

DE Committee

Meeting Agenda

Thursday, Oct. 10, 2024

12:50PM-1:50PM, Location: NOC 102

[Zoom Link](#)

MEMBERSHIP

- Sandra Popiden (Faculty Co-Chair, Social & Behavioral Sciences)
- Courtney Doussett (Dean) – Administrative Co-Chair
- Bibiana Lopez (Math, Engineering, Computer Science & Game Development)
- Laura Adams (Social & Behavioral Sciences)
- Caroline Hutchings (Math, Engineering, Computer Science & Game Development)
- Eric Doucette (Business and Management)
- Sharese Tronti (Natural Sciences, Health and Kinesiology)
- Kevin Osorno (Natural Sciences, Health, and Kinesiology)
- Owen Johnson (Visual and Performing Arts)
- Aaron Hall (ASNC Representative)

VISITORS

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AGENDA

1. **Call to Order**
 - 1.1. **Welcome & Introductions**
2. **Action Items**
 - 2.1. **Approval of [Agenda](#)**
 - First
 - Second
 - Status
 - 2.2. **Approval of [DEC Meeting Minutes](#) from 9/12/2024**
 - First
 - Second
 - Status
 - 2.3. **NC Local [POCR Proposal](#), [POCR Process](#) (drafts)**
 - **Based on [MoVal, RCC, Saddleback Models](#) & Contra Costa College. [Comparison of 4 local POCR Processes](#)**
 - First
 - Second
 - Status

3. Discussion Items
 - 3.1. DE Tool Utilization Survey - Spring 2024 [Survey Results](#)
 - 3.2. [RCCD Faculty Recertification Requirements](#) & RCCD DE Course Design Camp
 - Camp is on Pause Due to Ongoing District & FA Negotiations
 - [Equivalency Certification Request Form](#) & [Process](#)
 - NC currently does not have a local POCR process for DE Certification
 - RCC & MoVal's local POCR pilots are not accepting new applications due to a lack of funding for their local POCR team "Quality Review" certification processes
 - 3.3. Accessibility, RSI, Equity Planning - Spring / Fall Flex / Brown Bag Ideas
4. Information Items
 - 4.1. District Updates
 - [DE Instructor Resources Canvas Shell](#) & Fall Newsletter
 - 4.2. [Online Teaching Conference 2025](#), June 16-18, 2025
 - Long Beach Convention Center
 - Registration and the Call for Proposals will open in the Fall.
 - 4.3. Norco College Professional Development [Conference Funding Request](#) – Application Instructions & [Request Form](#) in Nuventive
 - 4.4. [@ONE Courses](#), [Webinars on AI](#), & [Video Resources](#)
5. Good of the Order
6. Adjourn

DEC Meeting Schedule AY 2024 - 25

- November 14, 2024
- March 13, 2025
- April 10, 2025
- May 8, 2025

You are invited to a scheduled Zoom meeting.

Topic: DEC Meeting

Time: Oct 10th, 2024 12:50 PM Pacific Time (US and Canada)

[Join Zoom Meeting](#)

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• 84979037240@zoomcrc.com

Join by H.323

• 162.255.37.11 (US West)

Distance Education Committee

Purpose

The Distance Education Committee develops guidelines for distance education courses and recommends to the Senate policies and procedures for best practices in distance education

preparation, training and professional development of faculty, and training students to support their success in online learning. The committee advises strategic planning committees on institutional needs and best practices for distance education to best support faculty's ability to teach in an on-line environment and recommends to the college, and the district, requisite tools needed by the faculty to teach effectively in an on-line mode.

Charge

The Distance Education Committee is primarily responsible for assisting faculty in the creation and implementation of well-designed courses that utilize current on-line teaching approaches, and best practices, taking into consideration the wide range of diversity in our student body and ensuring that courses are equity minded and supportive of students' needs.

The committee will engage in the institution's collaborative efforts to close all identified student equity gaps (Goal 3 EMP) in the on-line environment by identifying and connecting with external, internal, and district resources; providing professional development opportunities; and connecting with established campus resources, sources of support, and the district.