

NORCO COLLEGE

CURRICULUM COMMITTEE MINUTES

September 10, 2024 - 2:00 pm

ZOOM for non-voting members and OC*116 for voting members

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development –
Curriculum Chair
VACANT Interim Vice President of Academic Affairs
Dr. Quinton Bemiller..... Dean of Instruction
Dr. Courtney Doussett Dean of Instruction
Nicole C. Brown.....Office of Academic Affairs
Jeff Mulari Math, Engineering,Comp.Sci.& Game Dvlpmnt-Alternate
Elisa Chung..... Math, Engineering, Computer Sci.& Game Development
Dr. Teresa Friedrich Finnern Natural Sciences, Health and Kinesiology - Alternate
John Alpay..... Business and Management
Vivian Harris..... Library
Dr. Jessica Dobson..... Communications, Humanities & Languages
Paul VanHulle Applied Technologies and Apprenticeships
Nicholas Franco..... Articulation Officer
Dr. Sarah Burnett Human & Public Services

Members Absent:

Dr. Jessica Dobson..... Communications, Humanities & Languages
Dr. Suzanne Witmer Natural Sciences, Health and Kinesiology
Dr. Melissa Wilson Social and Behavioral Sciences
Debra Karrer..... Dean of Instruction Office – IDS
Vacant ASNC

Guest: NONE

- A. Minutes August 27, 2024. MSC: M/ V. Harris, S/ J. Mulari * 8-Yeas, 0 Nays, 1 abstain. Dr. Burnett voted via ZOOM from location 718 Ronica Way, Fallbrook, CA 92028. Mr. Alpay voted via ZOOM from location 2001 Third Street, Norco, CA, 92860.
- B. Agenda September 10, 2024 MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Yeas, 0 Nays, 0 abstain. Dr. Burnett voted via ZOOM from location 718 Ronica Way, Fallbrook, CA, 92028. Mr. Alpay voted via ZOOM from location 2001 Third Street, Norco, CA, 92860. Tabled Item 1 and added second discussion item for ADT/AOE modification process.
- C. Discussion items:
 1. CCN Phase 1 templates are done and available on the CCCCCO website.
<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/course-outline-of-records-submission> They need to create a STAT discipline to put the courses in it. MAT-12 will need to be changed to STAT-Cxxx & suggested to cross-listed them. Questions on whether the DE's need to be changed and updated. The ADT's don't need to be resubmitted to COCI.

2. ADT AOE New Modification Process – Interdisciplinary Council – First read. Committee read and discussed. Will come back at the next meeting as a voting action item.

Action Items:

D. AP 2101 – Independent Study MSC: M/ T. Friedrich Finnern, S/ V. Harris * 5-Years, 0 Nays, 2 abstain.

E. Course Inclusion:

1. ART-19 Experimental Methods & Materials *N MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain. COR is outdated. Books old and no course objectives listed.

F. Course Major Modification:

1. COM-3 Critical Thinking, Argumentative Writing, and Debate *MNR MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain.
2. COM-7 Oral Interpretation of Literature *MNR MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain.
3. COM-9 Interpersonal Communication *MNR MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain. Missing COM-9H.

** Items 4-9 approved together. MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain.

4. ELC-11 DC Electronics *N
5. ELC-13 AC Electronics *N
6. ELE-11 DC Electronics *N
7. ELE-13 AC Electronics *N
8. ELE-26 Microcontrollers *N
9. ELE-28 MultiSim CAD & PCB Design/Fab *N
10. MUS-29 Concert Choir *MNR MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain.
11. MUS-3 Fundamentals of Music *MNR MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain.

G. New Course: Items 1-6 approved together. MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain. Grading options changed to match.

1. ELE-811 DC Electronics *N
2. ELE-813 AC Electronics *N
3. ELE-823 Electronic Devices and Circuits *N
4. ELE-825 Digital Techniques *N
5. ELE-828 MultiSim CAD & PCB Design/Fab *N
6. MAN-66 Pneumatic Fluid Power Systems *N MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain.
7. MAN-78 Hydraulic Fluid Power Systems *N MSC: M/ V. Harris, S/ T. Friedrich Finnern * 9-Years, 0 Nays, 0 abstain.

H. Program Modification: Items 1-9 taken together. MSC: M/ V. Harris, S/ T.
Friedrich Finnern * 9-Years, 0 Nays, 0 abstain. PSY/SOC-48 course units change from 3 to 4 and they affect these ADT's. Updates will be done administratively.

1. ADJ- Administration of Justice *N
2. ANT- Anthropology *N
3. BUS- Business Administration 2.0 *N
4. EAR- Child and Adolescent Development *N
5. ECO- Economics *N
6. KIN- Kinesiology *N
7. POL- Political Science *N
8. PSY- Psychology *N
9. SOC- Sociology *N

I. Norco College Information item:

1. Course Minor Modification:
 - a) ACC-65 QuickBooks Accounting *MNR
 - b) MAG-51 Elements of Supervision *MNR
 - c) MAG-56 HRM: Human Resources Management *MNR
 - d) MUS-32A Class Piano I *MNR
 - e) MUS-32B Class Piano II *MNR
 - f) MUS-32C Class Piano III *MNR
 - g) MUS-32D Class Piano IV *MNR
 - h) MUS-79 Applied Music II *NR
 - i) PSY-35 Abnormal Psychology *MNR
 - j) PSY-35H Honors Abnormal Psychology *MNR

