



# NORCO COLLEGE

## Special Meeting Minutes

October 29, 2024 | 12:50 pm | Room: IT-218

Zoom link (for non-voting members only): <https://rccd-edu.zoom.us/j/87282371511>

**Committee Members Present**, Natalie Morford, Jessiah Ruiz, Dr. Nancy Quinones, Zander Allport, Sandra Popiden, Jethro Midgett, Jody Tyler

**Visiting:** Dr. Quinton Bemiller

**Absent:** Janet Frewing, Star Romero

### 1 | Call to Order – 1:02

- Motion to approve Agenda and budget item addition into discussion: M/Tyler, S/Quinones

### 2 | Discussion Items

#### 2.1 Budget Update (Dr. Bemiller)

- per Dr. Collins/Bemiller, discreet amount of budget for the year.
- Two current accounts to pull from:
  - Covid Block Grant: \$9,500
  - General fund: \$17,131
- FPDC working budget is not exclusive to just this committee. These funds are available for Norco Campus wide and can be used for Classified/Management/Faculty professional development.
- Would be best to use all our funds as needed, but may be harder to justify more non-essential items . Make conferences priority.
- When funds are used, they must be linked to strategic priorities to tie to the budget. Can be any of the strategic A and P goals or SPGM goals that directly relate to professional development. Can be written with objectives from the strategic plan.
- Faculty need to upload FPDC approvals/email confirmation into Concur when making their travel request.
- What is the realistic amount needed for this year? Is it a number beyond what we already have? Dr. Bemiller requests numbers this week to bring to Dr. Collins for discussion.
- Moving forward on budget, the committee should assess projected costs included for inflation, college growth and needs for future years budgets. Compare to other campus FPDC budgets.

#### 2.1.1 E-vote to committee

- Monday 11/4 -email to committee for read regarding a provisional justification with data compiled for this year's budget and projected future budgets, Wednesday 11/6 -committee feedback, Friday-11/8 Vote on

- percentage to request for both this year and future years budgets and send to Dr. Bemiller.

2.2 Committee By-Laws -Tabled for next meeting

2.3 Committee Meeting Schedule (if time)

### **3 | Information Items**

3.1 Remaining Standing Meetings for the 2024 – 2025 Academic Year

4.1.1 Nov 12, 2024, March 11, 2025, April 8, 2025, May 13, 2025

3.2 Upcoming Online Workshops on A.I. w/ Dr. Danielle Mirliss (Sponsored by District DE)

November 1, 2024: “A Beginner Guide to Generative AI”

December 6, 2024: “Re-envisioning Assignments/Assessments with Generative AI”

### **4 | Good of the Order**

#### **8 Adjournment 1:56**

**Next FPDC Meeting:** Nov 12, 2024 Time: 12:50pm – 1:50 pm

#### **Statement of Purpose**

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.