

NORCO COLLEGE

CURRICULUM COMMITTEE MINUTES

August 27, 2024 - 2:00 pm

ZOOM for non-voting members and OC*116 for voting members

<https://rccd-edu.zoom.us/j/86274477579?pwd=bkhIZVBJRDlkZE1CNTR3WVpQYzBYZz09>

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair
VACANT Interim Vice President of Academic Affairs
Nicole C. Brown.....Office of Academic Affairs
Jeff Mulari Math, Engineering, Computer Sci.& Game Development
Dr. Teresa Friedrich Finnern Natural Sciences, Health and Kinesiology - Alternate
John Alpay..... Business and Management
Vivian Harris..... Library
Dr. Melissa Wilson Social and Behavioral Sciences
Dr. Jessica Dobson..... Communications, Humanities & Languages
Nicholas Franco..... Articulation Officer
Dr. Sarah Burnett Human & Public Services

Members Absent:

Dr. Jessica Dobson..... Communications, Humanities & Languages
Dr. Courtney Doussett Dean of Instruction
Dr. Suzanne Witmer Natural Sciences, Health and Kinesiology
Debra Karrer..... Dean of Instruction Office – IDS
Vacant ASNC

Guest:

- A. Agenda August 27, 2024. MSC: M/ T. Friedrich Finnern, S/ V. Harris * 8-Yeas, 0 Nays, 0 abstain. Dr. Burnett voted via ZOOM from location 718 Ronica Way, Fallbrook, CA 92028.
- B. Minutes May 28, 2024 MSC: M/ T. Friedrich Finnern, S/ J. Mulari * 8-Yeas, 0 Nays, 3 abstain. Dr. Burnett voted via ZOOM from location 718 Ronica Way, Fallbrook, CA 92028.
- C. Discussion items:
 1. Program discontinuance – Brian Johnson – Nicole Brown will send a comparison worksheet to all Curriculum committee members via email on programs active in COCI and Colleague, and any corrections will be made administratively.
 2. CCN Webinars – Common Course numbering webinars will be provided by the California Community Colleges Chancellor’s office to meet the mandates of Education Code sections 66725-66725.5 in an effort that requires a student-centered focus as well as intersegmental collaboration among

faculty, staff and administrators. The email was sent to the Curriculum Committee members and attendance is encouraged. These webinars are intended to provide colleges with the information and resources to implement the first phase of CCN.

3. Curriculum Training workshop – PowerPoint by Brian Johnson. The annual training workshop was provided to the committee members and the PowerPoint will be available on the Curriculum Committee website.

Action Items: NONE

D. Norco College Information item:

1. 24-25 Curriculum Committee Schedule was sent out via Outlook today. Please note on **November 21, 2024, this meeting is held on a Thursday and in OC*102** as our normal room was booked.

E. RCC and MVC Information Items: NONE

F. Open Forum:

1. End of September 2024 is the last date to launch anything in CurricQNet for it to go through the curriculum process for it to be reflected in the 2025/2026 college catalog.

Adjourned: 2:51 p.m.

Next Meeting: September 10, 2024 *

2024	2025
08/27/24	JAN- No MTG.
09/10/24	02/25/25
09/24/24	03/11/25
10/08/24	03/25/25
10/22/24	04/08/25
11/12/24	04/22/25
11/21/24 *	05/13/25
DEC. No MTG	05/27/25

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.