need to clearly understand why we are approving proposals. On Title V from the senate, it is vague. The new legislation that came in 2013 and brought together into the whole of professional development with staff and faculty. The split no longer exists. We need to clearly understand the definition and would like this to be a discussion item for the next meeting.
- b. **New Faculty and Mentor retreat.** This for department chairs, new mentors, and new faculty. Motion to approve: C. Molko/K. Anderson MSC.*
- c. **Curriculum training for Brian Johnson.** Plans are in the works at District to roll out training for faculty. Motion to approve: B. Wimer/L. Patton. MSC. *
- d. **Request proposal:** Offer FLEX credit for participating in the September 16th Strong Work Force Task Force workshop. Faculty will learn all about the forthcoming funding and its required metrics/outcomes. Will work collaboratively on issues and topics we want to see happen at Norco College. This relates to the \$200million the state received and Norco College is estimated to receive about \$500,000 to \$750,000 from that fund. This will increase quality and availability to CTE workshops. Goal to collect ideas and suggestions from stakeholders. Motion to approve C. Molko/T. Russell. MSC.

- E. Review of Goals & Planning:** Melissa went over each goals and planning outcomes that our committee is responsible for and we need to provide feedback in the report to the Academic Senate on how our committee contributes towards those goals. Our job and function of this committee is to approve FLEX that essentially improves the quality of student life, to strengthen student learning and to strengthen our commitment to our employees. The following are the activities our college provides that are line with the goals and objectives of our committee:

a. Norco College Strategic Goals and Objectives

Goal 1 - IMPROVE THE QUALITY OF STUDENT LIFE

Obj 1: Increase student engagement (faculty and student interaction, active learning, student effort, support for learners).

We provide: Active learning opportunities; Career Con, GRIT, Read 2 Succeed, and Campus Safety workshops. Transition assistance for first year transfer students.

Goal 5 - STRENGTHEN STUDENT LEARNING

Obj 5: Increase the number of faculty development workshops focusing on pedagogy each academic year.

We provide: Anagoge – How to educate adult learners; Certificate to teach “men of color” by Dr. Nelson; Success Workshops; GRIT; Several FLEX training workshop opportunities that focus on assessment or pedagogy; FLEX Fridays; new course for Game Art; The study of ‘Teaching and Learning’; ALLY training events; Legacy and Diversity training workshops.

Goal 7 - STRENGTHEN OUR COMMITMENT TO OUR EMPLOYEES

Obj 1: Provide professional development activities for all employees.

We provide: Open Campus; Lynda.com; Go2Knowledge training workshops.

Suggestion to the committee: That we look at the workshops provided in Lynda.com to see which courses available that our committee can promote on a monthly basis. Just two or three courses highlighted to faculty that they are available. We can send out an email or post it to our website. We talk about this more at the next meeting.

F. Electronic Approvals: These are the proposals that were approved online.

a. NONE

G. Professional Development Committee Dates: The following are the confirmed meeting dates for the 2016/2017 academic year. Nicole has already set up the meeting dates and sent out the invitations via Outlook to the 2015/2016 member list. If you have any questions, please contact the committee chair Melissa Bader.

Fall 2016

- September 13
- October 11
- November 8
- December 13

Spring 2016

- March 14
- May 9

H. Review of Membership: The following list is from the 2015/2016 academic year and participants that are no longer members have been marked in red. A new list for the 2016/2017 academic year will be sent out once it has been decided who have confirmed to be active participants.

The Norco Professional Development Committee Members:

Melissa Bader, English (Co-Chair)
Dr. Carol Farrar, Dean of Instruction (Co-Chair)
Eva Amezola, Director, TRIO Upward Bound Programs
Kris Anderson, English (Communications)
Peter Boelman, Economics (Social and Behavioral Sciences)
Janet Frewing, Mathematics (Math and Sciences)
~~Mark Lewis, Communication Studies (Communications)~~ *REMOVED
Leticia Martinez, Student Financial Services Analyst
Dr. Lorena Patton, Director, Title III STEM Grant
Judy Perry, Simulation and Gaming (Business, Engineering, and Info Technology) (sabbatical)

I. Spring Flex Planning:

J. Open Hearing: NONE

Next Professional Committee Meeting: Tuesday October 11th in room IT 218 at 12:50 to 1:50pm