



## College Council

### Meeting Minutes for March 10, 2022

12:50 pm to 1:50 pm

Zoom Link: <https://rccd-edu.zoom.us/j/97745079301>

Meeting ID: 977 4507 9301

#### **Council Members (total# 19)**

Ms. Natalie Aceves, Dr. Laura Adams, Ms. Paula Barrera Partida, Ms. Kimberly Bell, Dr. Courtney Buchanan, Ms. Leona Crawford, Dr. Kevin Fleming, Ms. Vivian Harris, Ms. Gerlene Ariel Aquino, Dr. Tenisha James, Ms. Ruth Leal, Dr. Samuel Lee, Dr. Virgil Lee, Dr. Kaneesha Tarrant, Dr. Sigrid Williams and Ms. Patty Worsham

#### **Council Members Absent**

Dr. Michael Collins, Mr. Jethro Midgett and Mr. Chris Poole

#### **Guest (s)**

Mr. John Moore, Ms. Ashley Etchison, Ms. Monica Esparza, Ms. Tricia Hodawanus, Ms. Denise Terrazas, Dr. Maureen Sinclair and Dr. Quinton Bemiller

**Quorum: # 10**

**Subject to Brown Act: No**

#### **1. Call to Order**

- Time: 12:52pm

#### **2. Action Items**

##### **2.1 Approval of Agenda (Lee/ Lee)**

- Approved by consensus

##### **2.2 Approval of December 9, 2021, Meeting Minutes (Worsham/ Buchanan)**

- 2 Abstain, Ms. Leona Crawford and Ms. Paula Barrera Partida.
- Approved by consensus.

##### **2.3 Annual Budget Priorities for 2022-2023 (Worsham/ Tarrant)**

- Document revisions:
  - Paragraph 1: Confirm dates for academic year are accurate: "2023-2024 academic year" and "2024-2025 hold harmless period".
  - Paragraph 1 and "Student Transformation" bullet 1: strike "hold harmless" and replace with "emergency condition provisions".
  - "Student Transformation" bullet 1: Rephrase "Fund the development and implementation of a strategic enrollment management plan to rebuild.
  - "Student Transformation" bullet 2: strike "we currently serve".

- “Student Transformation” bullet 4: add “cultural competency” and capitalize “Guided Pathways”.
- “College Transformation” bullet 1: Rephrase and separate the first bullet into two separate bullets.
- “College Transformation” bullet 1 and 4: strike “a comprehensive” and replace with the word “more”.
- “College Transformation” bullet 3: Rephrase, separate, and add a new 4<sup>th</sup> bullet to read: “Strategically evaluate personnel, replacements and additions.”
- Request to send revised document to CC membership
- Accepted amendments and approved by consensus

## **2.4 Reorganizing the Counseling Discipline into the Counseling Department Fall 2022 (Adams/ Worsham)**

- Discussed the concept proposal to reorganize the Counseling discipline to become their own academic department.
  - Goal is to expand the access to student and colleagues.
  - Implementation is planned for Fall 2022.
  - Approved proposal will be sent as a recommendation to the Office of the President.
- Approved by consensus

## **3. Information Items**

### **3.1 DSPC Update**

- Chancellor reported RCCD has strengthened connections with advocates in Washington.
  - There is a need to obtain additional support for our students due to low enrollment and continue to work on closing equity gaps. They plan on executing this with Dual Enrollment, partnering with other schools, colleges and universities and making this a priority.
  - Recruitments continue in order to fill vacancies throughout the district in all classifications.
- Additional presentations and updates given
  - Inland Empire Technical Trade Center
  - District Equal Employment Opportunity
  - RCCD Marketing
- Presentation given on Economic Impact Study
- Report from Facilities Planning and Development Council
- All three Presidents reports: the entire college community throughout the district has done a wonderful job of coming together by means of teamwork.

