



NORCO COLLEGE

Distance Education Committee
Agenda | Regular Meeting

Thursday, November 14, 2024
12:50pm - 1:50pm
NOC 102 & [ZOOM](#)

COMMITTEE MEMBERSHIP (Members 10; Quorum 5)

- Sandra Popiden (Faculty Co-Chair, Social & Behavioral Sciences)
- Courtney Doussett (Dean) – Administrative Co-Chair
- Bibiana Lopez (Math, Engineering, Computer Science & Game Development)
- Laura Adams (Social & Behavioral Sciences)
- Caroline Hutchings (Math, Engineering, Computer Science & Game Development)
- Eric Doucette (Business and Management)
- Sharese Tronti (Natural Sciences, Health and Kinesiology)
- Kevin Osorno (Natural Sciences, Health, and Kinesiology)
- Owen Johnson (Visual and Performing Arts)
- Julieta Santana Ruelas (ASNC Representative)

VISITORS

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AGENDA

1. Call to Order

1.1. Welcome & Introductions

2. Action Items

2.1. Approval of [Agenda](#)

- First -
- Second -
- Status -

2.2. Approval of [DEC Meeting Minutes from 10/10/2024](#)

- First -
- Second -
- Status -

2.3. [RSI Checklist](#)

- First -
- Second -
- Status -

2.4. NC Local POCR Proposal - NC Academic Senate PPT

- First -
- Second -
- Status -

3. Discussion Items

3.1. [ACCJC Accreditation Reflection Worksheet](#)

Accreditation Reflection Worksheet

Standard 2: Student Success 2.6. The institution uses delivery modes and teaching methodologies that meet student and curricular needs and promote equitable student learning and achievement.

[ACCJC Pilot Quality Continuum Rubric for DE \(2024\)](#)

3.2. Norco College [Power BI DE Data Trends](#)

3.3. Accessibility, RSI, Equity, Hybrid, Hyflex, Tools Planning - Spring / Fall Flex / Brown Bag

- Ideas?

4. Information Items

4.1. District Updates

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4.2. Online Teaching Conference 2025, June 16-18, 2025

- Long Beach Convention Center
- Registration and the Call for Proposals will open in the Fall.

4.3. Norco College Professional Development Conference Funding Request

- Application Instructions & Request Form in Nuventive

4.4. [@ONE Courses](#), [Webinars on AI](#), & [Video Resources](#)

- [Free Webinar](#) CVC@ONE webinar library
- [Humanizing in the AI Era](#): 11/13 @ 1pm
- [AI Assignments and Assessments](#) 11/18 at 3pm

5. Good of the Order

5.1.

6. **Adjournment**

DEC Meeting Schedule AY 2024 - 25

- **March 13, 2025**
- **April 10, 2025**
- **May 8, 2025**

Topic: DEC Meeting 11/14/24

Join Zoom Meeting

<https://rccd->

[edu.zoom.us/j/84979037240?pwd=7iPBbQtbRXItMF9F2FY5gWCDfYgoQV.1](https://rccd-edu.zoom.us/j/84979037240?pwd=7iPBbQtbRXItMF9F2FY5gWCDfYgoQV.1)

Meeting ID: 849 7903 7240 Passcode: 682220

Distance Education Committee

Purpose:

The Distance Education Committee develops guidelines for distance education courses and recommends to the Senate policies and procedures for distance education training of faculty and students. The committee advises strategic planning committees on institutional needs and the institutionalization of best practices in DE modalities. Examples include DE certification, accessible course design, and DE professional development training that support faculty and student success at Norco College. The DEC also recommends to the college, and the district, requisite tools needed by faculty for effective, accessible, and equitable instruction.

Charge:

The Distance Education Committee is primarily responsible for making recommendations that assist faculty in the creation and implementation of well-designed courses. This includes the utilization of current online teaching approaches and best practices that take into consideration the wide range of diversity in our student body. Thereby ensuring that DE courses are equity minded and supportive of students' learning needs.

The committee will engage in the institution's collaborative efforts to close all identified student equity gaps (Goal 3 EMP) in the online environment. This includes professional development opportunities and identifying and connecting with internal, external, and district resources, tools and support.