

Norco College  
**Professional Development Minutes**

October 13, 2015 12:50pm

Room: IT 218

**Attendees**

Dr. Carol Farrar chaired this meeting.

**Members:**

Mark Lewis.....	Communications
Kris Anderson.....	Communications
Janet Frewing.....	Math & Sciences
Beverly Wimer.....	Math & Sciences
Stephen Park.....	Math & Sciences
Richard Gillard.....	ASNC
Brittany Meraz.....	ASNC
Carol Farrar.....	Dean of Instruction
Gustavo Ocegüera.....	Dean of Grants and College Support
Tim Russell.....	Social and Behavioral Sciences
Sandra Popiden.....	Social and Behavioral Sciences
Jefferson Tiangco.....	Instructional Technology Specialist (DOI)

**Absent:**

Leticia Martinez.....	SFS
Dr. Gail Zwart.....	Business, Engineering and Information Technologies
Lorena Patton.....	Director, Title III STEM Grant
Judy Perry.....	Business, Engineering and Information Technologies
Eva Amezola.....	Upward Bound

**I. Approval of Agenda for October 13, 2015**

Motion to add "Educational Barriers Facing Students of Color" for FLEX Credit Consideration Tim/Sandra MSC

**II. Minutes from the September meeting approved electronically.**

**III. Flex Days – February 5, 2015**

a. Brainstorming ideas

- Basic First Aid/CPR Certificate. Certificate takes about 6 hours of in class instruction. Emergency first responders.
- Aligning SLO's and GE PLO's. Work with Sarah if we don't already have a workshop.
- How about something related to the human response team. Talk with new Dean of Student Life.
- Reviewed Active Shooter for Campus Personnel Training  
No vote
- Reviewed Recognizing mental and psychological issues of our students

No Vote

- Classroom Management. Ways of working with a difficult student. Discuss different strategies. What has worked? What has not worked? Consider brown bag lunch?
- Consider breakout sessions. List all but choose what suits your needs.
- Need to be thoughtful of the combination of subject matter. All should not be emotionally difficult. Consider having lighter sessions at the end like yoga or stress management. Approach Lisa McAlister. Collaborate with Bev Wimer.
- Sample session  
3 hr. Active Shooter 9-12 with Sherrie Stone  
Brown Bag Lunch (Classroom Management)  
Meditation Session
- What is our student's perspective on the active shooter? It is a subject that is rarely talked about.

**IV. Opencampus.com**

How is it going? Bev needs help with Blackboard. She is having difficulty seeing the posts to her thread.

Discussion: You need to use CREATE thread. There is one thread for each proposal. You need to reply within the thread. Go inside to see votes. Recommend training for PDC at next meeting.

**V. PDC Norco Strategic Goals and Objectives**

Gail will report back to the Academic Senate regarding 2015/2016 goals.

Discussion: Go back to the worksheets. Create subcommittee to review worksheets prior to 2013. Check minutes for approved workshops. Tim and Carol will report back to Gail.

**VI. Update on change in CTA contract language** (see agenda for language)

Gail is working with Sylvia Thomas to develop a form for the Associate Faculty to complete and submit to the PDC for their work on assessment.

**VII. Motion to approve Professional Development Workshop Proposal-**

“Educational Barriers Facing Students of Color” Presenter Dr. Joy DeGruy – (outline attached) NOV 20, 2015 STEM 115 9:00am-1:00pm Bev/Kris

Discussion: Would like to offer as FLEX to increase attendance. Event is open to all. Cap at 45-50. Offered on a Friday. Working lunch 9:00am-1:00pm Legacy/Student Equity.

Call for motion to approve for FLEX Credit (faculty) **MSC**

Call for motion to approve as a PDC Workshop (committee) **MSC**

**VIII. Open Hearing**

- Consider using the name “optimizing contemplative pedagogy”

**Next meeting November 10, 2015 12:50-1:50pm in IT 218**