J. RCC and MVC Information Items:

1. Course Deletion:
 - a) EMS-90 Assessment Based Management
2. Course Major/Minor Modification:
 - a) EMS-50 Emergency Medical Technician
 - b) EMS-51 Emergency Medical Services-Basic Clinical/Field
 - c) EMS-59 Paramedic Preparation
 - d) EMS-60 Patient Assessment and Airway Management
 - e) EMS-70 Trauma Management
 - f) EMS-71 Clinical Medical Specialty I
 - g) EMS-80 Medical Emergencies
 - h) EMS-81 Special Populations
 - i) EMS-82 Special Topics
 - j) EMS-83 Clinical Medical Specialty II
 - k) EMS-91 Paramedic Field Internship
 - l) GEG-8 Introduction to Geographic Information Systems, with Lab
 - m) JOU-1 Introduction to Journalism
 - n) MUS-P36 Piano Ensemble

- o) MUS-P76 Advanced Piano Ensemble
- p) ADM-1 Introduction to Applied Digital Media and Printing
- q) ADM-2A Color Systems and File Management
- r) ADM-2B Color Printing Systems and Color Management
- s) ADM-55 Business Management for Graphic Communications
- t) ADM-62 Typography and Graphic Design
- u) ADM-63A Design For Print Publication
- v) ADM-63B Design for Electronic Publication
- w) ADM-67 Multimedia Animation
- x) ADM-68A 3D Animation with Maya I
- y) ADM-68B 3D Animation with Maya II
- z) ADM-69A Motion Graphics and Special Effects with After Effects
- aa) ADM-69B Motion Graphics and Special Effects with After Effects, Advanced
- bb) ADM-70 Project Production and Portfolio
- cc) ADM-71A Adobe Photoshop for Image Manipulation
- dd) ADM-71B Adobe Photoshop, Advanced
- ee) ADM-74A Web Design
- ff) ADM-74B Web Design II
- gg) ADM-77A Adobe Illustrator for Graphic Art
- hh) ADM-77B Adobe Illustrator, Advanced
- ii) ADM-801 Design Process for Graphic Design and Printing Entrepreneur
- jj) ADM-802 Adobe Illustrator for Graphic Design and Printing Entrepreneur
- kk) ADM-803 Adobe Photoshop for Graphic Design and Printing Entrepreneur
- ll) ADM-804 Promotional Printing for Graphic Design and Printing Entrepreneur
- mm) ADM-84B Screen Printing, Advanced
- nn) ADM-85A Commercial Printing
- oo) ADM-85B Commercial Printing, Advanced
- pp) DAN-13 Pilates Methodology
- qq) DAN-14 Internship in Pilates Education and Teaching
- rr) KIN-23 Volleyball Coaching Theory
- ss) KIN-34 Softball Theory
- tt) KIN-42 Lifeguarding/Title 22 First Aid/Water Safety Instructor
- uu) KIN-A11 Tennis, Beginning
- vv) KIN-A12 Tennis, Intermediate
- ww) KIN-A13 Tennis, Advanced
- xx) KIN-A20 Golf, Beginning
- yy) KIN-A21 Golf, Intermediate
- zz) KIN-A67 Volleyball, Beginning
- aaa) KIN-A68 Volleyball, Intermediate
- bbb) KIN-A69 Volleyball, Advanced
- ccc) KIN-V05 Baseball, Varsity, Men
- ddd) MAG-41 Leadership, Trust, and Emotional Intelligence
- eee) MUS-12 Applied Piano II
- fff) MUS-36 Instrumental Chamber Ensembles

- ggg) MUS-54 Community Jazz Ensemble
- hhh) MUS-58 Gospel Choir
- iii) WEL-115A SMAW/GMAW Pipe Welding Fundamentals
- jjj) WEL-20 Blueprint Reading for Welders
- kkk) WEL-22 Plate and Structural Layout
- lll) WEL-24 Pipe Fitting for the Trades
- mmm) WEL-26 Pipe Layout
- nnn) WEL-65A Beginning Shielded Metal Arc Welding
- ooo) WEL-65B Advanced Shielded Metal Arc Welding
- ppp) WEL-75A Gas Metal Arc Welding
- qqq) WEL-75B Flux Cored Arc Welding (FCAW)
- rrr) WEL-85A American Welding Society/Los Angeles City Welding I
- sss) WEL-85B American Welding Society/Los Angeles City Welding II
- ttt) WEL-95A Introduction to Gas Tungsten Arc Welding
- uuu) WEL-95B Advanced Gas Tungsten Arc Welding (GTAW)

3. Distance Education:

- a) CIS-71DE UX/UI Web Design

4. New Course:

- a) EMS-95 Mobile Intensive Care Nurse (MICN)
- b) MUS-P42 Symphonic Winds

5. Program Modification:

- a) BIO- Environmental Science
- b) EAR- Child and Adolescent Development
- c) ECO- Economics
- d) KIN- Kinesiology
- e) MAT- Mathematics
- f) POL- Political Science
- g) SOC- Sociology
- h) EMS- Emergency Medical Technician
- i) MUS- Music Performance
- j) MUS- Music
- k) EMS- Paramedic

K. Open Forum:

1. Nicole Brown will be out for the September 24th and will need someone to take the minutes. Vivian Harris has accepted to take the minutes. Nicole has given her and Brian Johnson administer rights to the 9/24/24 ZOOM meeting and will send her the minutes and agenda. Vivian has tested the ZOOM link access successfully.
2. **September 27th is the FINAL launch date in META** for all courses to be considered for the 25/26 catalog.

Adjourned: 3:20 p.m.

Next Meeting: September 24, 2024 *

2024	2025
08/27/24	JAN- No MTG.
09/10/24	02/25/25
09/24/24	03/11/25
10/08/24	03/25/25
10/22/24	04/08/25
11/12/24	04/22/25
11/21/24 *	05/13/25
DEC. No MTG	05/27/25

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.