

To: District Enrollment Management Committee;
Early Enrollment: Curriculum Workgroup;
Curriculum Committee Chairs, Moreno Valley College, Norco College, Riverside City College;
District Curriculum Committee;
District Technical Review Committee;
Academic Senate Presidents, Moreno Valley College, Norco College, Riverside City College;

Cc: Instructional Programs Support Coordinators, Moreno Valley College, Norco College

From: Susan Mills, Vice Chancellor, Educational Services and Strategic Planning, RCCD

Date: September 25, 2018

Re: Curriculum Review, Catalog, and Addendum Timelines

In order to support and facilitate Riverside Community College District's goal of earlier enrollment windows for students the following curriculum review, publication timelines, and criteria are being established beginning with the 2018-2019 academic year.

Proposed Curriculum Types Which May Be Included in Addendums:

- New courses
- Course Inclusions
- New programs
- Elective additions to existing programs
- Modifications to non-program applicable (stand-alone) courses

Addendum to the 2018-2019 Catalog Criteria and Timeline:

- Proposed curriculum which may be included:
 - Meets the addendum criteria outlined above
 - Received Board of Trustees approval January 2018 through June 2018
 - Received state Chancellor's Office approval
- Planned publication of 2018-2019 catalog addendum: October 2018
- Curriculum included in the 2018-2019 catalog addendum can begin to be offered: Winter and Spring 2019

2019-2020 Catalog Criteria and Timeline:

- Proposed curriculum which may be included:
 - Received Board of Trustees approval August 2018 through December 2018
 - Received state Chancellor's Office approval
- Planned publication of the 2019-2020 catalog: March 2019
- Curriculum included in the 2019-2020 catalog can begin to be offered: Summer and Fall 2019

Addendum to the 2019-2020 Catalog Criteria and Timeline:

- Proposed curriculum which may be included:
 - Meets the addendum criteria outlined above
 - Received Board of Trustees approval January 2019 through June 2019
 - Received state Chancellor's Office approval
- Planned publication of the 2019-2020 catalog addendum: October 2019
- Curriculum included in the 2019-2020 catalog addendum can begin to be offered: Winter and Spring 2020

2020-2021 Catalog Criteria and Timeline:

- Proposed curriculum which:
 - Meets the addendum criteria outlined above
 - Received Board of Trustees approval August 2020 through December 2020
 - Received state Chancellor's Office approval
- Planned publication of the 2020-2021 catalog: March 2020
- Curriculum included in the 2020-2021 catalog can begin to be offered: Summer and Fall 2020

Curriculum Review, Publication Timeline, & Criteria

<p style="text-align: center;">Curriculum Proposal Types Which May Be Included in Addendums</p>	<ul style="list-style-type: none"> New courses Course Inclusions New programs Elective additions to existing programs Modifications to non-program applicable (stand-alone) courses
<p style="text-align: center;">Addendum to the 2018-2019 Catalog (must meet criteria above)</p>	<pre> graph LR A[Curriculum Review Process] --> B{Board of Trustees Approval Jan 2018-Jun 2018} B --> C[Addendum to 2018-2019 Catalog Published Oct. 2018] C --> D[Winter 2019 & Spring 2019 terms Courses in 2018-2019 addendum can begin to be offered] D --> E[WIN/SPR 2019 Priority Reg begins Nov 2018] </pre>
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