



**Distance Education Committee  
Meeting Agenda**

4/21/21 3-5pm via [Zoom](#) – link and details are at the end of this document

Committee Focus and Presenter	Minutes	
<b>Welcome</b> Approve minutes from last meeting 3/17/21 <b>Moved by</b> Farshid <b>Seconded by</b> Sandra Motion passed	Committee Members	Present (P) Not Present (NP)
	Matt Allen	
	Michael Bobo	
	DJ Bouzidi	
	Sarah Burnett (co-chair)	P
	Elisa Chung	P
	Araceli Covarrubias	
	Vivian Harris	P
	Marissa Iliscupidez	P
	Maria Jurado	P
	Bibiana Lopez	P
	Barbara May	
	Farshid Mirzaei	P
	Damon Nance (co-chair)	
	Sandra Popiden	P
Jesus Reyes		

Committee Focus and Presenter	Minutes	
	Mitzi Sloniger	
	Walter Stevens	
	Dana White	
	<b>New Member</b>	
	<b>Visitors</b>	
	Torria Davis	P
	DJ Hawkins	P
<b>Sarah Share Out</b>		
<b>Canvas Certification Process</b> – RCCD Canvas Camp and alternative approaches – update	<p>Shared the current Canvas Camp overview and site –  How can we market it to faculty to share it and encourage use –  share it at a department meeting – be sure to reach out to PT  faculty and remind them they can get paid for taking the course  <b>Motion to accept Canvas Camp as RCCDs certification for teaching  on-line in the current LMS Canvas - Sandra</b>  <b>Second – Farshid</b>  Discussion  Certifying faculty already certified by other colleges - 2 @ONE  courses; working on looking at articulation with other local colleges  We have also aligned specific smaller @ONE courses to specific  Cabins in the course  There should be recency requirement – within 3 years  Re-certification – need to recertify every 3 years, to meet current  understanding and knowledge; tie to timeline of program review;</p>	

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	<p>allow faculty to identify their own professional growth needs/courses; 6 hours. Create a Self-Reflection form with prompts for faculty to answer - have specific questions – equity, pedagogy – offer on-going FLEX to support faculty in completing this requirement</p> <p>Who will review the document submitted? There are ways we can use the DE Department at RCCD to track and review            Could the DE DEN modules be used for this? Could individual FLEX activities be used? Self-selection of different opportunities at the faculty's discretion            Will this be tied to program review? Not at this time, but maybe further down the road as on-line certificates and programs develop.            Will faculty that don't recertify be allowed to teach on-line?            How will this impact IOI? Being offered classes? Have a concurrent enrollment process with a year to complete the course design camp or @ONE courses – recertification they can be asked to complete by the end of the year</p> <p><b>Motions passes unanimous</b></p>
<p><b>Reminder - CVC OEI Overview session this Friday @ 1pm</b>  <a href="https://cccconfer.zoom.us/j/92525506120">https://cccconfer.zoom.us/j/92525506120</a></p>	
<p>Completed Draft <b>RSI document</b> – final look before it goes to Senate</p>	<p>Reviewed document prior to sending to NC Senate            Motion – To accept document and forward to Senate- Sarah            2<sup>nd</sup> – Farshid            Discussion - none            Approved</p>

Committee Focus and Presenter	Minutes
<b>Completed Draft IOI document</b> – final look before it goes to Senate	Review of document prior to sending to NC Senate Motion – To accept IOI draft document and forward to Senate- Walter 2 <sup>nd</sup> – Araceli Discussion – We need to make sure there is a guideline document that helps all faculty understand the content and meaning of the document with advice on how to complete each section. We also need more clarity on the ALLY scores and how they will be used in our IOI. How will faculty be helped to understand the equity minded practice section, we will need training; The RCCD Canvas Camp will house modules on this topic and stand alone trainings. Approved
DE DEN – Looking for a small group to help with redesign	Form a work group in the fall to review and update and work out how to share with faculty
<b>Torria Time</b>	
Update on Migration concerns Techsmith and Zoom	Continuing to research alternatives
Blackboard Archives	This will be going away so faculty need to go into Blackboard Archive and download and save anything they want to keep.
	Blackbelt help is coming on-line for use with any and all questions on any and all programs/apps used in Canvas
DJ	
Badge It Up!	DJ will be creating a FLEX activity to help faculty understand how to make Badges in Canvas and common useage
<b>Possible FLEX opportunities - Apps/Tools to present</b>	None presented
<b>Open Discussion</b>	Nothing – out of time!
<b>For next meeting on 5/19 3-5pm</b>	

Committee Focus and Presenter	Minutes

## ZOOM DETAILS

Hi there,

Sarah Burnett is inviting you to a scheduled [Zoom meeting](#).

Topic: Distance Education Committee Meeting

Time: Mar 17, 2021 03:00 PM Pacific Time (US and Canada)

Every month on the Third Wed, until May 19, 2021, 3 occurrence(s)

Mar 17, 2021 03:00 PM

Apr 21, 2021 03:00 PM

May 19, 2021 03:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

[https://cccconfer.zoom.us/meeting/tJUucuCspj8pHtYJAam3z3ggK4GKbJwwTHvi/ics?icsToken=98tyKuCprT4jHtyRsx2FRowcA4\\_4XejxiClegrdktj7kDnNJMQTxHbZIGbBVB8\\_k](https://cccconfer.zoom.us/meeting/tJUucuCspj8pHtYJAam3z3ggK4GKbJwwTHvi/ics?icsToken=98tyKuCprT4jHtyRsx2FRowcA4_4XejxiClegrdktj7kDnNJMQTxHbZIGbBVB8_k)

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/91359484342?pwd=VIVoZzg0bDJ4QVJhZGV6QVIZSFQ4dz09>

Password: [858400](#)

Or iPhone one-tap (US Toll): +16699006833,91359484342# or +12532158782,91359484342#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 913 5948 4342

International numbers available: <https://cccconfer.zoom.us/j/acYwuDmW3r>

Or Skype for Business (Lync):

SIP:91359484342.858400@lync.zoom.us