## **4. Good of the Order**

## **5. Adjournment**

- Time 1:49 pm

### **Next Meeting**

Date: April 7, 2022

Time: 12:50pm to 1:50 pm



## 2022-2023 Norco College Budget Priorities

***In compliance with all regulations and laws, and alignment with Norco College's strategic plan goals of Student, Regional, and College Transformation, the College will primarily focus its resource allocation on the following strategic objectives.***

The 2021-2022 academic year ~~was fundamentally~~ continued to be impacted by COVID-19 restrictions that resulted in a loss of approximately ~~12.8~~ 28.08% of our full-time equivalent students (a disproportionately high number of which are historically underserved students) since 2019-2020. The 2023-2024 academic year is expected to be the last “hold harmless” year, after which the College will need to enroll the same number of students as our previous three-year rolling average (or risk having our base FTES reset to a significantly lower level). As such, the below budget priorities reflect our goal to efficiently and equitably restore headcount (access) and enrollment to the 7366 credit FTES range. ~~The 2021-2022 year will also be marked by a large influx of state and federal one-time funds to be used as direct student aid as well as COVID-19 mitigation and institutional restoration. These one-time funds are restricted but may qualify to be used to achieve some of the priorities listed below.~~ In alignment with our ten-year Educational Master Plan goals, College Council recommends the following budget priorities:

### Student Transformation

- Restore headcount and maximize efficient FTES generation to meet established targets and provide access. We must be mindful of budgetary impacts, and emergency condition provisions ending, after the 2024-2025 hold-harmless period and prioritize outreach to potential students and enrollments.
- Scale Guided Pathways framework to support students we currently serve, addressing basic needs and insecurities, as well as our FTES goals.
- Continue to close student equity gaps.
- Implement employee professional development in alignment with our Quality Focus Essay (e.g. Leading from the Middle, equity-mindedness, and guided pathways).

### Regional Transformation

- Continue to reduce working poverty and the skills gap.
- Pursue, develop, and sustain collaborative partnerships. Focus on relationships and growing our reputation within the community.

### College Transformation

- Invest strategically to offer a comprehensive range of programs. Emphasize short-term and noncredit certificates.
- Support integrated planning, effective governance, continuous improvement.
- Strategic investment in college personnel to sustain an excellent workplace culture.
- Develop/improve physical facilities to build a comprehensive and inspiring campus.
- Implement technology-enhanced operational systems.
- Strategic investments to increase resource capacity and revenue generating projects.



# COUNSELING

REORGANIZING THE COUNSELING DISCIPLINE INTO THE COUNSELING DEPARTMENT



# WHO ARE WE?

- GROWTH

- 13 full time counselors
  - 7 (6 - 1.0, 2 - 0.5) GENERAL COUNSELORS
  - 5 CATEGORICAL: EOPS (1.0), DRC (1.0), Puente (.5) , Umoja (.5), Career (1.0), STEM (1.0)
  - 1 Articulation Officer (1.0)

- FUNDING

- General vs Categorical, Grant (soft money)
- 5 of 13 General Fund
  - +1 GENERAL FUND (SPRING 2022)
  - -1 CATEGORICAL FUND (SPRING 2022)
- 27 Associated Faculty Pool

# WHAT DO WE DO?

- Counselors are actively working with every department, discipline and school
- Responsible for providing advisement to each college student
  - On-boarding, career decision making and education planning, referrals to appropriate campus and community resources, special programs, case management, early alert follow up, academic/personal/career counseling, transfer planning, community outreach, and program planning.
- Counseling Faculty are both academic (instructional) and student (support) services oriented
- Dedicated Counselors to the current 4 schools
- 1 Academic Council (Zena)
- 3 Student Support Council (John, Jethro & Lisa)
- 1 Senate SBS Rep (Amy)
- Student contact data
  - General: 2020-21 – Total Counselor Contacts: 5,457 Unduplicated Counselor Contacts
  - Guidance: 2020 – 2021 – 76 Sections (41 Fall, 6 Winter, 29 Spring) serving 1700 students
  - DRC: 2020-21 – Total Counselor Contacts: 1,180; Unduplicated Counselor Contacts: 752
  - EOPS: 2020-21- Total Counselor Contact: 1,648 student contacts, not including groupme, emails, google voice...

# REASONS TO HAVE A COUNSELING DEPARTMENT

- Need to be seen as not part of one School or Academic Department, but all.
  - A department focused on providing training, support, and scheduling for both Guidance instruction and individual counseling needs for students.
  - Counseling has one of the largest adjunct faculty pools (27) and one of the most active full-time faculty groups which creates a bit of a scheduling issue. More leadership is needed. Consistency in working on building up Counseling
  - Better representation of Associate Counseling Faculty who oversee key campus programs (i.e. JFK, MOC, CRC, etc.)
  - Guidance continues to expand due to Dual Enrollment, CRC, and anticipate future increased emphasis on Career focus (GP).
- QUESTIONS?



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