

# NORCO COLLEGE

## CURRICULUM COMMITTEE MINUTES

May 27, 2024 - 2:00 pm

ZOOM for non-voting members and OC\*116 for voting members

Brian Johnson chaired the meeting.

### Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair  
Dr. Quinton Bemiller..... Interim Vice President of Academic Affairs  
Dr. Courtney Doussett ..... Dean of Instruction  
Nicole C. Brown..... Office of Academic Affairs  
Nicholas Franco..... Articulation Officer  
Dr. Teresa Friedrich Finnern .... Natural Sciences, Health and Kinesiology  
Dr. Sigrid Williams ..... Human & Public Services  
Jeff Mulari ..... Math, Engin.Comp. Sci.& Game Dvlpmnt - Alternate  
Vivian Harris..... Library  
Dr. Patricia Avila ..... Counseling – Guidance Department  
John Alpay..... Business and Management  
Dr. Melissa Wilson ..... Social and Behavioral Sciences  
Dr. Jessica Dobson ..... Communications, Humanities and Languages

### Members Absent:

Kim Kamerin ..... Visual and Performing Arts  
Vacant ..... Applied Technologies and Apprenticeships  
Abigail Tan ..... ASNC  
Debra Karrer..... Dean of Instruction Office – IDC

- A. Minutes May 13, 2025. MSC: M/ J. Dobson, S/ V. Harris \* MSC: M/ J. Alpay, S/ V. Harris, 8-Yeas, 0 Nays, 1 abstain. Dr. Patricia Avila voted via ZOOM from location Norco College, Norco, CA.
- B. Agenda May 27, 2025 MSC: M/ J. Alpay, S/ V. Harris, 9-Yeas, 0 Nays, 0 abstain.  
\* Dr. Patricia Avila voted via ZOOM from location Norco College, Norco, CA.  
Discussion about the Program Discontinuance vote and first read rules. John Alpay moved to suspend rule of first read and moved to be an action item vote.  
MSC: M/ J. Alpay, S/ V. Harris for the amendment. 9-Yeas, 0 Nays, 0 abstain.
- C. Reminder Notices:
1. On the CurriQUnet Maverick website, there is a message about launch deadlines for the 26/27 catalog. More discussion about the launch dates and to make sure faculty are ready since there will be 13 courses in Phase 2A.
    - Common Course Numbering Courses: September 19, 2025.
    - CCN Approval Deadline for Facilitators and Chairs: September 26, 2025
    - All other Proposals (Courses and Programs): October 3, 2025
    - Approval Deadlines for Facilitators and Chairs: October 10, 2025.

## **Action Items:**

### **D. Program Discontinuance Vote:**

Back in 2017 these two programs were removed from the catalog but never officially went through our program discontinuance process. Several Game Art certificates were modified at the time to reflect a change in the Game art industry and any students working toward those certificates were directed to other Game certificates. No further discussions. MSC: M/ S. Williams, S/ J. Alpay. 9-Yeas, 0 Nays, 0 abstain. Nicole Brown will notate in the 25/26 catalog in the addendum.

1. Game Art: Character Modeling – Control# 31320 (Cert), 31373 (A.S. Degree)
2. Game Art: Environments and Vehicles – Control # 31317 (Cert), 31374 (A.S. Degree)

### **E. Distance Education:**

Items 1-2 taken together. MSC: M/ J. Alpay, S/ V. Harris, 9-Yeas, 0 Nays, 0 abstain.

1. COMM-C1000HDE Introduction to Public Speaking Honors \*MNR
2. ELE-826DE Microcontrollers \*N

### **F. Course Major Modification: Items 1-2 taken together. MSC: M/ T. Friedrich Finnern, S/ V. Harris, 9-Yeas, 0 Nays, 0 abstain.**

1. ELE-10 Survey of Electronics \*N \* Book is 2010. B. Johnson will contact faculty to get a newer book listed in the COR.
2. ELE-810 Survey of Electronics \*N

### **G. New Courses: Items 1-5 taken together. MSC: M/ J. Alpay, S/ J. Dobson, 9-Yeas, 0 Nays, 0 abstain.**

1. ELE-41 Introduction to Biomedical Equipment \*N
2. ELE-42 Troubleshooting Theory and Methodology in Biomedical Equipment \*N
3. ELE-43 Biomedical Life Support Equipment Troubleshooting and Repair \*N
4. ELE-44 Network Troubleshooting and Methodology in Biomedical Equipment \*N
5. ELE-45 Capstone Project for Biomedical Equipment \*N

### **H. New Program: MSC: M/ J. Alpay, S/ V. Harris, 9-Yeas, 0 Nays, 0 abstain.**

1. ELE- CERT Biomedical Electronic Equipment Repair \*N \* Unit error discovered for ELE-44. Nicole Brown emailed Bryan Medina at RCCD to report discrepancy and issue was resolved.

### **I. Program Modification: MSC: M/ J. Alpay, S/ V. Harris, 9-Yeas, 0 Nays, 0 abstain.**

1. MAN-CERT Control Systems Specialist \*N Removing ELE-65 from the course requirements; MAN-33 is already required as an alternative.

**J. Norco College Information item:**

**1. Course Minor Modification**

- a) ELC-77      Electrical Theory for Electricians    \*N
- b) ELE-77      Electrical Theory for Electricians    \*N
- c) GEG-30A    Field Studies in Geography    \*MNR
- d) MAN-77      Electrical Theory for Electricians    \*N

**K. RCC and MVC Information Items:**

**1. Course Exclusion:**

- a) MUS-36      Instrumental Chamber Music Ensembles.    \*M

**2. Course Major/Minor Modifications:**

- a) SPA-2H      Honors Spanish 2
- b) COS-60A1    Cosmetology Concepts Level A1
- c) COS-60A2    Cosmetology Concepts Level A2
- d) COS-60B1    Cosmetology Concepts Level B1
- e) COS-60B2    Cosmetology Concepts Level B2
- f) COS-60C1    Cosmetology Concepts Level C1
- g) COS-60C2    Cosmetology Concepts Level C2
- h) COS-60D1    Cosmetology Concepts Level D1
- i) COS-60D2    Cosmetology Concepts Level D2

**L. Open Forum:**

- 1. Nicole announced that the 2025-2026 Curriculum Committee meeting dates have been sent out to the active Curriculum committee members via Outlook. Please accept them to add to your calendar. Please let Nicole know of any charges to department representatives and the alternates via email.

**Adjourned: 2:42 pm**

**Next Meeting: September 9, 2025 \***

<b>2025</b>	<b>2026</b>
09/09/25	<b>JAN- No MTG.</b>
09/23/25	02/24/26
10/14/25	03/10/26
10/28/25	03/24/26
11/13/25 *	04/28/26
12/09/25	05/12/26
	05/26/26

**Statement of Purpose**

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.